

REBECCA WHETSTONE

Troy University ~ Kinesiology and Health Promotion ~ whetstone@troy.edu ~ (334) 670-5955

EDUCATION

Master of Science in Sport Psychology Troy University – Troy, Alabama	Projected Completion – 2025
Master of Science in Counseling and Psychology Troy University – Troy, Alabama	2013
Bachelor of Sport Management (Honours Program) Brock University – St. Catharines, Ontario	2008

PREVIOUS EMPLOYMENT

Assistant Director of Athletics - Academics – Troy University Athletics **2014 - 2023**

- Academic oversight for Men's Basketball, Baseball and Football including course registration, monitoring Progress Towards Degree, and NCAA eligibility.
- Develop, implement, and evaluate all academic support services for Troy University's Office of Student-Athlete Services (OSAS) and all student-athletes.
- Provide leadership, administrative support and supervision to OSAS staff including an Assistant Director, four Academic Advisors and a Graduate Assistant.
- Coordinate communication between coaches and academic personnel on campus.
- Manage day-to-day operations of the department and enforce all rules and regulations.
- Collaborate with Troy University Athletics Compliance Office to ensure academic eligibility of 400+ student-athletes.
- Work hand in hand with the International Office on campus to best serve our international student-athletes.
- Coordinate and administer all applications for academic awards and scholarships.
- Tend to incoming recruits and families, aiding in the recruitment process by giving tours of the Academic facility and explaining the services provided by the Office of Student-Athlete Services.

Adjunct Faculty – Troy University Athletics **2013 - Present**

- Collaborate with Troy University's First Year Services department, serving as an instructor for the TROY 1101 – University Orientation – course each Fall semester.
- Teach course materials as provided by First Year Services staff and faculty.
- Add additional content to course sections assigned relevant to academic advising, major selection and degree planning
- Offer additional resources to students in these sections including mentorship, suggestion of campus resources and academic planning

PREVIOUS EMPLOYMENT *(Continued)*

Academic Coordinator – Troy University Athletics **2012 - 2014**

- Academic oversight for Men’s Basketball, Women’s Golf, Men’s and Women’s Track and Field/Cross Country teams.
- Served as Tutor Coordinator, enhancing the program by tripling the number of tutors hired and matching over 300 tutor appointments for student-athletes in the 2013-2014 academic year.
- Managed text book distribution and return, collaborating with the campus bookstore.
- Participated in weekly Compliance and Academic meetings, providing vital information in the academic progression of individual student-athletes and Troy University athletic teams.
- Booked and organized the student-athlete Welcome Back Party.
- Accessed and recommend to coaches the utilisation of campus and community resources.

Graduate Assistant – Troy University Athletics **2011 - 2012**

- Served as coordinator and counselor in the department’s Mentor Program, meeting weekly with at-risk student-athletes.
- Assisted staff with duties such as study hall monitoring, class registration, status updates of student-athlete NCAA eligibility, and the department’s tutoring program.
- Organized and monitored the summer Bridge Program, creating a welcoming learning environment to incoming student-athletes and introducing them to the Trojan Way.
- Conducted educational compliance sessions to student-athletes before each athletic season, informing them of the rules and regulations that apply to the NCAA D-1 student-athlete.

LEADERSHIP EXPERINCES

National Association of Academic Advisors for Athletics (N4A) Member **2013-2023**

- Attended N4A Convention – 2014, 2016, 2018, 2019

Sun Belt Conference Academics Committee – Chair of Committee **2019-2021**

- Served as Vice Chair 2017-2019

NCAA Regional Rules Attendee

- Attended national conference – 2013, 2014, 2015, 2017, 2018

PROFESSIONAL SKILLS

DataTel/Banner

- Fully functional to assist student-athletes in registration, evaluation, and advisor tasks available through the DataTel/Banner system.

Grades First

- Highly skilled in the functions available to monitor, guide, and assist student-athletes with Grades First. Also fluent in updating and creating new profiles for student-athletes, coaches, and mentors.

Microsoft Office

- Knowledgeable in Word, Excel, Outlook, and PowerPoint, serving as a great asset for organization, presentation, and application of a wide variety of tasks.

CERTIFICATION

Standard First Aid and CPR**2023**