

SORRELL COLLEGE OF BUSINESS

The vision of the Sorrell College of Business is to be the first choice for higher business education students in their quest to succeed in a dynamic and global economy. Sorrell College of Business strives to create the model for 21st century business education and community service.

Through operations that span the State of Alabama, the United States, and the world, the Sorrell College of Business equips students with the knowledge, skills, abilities and competencies to become organizational and community leaders who make a difference in the global village and global economy. Through this endeavor, the Sorrell

College of Business serves students, employers, faculty, the university community and the local and global communities.

The Sorrell College of Business offers Masters degrees in Business Administration, Human Resource Management, Management, and Taxation, as well as, the Executive Masters of Business Administration and the Certificate of Taxation. The table below summarizes the campuses authorized to award these degrees.

Degree Program	Troy Campus	Phenix City Campus	Dothan Campus	Montgomery Campus	Global Campus*
Master of Business Administration	X	X	X	X	X
Executive Masters of Business Administration					X
Master of Science in Human Resource Management			X	X	X
Master of Science in Management				X	X
Master of Taxation	X	X	X	X	
Certificate of Taxation	X	X	X	X	

* Please refer to <http://admissions.troy.edu/graduate/academicPrograms> for specific program availability by location

MASTER OF BUSINESS ADMINISTRATION (MBA)

The purpose of the Master of Business Administration program is to offer students an opportunity to acquire proficiency in general business management and decision-making skills that will enable them to carry out managerial responsibilities in both the private and public sectors. As a result of successfully completing the MBA program, graduates should improve their ability to apply strong problem-solving skills to the strategic planning process in organizations and to use written and verbal communication skills effectively to communicate the results of their problem-solving analyses and recommendations. Concentrations offered in accounting and information systems provide additional specialized study related to the strategic management process in organizations.

Accreditation

The Troy University MBA degree is accredited by the Association of Collegiate Business Schools and Programs (ACBSP).

Business Foundation Requirements for the MBA

1. The foundation course requirements to enter the MBA degree program ensure that students have acquired a common body of knowledge in business administration.

- a. Candidates for admission to the MBA degree program must within eight years of enrolling in the MBA program have earned an undergraduate degree in business administration or accounting from a school holding ACBSP or AACSB specialized accreditation for its business degree program.

OR

- b. Before attempting 6000-level course work, the student will have successfully completed, within eight years of enrolling in the MBA program, all courses or their equivalent in the following subject areas from a school holding ACBSP or AACSB specialized accreditation for its degree program:
- Principles of Management
 - Principles of Marketing
 - Managerial Finance
 - Accounting (principles of financial and managerial accounting)
 - Legal Environment
 - Microeconomics
 - Statistics
 - Global Business Issues
 - Information Systems (principles and strategic implications in addition to desktop applications)

- If the foundation course requirement is not satisfied by either paragraphs 1.a or 1.b above, to include the restrictions related to currency (i.e., within eight years of initial enrollment in the MBA program) and specialized accreditation, then unless specifically waived by the MBA Program Director based upon relevancy of professional business experience subsequent to the award of a four-year business degree, the following business foundation courses must be successfully completed with a “B” grade or better through Troy University prior to enrolling in 6000-level courses for which they are identified as prerequisite courses. MBA-Accounting Option majors may not substitute BUS 5506 to satisfy the Accounting subject area requirement.

BUS 5504	3	Fundamentals of Management and Marketing
BUS 5506*	3	Fundamentals of Accounting
BUS 5507	3	Fundamentals of Financial Analysis
BUS 5508	3	Fundamentals of Quantitative Methods
BUS 5509	3	Fundamentals of Economic Analysis

**Note: MBA-Accounting Option majors cannot satisfy the requirement to complete principles of financial and managerial accounting (ACT 2291 or ACT 2292) with BUS 5506.*

**Note: MBA-Accounting Option majors cannot satisfy the requirement to complete principles of financial and managerial accounting (ACT 2291 or ACT 2292) with BUS 5506.*

BUSINESS FOUNDATION REQUIREMENT MATRIX			
Undergraduate Courses		Graduate Course Equivalents	
Description	SH	Description	SH
IS 3300	3	None**	N/A
QM 2241	3	BUS 5508	3.0
LAW 2221	3	None**	N/A
ECO 2252	3	BUS 5509	3.0
ACT 2291	3	BUS 5506*	3.0
ACT 2292	3		
FIN 3331	3	BUS 5507	3.0
MGT 3371	3	BUS 5504	3.0
MKT 3361	3		

***Note: the listed undergraduate course is to be taken to meet this prerequisite requirement.*

- If the content of the MBA foundation course work has been completed and, (1) the content is more than eight years old, or (2) the content of the foundation courses was completed at a school without ACBSP or AACSB specialized accreditation for its business degree programs, the stu-

dent may attempt to qualify for a waiver of these two requirements by achieving a satisfactory score on the Educational Testing Service Major Field Test in Business (Undergraduate). A satisfactory score is defined as no less than one-half standard error of the mean below the national average reported at the time the exam is attempted. For this catalog year, a score of 146 (rounded up) is acceptable.

- Along with the MBA foundation courses above, students entering the accounting option must have completed a degree in accounting from a U.S. regionally and ACBSP / AACSB accredited school or, have completed within the last 8 years with a grade of “C” or better at a regionally and AACSB/ ACBSP accredited school the following courses based on accounting standards, auditing standards, and tax laws that are prevalent in the United States

ACT 3391	3	Intermediate Accounting I
ACT 3392	3	Intermediate Accounting II
ACT 3394	3	Governmental Accounting
ACT 4494	3	Income Tax Accounting I
ACT 4495	3	Income Tax Accounting II
ACT 4497	3	Auditing

In addition, accounting option students may be required to complete with a grade of “C” or better at an ACBSP or AACSB accredited university the following courses:

LAW 2221	3	Legal Environment of Business
ENG 1102	3	Composition and Modern English II

Admission Requirements for the Master of Business Administration

Unconditional Admission

- Students applying for admission must provide official transcripts from all universities attended.
- Applicants who have completed a master’s or higher degree from a regionally accredited university may be admitted unconditionally. (No graduate admission test scores are required.) Official transcripts from all universities attended must be submitted, to include an official transcript showing completion of a master’s or higher degree.
- A bachelor’s degree from a regionally accredited college or university is required. (Students with a baccalaureate degree from an unaccredited or otherwise accredited institution should see Unaccredited or Otherwise Accredited Student Admissions.)
- Applicants must have achieved at least a 2.5 GPA in all undergraduate work or at least a 3.0 GPA in the last 30 semester hours.
- Official graduate admission exam results (GMAT [500 or above], GRE [900 or above on verbal and quantitative]), must be on file (except for applicants with a previous master’s or higher degree; see #2 above).
- A letter of recommendation is required with all applications for the MBA program. The individual’s potential for success in the MBA program, his/her professional, managerial or administrative experience, as well as his/her written and oral communication skills must be addressed.

Conditional Admission

Students not satisfying at least a score of 500 on the GMAT or at least a 900 on the GRE (verbal and quantitative) and the grade point average requirements for unconditional admission may be conditionally admitted to the program. After the student completes the first three graduate (5000 or 6000 level) courses with a "B" or better average, the student will be granted unconditional admission. Students not satisfying conditional admission requirements will be dropped from the university for one calendar year, after which time the student must petition for readmission. A letter of recommendation is required with all applications for the MBA program. The letter should address the individual's potential for success in the MBA program as well as his/her written and oral communication skills.

Transfer Credit

A maximum of two courses (six semester hours) taken at another regionally accredited institution, each with a "B" grade or better, can be applied toward the degree. Note that the capstone course MBA 6611 Business Strategy must be taken with Troy University and will not be accepted as transfer credit from another institution. Credit accepted for transfer into the MBA core, or to satisfy specified concentration courses, is limited to institutions holding ACBSP or AACSB specialized accreditation for their business programs. Exceptions to the "specialized accreditation" condition may be granted by the Dean based upon a review of the institution and the course content. These courses must be comparable to Troy University courses in catalog description, level, and content and must be approved by the appropriate Troy University dean/department chair. No more than two courses (six semester hours) may be transferred in from a completed master's degree program. Professional military education courses are not accepted for credit in the MBA program.

Requirements for Admission to Candidacy

To be admitted to candidacy, students must have a 3.0 GPA on all work attempted. Unconditionally admitted graduate students must apply for admission to candidacy within the first eighteen semester hours of graduate coursework and complete any additional requirements outlined for the specific degree program. If not completed within the first eighteen hours, a hold will be placed on the student's registration until Degree Plan/Admission to Candidacy process is completed.

Degree Requirements

Successful completion of the courses listed below with an overall grade point average of 3.0 (A = 4.0) is necessary to fulfill requirements for the degree. If the student makes a "D" or "F" in a core course, the course must be retaken. If the student earns a "D" or "F" in an elective course, the course may be retaken, or another elective taken in its place. The student can satisfy the research component requirement by successfully completing BUS 6610, IS 6674, or ACT 6695 with a grade of "B" or better. The capstone course, MBA 6611, must be completed with a grade of "B" or better.

For students pursuing the MBA degree with a dual concentration, a single course can be applied only one time to satisfy degree requirements.

Curriculum—36 Semester Hours

All courses offer three semester hours credit except ACT 6625, 6626, 6627, ECD 6625, 6626, 6627, FIN 6625, 6626, 6627, IS 6625, 6626, 6627 and BUS 6625, 6626, and 6627, which may vary from one to three semester hours each.

The MBA degree offers five, 36-semester-hour options: accounting, information systems, finance, general management, and international economic development. All options require six core courses and six option courses as follows:

Required Core Courses: (18 sh)

ACT	6691	3	Managerial Accounting
MBA	6611	3	Business Strategy
FIN	6631	3	Managerial Finance
QM	6640	3	Statistical Analysis for Managers
ECO	6655	3	Managerial Economics
MKT	6661	3	Strategic Marketing Management

Accounting Option Courses: (18 sh)

ACT	6692	3	Advanced Accounting Problems
TAX	6684	3	Federal Tax Research
			or
ACT	6696	3	Accounting Information Systems
ACT	6695	3	Accounting Research and Communication
ACT	6698	3	Advanced Auditing
ACT	6699	3	Contemporary Issues in Accounting
LAW	6600	3	Business Law for Accountants

Information Systems Option Courses: (18 sh)

IS	6672	3	Information Systems and Business Strategy
IS	6674	3	Information Systems Management
IS	6676	3	E-Commerce for Global Business
IS	6679	3	Management Information Systems

(Plus 6 Semester hours of approved electives)

Finance Option Courses: (18 sh)

FIN	6632	3	Investment Management and Analysis
FIN	6651	3	Financial Institutions
FIN	6652	3	Problems in Financial Management
FIN	6653	3	Finance Research

Select two of the following courses:

FIN	6633	3	International Finance
FIN	6634	3	Derivative Securities
FIN	6656	3	Analysis of Financial Data
FIN	6657	3	Corporate Risk Management
FIN	6658	3	Special Topics in Finance

General Management Option Courses: (18 sh)

BUS	6610	3	Business Research Design
MGT	6671	3	Organizational Behavior
MGT	6673	3	Operations Management

(Plus 9 hours of approved electives)

International Economic Development Option Courses: (18 sh)

ECD	6660	3	Theories of International Economic Development
ECD	6661	3	Economic Development Finance
ECD	6680	3	Field Research in International Economic Development
ECD	6699	3	Seminar in International Economic Development

Select two of the following courses:

ECD	6662	3	Applied Spatial Analysis for International Economic Development
ECO	6657	3	International Trade and Economics
IS	6676	3	E-Commerce for Global Business
BUS	6605	3	Business and Professional Communication
FIN	6633	3	International Finance

For options other than the accounting and finance options, electives may be selected from the approved list of electives:

BUS	6605	3	Business and Professional Communication
BUS	6612	3	Applied Business Research
BUS	6613	3	Seminar in Business
BUS	6625	1-3	Specialized Study in Business
	6626	1-3	Specialized Study in Business
	6627	1-3	Specialized Study in Business
ECD	6660	3	Theories of International Economic Development
ECD	6661	3	Economic Development Finance
ECD	6699	3	Seminar in International Economic Development
ECO	6652	3	Macroeconomics and Forecasting
ECO	6654	3	Labor Economics
ECO	6657	3	International Trade and Economics
FIN	6632	3	Investment Management and Analysis
FIN	6633	3	International Finance
FIN	6651	3	Financial Institutions
FIN	6652	3	Problems in Financial Management
HRM	6601	3	Legal Environment of Employment Decisions
HRM	6603	3	Human Resource Management (recommended for MBA-GM)
HRM	6622	3	Workplace Planning and Staffing
HRM	6645	3	International HRM
HSA	6680	3	Health Services Administration and Policy
HSA	6682	3	Healthcare Planning and Management
HSA	6683	3	Healthcare Economics
HSA	6684	3	Managed Healthcare
IS	6676	3	E-Commerce for Global Business
IS	6679	3	Management Information Systems
QM	6641	3	Management Science
MGT	6670	3	Seminar in International Management
MGT	6671	3	Organizational Behavior
MGT	6674	3	Ethics in Business
MGT	6681	3	Organizational Development and Change

There are no cross-listings with other Troy University graduate degree programs for this program. All transfer credits must be processed through normal academic approval procedures. All authorizations for MBA students to be a transient student at another institution must be approved before the course is attempted. Professional military education courses are not accepted for credit in the MBA program.

EXECUTIVE MASTER OF BUSINESS ADMINISTRATION (EMBA)

The purpose of the Executive Master of Business Administration program is to provide an advanced level of general business education to graduates of baccalaureate programs who meet a stipulated professional experience prerequisite. This opportunity enables these students to be successful in management positions in both the private and public sectors. The program is organized to support specific and general needs of professionally diverse groups of students by providing advanced study in business administration to students who have acquired a common body of knowledge through education and professional experience. Minor modifications in curriculum allow the EMBA program to meet specific corporate or other organizational needs in contractual programs. As a result of successfully completing the EMBA program, graduates should improve their ability to apply problem-solving skills to the strategic planning process in organizations and to use written and verbal communication skills effectively to communicate the results of their problem-solving analyses and recommendations.

Admission Requirements

Unconditional Admission

- For concentrations other than those listed in (a) and (b) below, a minimum of five years professional, post-baccalaureate experience (unless modified in a contractual corporate program); or a minimum of five years managerial experience beyond first line supervision, and
 - for the Accounting concentration, a baccalaureate degree in Accounting or successful completion of all Accounting course prerequisites; and
 - for the Healthcare concentration, a baccalaureate degree in healthcare-related field and five years of healthcare-related professional work.
- Students applying for admission must provide official transcripts from all universities attended.
- Applicants who have completed a master's or higher degree from a regionally accredited university may be admitted unconditionally. (No graduate admission test scores are required.) Official transcripts from all universities attended must be submitted, to include an official transcript showing completion of a master's or higher degree.
- A bachelor's degree from a regionally accredited college or university is required. (Students with a baccalaureate degree from an unaccredited or otherwise accredited institution should see Unaccredited or Otherwise Accredited Student Admissions.)

5. Applicants must have achieved at least 2.5 GPA in all undergraduate work or at least 3.0 GPA in the last 30 semester hours.
6. Official graduate admission exam results (GMAT [500 or above], GRE [900 or above on verbal and quantitative]), must be on file (except for applicants with a previous master's or higher degree; see #2 above).
7. A letter of recommendation using the online Professional Reference form is required with all applications for the EMBA program. The letter must address the individual's potential for success in the EMBA program as well as his/her written and oral communication skills.

Conditional Admission

Students not satisfying at least a score of 500 on the GMAT or at least a 900 on the GRE (verbal and quantitative) and the grade point average requirements for unconditional admission may be conditionally admitted to the program. After the student completes the first three graduate (6000 level) courses with a "B" or better average, the student will be granted unconditional admission. Students not satisfying conditional admission requirements will be dropped from the university for one calendar year, after which time the student must petition for readmission. A letter of recommendation is required with all applications for the EMBA program. The individual's potential for success in the EMBA program as well as his/her written and oral communication skills should be addressed.

For the Accounting concentration, students with a B.S. degree in a field other than accounting must have completed the following courses or their equivalent. The prerequisite Accounting courses must be based on accounting standards, auditing standards, and tax laws that are prevalent in the United States.

ACT 3391	3	Intermediate Accounting I
ACT 3392	3	Intermediate Accounting II
ACT 3394	3	Governmental Accounting
ACT 4494	3	Income Tax Accounting I
ACT 4495	3	Income Tax Accounting II
ACT 4497	3	Auditing

Transfer Credit

A maximum of two courses (six semester hours) taken at another regionally accredited institution, each with a grade of "B" or better, can be applied toward the degree. Note that the capstone course EMBA 6611 Business Strategy must be taken with Troy University and will not be accepted as transfer credit from another institution. (This policy may be modified for contractual programs.) Credit accepted for transfer into the EMBA core or to satisfy specified concentration courses or electives is limited to institutions holding ACBSP or AACSB specialized accreditation for their business programs. Exceptions to the "specialized accreditation" condition may be granted by the Dean based upon a review of the institution and the course content. These courses must be comparable in catalog description, level, and content as Troy University courses and approved by the appropriate dean/associate dean/department chair. No more than two courses (six semester hours) may be transferred from a completed master's degree program.

Requirements for Admission to Candidacy

To be admitted to candidacy, students must have a 3.0 GPA on all work attempted. Unconditionally admitted graduate students must apply for admission to candidacy within the first eighteen semester hours of graduate coursework and complete any additional requirements outlined for the specific degree program. If not completed within the first eighteen hours, a hold will be placed on the student's registration until Degree Plan/Admission to Candidacy process is completed.

Degree Requirements

Successful completion of the courses listed below with an overall grade point average of 3.0 (A=4.0) is necessary to fulfill requirements for the degree. The student can fulfill the research component requirement by successfully completing EMBA 6625 or ACT 6695 (or another designated course in concentrations not requiring these courses) with a grade of "B" or better. Successful completion of the capstone course (EMBA 6611) and presentation of the applied research project are required to fulfill requirements for the degree. If a "D" or "F" is made in a core course or a restricted elective course, the course must be retaken.

For students pursuing the EMBA degree with a dual concentration, a single course can be applied only one time to satisfy degree requirements.

Curriculum—36 Semester Hours

All courses offer three semester hours credit except ACT 6625, 6626, 6627 and IS 6625, 6626 and 6627 which can vary from one to three semester hours each.

The EMBA degree offers five, 36-semester-hour options: accounting, criminal justice, general management, healthcare management, and information systems. All options require six or more core courses and the remaining hours in a concentration.

Required Prerequisite Course:

EMBA	5501	3	Survey of Business Concepts
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Required Core Courses: (18 sh)

ACT	6691	3	Managerial Accounting
EMBA	6611	3	Business Strategy
EMBA	6631	3	Managerial Finance
EMBA	6661	3	Strategic Marketing Management
EMBA	6671	3	Organizational Behavior
EMBA	6674	3	Ethics in Business

Required in all concentrations other than Accounting: (9 sh)

EMBA	6640	3	Quantitative Analysis for Managers OR
EMBA	6641	3	Decision Theory
EMBA	6651	3	Managerial Economics
IS	6679	3	Management Information Systems

Select ONE concentration:

Accounting Concentration: (18 sh)

ACT	6692	3	Advanced Accounting Problems
TAX	6684	3	Federal Tax Research
ACT	6695	3	Accounting Research and Communication

ACT	6698	3	Advanced Auditing
ACT	6699	3	Advanced Accounting Theory
LAW	6600	3	Business Law for Accountants

Criminal Justice Concentration: (9 sh)

CJ	6620	3	Current Trends In Criminal Law
CJ	6624	3	Court Administration
CJ	6625	3	Specialized Study (in the Administration of Criminal Justice)

General Management Concentration: (9 sh)

EMBA	6603	3	Human Resource Management
EMBA	6625	3	Specialized Study in Business (with a Management focus)
EMBA	6673	3	Operations Management

Healthcare Management Concentration (9 sh)

EMBA	6603	3	Human Resource Management
EMBA	6625	3	Specialized Study in Business (with a Healthcare Management focus)
HSA	6880	3	Health Services Administration and Policy

Information Systems Concentration (9 sh)

IS	6672	3	Information Systems and Business Strategy
IS	6674	3	Information Systems Management
IS	6676	3	E-Commerce For Global Business

There are no cross-listings with other Troy University graduate degree programs for this program. All transfer credits must go through normal academic approval procedures. All authorizations for EMBA students to be a transient student at another institution must be approved before the course is attempted. Professional military education courses are not accepted for credit in the EMBA program.

MASTER OF SCIENCE IN HUMAN RESOURCE MANAGEMENT (MSHRM)

The Master of Science in Human Resource Management (MSHRM) is a specialized professional program designed to offer the student an opportunity to obtain proficiency in contemporary human resource management concepts, activities, and skills, particularly as they are applied to developing and executing human resource management systems in support of strategic organizational objectives. As a result of successfully completing the MSHRM program, graduates should improve their ability to apply problem-solving skills to designing human resource management systems that fit the strategic objectives of organizations and to use written and verbal communication skills effectively to communicate the results of their problem-solving analyses and recommendations.

Business Foundations for the MSHRM

Business Foundation Requirements for the MSHRM

1. The foundation course requirements to enter the MSHRM degree program ensure that students have acquired a common body of knowledge in business administration.
 - a. Candidates for admission to the MSHRM degree program must within eight years of enrolling in the MSHRM program have earned an undergraduate degree in business administration from a school holding ACBSP or AACSB specialized accreditation for its business degree program .

OR
 - b. Before attempting 6000-level course work, the student will have successfully completed, within eight years of enrolling in the MSHRM program, all courses or their equivalent in the following subject areas from a school holding ACBSP or AACSB specialized accreditation for its degree program:
 - Principles of Management
 - Principles of Marketing
 - Managerial Finance
 - Accounting (principles of financial and managerial accounting or their equivalent)
 - Legal Environment
 - Microeconomics
 - Statistics
 - Global Business Issues
 - Information Systems (principles and strategic implications in addition to desktop applications)
2. If the foundation course requirement is not satisfied by either paragraphs 1.a or 1.b above, to include the restrictions related to currency (i.e., within eight years of initial enrollment in the MSM program) and specialized accreditation, then unless specifically waived by the MSHRM Program Director based

upon relevancy of professional business experience subsequent to the award of a four-year business degree, the following business foundation courses must be successfully completed with a “B” grade or better through Troy University prior to enrolling in 6000-level courses for which they are identified as prerequisite courses:

- BUS 5504 3 Fundamentals of Management and Marketing
- BUS 5506* 3 Fundamentals of Accounting
- BUS 5507 3 Fundamentals of Financial Analysis
- BUS 5508 3 Fundamentals of Quantitative Methods
- BUS 5509 3 Fundamentals of Economic Analysis

BUSINESS FOUNDATION REQUIREMENT MATRIX			
Undergraduate Courses		Graduate Course Equivalents	
Description	SH	Description	SH
IS 3300	3	None*	N/A
QM 2241	3	BUS 5508	3.0
LAW 2221	3	None*	N/A
ECO 2252	3	BUS 5509	3.0
ACT 2291	3	BUS 5506*	3.0
ACT 2292	3		
FIN 3331	3	BUS 5507	3.0
MGT 3371	3	BUS 5504	3.0
MKT 3361	3		

**Note: The listed undergraduate course is to be taken to meet this prerequisite requirement.*

3. If the content of the MSHRM foundation coursework has been completed and, (1) the content is more than eight years old, or (2) the content of the foundation courses was completed at a school without ACBSP or AACSB specialized accreditation for its business degree programs, the student may attempt to qualify for a waiver of these two requirements by achieving a satisfactory score on the Educational Testing Service Major Field Tests in Business (Undergraduate). A satisfactory score is defined as no less than one half standard error of the mean below the national average reported at the time the exam is attempted. For this catalog year, a score of 146 is acceptable.

Note: Upon readmission, any student previously admitted into the pre- 2009-2010 MSHRM 12-course degree program who does not hold an undergraduate business degree from a AACSB/ACBSP accredited university or college and has not enrolled with Troy University for three or more years

(a) will be allowed to complete their original 12-course program without taking the BUS 5500 foundation classes if they have completed eight or more courses toward their degree.

(b) must take the BUS 5500 foundation courses prior to any 6000 level courses if the student has completed seven or fewer courses in the pre- 2009-2010 MSHRM 12-course program.

(c) may choose to switch to the new 10-course program as stated in the current graduate catalog, and be required to complete all 5500 foundation classes with a “B” or better prior to taking any 6000 level courses.

Admission Requirements for the Master of Science in Human Resource Management

Unconditional Admission

1. Students applying for admission must provide official transcripts from all universities attended.
2. Applicants who have completed a master’s or higher degree from a regionally accredited university may be admitted unconditionally. (No graduate admission test scores are required.) Official transcripts from all universities attended must be submitted, to include an official transcript showing completion of a master’s or higher degree.
3. A bachelor’s degree from a regionally accredited college or university is required. (Students with a baccalaureate degree from an unaccredited or otherwise accredited institution should see Unaccredited or Otherwise Accredited Student Admissions.)
4. Applicants must have achieved at least 2.5 GPA on all undergraduate work or at least 3.0 GPA on the last 30 semester hours.
5. Official graduate admission exam results (GMAT, GRE [verbal and quantitative]), must be on file (except for applicants with a previous masters or higher degree; see #2 above). The GMAT score must be 500 or better; the GRE score (verbal and quantitative) must be 900 or better.
6. A letter of recommendation is required with all applications for the MSHRM program. The individual’s potential for success in the MSHRM program, his/her professional, managerial or administrative experience, as well as his/her written and oral communication skills, must be addressed.

Conditional Admission

Students not satisfying the minimum graduate admission test score and grade point average requirements for unconditional admission may be conditionally admitted to the program. After the student completes the first three graduate (5000-6000 level) courses with a “B” or better average, the student will be granted unconditional admission. Students not satisfying conditional admission requirements will be dropped from the university for one calendar year, after which time the student must petition for readmission. A letter of recommendation is required with all applications for the MSHRM program. The letter should address the individual’s potential for success in the MSHRM program as well as his/her written and oral communication skills.

Transfer Credit

A maximum of two courses (six semester hours) taken at another regionally accredited institution, each with a grade of "B" or better, can be applied toward the degree. Note that the capstone course HRM 6698 Strategic Human Resource Management must be taken with Troy University and will not be accepted as transfer credit from another institution. Credit accepted for transfer into the MSHRM core or to satisfy specified concentration courses or electives is limited to institution holding ACBSP or AACSB specialized accreditation for their business programs. Exceptions to the "specialized accreditation" condition may be granted by the Dean based upon review of the institution and course content. These courses must be comparable in catalog description, level, and content to Troy University courses and approved by the appropriate dean/ associate dean /department chair. No more than two courses (six semester hours) may be transferred in from a completed master's degree program.

Requirements for Admission to Candidacy

To be admitted to candidacy, students must have a 3.0 GPA on all work attempted. Unconditionally admitted graduate students must apply for admission to candidacy within the first eighteen semester hours of graduate coursework and complete any additional requirements outlined for the specific degree program. If not completed within the first eighteen hours, a hold will be placed on the student's registration until Degree Plan/Admission to Candidacy process is completed.

Degree Requirements

All graduates from the MSHRM program must successfully complete the nine-course core listed below and one additional elective course suitable to the student's academic and employment background and specific career objectives. If the student makes a "D" or "F" in a core course, the course must be retaken. If the student makes a "D" or "F" in an elective course, the course may be retaken or another elective taken in its place. Students must achieve an overall grade point average (GPA) of 3.0 or better to fulfill requirements for the degree.

The MSHRM degree program is a non-research oriented masters degree that requires an understanding of the accepted professional practices in the field of human resource management. This program provides students with the opportunity to gain an understanding of the subject matter that will enhance their career opportunities.

Curriculum—30 Semester Hours

All courses offer three semester hours of credit except HRM 6625, 6626, and 6627. Students graduating with MSHRM degree will have completed the following 30 semester hour curriculum.

Prerequisite Courses: (non-business undergraduate degree)

BUS 5500 foundation courses or other SCOB equivalent (may test out) - see Adviser

Required core courses: (27 sh)

HRM	6601	3	Legal Environment of Employment Decisions
HRM	6603	3	Human Resource Management
HRM	6622	3	Workforce Planning & Staffing
HRM	6623	3	Training and Development of Human Resources Management (designated research course) <i>A grade of B or better is required.</i>
HRM	6632	3	Compensation and Benefits
HRM	6635	3	Employee Relations and Safety
MGT	6671	3	Organizational Behavior
MGT	6681	3	Organizational Change and Development
HRM	6698	3	Strategic Human Resource Management (capstone course) <i>A grade of B or better is required.</i>

Elective Courses: (3 sh)

(Select One)

HRM	6604	3	Labor Law
HRM	6619	3	Seminar in Human Resource Administration
HRM	6625	3	Specialized Study in the Area of Human Resource Management
HRM	6645	3	International Human Resource Management
HRM	6689	3	HRM Internship
IS	6679	3	Management Information Systems
MGT	6674	3	Ethics in Business
MGT	6675	3	Theory of Organizations
MGT	6682	3	Leadership and Motivation
FIN	6631	3	Managerial Finance

There are no cross-listings with other Troy University graduate degree programs for the MSHRM. All transfer credits must be processed through normal academic approval procedures. All authorizations for MSHRM students to be a transient student at another institution must be approved before the course is attempted. Professional military education courses are not accepted for credit in the MHRM program.

MASTER OF SCIENCE IN MANAGEMENT (MSM)

The purpose of the Master of Science in Management program is to provide a specialized professional program for the student who wants to acquire proficiency in management skills, including decision making, which will enable the graduate to carry out responsibilities in both general and specialized managerial roles. Concentrations in Human Resource Management, Information Systems, Leadership and Organizational Effectiveness, International Management, and Healthcare Management further develop managerial problem-solving skills in specific areas of applied management. As a result of successfully completing the MSM program, graduates should improve their ability to apply problem-solving skills to operational and strategic planning processes and to use written and verbal communication skills effectively to communicate the results of their problem-solving analyses and recommendations.

Business Foundation Requirements for the MSM

1. The foundation course requirements to enter the MSM degree program ensure that students have acquired a common body of knowledge in business administration.
 - a. Candidates for admission to the MSM degree program must have earned an undergraduate degree in business administration from a school holding ACBSP or AACSB specialized accreditation for its business degree program within eight years of enrolling in the MSM program.

OR

 - b. Before attempting 6000-level course work, the student will have successfully completed, within eight years of enrolling in the MSM program, all courses or their equivalent in the following subject areas from a school holding ACBSP or AACSB specialized accreditation for its degree program:
 - Principles of Management
 - Principles of Marketing
 - Managerial Finance
 - Accounting (principles of financial and managerial accounting or their equivalent)
 - Legal Environment
 - Microeconomics
 - Statistics
 - Global Business Issues
 - Information Systems (principles and strategic implications in addition to desktop applications)

2. If the foundation course requirement is not satisfied by either paragraphs 1.a or 1.b above, to include the restrictions related to currency (i.e., within eight years of initial enrollment in the MSM program) and specialized accreditation, then unless specifically waived by the MSM Program Director based upon relevancy of professional business experience subsequent to the award of a four-year business degree, the following business foundation courses must be successfully com-

pleted with a "B" grade or better through Troy University prior to enrolling in 6000-level courses for which they are identified as prerequisite courses:

BUS 5504	3	Fundamentals of Management and Marketing
BUS 5506	3	Fundamentals of Accounting
BUS 5507	3	Fundamentals of Financial Analysis
BUS 5508	3	Fundamentals of Quantitative Methods
BUS 5509	3	Fundamentals of Economic Analysis

BUSINESS FOUNDATION REQUIREMENT MATRIX			
Undergraduate Courses		Graduate Course Equivalents	
Description	SH	Description	SH
IS 3300	3	None*	N/A
QM 2241	3	BUS 5508	3.0
LAW 2221	3	None*	N/A
ECO 2252	3	BUS 5509	3.0
ACT 2291	3	BUS 5506	3.0
ACT 2292	3		
FIN 3331	3	BUS 5507	3.0
MGT 3371	3	BUS 5504	3.0
MKT 3361	3		

**Note: The listed undergraduate course is to be taken to meet this prerequisite requirement.*

3. If the content of the MSM foundation coursework has been completed and, (1) the content is more than eight years old, or (2) the content of the foundation courses was completed at a school without ACBSP or AACSB specialized accreditation for its business degree programs, the student may attempt to qualify for a waiver of these two requirements by achieving a satisfactory score on the Educational Testing Service Major Field Tests in Business (Undergraduate). A satisfactory score is defined as no less than one half standard error of the mean below the national average reported at the time the exam is attempted. For this catalog year, a score of 146 (rounded up) is acceptable.

Note: Upon readmission, any student previously admitted into the pre- 2009-2010 MSM 12-course degree program who does not hold an undergraduate business degree from a AACSB/ACBSP accredited university or college and has not enrolled with Troy University for three or more years will

(a) be allowed to complete their original 12-course program without taking the BUS 5500 foundation classes if they have completed eight or more courses toward their degree.

(b) must take the BUS 5500 foundation courses prior to any 6000 level courses if the student has completed seven or fewer courses in the pre- 2009-2010 MSM 12-course program.

(c) the student may choose to switch to the new 10-course program as stated in the current graduate catalog, and be required to complete all 5500 foundation classes with a "B" or better prior to taking any 6000 level courses.

Admission Requirements for the Master of Science in Management

Unconditional Admission

1. Students applying for admission must provide official transcripts from all universities attended.
2. Applicants who have completed a master's or higher degree from a regionally accredited university may be admitted unconditionally. (No graduate admission test scores are required.) Official transcripts from all universities attended must be submitted, to include an official transcript showing completion of a master's or higher degree.
3. A bachelor's degree from a regionally accredited college or university is required. (Students with a baccalaureate degree from an unaccredited or otherwise accredited institution should see Unaccredited or Otherwise Accredited Student Admissions.)
4. Applicants must have achieved at least 2.5 GPA on all undergraduate work or at least 3.0 GPA on the last 20 semester hours.
5. Official graduate admission exam results (GMAT, GRE [verbal and quantitative]), must be on file (except for applicants with a previous masters or higher degree; see #2 above). The GMAT score must be 500 or better; the GRE score (verbal and quantitative) must be 900 or better.
6. A letter of recommendation is required with all applications for the MSM program. The individual's potential for success in the MSM program, his/her professional, managerial or administrative experience, as well as his/her written and oral communication skills must be addressed.

Conditional Admission

Students not satisfying the minimum graduate admission test score and grade point average requirements for unconditional admission may be conditionally admitted to the program. After the student completes the first three graduate (5000-6000 level) courses with a "B" or better average, the student will be granted unconditional admission. Students not satisfying conditional admission requirements will be dropped from the university for one calendar year, after which time the student must petition for readmission. A letter of recommendation is required with all applications for the MSM program. The letter should address the individual's potential for success in the MSM program as well as his/her written and oral communication skills.

Transfer Credit

A maximum of two courses (six semester hours) taken at another regionally accredited institution, each with a grade of "B" or better, can be applied toward the degree. Note that the capstone course MGT 6685 Management Strategy must be taken with Troy University and will not be accepted as transfer credit from another institution. Credit accepted for transfer into the MSM core or to satisfy specified concentration courses or electives is limited

to institution holding ACBSP or AACSB specialized accreditation for their business programs. Exceptions to the "specialized accreditation" condition may be granted by the Dean based upon review of the institution and course content. These courses must be comparable in catalog description, level, and content to Troy University courses and approved by the appropriate dean/ associate dean /department chair. No more than two courses (six semester hours) may be transferred in from a completed master's degree program. Note that in the Applied Management concentration, no transfer credit is permitted.

Admission to Candidacy

To be admitted to candidacy, students must have a 3.0 GPA on all work attempted. Unconditionally admitted graduate students must apply for admission to candidacy within the first eighteen semester hours of graduate coursework and complete any additional requirements outlined for the specific degree program. If not completed within the first eighteen hours, a hold will be placed on the student's registration until Degree Plan/Admission to Candidacy process is completed.

Degree Requirements

Students graduating with the MSM degree will have successfully completed the following ten course curriculum. Thirty (30) semester hours is required for all concentrations. Students are required to complete the Graduate Educational Testing Service Major Field Test and a Capstone Examination in MGT 6685 Management Strategy. Students must achieve an overall grade point average of 3.0 (A=4.0) to fulfill requirements for the degree.

If a "D" or "F" is made in a core course or a restricted elective course, the course must be retaken. If the student makes a "D" or "F" in an elective course, the course may be retaken or another elective taken in its place.

For students pursuing the MSM degree with a dual concentration, a single course can be applied only one time to satisfy degree requirements.

Curriculum—30 Semester Hours

The MSM degree offers eight, 30-semester hour concentrations. All options require five core courses, one elective course, and four concentration courses as follows:

Required Core Courses: (15 sh)

BUS	6610	3	Business Research Design (A grade of "B" or better is required)
MGT	6627	3	Specialized Study in Management (A grade of "B" or better is required). (This course is to focus on concentration selected by the student; serves as the Research component for the degree. The core course requirements should be completed. Typically taken as the last, or concurrently with the last, concentration course. IHM 6689 will be completed in lieu of MGT 6627 for IHM students. A grade of "B" or better is required.)
MGT	6671	3	Organizational Behavior
MGT	6685	3	Management Strategy
FIN	6631	3	Managerial Finance

Elective Courses: (3 sh)

The elective may be selected from any appropriate graduate management, MSM, Troy University-approved PME course, HRM, specialized study completed with a Troy University faculty member, or selected pre-approved MPA courses (i.e., PA 6603, 6630, 6631, 6645, 6647, 6648, 6649, or 6650). *Note: MGT 6600 cannot be used as the elective in the MSM degree program.*

Required Concentration Courses: (12 sh)

Select four courses from one concentration below:

- Area A: Human Resource Management
- Area B: Leadership and Organizational Effectiveness
- Area C: International Management
- Area D: Healthcare Management
- Area E: Information Systems
- Area F: Applied Management (Contractual Cohort Groups Only)
- Area G: Public Management (Contractual Cohort Groups Only)
- Area H: International Hospitality Management

Area A: Human Resource Management

HRM	6601	3	Legal Environment of Employment Decisions
HRM	6603	3	Human Resource Management (Required)
HRM	6604	3	Labor Law
HRM	6619	3	Seminar in Human Resource Administration
HRM	6622	3	Human Resource Staffing
HRM	6623	3	Training and Development of Human Resources
HRM	6632	3	Compensation Management
HRM	6645	3	International Human Resource Management

Area B: Leadership and Organizational Effectiveness

IS	6679	3	Management Information Systems
MGT	6674	3	Business Ethics
MGT	6681	3	Organization Development and Change (Required)
MGT	6682	3	Leadership and Motivation

Area C: International Management

ECO	6657	3	International Trade and Economics
HRM	6645	3	International Human Resource Management
MGT	6670	3	Seminar In International Management (Required)
IR	5552	3	International Law
IR	6631	3	Intercultural Relations
IR	6656	3	International Power and Influence

Area D: Healthcare Management

HSA	6680	3	Health Services Administration and Policy
HSA	6681	3	Legal and Social Issues in Health Administration
HSA	6682	3	Healthcare Planning and Management (Required)

HSA	6683	3	Healthcare Economics
HSA	6684	3	Managed Care: Origins, Organizations, and Operations

Area E: Information Systems

IS	6672	3	Information Systems and Business Strategy
IS	6674	3	Information Systems Management
IS	6676	3	E-Commerce for Global Business
IS	6679	3	Management Information Systems

Area F: Applied Management (Limited to site-specific cohorts/contract programs)

HRM	6603	3	Human Resource Management
MGT	6645	3	Quantitative Methods in Management
MGT	6681	3	Organization Development and Change

Management Elective Selected for Cohort

Area G: Public Management (Limited to Maxwell/Gunter/contract programs)

PA	6610	3	Foundations of Public Administration
PA	6624	3	Public Human Resources Management
PA	6644	3	Administrative Law
PA	6650	3	Governmental Budgeting

Area H: International Hospitality Management

(Complete the specified 15 semester hours)

IHM	6680	3	Global Marketing Strategy for Hospitality Executives
IHM	6681	3	Managing Financial Systems in the Hospitality Industry
IHM	6682	3	International Hospitality Legal Issues
IHM	6683	3	International Hospitality Operations
IHM	6689	3	International Hospitality Management Internship (For the International Hospitality Management concentration only, a consulting-type internship of at least 120 hours will be completed in place of the core MGT 6627 requirement, and will be accomplished with a hospitality industry firm (hotel, lodging, or restaurant chain or tourism board) after completing no fewer than 21 semester hours in the program, including 9 semester hours in the IHM concentration. Required in the IHM concentration.)

Other Business Electives

Elective courses may be selected from any appropriate graduate management curriculum, to include the Troy University MSM, MSHRM, Troy University-approved PME course, specialized study completed with a Troy University faculty member, or selected pre-approved MPA courses (i.e., PA 6603, 6630, 6631, 6645, 6647, 6648, 6649, 6650) and an MSIR course, IR 6641. All authorizations for MSM students to be a transient student at another institution must be approved before the course is attempted.

Cross-listings for this program only:

ECO	6657	IR	6620
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MASTER OF TAXATION (MTx)

The purpose of the Master of Taxation (MTx) program is to offer students an opportunity to acquire a proficiency in tax knowledge and skills which will prepare them for careers as tax professionals with the private and public sectors. As a result of successfully completing the MTx program, graduates should improve their knowledge of the tax law, ability to identify tax issues, skills at conducting tax research, ability to communicate the results of their tax research and recommendations, and be able to represent taxpayers before taxing authorities. Students will also develop their technical writing skills in the MTx program through writing articles for submission to professional tax journals.

Business Foundation Requirements for the MTx

1. The foundation course requirements to enter the MTx degree program ensure that students have acquired a common body of knowledge in business administration.
 - a. Candidates for admission to the MTx degree program must within eight years of enrolling in the MTx program have earned an undergraduate degree in business administration or accounting from a school holding ACBSP or AACSB specialized accreditation for its degree program.

OR
 - b. Before attempting 6000-level course work, the student will have successfully completed, within eight years of enrolling in the MTx program, all courses or their equivalent in the following subject areas from a school holding ACBSP or AACSB specialized accreditation for its degree program:
 - Principles of Management
 - Principles of Marketing
 - Managerial Finance
 - Accounting (principles of financial and managerial accounting or their equivalent)
 - Legal Environment
 - Microeconomics
 - Statistics
 - Global Business Issues
 - Information Systems (principles and strategic implications in addition to desktop applications)
2. If the foundation course requirement is not satisfied by either paragraphs 1.a or 1.b above, to include the restrictions related to currency (i.e., within eight years of initial enrollment in the MTx program) and specialized accreditation, then unless specifically waived by the MTx Program Director based upon relevancy of professional business experience subsequent to the award of a four-year business degree, the following business foundation courses must be successfully completed with a "B" grade or better through Troy University prior to enrolling in 6000-level courses for which they are identified as prerequisite courses.

BUS 5504	3	Fundamentals of Management and Marketing
BUS 5506	3	Fundamentals of Accounting
BUS 5507	3	Fundamentals of Financial Analysis
BUS 5508	3	Fundamentals of Quantitative Methods
BUS 5509	3	Fundamentals of Economic Analysis

BUSINESS FOUNDATION REQUIREMENT MATRIX			
Undergraduate Courses		Graduate Course Equivalents	
Description	SH	Description	SH
IS 3300	3	None*	N/A
QM 2241	3	BUS 5508	3.0
LAW 2221	3	None*	N/A
ECO 2252	3	BUS 5509	3.0
ACT 2291	3	BUS 5506	3.0
ACT 2292	3		
FIN 3331	3	BUS 5507	3.0
MGT 3371	3	BUS 5504	3.0
MKT 3361	3		

**Note: The listed undergraduate course is to be taken to meet this prerequisite requirement.*

3. If the content of the MTx foundation course work has been completed and, (1) the content is more than eight years old, or (2) the content of the foundation courses was completed at a school without ACBSP or AACSB specialized accreditation for its business degree programs, the student may attempt to qualify for a waiver of these two requirements by achieving a satisfactory score on the Educational Testing Service Major Field Test in Business (Undergraduate). A satisfactory score is defined as no less than one-half standard error of the mean below the national average reported at the time the exam is attempted. For this catalog year, a score of 146 (rounded up) is acceptable.
4. Along with the MTx foundation courses above, students entering the MTx program must have completed a degree in accounting or, minimally, the following courses based on accounting standards, auditing standards, and tax laws that are prevalent in the United States:

ACT 3391	3	Intermediate Accounting I
ACT 3392	3	Intermediate Accounting II
ACT 3394	3	Governmental Accounting
ACT 4494	3	Income Tax Accounting I
ACT 4495	3	Income Tax Accounting II
ACT 4497	3	Auditing

Admission Requirements for the MTx

Unconditional Admission

1. Students applying for admission must provide official transcripts from all universities attended.
2. Applicants who have completed a master's or higher degree from a regionally accredited university or who have passed the Uniform Certified Public Accountant (CPA) Examination or the Certified Financial Planners (CFP®) Certification Examination may be admitted unconditionally. (No graduate admission test scores are required.) Official transcripts from all universities attended must be submitted, to include an official transcript showing completion of a master's or higher degree. Applicants who have passed the Uniform Certified Public Accountant Examination or the CFP® Certification Examination must provide proof of having passed the examination.
3. A baccalaureate degree from a regionally accredited college or university is required. (Students with a baccalaureate degree from an unaccredited or otherwise accredited institution should see Unaccredited or Otherwise Accredited Student Admissions.)
4. Applicants must have achieved at least a 2.5 GPA in all undergraduate work or at least a 3.0 GPA in the last 30 semester hours.
5. Applicants must score 500 or better on the GMAT except for applicants with a previous master's or higher degree, CPA or CFP®; (see #2 above).
6. A letter of recommendation is required with all applications for the MTx program. The individual's potential for success in the MTx program, his/her professional, managerial or administrative experience, as well as his/her written and oral communication skills must be addressed.

Conditional Admission

Students not satisfying the minimum graduate management admission test score and grade point average requirements for unconditional admission may be conditionally admitted to the program. After the student completes the first three graduate (5000 or 6000 level) courses with a "B" or better average, the student will be granted unconditional admission. Students not satisfying conditional admission requirements will be dropped from the university for one calendar year, after which time the student must petition for readmission. A letter of recommendation is required with all applications for the MTx program. The letter should address the student's potential for success in the MTx program based upon the student's professional, managerial, or administrative experience and written and oral communication skills.

Transfer Credit

A maximum of two courses (six semester hours) taken at another regionally accredited institution, each with a "B" grade or better, can be applied toward the degree. Credit accepted for transfer into the business core, or to satisfy specified concentration courses, is limited to institutions holding ACBSP or AACSB specialized accreditation for their business programs. Exceptions to the "specialized accreditation" condition may be granted by the Dean based upon a review of the institution and the course content. These courses must be comparable to Troy University courses in catalog description, level, and content to Troy University courses and must be approved by the appropriate Troy University dean/department chair. No more than two courses (six semester hours) may be transferred in from a completed master's degree program.

Requirements for Admission to Candidacy

To be admitted to candidacy, students must have a 3.0 GPA on all work attempted. Unconditionally admitted graduate students must apply for admission to candidacy within the first 18 semester hours of graduate coursework and complete any additional requirements outlined for the specific degree program. If not completed within the first 18 hours, a hold will be placed on the student's registration until Degree Plan/Admission to Candidacy process is completed.

Degree Requirements

Successful completion of the courses listed below with an overall grade point average of 3.0 (A = 4.0) is necessary to fulfill requirements for the degree. If the student makes a "D" or "F" in a core course, the course must be retaken. If the student earns a "D" or "F" in an elective course, the course may be retaken, or another elective taken in its place. The student can satisfy the research component requirement by receiving a "B" or better in TAX 6684, Federal Tax Research, and by receiving a passing grade on the required research paper evaluated by a committee of faculty in their capstone course. Students must have completed 18 hours of program requirements before enrolling in their capstone course. A student may choose TAX 6685, Taxation of Individuals; TAX 6688, Taxation of Corporations and Shareholders; or TAX 6689, Taxation of Partnerships and Partners as his or her capstone course. Students failing to receive a grade of "B" or better on the required research paper in their capstone course will be required to enroll in an additional three-hour course, ACT 6627, Specialized Study in Accounting, and receive a grade of "B" or better evaluated by a committee of faculty on a research paper written in this course.

Curriculum—30 Semester Hours

The curriculum for the Master of Taxation (MTx) program consists of 30 semester hours. Of these 30 semester hours, 21 hours consist of required courses and nine hours consist of electives chosen in consultation with the student's adviser. Below is a list of the required courses and the electives.

Required Courses (21 Semester Hours)

TAX	6684	3	Federal Tax Research
TAX	6685	3	Taxation of Individuals
TAX	6686	3	Estate and Gift Taxation
TAX	6687	3	Tax Practice and Procedure
TAX	6688	3	Taxation of Corporations and Shareholders
TAX	6689	3	Taxation of Partnerships and Partners
TAX	6690	3	State and Local Taxation

Electives (9 Semester Hours)

Select *three* courses from the following:

ACT	6627	3	Specialized Study in the Area of Accounting
ACT	6695	3	Accounting Research and Communication
ACT	6698	3	Advanced Auditing
LAW	6600	3	Business Law for Accountants

There are no cross-listings with other Troy University graduate degree programs for the program. All transfer credits must be processed through normal academic approval procedures. All authorizations for MTx students to be a transient student at another institution must be approved before the course is attempted. Professional military education courses are not accepted for credit in the MTx program.

GRADUATE CERTIFICATE OF TAXATION

Admissions Requirements:

All certificate students must be admitted to the Graduate School and MTx program in order to qualify for the Certificate. See Graduate Admissions and MTx Admission Requirements.

Course Requirements:

Students admitted into the MTx program may qualify for the Certificate of Taxation by completing the required courses and maintaining an overall 3.0 grade point average or better. The Graduate Certificate of Taxation requires 15 semester hours of coursework as described below:

Required Courses (12 Semester Hours):

TAX	6684	3	Federal Tax Research
TAX	6685	3	Taxation of Individuals
TAX	6688	3	Taxation of Corporations and Shareholders
TAX	6689	3	Taxation of Partnerships and Partners

Select one of the following (3 Semester Hours):

TAX	6686	3	Estate and Gift Taxation
TAX	6687	3	Tax Practice and Procedure
TAX	6690	3	State and Local Taxation

Other Requirements:

Students who wish to be issued a certificate must submit the following to their home campus:

- Certification Intent
- Certificate Plan and Progress Record
- Copy of student transcript

2011-2012

TROY UNIVERSITY
MASTER OF BUSINESS ADMINISTRATION
 Graduate Degree Plan and Progress Record
36 Semester-Hour Program

TROY Publication 384-129
 Revised: 2/2011
 Page 1 of 2

Name: Student ID#: Campus:
 Address: Email:

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|--|--|
| 1. GRE, or equivalent exam, test scores admitted | 7. Overall GPA of 3.0 |
| 2. Official transcript of all academic work | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 36 Semester hours of credit | 10. Admission to Candidacy |
| 5. Meet residency requirements | 11. Completion of capstone with a grade of "B" or better |
| 6. No more than two grades below "B" | 12. Intent to Graduate filed |

FOUNDATION COURSES: MUST BE COMPLETED BEFORE 6000 LEVEL COURSES ARE ATTEMPTED.

Foundation courses or their equivalent **are required for students with non-business undergraduate degrees**. Foundation coursework must not be older than eight years and should be completed at an ACBSP or AACSB accredited institution. A waiver of foundation courses may be attained by achieving a score of 146 or above on the ETS Major Field Test in Business or possessing an undergraduate degree in Business. Approved options for completing the foundation coursework requirement are provided below:

- Requires Foundation coursework to be completed Waiver of Foundation coursework granted (attach proof)

OPTION 1: Undergraduate Foundation courses.

COURSE NO.	TITLE	HRS.	GRADE	TERM/YEAR	TRANSFER CREDIT
MGT 3371	Principles of Management	3			
MKT 3361	Principles of Marketing	3			
FIN 3331	Managerial Finance	3			
ACT 2291	Principles of Accounting I	3			
ACT 2292	Principles of Accounting II	3			
LAW 2221	Legal Environment	3			
ECO 2252	Microeconomics	3			
QM 2241	Statistics	3			
	Select ONE of the following Global Business Issues courses: ACT 4435 ECO 4451 FIN 4435 MGT 4478 MKT 4468	3			
IS 3300	Information Systems	3			

OPTION 2*: Graduate survey courses taught by Troy faculty in a classroom or online. Students must earn a grade of "B" or better in each course to meet CPC requirement.

BUS 5504	Fundamentals of Management and Marketing	3			
BUS 5506**	Fundamentals of Accounting	3			
BUS 5507	Fundamentals of Financial Analysis	3			
BUS 5508	Fundamentals of Quantitative Methods	3			
BUS 5509	Fundamentals of Economic Analysis	3			

**Note: All MBA majors selecting this option must also successfully complete undergraduate courses in Business Law and Information Systems.*

***Note: MBA-Accounting Option majors cannot satisfy the requirement to complete principles of financial and managerial accounting (ACT 2291 or ACT 2292) with BUS 5506.*

2011-2012

TROY UNIVERSITY
MASTER OF SCIENCE IN HUMAN RESOURCE MANAGEMENT
 Graduate Degree Plan and Progress Record
 Application for Admission to Candidacy
30 Semester-Hour Program

TROY Publication 384-132
 Revised: 2/2011
 Page 1 of 2

Name: Student ID#: Campus:
 Address: Email:

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|--|--|
| 1. GRE, or equivalent exam, test scores admitted | 7. Overall GPA of 3.0 |
| 2. Official transcript of all academic work | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 30 Semester hours of credit | 10. Admission to Candidacy |
| 5. Meet residency requirements | 11. Completion of capstone with a grade of "B" or better |
| 6. No more than two grades below "B" | 12. Intent to Graduate filed |

FOUNDATION COURSES: MUST BE COMPLETED BEFORE 6000 LEVEL COURSES ARE ATTEMPTED.

Foundation courses or their equivalent **are required for students with non-business undergraduate degrees**. Foundation coursework must not be older than eight years and should be completed at at ACBSP or AACSB accredited institution. A waiver of foundation courses may be attained by achieving a score of 146 or above on the ETS Major Field Test in Business or possessing an undergraduate degree in Business. Approved options for completing the foundation coursework requirement are provided below:

- Requires Foundation coursework to be completed Waiver of Foundation coursework granted (attach proof)

OPTION 1: Undergraduate foundation courses.

COURSE NO.	TITLE	HRS.	GRADE	TERM/YEAR	TRANSFER CREDIT
MGT 3371	Principles of Management	3			
MKT 3361	Principles of Marketing	3			
FIN 3331	Managerial Finance	3			
ACT 2291	Principles of Accounting I	3			
ACT 2292	Principles of Accounting II	3			
LAW 2221	Legal Environment	3			
ECO 2252	Microeconomics	3			
QM 2241	Statistics	3			
	Select ONE of the following Global Business Issues courses: ACT 4435 ECO 4451 FIN 4435 MGT 4478 MKT 4468	3			
IS 3300	Information Systems	3			

OPTION 2*: Graduate survey courses taught by Troy faculty in a classroom or online. Students must earn a grade of "B" or better in each course to meet CPC requirement.

BUS 5504	Fundamentals of Management and Marketing	3			
BUS 5506**	Fundamentals of Accounting	3			
BUS 5507	Fundamentals of Financial Analysis	3			
BUS 5508	Fundamentals of Quantitative Methods	3			
BUS 5509	Fundamentals of Economic Analysis	3			

*Note: All MSHRM students selecting this option must also successfully complete undergraduate courses in Business Law and Information Systems.

2011-2012

TROY UNIVERSITY
MASTER OF SCIENCE IN MANAGEMENT
 Graduate Degree Plan and Progress Record
 Application for Admission to Candidacy
30 Semester-Hour Program

TROY Publication 384-131
 Revised: 2/2011
 Page 1 of 2

Name: Student ID#: Campus:
 Address: Email:

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|--|--|
| 1. GRE, or equivalent exam, test scores admitted | 7. Overall GPA of 3.0 |
| 2. Official transcript of all academic work | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 30 Semester hours of credit | 10. Admission to Candidacy |
| 5. Meet residency requirements | 11. Completion of capstone with a grade of "B" or better |
| 6. No more than two grades below "B" | 12. Intent to Graduate filed |

FOUNDATION COURSES: MUST BE COMPLETED BEFORE 6000 LEVEL COURSES ARE ATTEMPTED.

Foundation courses or their equivalent **are required for students with non-business undergraduate degrees**. Foundation coursework must not be older than eight years and should be completed at an ACBSP or AACSB accredited institution. A waiver of foundation courses may be attained by achieving a score of 146 or above on the ETS Major Field Test in Business or possessing an undergraduate degree in Business. Approved options for completing the foundation coursework requirement are provided below:

- Requires Foundation coursework to be completed Waiver of Foundation coursework granted (attach proof)

OPTION 1: Undergraduate foundation courses.

COURSE NO.	TITLE	HRS.	GRADE	TERM/YEAR	TRANSFER CREDIT
MGT 3371	Principles of Management	3			
MKT 3361	Principles of Marketing	3			
FIN 3331	Managerial Finance	3			
ACT 2291	Principles of Accounting I	3			
ACT 2292	Principles of Accounting II	3			
LAW 2221	Legal Environment	3			
ECO 2252	Microeconomics	3			
QM 2241	Statistics	3			
	Select ONE of the following Global Business Issues courses: ACT 4435 ECO 4451 FIN 4435 MGT 4478 MKT 4468	3			
IS 3300	Information Systems	3			

OPTION 2*: Graduate survey courses taught by Troy faculty in a classroom or online. Students must earn a grade of "B" or better in each course to meet CPC requirement.

BUS 5504	Fundamentals of Management and Marketing	3			
BUS 5506	Fundamentals of Accounting	3			
BUS 5507	Fundamentals of Financial Analysis	3			
BUS 5508	Fundamentals of Quantitative Methods	3			
BUS 5509	Fundamentals of Economic Analysis	3			

**Note: All MSM students selecting this option must also successfully complete undergraduate courses in Business Law and Information Systems.*

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TROY UNIVERSITY
MASTER OF TAXATION
 Degree Plan and Progress Record
30 Semester-Hour Program

Name: Student ID#: Campus:
 Address: Email:

A copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|---|--|
| 1. GMAT, or a CPA or CFP Master's degree | 7. Overall GPA of 3.0 |
| 2. Official transcript of all academic work | 8. All credit earned within 8 years of graduation |
| 3. Unconditional Admission | 9. Degree plan filed |
| 4. 30 Semester hours of credit | 10. Intent to graduate filed |
| 5. Meet residency requirements | 11. A grade of "B" or better on research requirement |
| 6. No more than two grades below "B" | 12. Successful completion of capstone course |

FOUNDATION COURSES: MUST BE COMPLETED BEFORE 6000 LEVEL COURSES ARE ATTEMPTED.

Foundation courses or their equivalent **are required for students with non-business undergraduate degrees.** Foundation coursework must not be older than eight years and should be completed at an ACBSP or AACSB accredited institution. A waiver of foundation courses may be attained by achieving a score of 146 or above on the ETS Major Field Test in Business or possessing an undergraduate degree in Business. Options for completing the foundation coursework requirement are provided below:

- Requires Foundation coursework to be completed Waiver of Foundation coursework granted (attach proof)

OPTION 1: Undergraduate Foundation courses.

COURSE NO.	TITLE	HRS.	GRADE	TERM/YEAR	TRANSFER CREDIT
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ACT 2292	Principles of Accounting II	3			
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QM 2241	Statistics	3			
	Select ONE of the following Global Business Issues courses: ACT 4435 ECO 4451 FIN 4435 MGT 4478 MKT 4468	3			
IS 3300	Information Systems	3			

OPTION 2*: Graduate survey courses taught by Troy faculty in a classroom or online. Students must earn a grade of "B" or better in each course to meet CPC requirement.

BUS 5504	Fundamentals of Management and Marketing	3			
BUS 5506	Fundamentals of Accounting	3			
BUS 5507	Fundamentals of Financial Analysis	3			
BUS 5508	Fundamentals of Quantitative Methods	3			
BUS 5509	Fundamentals of Economic Analysis	3			

*Note: All MTx students selecting this option must also successfully complete undergraduate courses in Business Law and Information Systems.

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TROY UNIVERSITY
GRADUATE CERTIFICATE OF TAXATION
 Certificate Plan and Progress Record
 Certificate Verification
15 Semester-Hour Program

Name: Student ID#: Campus:
 Address: Email:

Submit this form with the Certificate Intent form. A copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

CERTIFICATE REQUIREMENTS:

- | | |
|---|---|
| 1. GMAT, or a CPA or CFP Master's degree | 5. Meet residency requirements |
| 2. Official transcript of all academic work | 6. No more than two grades below "B" |
| 3. Unconditional Admission | 7. Overall GPA of 3.0 |
| 4. 15 Semester hours of credit | 8. All credit earned within 8 years of graduation |

FOUNDATION COURSES: MUST BE COMPLETED BEFORE 6000 LEVEL COURSES ARE ATTEMPTED.

Foundation courses or their equivalent **are required for students with non-business undergraduate degrees**. Foundation coursework must not be older than eight years and should be completed at an ACBSP or AACSB accredited institution. A waiver of foundation courses may be attained by achieving a score of 146 or above on the ETS Major Field Test in Business or possessing an undergraduate degree in Business. Options for completing the foundation coursework requirement are provided below:

- Requires Foundation coursework to be completed Waiver of Foundation coursework granted (attach proof)

OPTION 1: Undergraduate Foundation courses.

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	Select ONE of the following Global Business Issues courses: ACT 4435 ECO 4451 FIN 4435 MGT 4478 MKT 4468	3			
IS 3300	Information Systems	3			

OPTION 2*: Graduate survey courses taught by Troy faculty in a classroom or online. Students must earn a grade of "B" or better in each course to meet CPC requirement.

BUS 5504	Fundamentals of Management and Marketing	3			
BUS 5506	Fundamentals of Accounting	3			
BUS 5507	Fundamentals of Financial Analysis	3			
BUS 5508	Fundamentals of Quantitative Methods	3			
BUS 5509	Fundamentals of Economic Analysis	3			

**Note: All MTx certificate students selecting this option must also successfully complete undergraduate courses in Business Law and Information Systems.*

