



TROY



Troy University
2007 - 2008 Graduate Catalog

Policy Statement

This catalog is the official announcement of the programs, requirements, and regulations of the university, and students enrolling in the university are subject to the provisions as stated. Fees and other charges, courses, requirements, and conditions are subject to change without notice. The university reserves the right to cancel any class or section for insufficient enrollment. Although the publisher of this catalog has made every reasonable effort to attain factual accuracy herein, no responsibility is assumed for editorial, clerical or printing errors or errors occasioned by honest mistake. All information contained in this catalog is subject to change by appropriate officials of Troy University without prior notice.

Troy University does not discriminate on the basis of sex, age, color, race, national origin, religion, handicap veteran status or sexual orientation in its admissions, education, employment, or access to its programs. The university fully complies with the following: Civil Rights Act of 1964 and its amendments; Federal Executive Order 11246; Educational Amendments of 1972 and 1974; the Vietnam Era Veterans Readjustment Assistance Act of 1972; Age Discrimination Act of 1975; Family Educational Rights and Privacy Act of 1974; and the Uniformed Services Employment and Reemployment Rights Act of 1994.

Disclosure of a student's social security number is voluntary and not mandatory, and this university is authorized under federal law to enroll non-immigrant alien students. The university complies with guidelines and regulations established by the Department of Health and Human Services and Food and the Food and Drug Administration of the United States Government.



Troy, Alabama 36082
1-334-670-3000
www.troy.edu

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TROY UNIVERSITY

ACCREDITATION

Troy University is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award the associate degree, the bachelor's degree, the master's degree, and the education specialist degree. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 for questions about the accreditation of Troy University. The Commission is to be contacted only if there is evidence that appears to support an institution's significant non-compliance with a requirement or standard.

Refer to the college sections of this catalog for information regarding specialized accreditation.

Troy University is a member of the following:

- Alabama Association of College Administrators
- Alabama Association of Colleges for Teacher Education
- American Association of Colleges for Teacher Education
- American Association of Colleges of Nursing
- American Association of State Colleges and Universities Council on Education
- American Council on Education
- Association of Collegiate Business Schools and Programs
- Association to Advance Collegiate Schools of Business
- Commission on Accreditation of Athletic Training Education
- Council for Accreditation of Counseling and Related Educational Programs
- Council for Adult and Experiential Learning
- Council on Rehabilitation Education
- Council on Social Work Education
- National Association of Schools of Music
- National Council for the Accreditation of Teacher Education
- National League for Nursing Accrediting Commission
- Southern Council on Collegiate Education for Nursing

Troy University is affiliated with the following:

- Servicemember's Opportunity College Program

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UNIVERSITY MISSION STATEMENT

Troy University is a public institution comprised of a network of campuses throughout Alabama and worldwide. International in scope, Troy University provides a variety of educational programs at the undergraduate and graduate levels for a diverse student body in traditional, nontraditional, and emerging electronic formats. Academic programs are supported by a variety of student services

which promote the welfare of the individual student. Troy University's dedicated faculty and staff promote discovery and exploration of knowledge and its application to life-long success through effective teaching, service, creative partnerships, scholarship and research.

WELCOME TO TROY UNIVERSITY

Troy University's history of teaching excellence dates to its founding in February 1887 as Troy Normal School. From the outset, the institution quickly earned a reputation for innovation and accessibility. Troy Normal became Troy State Teachers College in 1929, Troy State College in 1957, and Troy State University in 1967.

The Montgomery campus earned independent accreditation in 1983, as did the Dothan campus in 1985. The Phenix City campus and the locations around the nation and the world administered by

University College have always operated under the accreditation of the Troy campus.

In 2005, the separately accredited campuses were merged into a single university structure forming Troy University. This name change represented the fifth major advancement in the storied, dynamic rise of the University to national and international prominence. Today, Troy University serves more than 27,000 students in Alabama and around the world.

The Troy University calendar may be found in each schedule of classes or at www.troy.edu.

THE GRADUATE SCHOOL

Authorized by the State Board of Education, Troy University, then known as Troy State College, offered its first master's degree program in 1957 and awarded the first master's degree in education in 1958. Since that time Troy University has continued to meet the needs of its graduate students, and now the Graduate School offers advanced degrees in the colleges of education, business, the arts and sciences, health and human services, communication and fine arts.

University serves as an *ex officio* member of the council. The council is organized to provide for systematic examination, approval, and evaluation of all curricular offerings and degree requirements. All policies and regulations affecting graduate curricular and degree programs are formulated by the Graduate Council.

Members of the council are elected from the graduate faculty at Troy, Dothan, Montgomery, and University College.

Purpose of the Graduate School

The purpose of the Graduate School is to provide quality, accessible degree programs that respond to the needs of the University's constituency for professional development and educational enrichment. The degree offerings reflect a wide range of master's degrees and a selected number of specialist programs that serve students and practitioners throughout this region of the state and at site locations globally.

A purpose further exists to provide educational services for the larger community, especially graduate and advanced education for adult students.

Through the various degree programs, the Graduate School provides an academic environment conducive to the maximum development of students. This unit of the university provides quality programs to students and the larger community through the utilization of staff and facilities and through research, superior teaching, scholarship, and public service.

The goals of graduate study are

1. to develop the professional skills and academic competencies of students;
2. to prepare students for research and further graduate study;
3. to promote the development of intellectual inquiry and the desire for life-long learning.

Organization and Administration of the Graduate School

The Graduate School of Troy University is under the general supervision of the Graduate Council. The Chancellor of the Uni-

Scope of the Instructional Program

The basic purposes of the University are determined by the Alabama State Legislature and the University's Board of Trustees. While the past history of the University reflects an institutional purpose that was dedicated to teacher education, there has been in recent years broadening dedication to the advancement of the arts and sciences, business, communication and fine arts, and health and human services.

The faculty and administration of the University recognize that changes in technology, urbanization of the region, advances of science, greater participation by working students, national and world economics, international relations and advancement of democratic processes, along with the preservation and advancement of the cultural heritage, will demand constant attention in determining the future purposes of the University.

Nature of Graduate Work

Graduate level work differs appreciably from that of undergraduate programs. Graduate students will find that their programs are geared toward meeting certain criteria.

The first of these criteria is that the graduate student should understand the ramifications of research as well as the manner in which it is conducted. Research, the context of graduate study, is conducted in a systematic, thorough, critical, interpretative, and analytical manner—free of preconceived notions and receptive to new ideas; such research attempts to collate and synthesize new patterns of meaning, discover new truths, and correct past errors.

The second component of the graduate program requires that

graduate students master their field of study. Such mastery would entail a thorough grasp of the subject matter, literature in the field, theory, and methodology related to the student's field of interest.

Finally, every graduate program must give students the opportunity to demonstrate research skills, knowledge of the field, and opportunity to contribute to the field of study. Thus, a person who wishes to do graduate level work must be prepared to pass examinations, both written and oral, to write coherent papers that reflect the results of research as defined above, and to participate in course projects.

GENERAL REGULATIONS

Admissions Requirements

All regulations governing the Graduate School are designed to equal or exceed the minimum criteria recommended by the Commission on Colleges of the Southern Association of Colleges and Schools, the Alabama State Department of Education, the National Council for the Accreditation of Teacher Education, the Association of Collegiate Business Schools and Programs, the Council for Accreditation of Counseling and Related Educational Programs, and the National League for Nursing Accrediting Commission. All regulations regarding admission, retention, and completion are minimum, and departments, schools, and colleges may prescribe more stringent requirements. Applicants are advised to check with the dean, department chair, or program adviser in the academic area, or Graduate Admissions office for degree requirements specific to the degree sought.

Pre-Admission Procedures

Application Forms

Application forms for admission to the Graduate School may be obtained from the Admissions Office at all Troy University locations. The application should be completed at least one month before the first day of the semester or term of intended attendance. Consult the Troy University Graduate School Webpage for an application form at https://it.troy.edu/admit_grad/pick_graduate.htm and a list of available locations. If fraudulent information is discovered on the application form, the student may be administratively withdrawn.

Applications must include

1. a completed application form,
2. official transcripts from all universities attended, and
3. other documentation supporting the application. Please see the following explanation of these application requirements.

Consult the Troy University webpage at www.troy.edu for additional information.

Troy Campus Graduate Admissions Troy University Troy Troy, AL 36082 Phone: (334) 670-3179	Phenix City Campus Graduate Admissions Troy University Phenix City One University Place Phenix City, AL 36869 Phone: (334) 297-1007
Dothan Campus Graduate Admissions Troy University Dothan P. O. Box 8368 Dothan, Alabama 36304 Phone: (334) 983-6556	Montgomery Campus Graduate Admissions P.O. Box 4419 231 Montgomery Street Troy University Montgomery Montgomery, AL 36103-4419 Phone: (334) 357-8843
eCampus Location & UPS Address 1101 South Brundidge Troy, Al 36081 U.S. Postal Mail Address: eCampus Troy, Alabama 36082 Phone: (334) 670-5876	University College Troy University 304 Adams Administration Building Troy, Alabama 36082 Phone: (334) 670-3616

Transcripts

All official transcripts (raised seal with Registrar's signature, security paper, and without "Issued to Student" stamped on it) from all universities attended noting that credit was accepted toward the completion of the bachelor's degree are required for applicants holding a bachelor's degree. All official transcripts showing the completion of the bachelor's, master's, or higher degree are required for applicants holding a master's or higher degree. These transcripts must be on file in the Admissions Office of the Troy University campus to which the student is applying. The Admissions office will assist students in completing transcript requests. Once the Application for Admission is on file, all transcripts submitted become the property of Troy University and will not be returned.

Other Document Requirements

The official Troy University Letter of Recommendation that addresses the individual's potential for success in the selected graduate program as well as his/her written and oral communication skills must be completed and submitted electronically to the location that the Application for Admissions was submitted. The official letter of recommendation form may be found at <http://troy.troy.edu/graduatestudies/grsform.html>

Note: A letter submitted to meet specific program requirements may be used for admission to the Graduate School to satisfy this admission requirement.

1. Students who previously took a nationally standardized aptitude examination, such as the GRE, MAT, or GMAT, shall submit official test score(s) with the Application for Admission. No time limit is established on test scores for admission to Graduate School. (However, most scores are available for only five years.)
2. College of Education students seeking advanced teacher certification (Class A) must furnish a copy of a valid teaching certificate (not Optional or Provisional certificates). Alternative Fifth-year students seeking initial certification are not required to present a teaching certificate. See the College of Education section for additional information.
3. Students who have completed an Air Force intermediate or senior level Professional Military Education (PME) course must submit an official transcript from the Registrar, Air University. Students who have completed U.S. Army Command and General Staff College must submit an official transcript. Students who completed any other service-sponsored PME School must submit a course completion certificate.
4. Health Certificate (Troy Campus requirement). Students who enroll or take courses on the Troy campus must submit a medical record to the Health Center.

Submission of the completed application, application fee, official test scores, letter of recommendation, and official transcripts normally completes an application for admission. When the application for admission has been processed, the appropriate *Graduate Admissions personnel* will inform applicants of the ac-

tion taken. Admission to the Graduate School **does not** imply official admission to a specific graduate program. **For admission to a particular program of study, students must refer to program admissions guidelines for additional specifications and requirements.**

Graduate Program Admission Classifications

• Unconditional Admission - Master's Degree

To qualify for unconditional admission to a master's degree program, applicants must meet the following requirements:

1. Hold a master's or higher degree from a regionally accredited university. No test score or letter of recommendation is required for those who hold a master's or higher degree from accredited institutions. All official transcripts must be provided.

OR

2. Hold a baccalaureate degree from a regionally accredited university with a minimum overall undergraduate grade point average of 2.5 (4.0 scale) or a 3.0 grade point average on the last 30 semester hours. All hours attempted in the term in which the 30 semester hours were reached will be used to calculate the grade point average. Students entering licensure and professional programs must meet specified grade point average requirements.

OR

3. Hold a baccalaureate degree from an unaccredited or otherwise accredited college or university with a minimum overall undergraduate grade point average of 2.5 (4.0 scale) or a 3.0 grade point average on the last 30 semester hours. All hours attempted in the term in which the 30 semester hours were reached will be used to calculate the grade point average. (See Unaccredited or Otherwise Accredited Baccalaureate Degree Holders - Student Admission Requirements.)

Note: Students seeking advanced degrees in teacher education programs must hold a baccalaureate degree from a regionally accredited college or university.

AND

4. Have an acceptable score on the appropriate entrance exam (official test score required). Note: Students entering licensure and professional programs must meet specified grade point average requirements and stated test score minimums. Consult the specific program for admission score requirements.

AND

5. Provide an official Troy University Letter of Recommendation that addresses the individual's potential for success in the selected graduate program as well as his/her written and oral communication skills. See web request form at <http://troy.troy.edu/graduatestudies/grsform.html> Note: A letter

submitted to meet specific program requirements may be used for admission to the Graduate School to satisfy this admission requirement.

AND

6. Meet the unconditional requirements of a program. See specific programs for details. Some programs have higher standards.

• Conditional Admission - Master's Degree

Conditional admission may be granted under certain circumstances to applicants who cannot satisfy all unconditional admission requirements. **Not applicable for Ed.S. students.**

Students admitted conditionally due to only a low undergraduate grade point average will be cleared of their conditional status if, at the completion of nine semester hours, they have achieved a 3.0 grade point average or greater on all graduate work attempted. Students must clear the conditional admission requirement of a 3.0 average at the completion of nine semester hours, or they will be dropped from the graduate program for one calendar year after which they may petition the Dean of the Graduate School to re-enter.

Students admitted conditionally due to only a low test score will be granted unconditional admission prior to the completion of nine semester hours provided they have maintained a 3.0 grade point average on all graduate work attempted and have retaken the test and received a satisfactory score.

Baccalaureate Degree Holders

Students who have earned a baccalaureate degree from a regionally accredited college or university, but lack the required grade point average and/or acceptable test score (official test score required) to be admitted unconditionally, may be granted conditional admission for a maximum of nine semester hours. Students admitted under conditional status may, with the consent of their major adviser, enroll in as many as nine semester hours during their first semester. (Also see Unaccredited or Otherwise Accredited Student Admission requirements.)

• Temporary Admission—Master's Degree

(Nine-semester-hour maximum load for full time enrollment)

Temporary admission may be granted under certain circumstances to applicants who have not submitted all original transcripts, the letter of recommendation, or original exam scores(s). Application fees must be paid in full to be considered for Temporary Admission status. **Not applicable for Ed.S. students. Students must provide, at a minimum, proof of eligibility, copy of bachelor's degree transcript, diploma or letter of completion to be initially considered as eligible for Temporary status.**

Procedures:

A baccalaureate graduate of a regionally accredited college or university who lacks certain necessary records may be granted temporary admission. Such records should be completed before the end of the semester or term for which the student was given temporary admission. Students admitted in temporary status are under conditional admission requirements until admission status may be determined. Conditional admission status requires that students must clear the conditional admission requirement of a 3.0

grade point average at the completion of nine semester hours, or they will be dropped from the graduate program for one calendar year, after which they may petition the Dean of the Graduate School to re-enter. **Students from non-accredited or otherwise accredited institutions or students seeking dual enrollment are not eligible for temporary admission. (See Unaccredited or Otherwise Accredited Student Admission requirements.)**

Records:

1. If the records are completed before the term ends and the results indicate that the student is not eligible for admission, the student must withdraw from the class or classes, with a refund if applicable, or receive non-degree credit for the class or classes for which he/she is registered. Applicable refunds will be made in accordance with regulations as stated in published refund policies.
2. When the records are completed and if it is determined that the student was not eligible for graduate admission, all hours pursued will be converted to non-degree credit with no refund of tuition. Students receiving financial aid are responsible for repayment.
3. When the records are completed and if it is determined that the student was not eligible for unconditional enrollment because of low grade point average or low exam score(s), students will be admitted under conditional status. See Conditional Admission requirements.
4. If the student has completed the term for which temporary admission was granted and the records are still not in order, the hours pursued will be held in abeyance until the records are clear. No refund of tuition will be made, and the student will not be permitted to enroll in succeeding terms until the records are complete and admissibility is determined; however, with the permission of the appropriate graduate admissions authority, the students may extend their temporary admission for a second term. Written approval authorizing the extension must be in the student's permanent record. Students may attend only a maximum of one semester, two terms, or complete nine credit hours in temporary status. There is no "second semester" or "third term" extension.
5. When the records are complete and if it is determined that the student was eligible for unconditional admission, all hours pursued will be counted toward the appropriate graduate program requirement.

• **Transient Admission**

Procedures:

Students from other accredited institutions who wish to take a course(s) from Troy University must:

1. Complete a standard "Application for Admission," proof of baccalaureate degree (no official transcripts required), and pay the application fee.
2. Present a transient authorization form from the parent school to the Admissions office of the campus location where the course will be delivered. The authorization must identify the course(s) to be taken and the term in which it will be taken, or indicate that the course is to be taken at the student's discretion. The form must be signed by a designated official of the University or campus (i.e., Registrar, Director, etc.).
3. In all cases, such a student must meet all prerequisites and provide the documentation prior to being admitted to a particular course.

Application status for the semester is determined by the information supplied on the application for admission. Admission status may not be changed following the last day to add/drop for the semester.

• **Transfer Admission**

The admission requirements for a transfer student are the same as regular admissions standards. Students on temporary, permanent academic, or disciplinary suspension from any other college or university should refer to Transfer of Students on Suspension.

Transfer of Students on Suspension from Another Institution

1. Temporary, Indefinite, or Permanent Academic Suspension: A student who has been suspended from another college or university is not eligible to apply for admission to Troy University. Appeals may be made to the Dean of the Graduate School.
2. Disciplinary Suspension: Students on disciplinary suspension from another institution must be eligible to return to that institution before being considered for admission to Troy University.

Note: Requests for waivers must be submitted in writing to the Dean of the Graduate School.

• **Unaccredited or Otherwise Accredited Baccalaureate or Master's Degree Holders—Student Admission Requirements**

Students must submit an official transcript(s) with degree(s) posted at least one semester/term prior to the desired date of registration. The appropriate academic college and the Graduate Council will evaluate all submitted transcripts using commonly accepted practices and guidelines. The applicant will be required to submit a copy of the college's catalog and other information as needed. Only upon the approval of the Graduate Council may a student begin taking graduate courses at Troy University. Should the student be inadvertently (without the University knowing that the baccalaureate degree or master's degree is from an unaccredited or otherwise accredited institution) admitted into classes prior to baccalaureate degree or master's degree approval and the evaluation indicates that the student is not eligible for admission, the student will be withdrawn from the class or classes, or receive non-degree credit for the class or classes for which he/she is improperly registered.

Note: Students seeking advanced degrees in teacher education or nursing programs must hold a baccalaureate degree from a regionally accredited college or university.

• **Post Master's Admission**

Students admitted in this category must hold the master's degree from a regionally accredited institution. Graduate credit taken while enrolled as a post master's degree student is not admissible as degree credit unless it is approved by the Program Director and is limited to a total of six semester hours. All official undergraduate and graduate transcripts are required for admission. If the degree is earned outside the United States, an American Association of Collegiate Registrars and Admissions Officers (AACRAO) evaluation is mandatory.

• Teacher Certification Endorsement (Only)

(Non-Degree Matriculate Seeking Teacher Certification Endorsement Only)

Students interested in applying college credit towards teacher certification, but who are not applicants for a degree at Troy University, must be evaluated by the Troy University Office of Teacher Education in the area for which teacher certification is sought. The Office of Teacher Education may be contacted at (334) 670-3447. With the approval of the **Director of the Teacher Education or the Dean of the College of Education**, admission may be granted to qualified students holding current teacher certification and a bachelor's, master's or education specialist degree from a regionally accredited institution.

A copy of the evaluation completed by the Troy University Office of Teacher Education will be placed in the student's file. This evaluation will direct the student in registering for applicable certification endorsement credits only.

Should a student apply later and be accepted to a degree program, **no college credit used "For Certification Endorsement" will be considered for credit toward this degree.** Additionally, no college credit may be applied to separate levels of certification. Please contact the **Director of the Teacher Education to eliminate any confusion regarding credit use and certification endorsements**, (334) 670-3447.

• Special Admission: Non-Degree Matriculant

A student interested in earning graduate credit, but who is not an applicant for a graduate degree at Troy University, may be admitted as a "Special Student" with the approval of the Dean of the Graduate School or his/her designee. Admission may be granted to qualified students holding a baccalaureate degree or higher from a regionally accredited institution or to students in good standing at another regionally accredited graduate school (copy of transcript must be provided). Should a student apply later and be accepted to a degree program, a limit of six semester hours will be considered for credit toward the degree. It is the responsibility of the student to observe the limitations imposed on credit hours, coursework, and transfer of credit. Special students may not be admitted at a later date on a temporary admission. Credits taken in Special Admission status by students who are found not to be in good standing at their previous institution will be voided with the posting of no grade, "NG," by the Registrar.

• Certificate Program Admission Requirements

Students interested in completing a certificate program, offered through the Graduate School, must apply to be unconditionally admitted into the Graduate School through the standard admissions process. All certificate courses are graduate courses. Consult the Unconditional Admission section of this catalog for admission requirements.

• International Student Admission

International Student Admission Requirements

1. Meet all Graduate School Admission Criteria (See Unconditional Admission section).
2. Make a satisfactory score on the Test of English as a Foreign Language (TOEFL) of 193 (computer-based test), 70 (internet-based test), or 523 (written test) or International English Language Testing System (IELTS) score of 6.0.

Additional Requirements for a Student Visa

Only the Troy University campus in Troy, Alabama, is approved to host students on an F-1 or J-1 student visa. No other Troy University campuses within the United States of America are approved for international student attendance if the international student receives an F-1 student visa based on Troy University sponsorship.

Persons requesting U.S. Citizenship and Immigration Services (USCIS) form I-20 in order to obtain an F-1 visa or DS-2019 to obtain a J-1 visa who require additional information should contact the Center for International Programs, Troy, Alabama, 36082, USA, telephone number: 1 (334) 670-3736, email: intl-prog@troy.edu, or visit www.troy.edu/internationalprograms.

International Student Submission Requirements

Students must submit the following official documents:

1. Completed Application for Admission.
2. Application fee.
3. All official transcripts and *preferably an American Associate of Collegiate Registrars and Admissions Officers (AACRAO)* or Educational Credential Evaluators, Inc (ECE) evaluation of the transcript if the institution is not an accredited United States institution. Prospective students must submit an institutionally transcribed transcript in English. Applicants who cannot obtain an institutionally translated transcript may obtain a translation utilizing the services of an approved credential evaluating service.

AACRAO

1 Dupont Circle, NW, Suite 520
Washington, D.C. USA 20036
Telephone 1-202-293-9161, Fax 1-202-872-8857,
www.aacrao.org

Educational Credential Evaluators, Inc (ECE)

P.O. Box 514070
Milwaukee, WI 53203-3470
Telephone (414) 289-3400
Fax: (414) 289-3411
Email: eval@ece.org
<http://www.ece.org>

Institutionally translated transcripts will be evaluated preferably by AACRAO or ECE, or may be evaluated by Troy University using standard accreditation practices and guidelines. If the foreign school does not appear in any of these sources or if the transcript does not provide the information necessary to determine admission status based on standard criteria, the applicant must utilize the credential evaluation services of AACRAO. Whenever possible, applicants transferring credit should submit a copy of the school catalog.

4. Troy University Letter of Recommendation
The Letter of Recommendation form is located online at <http://troy.troy.edu/graduatestudies/grsform.html> or a print copy will be provided in the application package. The following items must be addressed in the letter of recommendation: the recommender's name, organization, position or title, telephone or email, how long and

in what capacity the recommender has known the applicant and the recommender must identify key characteristics that the candidate possesses (e.g. leadership, communication, knowledge, creativity, reliability, ability to communicate in writing, initiative, ability to get along with others, scholarly potential).

5. Satisfactory score on the graduate admission examination (Contact the Troy University International Admissions office or an International Troy University site office near you for more information).
6. Satisfactory score on the Test of English as a Foreign Language (TOEFL) of 193 (computer-based test), 523 (written test), or 70 (internet-based test) or a score of 6.0 on the International English Language Testing System (IELTS). Note: The TOEFL is waived as an admission requirement for foreign students who hold the baccalaureate or equivalent degree from a regionally accredited United States of America university or a country whose language of instruction was English.
7. A detailed statement of financial status showing that adequate financial resources are ensured. Non U.S. citizens (and immediate family members) who are members of allied military forces or civilian agencies assigned to U.S. military installations are exempt from providing financial statements or TOEFL scores provided that their proficiency in English is certified in writing by an appropriate U.S. military official. Such a statement of financial status is required only for those international students seeking a J-1 or F-1 student visa.

- **Three-Year Baccalaureate Degree Holders Requesting Admission to the Graduate School**

1. Students completing a three-year baccalaureate degree will also be required to complete at least one year of a graduate program in their home country prior to applying to the Troy University Graduate School. No “Bridge Program” courses would be required. Students must make a satisfactory score on the Test of English as a Foreign Language (TOEFL) of 193 (computer-based test), 70 (internet-based test), or 523 (written test) or International English Language Testing System (IELTS) score of 6.0.

Or

2. The dean of the discipline for which the student seeks admissions will prescribe a mandatory one-year baccalaureate equivalent course of study of at least 30 semester hours of undergraduate course work, to be completed with a cumulative grade point average of 2.50, if the student has demonstrated a TOEFL score of 173 (computer-based test), 61 (internet-based test), or 500 (written test) or International English Language Testing System (IELTS) score of 5.5. All grades below the grade of “C” must be retaken. This prescribed course of undergraduate study shall be referred to as a “Bridge Program.” Bridge program students should not repeat courses taken at the undergraduate level. Bridge Program students will be enrolled as “Undergraduate” students. This course work must be successfully completed and certified by the dean of the college prescribing the course work prior to admission to the Graduate School.

Upon completion of the Bridge Program, students meeting all admission requirements may be admitted to the appropriate graduate program.

Dual Enrollment – Lacking Prerequisites

Students holding a baccalaureate degree from a regionally accredited college or university, who are applying for graduate admission, will have transcripts reviewed by their adviser to determine if specific degree program prerequisites are met prior to admission to a graduate program.

Students needing to meet prerequisite requirements will be considered “Post-Baccalaureate” students until such time as prerequisites are fully completed and the cumulative grade point average for the prerequisite courses is a 2.5. “Post-Baccalaureate” students having six semester hours or fewer of prerequisites remaining may begin dual enrollment course work and apply for Graduate Admission with the approval of their adviser.

Dual Enrollment - Final Semester of Graduating Seniors Only

With the approval of the Dean of the Graduate School or designee, seniors lacking six semester hours or fewer for graduation may, during the term in which their undergraduate requirements are being completed, be enrolled in one or more courses for graduate credit provided they present an acceptable score on the appropriate entrance exam and have an overall grade point average of 2.5 (on a 4.0 scale) or a 3.0 grade point average on the last 30 semester hours. All hours attempted in the term in which the 30 semester hours were reached will be used to calculate the grade point average. Consult specific program for specific admission requirements. If admitted, the student may enroll in no more than a combined total of nine semester hours of undergraduate and graduate work.

Registration

Students should register during designated registration times. Once students have registered for a course or courses, they have incurred a financial commitment which must be met. Students can pay their tuition on line by accessing the Trojan Web Express

Students who fail to attend a class without following drop/withdrawal policies will receive a grade of FA, and those students will still be charged full tuition and fees. Students with an outstanding balance will not be permitted to register for future terms.

Class Cancellation

The institution reserves the right to cancel any course for insufficient enrollment.

Changing Program of Study

If a student decides to change his/her declared program of study, the student must be in good academic standing or eligible for readmission and meet the entrance requirements for the new degree program in effect at the time of admission to the new program. A new graduate Admissions Application must be filed for the new degree program (no fee required). Courses previously credited to the former program will be evaluated for acceptability for the new degree program through the process of Petition for Transfer of Graduate Credit evaluation, and any loss of credit will be reported to the student and the Financial Aid Office, if applica-

ble. No grades below the grade of “B” will be considered for transfer. Final approval to change programs will be granted by the appropriate academic dean consistent with change of program procedures established by that college. All grades from work attempted in the first graduate program will contribute to the cumulative grade point average, unless the credit is greater than eight years old. Admission to Candidacy to all graduate programs requires a *cumulative* grade point average of a 3.0.

Note: Students using VA benefits should be aware that the VA may not pay for courses taken in a second program unless the VA has been notified of the degree program change. (See the VA certifying official for further details.)

Transfer Credit From a Previous Graduate Degree

Courses taken at the graduate level that contributed to the completion of a prior graduate degree program may be applicable for credit in the new program based on review by the dean of the program. A limit of six semester hours of credit earned from any previous master’s degree may be applied to the requirement for a second master’s degree and is subject to departmental approval. All credits used to satisfy the second master’s degree must be less than eight years old at the time of degree completion. A Petition for Transfer of Graduate Credit form must be completed and approved. See TRANSFER CREDIT FROM A REGIONALLY ACCREDITED INSTITUTION section for specific requirements for the evaluation of transfer credit.

Note: Graduate nursing courses may not exceed five years.

Transfer Credit From a Regionally Accredited Institution

No credit may be transferred to a Troy University graduate program until a student is unconditionally admitted and has completed a minimum of six semester hours with the university. The maximum number of graduate credit hours transferred into a graduate program will not exceed 12 semester hours.

1. A grade of "B" or higher must have been earned in each course. Transfer credit will not be used to determine the Troy University grade point average. A copy of the course syllabus may be required.
2. Sixth-year degree program students must see the specific discipline section of the Graduate Catalog for further requirements.
3. To be acceptable as transfer credit, all hours must have been earned within eight years of the date of degree completion of the graduate program at Troy University. Credit accepted as transfer credit, which becomes over eight years old (graduate nursing courses may not exceed five years) before the graduate degree requirements are completed, will become invalid and will not be counted toward graduate degree requirements.
4. Where Troy University is replacing another university under Department of Defense contracts, students will be permitted to transfer up to 18 semester hours of Troy University equivalent coursework. This rule applies for one calendar year from the start of the Troy University program and is only for students who have been in attendance at that site.

Documents Required for Evaluation of Transfer Credit:

1. A completed “Petition for Transfer of Graduate Credit” form.
2. A copy of the official transcript showing the course(s) taken.
3. A course description taken from the college catalog where the course was taken.
4. Evidence that the course was taken for graduate credit or would have been accepted as graduate credit if not indicated on the transcript.
5. Course substitutions may be considered, as applicable.

A copy of the course syllabus may be required. Officially accepted transferred graduate coursework will be posted on the official Troy University transcript.

Transfer Credit From Unaccredited or Otherwise Accredited Institutions

Some degree programs prohibit the acceptance of transfer credit from unaccredited or otherwise accredited institutions. If a student meets unconditional graduate admission standards and has earned graduate level credit at an unaccredited or otherwise accredited institution of higher learning, the student may petition for transfer credit. Petitions for transfer credit must be submitted immediately upon admission. Credits will not be accepted until the student has completed nine semester hours and has maintained a 3.0 grade point average necessary for good standing. Credits will be evaluated and approved by the dean of the discipline and the Graduate Council if needed. All requests must meet the stated conditions specified in the Transfer Credit from a Regional Accredited Institutions section above. A determination will be made based on (1) the unaccredited or otherwise accredited institution’s affiliation with the following agencies which honors recognition provided by the former : Council on Postsecondary Accreditation (COPA) and the Commission on Recognition of Post Secondary Accreditation (CORPA), (2) the Council for Higher Education Accreditation (CHEA) and/or (3) acceptance of credit by three other regionally accredited institutions located in the area of the unaccredited institution, or (4) review and approval of the Graduate Council. Contact the nearest Troy University Graduate Admissions office for more information.

Note: University College, Phenix City, Dothan, and Montgomery student Petition for Transfer of Graduate Credit request forms must be completed, with the request annotated across the top of the form, that the institution is non-regionally accredited. Attach a copy of the official transcript, course descriptions, syllabus, and faculty credentials if available. All information submitted by the student must be verified by the appropriate academic official at each location, and a letter recommending support or non-support must accompany the request before the dean of the college will have the petition reviewed.

Correspondence Credit

Credit earned through correspondence will not be acceptable for graduate work. A correspondence course is defined as a complete pre-packaged course designed to be delivered through sequential steps at the student’s own pace without instructor or student interaction.

Professional Military Education Credit (PME)

Troy University awards transfer credit for specific Professional Military Education (PME) courses completed at select military service schools for which credit is recommended by the American Council on Education and approved by each appropriate College's dean. The maximum number of credit hours transferred into a graduate program, to include PME credit, will not exceed 12 semester hours. Please consult your adviser for individual program acceptance. No credit may be granted for work that will be over eight years old at the time of graduation from the Troy University program for which transfer credit was requested. No waivers will be permitted.

Transient Credit

Under no circumstances may a student be enrolled in another institution while enrolled at Troy University without prior transient authorization. Students who have been granted unconditional admission to the Graduate School, and who are in good standing, may petition to take pre-approved graduate level courses at another regionally accredited graduate school. Transient credit does not count toward Troy University residence credit or one's Troy University grade point average (GPA). See specific program restrictions for transient credit. The maximum number of credit hours transferred into a graduate program, to include transient credit, will not exceed 12 semester hours.

Pre-approval to enroll in such courses must be obtained from the appropriate dean of the degree-granting college prior to enrollment in the course. A grade of "B" or higher must be earned in each transient course. Military senior service school credits, if appropriate for the degree, may be accepted as transient credit upon approval. The combined total of transfer and transient credits may not exceed 12 semester hours.

Semester Hours Required

The minimum number of semester hours required for graduate programs varies. Additional course work may be required for a student with academic deficiencies and/or a limited background and experience. Additional degree requirements will be determined by the student's adviser or advisory committee with the concurrence of the dean of the appropriate academic discipline. This process may result in additional semester hours in excess of the minimum number of published degree requirements.

Hour Load Limits

Definitions:

- A "semester" is defined for hour load limit purposes as 16 weeks of class meetings.
- A "term" is defined for hour load limit purposes as up to a nine week period of class meetings.

Warning: Students who register for course work in excess of the approved load without prior approval and violates the University's policy regarding course load will be required to drop the overload or lose the excess credit.

Temporary Admission Status

Students with a temporary admission status are limited to a maximum of nine semester hours per semester or six semester hours per term. The definition of a "full-time" graduate student

for admissions status purposes is a student taking eight or nine semester hours per semester or six semester hours per term. A part-time student is defined as a graduate student taking less than a "full-time" load.

Conditional Admission Status

Students admitted conditionally may take a maximum of nine semester hours per semester or six semester hours per term until the "conditions for admission" are removed.

Unconditional Admission Status

The maximum load for unconditionally admitted graduate students is nine semester hours per semester, or six semester hours per term, or **a combination thereof not to exceed nine semester hours over a sixteen-week period.** With the written approval of the student's academic adviser, the maximum load may be increased to 16 semester hours for unconditionally admitted students. Students who schedule an overload may not reschedule an overload in the subsequent term unless they maintain an overall grade point average of a 3.0 on a 4.0 scale during the term in which the overload was scheduled.

Graduate Assistants

Graduate Assistants are limited to a minimum of six semester hours or a maximum of 9 semester hours per semester.

Graduate Course Numbers

- Courses numbered "9950" to "9999" are for workshops or continuing education credit.
- Courses numbered "7700" to "7799" are open only to students who have received the master's degree.
- Courses numbered "6600" to "6699" are open only to qualified graduate students or to students who have already received the master's degree.
- Courses numbered "5500" to "5599" are open only to graduate students and graduating seniors. Seniors must have the approval of the instructor of the course and meet unconditional graduate admission criteria. Courses numbered "5500" to "5599" in business, English, history, and mathematics are open only to graduate or post-graduate students. A student may not enroll in a course numbered "5500" to "5599" if it duplicates the same course listed on an undergraduate transcript.
- For the master's degree, 50% of the total graduate program must be earned in "6000" level courses. In the Education Specialist program, 50% of the total graduate program, must be earned in "7000" level courses.

Grading System

Note 1: Some grades, in addition to the F, calculate as an F in the grade point average.

Note 2: If the student makes a "D" or "F" in a core course, the course must be retaken.

Note 3: If the student makes a "D" or "F" in an elective course, the course must be retaken or another elective taken in its place.

Grade	Description	Credit	Grade points per credit hour
A	Excellent	Yes	4
B	Above Average	Yes	3
C	Average	Yes	2
D	Below Average	Yes	1
F	Failure	No	0
AU	Audit	No	0
DF	Dropped course with academic penalty (<i>Calculates as an F in the GPA</i>)	No	0
DP	Dropped course passing	No	0
DR	Dropped course prior to midterm	No	0
FA	Failure due to excessive absences (<i>Calculates as an F in the GPA</i>)	No	0
I	Incomplete	No	0
IP	Thesis or Clinical Research in Progress	No	0
NG	No grade reported by faculty at end of term (awarded by registrar)	No	0
P	Pass	Yes	0
W	Withdrawal prior to midterm	No	0
WF	Withdrawal with academic penalty (<i>Calculates as an F in the GPA</i>)	No	0
WP	Withdrawal passing	No	0

Repeating Courses

Students may repeat a course in which they received a grade of "D," "F," or "W." Students who received a grade of "C" or below in the required research course must repeat the course and attain a "B" or higher grade to satisfy the research requirements in their program of study. Both grades will be counted as hours attempted in determining the overall grade point average. See degree program for additional minimum course grade requirements.

Incomplete Grades

This incomplete grade policy replaces all other incomplete grade policies as of August 1, 2006.

The instructor may report an "Incomplete (I)" for a student whose progress in a course has been satisfactory (e.g. the student is passing the course), but who is unable to complete the course grading requirements because of documented circumstances beyond his/her control.

Time limit for removal of incomplete grade

No incomplete may exceed nine weeks from the date it is

assigned. It is the student's responsibility to contact the instructor regarding the deadline for completing all course requirements. Any student who receives a grade of incomplete must adhere to the work completion deadline set by the instructor, not to exceed the end of the designated nine week period. This deadline applies whether or not the student re-enrolls for the semester or term following the assignment of the incomplete grade(s). Failure to clear the incomplete within the specified time period (not to exceed nine weeks) will result in the assignment of a grade of "F" for the course.

(For the purposes of implementation of this policy, the day the grade is assigned is determined by the University master calendar. A student who wishes to be assigned an incomplete grade must request this from the instructor prior to the assignment of final grades for the course.)

IP (In-Progress) Grades

Students who show satisfactory progress in one of the following courses, but are unable to complete requirements in one semester, may be issued IP grades. No other courses are eligible to award the grade of IP. IP grades must be removed within one calendar year of the beginning date of the semester in which the grade was earned. An IP grade that is not removed during the stated time limit will automatically become a grade of "F."

IP grades may be issued only for the following courses:

- Thesis Research (Not Research Methods Courses.)
- Practicum
- Internships
- Thesis
- Personal Supervisor and/or Curriculum Development Field Problem

Directed Studies, Specialized Studies, Reading , Advanced Readings, Selected Topics Course Restrictions

Students may not exceed a total of six semester hours taken in any combination of Directed Studies, Specialized Studies, Readings, Advanced Readings, or Selected Topics course credits. Consult individual programs for additional restrictions.

Attendance Policy

In registering for classes at the university, graduate students accept responsibility for attending scheduled class meetings, completing assignments on time, and contributing to class discussion and exploration of ideas.

A student will be excused for class absence for circumstances beyond the student's control or if the student has been required to attend an activity sponsored by the university. Faculty members who sponsor activities that require class absences must send a list of student names approved by the Dean or designee or Office of the Provost to each member concerned at least three days before the scheduled absence.

Faculty members may levy academic penalties upon unexcused absences; however, such penalties for unexcused absences

will be a part of each course syllabus and will be distributed to each class at the beginning of each class and a copy filed in the departmental office.

Incident Weather and Emergency Situations: Both faculty and students are responsible for meeting all assigned classes. In the event of inclement weather, faculty and students will be expected to attend classes as usual as long as they may do so without risking peril to themselves or to others. During periods of inclement weather, faculty and students will not be penalized for absences dictated by perilous conditions. In severe cases of inclement weather or other emergency conditions, the Office of the Provost or designee will announce cancellation of classes through the local and regional media as well as through the University's web sites.

Changes in Class Schedules

The courses for which a student registers must bear the approval of his/her adviser and the appropriate Academic Dean's approval of the class schedule. Changes in the class schedule are not permitted after the close of the registration period.

Registration for a course makes the student responsible for completing the course unless he/she officially withdraws from the course(s).

Drop

Definition: Student is still enrolled in at least one course after the drop is processed.

Drop Before Semester/Term Begins

Students who, for any reason, drop class(es) before classes begin MUST complete a "Drop" form and submit it to the appropriate office before the semester or term begins. Any student who fails to do so will be responsible for payment of tuition and will be charged with failing grades.

Drop After Semester/Term Begins

Students who drop after classes begin must complete a Drop form and submit to the appropriate office in order to protect their records and to qualify for partial refunds (refer to local policy). Drop forms are available in the Student Services office or your site office.

Drop After the Last Day to Drop

Students who drop after the last day to drop without academic penalty (see Schedule of Classes for the date) will be awarded the grade of "DP" (Drop Passing) or "DF" (Drop Failing).

Explanation of grade status at the time of drop:

1. Before the Last Day to Drop Cutoff Deadline: The symbol "DR" (drop) will be entered on the student's record for each course, and the hours will not be charged as attempted. See the Schedule of Classes for the exact date.
2. After Last Day to Drop: With the exception of those who drop for documented reasons beyond their control, students who drop after the last day to drop will be assigned the symbol "DP" or "DF" for each course. Students who receive the "DF" will be charged with hours attempted in the overall grade point average. See class the Schedule of Classes for the exact date.

Withdrawals

Definition: Student is no longer enrolled in any graduate course(s). Withdrawal from the University is defined as a resignation or withdrawal from all courses for the current semester and/or term.

Withdrawal—From Early Registration thru Late Registration

- A. Students who wish to withdraw from all classes prior to the start of the term through the last day of late registration must CANCEL their registration (in writing) through their home location's Records Office. Cancellation (in writing) prior to the beginning of the term through the last day of late registration does not require the completion of the withdrawal form or an exit interview. Financial obligations for payment of course tuition and fees will be removed when course cancellations have been completed in writing.

Withdrawal—From End of Registration thru Midterm

1. Students who wish to withdraw from the university during a semester and/or term must complete an official withdrawal form and an exit interview with the designated withdrawal official at the student's home location.
2. Withdrawal prior to midterm will result in a grade of W, withdrawal, which is non-punitive.

Withdrawal—After Midterm Prior to First Day of Exams

1. Students who wish to withdraw from the university after midterm and prior to exams must complete an official withdrawal form and an exit interview with the designated withdrawal official at the student's home location.
2. Withdrawal after midterm will result in a grade of WP or WF, depending on the instructor's assessment of the student's academic performance in the class at the time of withdrawal. A WP, withdrawal passing, is non-punitive. A WF, withdrawal failing, is punitive. The grade WF will be calculated as an F in the student's grade point average.

Grade Appeals

Faculty members have the authority to grade student work and to assign grades; these are academic judgments. A faculty member's syllabus enumerates student academic performance expectations and consequences. Faculty members render academic judgments when a student's academic performance violates established standards or fails to meet stated expectations. Academic judgments, made by faculty, are based on academic content, course requirements, and student performance. Students may not appeal grades based on allegations concerning the competence of a faculty member, the fairness of examinations, the difficulty of a course, or other matters of a purely academic nature. Grades for individual assignments and exams may not be appealed. While it is recognized that faculty hold the right and responsibility to grant a grade, a student who receives a course grade that he or she believes to be unwarranted for reasons other than those listed above may appeal that grade using these stated procedures.

Step 1. Within the first four weeks of the start of the following term or semester in which the grade is received, the student shall have informally appealed the grade to the instructor. If that instructor is not teaching at Troy University during the term follow-

ing issuance of the grade, the student will make contact with the instructor through the department chair to informally appeal the grade. In the case of a course taught through University College or eCampus, students should contact their home campus to determine the person designated by the appropriate college dean to assist the students with their appeals.

Step 2. If the issue is not resolved at this informal level and the student wishes to pursue the appeal, the student shall request in writing a meeting with the respective department chair. This request shall be addressed to the department chair via the Associate Dean's or UC Associate Regional Director of Academic Affairs and shall be received no later than the end of the fifth week of instruction for the term or semester following issuance of the grade. The request must summarize the student's complaint and the student's informal appeal to the instructor.

Step 3. Within two weeks of receipt of the request, the department chair shall discuss the appeal with the student and with the instructor, separately or at the same time. **If the department chair upholds the decision, the matter is closed. The decision is final.**

Step 4. If the department chair does not support the decision of the instructor, the matter shall be appealed within two weeks of the department chair's decision to the designated associate dean or dean of the college. The department chair will forward the appeal package to the designated associate dean or dean. The designated associate dean or dean will empanel three full-time faculty colleagues from the department and/or discipline to review the matter. *The decision of this panel shall be final and binding on all parties.*

Note: Students may not use this procedure to appeal grades resulting from violations of Academic Honesty. Students should refer to the Oracle, the University's official Student Handbook, for these appeals.

Residency Requirements

See program for details.

Resident Credit Calculation

Residency, the number of Troy University credit hours earned, must be established to be eligible for a Troy University graduate degree. Resident credit for a program is determined by deducting the non-Troy University transfer/transient credit hours allowed in the program from the total hours required for the program. Residency requirements vary by degree program. See specific programs for minimum residency requirements.

See the appropriate degree program for specific transfer credit requirements.

Retention

Graduate students may earn no more than six semester hours of grades below "B". Students who earn more than six semester hours of "C" grades or below are automatically dropped from the Graduate School for a period of one year. Courses that are over eight years old are not computed in grade point averages for retention purposes. Quality points are no longer considered in determining retention.

Conditionally admitted students who do not attain a 3.0 grade

point average (4.0 scale) at the completion of nine semester hours will be dropped from the program for a period of one calendar year at which time the student may petition the Dean of the Graduate School for readmission.

Readmission Procedures

Readmission to Graduate School After Academic Suspension

In order to be eligible to petition for readmission, a student must have been out of school for at least one calendar year. Students may submit petitions for readmission two months prior to the eligible readmission date. Students who have been academically suspended and/or dropped from the program must follow the procedures outlined below.

1. A student must petition the Dean of the Graduate School in writing and cite the particulars of his/her case. The petition packet must include:
 - a. A letter describing the circumstances that led to academic suspension and give evidence of probable success before being considered for readmission;
 - b. Copy of the student's transcript;
 - c. Appropriate letters of support from faculty members and documentation of illness, etc.;
 - d. Updated Application for Admission.

Note: University College, Phenix City, Dothan and Montgomery student petitions must be documented, circumstances verified by the appropriate academic official at each location, and a letter recommending support or non-support must accompany the packet before the Dean of the Graduate School will present the petition to the respective Academic Dean(s).

2. The Dean of the Graduate School in turn will submit the petition and supporting documentation, e.g., transcripts, updated Application for Admission, letter of petition, letters of support, etc., to the appropriate departmental faculty committee through the office of the dean of the discipline in which the student requests readmission.
3. The departmental committee will review the case and make a recommendation for approval or disapproval to the dean of the discipline.
4. The dean of the discipline has the authority to accept or reject the department's recommendation. If the dean of the discipline accepts a favorable recommendation from the departmental committee, he or she must forward it along with his/her endorsement to the Dean of the Graduate School and the Chair of the Graduate Council for their concurrence.
5. If the student's petition is rejected by the dean of the discipline (in 4 above), the student is notified in writing by the dean of the discipline with copies placed in the student's permanent record.
6. If the Dean of Graduate School and Chair of Graduate Council accept the dean of the discipline's recommendation (in 4 above), the student is notified by the Dean of the Graduate School in writing of the decision and informed of any conditions that were placed on his/her readmission. If admitted, it will only be on a conditional basis. The decision of the Dean of Graduate School and Chair of Graduate Council is final.

7. If the Dean of the Graduate School or Chair of the Graduate Council rejects the dean of the discipline's recommendation, the request is referred to the Graduate Council as a final appeal. The decision of the Graduate Council is final.
8. Students who have been suspended or dropped from other institutions' programs for academic reasons must follow the procedures noted below:
 - a. The processes of # 1-7 above must be followed. All transcripts from all institutions must be submitted as part of this process.
 - b. A student will be eligible for readmission 12 months from the beginning of the suspension period.
 - c. Troy University will accept transfer credit only from institutions where students are in good academic standing. The acceptance of any transfer credit is at the discretion of Troy University.
2. To be admitted to candidacy, students must be unconditionally admitted. Unconditionally admitted graduate students may apply for admission to candidacy after completing nine semester hours of graduate coursework and any additional requirements outlined for the specific degree program. The formal application may be obtained from and returned to the office of the dean of the discipline or any Student Services offices. For further specific candidacy requirements, see the individual programs.

Research Requirement for the Master's Degree

All graduate programs require certification of the student's ability to do research in a specialization. This requirement is met by achieving a grade of "B" or better in an approved research course in the student's program. Students must repeat the research course if a grade of "C" or below is attained.

Readmission to a Graduate School Program by a Student in Good Standing

A student who is not enrolled in courses for **one year** must contact the Student Services office and complete an application for readmission. A student not enrolled with Troy University for **three years or more** must meet all degree requirements current at the time of readmission. If a student has attended another institution of higher learning since last attending Troy University, he/she must submit a new application and provide official transcript(s) from that institution before re-enrolling.

Research Requirement—Second Master's Degree

If the research requirement was completed for the first master's degree, students are exempt from this requirement in the second master's degree. Students exercising this exemption must, however, complete an additional elective course in their program, or obtain approved transfer credit to achieve the minimum required credits for graduation.

Program Completion Requirements

Grade Point Average

Students must have a 3.0/4.0 grade point average for all work attempted at the time of degree completion. Credits over eight years old shall not be used in computing the final grade point average at the time of degree completion. In the case of courses that have been retaken due to grades of "C" or below, all grades will be counted as hours attempted in determining the overall grade point average.

Admission to Candidacy

The Admission to Candidacy document serves as a formalized degree plan developed by a graduate student and his/her adviser. Together, the student and adviser plan and sign this document, which is filed with the Graduate Records Office. Because the Program of Study is an outline for graduate students leading to a specified graduate degree, it should be referenced during each registration. If students select courses outside of this plan of study, without prior approval, the credits may not apply toward degree requirements, but will affect the student's grade point average. Students must be admitted to candidacy at least one semester prior to the anticipated semester of graduation.

Requirements for Admission to Candidacy for the Master's Degree

1. To be admitted to candidacy, students must have a 3.0 grade point average on all work attempted and attach a copy of their current transcript to the back of the completed Admission to Candidacy form.

Comprehensive Examinations

Students admitted to candidacy in a graduate program requiring a comprehensive examination must pass the required comprehensive examination, written and/or oral, covering the work taken in the major field. All students must register in advance for comprehensive examinations in their academic departments. Students should consult with their advisors regarding procedures for scheduling and taking comprehensive examinations. This examination is usually taken during the last semester/term prior to graduation.

The passing of the comprehensive exams is not to be considered a waiver of any other requirement for any program. Students who have unsuccessfully attempted the comprehensive exam may not change their program of study.

Should students fail the comprehensive exam, they must successfully retake the exam within one year of the date originally taken.

Thesis/Field Project

All students who have taken a maximum of six semester hours of Thesis Research and have not yet defended must be enrolled in a minimum of one semester hour of Thesis Research the semester they defend. Special approval of additional hours must be approved by the Dean of the Graduate School. Information regarding thesis preparation and requirements may be obtained from the department chair at the location where the thesis is to be completed. Those students who prepare a thesis or field project shall pass a final examination covering the thesis or field project. All field projects or theses must be proposed well in advance and must be approved by the advisory committee assigned to the student. The student's major professor (a member of the student's major department and the chairman of the student's advisory committee), assisted by the committee, will be responsible for directing all aspects of the thesis or the student's field project. The completed, final thesis or field project will be submitted in appropriate form

and in sufficient copies to the advisory committee for approval and then to the Dean of the Graduate School.

Students must consult the *Troy University Graduate Thesis Guidelines* located at <http://www.troy.edu/graduateschool/documents/thesisguidelines.pdf> for complete details on thesis preparation requirements. Individual departments, schools and colleges may impose additional requirements or may specify requirements in greater detail. The graduate student has a responsibility to learn what, if any, special departmental/school/college requirements may apply. The thesis should be prepared in accordance with the instructions of these guidelines and those special requirements.

For programs with the thesis option, master's degree students may earn up to six semester hours of credit toward degree requirements by writing a thesis appropriate to their degree. In unusual cases, with the approval of the Dean of the Graduate School and thesis chair, students may be allowed to take additional thesis research hours beyond the six semester hour maximum.

Students pursuing the education specialist degree must earn three semester hours of credit by writing a thesis or field project. Students may enroll for credit in thesis or field project only after completing 21 semester hours of course work and being admitted to candidacy.

Intent to Graduate Procedure

Candidates for a graduate degree must indicate their intentions to complete the requirements for graduation by filing an "Intent to Graduate" form at the beginning of the term/semester prior to the term/semester of graduation with the Graduate Records Office. Since this form is used to check completion of requirements, order diplomas, and enter students in the commencement program, it must be filed in accordance with the published deadlines. A graduation fee must be paid at the time of filing.

Attendance at commencement is not required for degree conferral; however, all candidates are urged to attend.

Graduation Ceremony

Students will attend the graduation ceremony immediately following their program completion. Students will attend graduation at their "home" location. "Home" location is defined as the location where the students file an "Intent to Graduate" form.

Time Limit to Complete Graduate Degree Programs

All credits used to satisfy degree requirements must be less than eight years old at the time of degree completion. A student not enrolled with Troy University for three years or more must meet all degree requirements current at the time of readmission.

For students completing the Master of Science in Nursing, all credits used to satisfy degree requirements must be less than five years old at the time of degree completion.

Transcript Requests

Requests for transcripts must be submitted in writing or by a signed fax as requested by the Family Educational Rights and Privacy Act of 1974 (FERPA). Email requests cannot be accepted

at this time. A transcript request form may be printed from the Troy University website at <https://www.studentclearinghouse.org>.

The following information must be provided in all transcript requests:

1. Full name
2. Social security number or Troy University student ID number
3. Dates of attendance
4. Location of attendance
5. Address where the transcript(s) is to be sent
6. The number of transcripts requested

All transcript orders will be charged a \$7.50 fee.

An official transcript, one that bears the official university raised seal with the Registrar's signature on security paper and is issued by the Registrar's Office,* is sent directly to another institution. It reflects all transferred credit accepted, non-traditional credit accepted, and credit courses taken at Troy University. To receive a consolidated official transcript, a student must

1. receive an admission status other than "temporary,"
2. clear all outstanding financial obligations to Troy University, and
3. prepare a Transcript Request Form at any Troy University office and pay the appropriate fee.

** Note: Official copies are mailed from one institution to another. Student copies mailed or released to the student will be stamped "Issued to Student."*

Tuition and Fees

Troy Campus

Consult the www.troy.edu website for current tuition and fees.

eCampus Course Rates

Consult the www.troy.edu website for current tuition and fees.

For more information, please contact the eCampus Center by phone at 1-334-670-5876 or 1-800-265-9811, or consult the website at www.troy.edu/ecampus/onlinegraduateprograms/.

University College

Tuition and fees vary according to campus site and are subject to change without notice.

Nursing

Consult the www.troy.edu website for correct tuition and fees.

Refund Policy

Each registered Troy University student will receive a Trojan OneCard. The Trojan OneCard will be mailed to the student using

the address on file with the University. To receive any refunds from the University, a student must activate his or her Trojan OneCard. During card activation, the student will choose how to receive his or her refund money. Options available include having the refund:

- **Directly deposited to the student's Trojan OneCard OneAccount (1 day or less)**

The OneAccount from Higher One is a fully functioning, FDIC insured, free checking account that allows a student to access his or her refund quickly and easily. The OneAccount has no minimum balance, no monthly fees, and free Internet banking features. With the OneAccount, a student may use his or her Trojan OneCard to make purchases anywhere Debit MasterCard is accepted. The student will receive an e-mail when a refund has been directly deposited to the OneAccount. The student may view detailed activity of the OneAccount by accessing the OneAccount Statement online at www.TrojanOneCard.com.

- **Deposited to another bank account of the student's choice (2-3 business days)**

If a student chooses to have his or her refund deposited to another bank account of choice, the transfer may take two to three business days from the day the University releases the funds. In order to have a refund deposited to his or her bank, a student must first activate his or her Trojan OneCard at www.TrojanOneCard.com. For this option, the student will need to complete, print and mail the third party form to the designated address. The third party form is available on www.TrojanOneCard.com.

- **Mailed, as a paper check, to the address designated by the student (5-7 business days)**

A student may choose to receive his or her refund in the form of a paper check. The paper check will be sent to the student via regular mail and may take five to seven business days from the day the University releases the funds.

Regardless of how students choose to receive their funds, they need to activate their Trojan OneCards. Students are required to activate their Trojan OneCards and make refund selections online at www.TrojanOneCard.com.

Financial Aid

Graduate students at Troy University may receive limited financial aid. Transient students are not eligible for financial aid through Troy University.

Students may apply for a Subsidized Federal Family Educational Loan of up to \$8,500 and Unsubsidized Loan funds of up to \$12,000 per academic year for a maximum of \$20,500; the total combination of all funds received regardless of the source cannot exceed the total cost of education.

Troy University has limited funds (awarded first come first served) in the College Work Study Program and the Federal Perkins Student Loan Program for which graduate students may apply. The application priority deadline is May of each year for students enrolling the following fall term. Students are urged to use the financial aid section of the website for more detailed information on the financial aid application process.

Students must be enrolled at least half-time to be eligible to receive a student loan.

Graduate Course Loads

	Semester Hours	Accelerated Semester Hours
Full Time	8-9	6
3/4 Time	7	4-5
Half Time	6	3
< Half-Time	1-5	1-2

All forms and contact information required to apply for graduate student financial aid are available in the financial aid section of the University website.

Students who, for any reason, register for classes but do not attend MUST NOTIFY THE RECORDS OFFICE IN WRITING TO WITHDRAW, PRIOR TO THE FIRST CLASS MEETING. **Any student who fails to do so will be responsible for payment of fees and will be charged with failing grades.**

Transient Students and Financial Aid Availability

Transient students are not eligible for financial aid through Troy University.

Withdrawals for Students Receiving Title IV Aid

In addition to Troy University's withdrawal policy, if a student is a recipient of Title IV aid (Stafford Loans or Perkins Loans, for example) federal regulations administered through the U.S. Department of Education will apply. If a recipient of Title IV aid withdraws during the term, the university will calculate the amount of aid the student did not earn, and the unearned portion will be returned to the Title IV programs. The student is responsible for any charges which are unpaid as a result of the return of Title IV funds.

Generally speaking, a student earns Title IV aid based on the number of days completed during the term prior to withdrawal. Once 60% of the term has been completed, the student is considered to have earned 100% of the Title IV aid awarded.

A student who withdraws must complete the [Exit Interview Form](#) (For any disbursed student loans, repayment begins six months after you are no longer a half-time student).

Veterans Education Benefits

The following is a summary of the educational assistance that the Department of Veterans Affairs offers to veterans, service members, and their dependents. More detailed information is available on our web site.

1. The Montgomery GI Bill (Chapter 30) assists students who entered active duty for the first time after July 1, 1985, and who agree to have their pay reduced \$100 for 12 months. Veterans must have been honorably discharged and active-duty personnel must have served at least two years.
2. The Montgomery GI Bill – Selected Reserve Education Assistance Program (Chapter 1606) assists students who have a six-year obligation in the Selected Reserves. Students who are officers must agree to serve six years in addition to current obligation, complete initial active duty for training, serve in a drilling Selected Reserve unit, and remain in good standing.

3. The Veterans Educational Assistance Program – VEAP (Chapter 32) assists students who enlisted in the military after December 31, 1976, and before July 1, 1985, who contributed money to the educational fund.
4. Vocational Rehabilitation (Chapter 31) provides assistance to veterans who have a service-connected disability and need vocational rehabilitation because his/her disability creates an employment handicap.
5. The Dependents' Educational Assistance Program (Chapter 35) provides education and training opportunities to eligible dependents and survivors of certain veterans who either died of, or are permanently and totally disabled as the result of, a service connected disability. The disability must arise out of active service in the Armed Forces.

Application Procedures

Students who are eligible for educational benefits from the Department of Veterans Affairs should contact the Troy University VA specialist at their location to complete the necessary forms. After all of the necessary forms and documentation are submitted to the Troy University Financial VA specialist, the student's enrollment information will be certified to the Department of Veterans Affairs. The Department of Veterans Affairs processes claims 8 to 12 weeks after receiving the completed paperwork. More detailed information is available on the VA section of the financial aid section of the web site.

Payment Methods

The amount of money a student receives from the Department of Veterans Affairs depends on which education program the student is eligible for, how many hours of credit the student is registered for, the length of the term, and, for retirees, the number of dependents.

Graduate Assistantship/Fellowship Program

The objectives of the Graduate Assistantship/Fellowship program are to provide professional experiences which complement graduate instruction and research while contributing financial assistance to students pursuing graduate degrees. This assistantship/fellowship program is designed to aid in the successful completion of the degree pursued and to enhance career opportunities through applied professional experiences.

The Graduate Assistantship/Fellowship Program is administered by the Dean of the Graduate School. Additional questions regarding this program should be directed to the Dean of the Graduate School. The Graduate Assistantship/Fellowship program is available only on campuses located in Alabama.

Eligibility

To qualify for a graduate assistant/fellow appointment, a student must satisfy the following general eligibility requirements. Additional eligibility requirements may exist according to teaching and/or research positions.

1. Must possess an undergraduate degree with an excellent academic record.
2. Must be admitted to a graduate program at Troy University.
3. Must be pursuing a graduate degree in the field to which assigned or in a related field in which the student has substantial background.
4. Must be registered in the Graduate School for at least six graduate semester credit hours during a regular semester or at least six graduate semester credit hours for the summer term. An exception to this requirement may be made by the Dean of the Graduate School under the following conditions:
 - a. If a student is classified as a graduate student and is required to take undergraduate courses for the graduate degree, either a minimum of nine undergraduate hours or a minimum of three graduate hours and six undergraduate hours must be taken to qualify for a graduate assistantship.
 - b. If a student has made satisfactory progress toward obtaining the graduate degree and needs fewer than six graduate hours to complete the degree, the student may be considered for an assistantship.
5. When a tuition scholarship is included in the graduate assistantship, this award may impact on the student's eligibility for federal programs of financial assistance. Students are responsible for checking with the Financial Aid Office. Undergraduate prerequisite courses are not eligible for payment by the graduate out-of-state scholarship.
6. International graduate students must be in compliance with all U.S. Citizenship and Immigration Services (USCIS) of the Department of Homeland Security (DHS) requirements.
7. Students who are required to submit Test of English as a Foreign Language (TOEFL) scores as part of their graduate admission requirements must have a score of 550 (written test) or a score of 213 (computer-based test) or higher to be considered. Additionally, evidence of English language proficiency may be required for some positions.

Scholarships

Students seeking scholarship information should visit the *Graduate School Financial Assistance* webpage for scholarship availability (<http://www.troy.edu/graduateschool/financialaid.htm>).

University College

University College is responsible for the delivery of off-campus, out-of-state educational programs. The college is comprised of geographic regions with over 60 branches and teaching sites located in 12 countries and 16 states. The branches and sites

are in metropolitan areas on or near military installations, and serving military and civilian students around the world.

University College academic programs and course offerings are the responsibility of the deans of the academic colleges, academic department, and appropriate University College personnel. Troy University faculty and administrative oversight functions include, but are not limited to, academic oversight and control, new site approval, monitoring institution effectiveness, faculty selection, certification, evaluation and graduate faculty status determination. The administration of University College is the responsibility of the Vice Chancellor, University College.

All student services functions are monitored from the Troy campus. Student service reviews include, yet are not limited to, admission activities, maintaining the official academic records, providing transcripts, and issuing degrees for all students enrolled in the component units of University College sites.

All of the degree programs offered at University College sites or branch campuses are approved programs in the Graduate Catalog; however, not all degree programs are offered at every location.

Nature of Off-campus Programs

University College is designed to meet the needs of civilian working adults, international students overseas, military and government agency civilians, and other adults seeking degrees. Courses and degrees are delivered at a time and in formats to fit the needs of adult learners who have full-time employment, work shifts, and are prone to short notice moves. Adult learners generally have education needs different from those catered to by traditional colleges and universities. On military bases, guidance is worked cooperatively with the base education services personnel. In addition, the military usually provides classroom and office space, utilities and local program support.

Student Services

The Provost is responsible for the various student services at University College locations. These services are geared to meet the needs of students at each location and include orientation, counseling, financial aid, transcript service, graduation ceremonies as well as other services and activities such as library support and alumni organizations.

Tuition and Fees

Each region/branch educational site provides its own schedule of tuition fees for students and procedures for payment and refunds.

Additional Information

Registration times and locations are published in class schedules for each of the off-campus units of University College. Supplemental information may be obtained by contacting the appropriate University College site office.

**Troy University
University College - Regional Offices
For Graduate Programs**

Troy University Florida Region Regional Office 81 Beal Parkway, SE Fort Walton Beach, FL 32548 800-551-6076 Dr. Manfred Meine, Director dmmeine@troy.edu	Troy University Atlantic Region Regional Office 5425 Robin Hood Road, Suite B-1 Norfolk, VA 23513 800-211-1812 Dr. Christine Burge, Director cburge@troy.edu
Troy University Pacific Region Regional Office 18 MSS/DPE Unit 5134 Box 40 APO AP 96368-5134	Troy University International Region 304 Adams Adm. Bldg. Troy, AL 36082 334-670-5918 Dr. Philip Lyon, Director plyon@troy.edu
Troy University Southeast Region Regional Office 506 Manchester Expressway Suite B20 Columbus, GA 31904 706-685-5762 Dr. David White, Director whited@troy.edu	Troy University eCampus Location & UPS Address: 1101 South Brundidge Troy, AL 36081 U.S. Postal Mailing Address: eCampus Troy, AL 36082 1-888-3eCampus Ms. Gayle Nelson, Director of Operations gnelson@troy.edu
Troy University Western Region Regional Office 8610 Explorer Drive Suite 101 Colorado Springs, CO 80920 719 265-8769 Dr. Bernie Nash, Director nashb@troy.edu	

eCampus

Troy University’s eCampus was established as a comprehensive, educational unit of Troy University to allow and encourage any student, regardless of location, the opportunity to earn a fully accredited college education via eCampus. Since the inception, the eCampus has expanded to include different programs and methodologies to reach local students, working adults, and the

military. The eCampus offers students the opportunity to attend graduate programs and courses through a variety of non-traditional delivery means. Selected courses are offered through interactive videoconferencing. Classrooms using either digital microwave technologies or VTEL Interactive Videoconferencing technologies connect students in the cities of Troy, Montgomery, Phenix City and at many high schools in the Southeast Alabama area. Full graduate degree programs are provided in an online format. Web-based courses integrate textual materials, graphics, audio, video, and facilitate faculty and student interactions. Specialized software is utilized. Please consult with the eCampus staff at 1-334-670-5876, 1-888-eCampus, or view the eCampus website at <http://www.troy.edu/ecampus/onlinegraduateprograms/> for more information.

Troy University Library

The Troy University Libraries (<https://library.troy.edu>) hold a wide variety of resources in multiple formats, including print, multimedia (CD, DVD, video, audio cassettes, microfilm, and microfiche) as well as electronic linkages both on the library network and on the Internet to libraries and information sources worldwide. These resources allow the Library staff to ensure that students and faculty have access to the information they need to fulfill their educational and research goals. Students should contact their local Troy University office for additional library information.

The Library's networked system consists of the online public access catalog and numerous online bibliographic databases, many with full text journals. The Library's homepage is constantly developing to provide more sophisticated and user friendly access to resources in the library and around the world.

The Library faculty and staff are continually developing quality collections, facilities and services to assist students and faculty in their educational journeys. The Library faculty and staff provide professional and technical assistance and instruct users in the best methods of utilizing the Library's resources. Through this instruction and assistance, students learn information literacy skills that will support lifelong learning and continuing education.

Housing—Troy Campus Only

Housing accommodations are available on-campus for students in residence halls or in the Dill Hall Apartment Complex at Troy University. Inquiries and applications should be submitted to the Director of University Housing.

University Apartments, located at the end of North Franklin Drive, consist of 48 air-conditioned one- and two-bedroom units operated by the University for married students. Since the demand for these units is considerable, interested couples should contact the Housing Office well in advance for reservation.

The University Housing office endeavors to assist persons seeking apartments, rooms or other off-campus housing in finding suitable accommodations. Students desiring assistance in securing off-campus accommodations should contact the Housing Office.

UNIVERSITY-WIDE REGULATIONS

Only a portion of the University-wide regulations are represented below. Please consult the *Oracle*, the University's official Student Handbook, online for the most current and complete version.

Standards of Conduct

By publication of these "Standards of Conduct," the university calls to the special attention of students and organizations the standards by which they are expected to abide. Students and organizations should be aware of the STANDARDS and should know they will be held accountable for their provisions.

General

All students enrolling in Troy University assume an obligation to conduct themselves at all times as responsible members of the campus community and in accordance with standards of common decency and decorum, with recognition and respect for the personal and property rights of others and the educational mission of the University.

Authority for Rules and Regulations

The Board of Trustees of Troy University is vested with the authority to promulgate rules and regulations regarding the conduct of students while enrolled at Troy University by Title 16-56-6, Code of Alabama, 1975. The University Trustees have delegated full authority to the University administration to prepare and administer rules and regulations for the welfare and discipline of its students.

Administrative Responsibility and Authority

The Student Affairs Division of the University has primary authority for the supervision of student conduct and administration of discipline. The Senior Vice Chancellor for Student Affairs and staff are responsible for working with students and student organizations to encourage support and compliance with University standards. They delegate specific responsibilities to members of their respective staffs, and in some instances, to student government agencies. It is permissible for the Dean of Student Services to handle disciplinary decisions administratively if both the student or student organization agree to an administrative hearing. The Dean of Student Services is responsible for coordinating all disciplinary procedures and maintaining appropriate records of student conduct and disciplinary actions.

Misconduct Defined

By enrollment at the University, a student or organization neither relinquishes rights nor escapes responsibilities of local, state, or federal laws and regulations. The "STANDARDS OF CONDUCT" are applicable to behavior of students and organizations on and off the University campus if that behavior is deemed

to be incompatible with the educational environment and mission of the University. A student or organization may be disciplined, up to and including suspension and expulsion, and is deemed in violation of the “STANDARDS OF CONDUCT”, for the commission of or the attempt to commit any of the following offenses:

1. Dishonesty, such as cheating, plagiarism or knowingly furnishing false information to the University, faculty, or other officers or employees of the University.
2. Forgery, or the alteration or misuse of University documents, records or identification.
3. Issuance of worthless checks made payable to Troy University.
4. Actual or threatened physical abuse, threat of violence, intimidation, hazing, or any other act which endangers the health or safety of any person.
5. Destruction, damage, or misuse of University property, public, or private.
6. Theft, attempted theft, burglary, attempted burglary, accessory to these acts, and/or possession of stolen property.
7. Unauthorized manufacture, sale, delivery, use, or possession of any drug or drug paraphernalia defined as illegal under local, state, or federal law.
8. The unlawful possession, use, or distribution of alcoholic beverages, public drunkenness, driving under the influence, or the public display of alcoholic beverages and the use or display of such in public areas of the residence halls and all other public areas of the campus.
9. Participation in any form of gambling.
10. Use, possession, or distribution of firearms, bows, illegal knives, fireworks, any incendiary, or any type of explosive device or material. Only duly-constituted law enforcement officers may possess firearms on campus.
11. Disorderly conduct, including rioting, inciting to riot, assembling to riot, raiding, inciting to raid, and assembling to raid University properties.
12. Lewd, indecent, obscene behavior or expression.
13. Trespassing or unauthorized entry to or use of University facilities.
14. Unauthorized use or attempted use of any services belonging to or provided by the university, including but not limited to, computer, telephone, cable television, copying facilities, or any other such service.
15. Unauthorized possession of a key to any University facility.
16. Interference with the use of or access to University facilities, obstruction or disruption of teaching, research, administration, service, disciplinary procedures, or other activities on university property by either University or non-University persons or groups.
17. Failure to promptly comply with directions of University officials or law enforcement officers acting in the performance of their duties as such officials and officers.
18. Entering false fire alarms, or bomb threats, tampering with fire extinguishers, alarms, or other safety or fire-fighting

equipment.

19. Any activity which creates a mentally abusive, oppressive, or harmful situation for another is a violation. Use of the mail, telephone, computer and electronic messages, or any other means of communication to insult, threaten, or demean another is prohibited.
20. Conviction of any misdemeanor or felony which adversely affects the educational environment of the University.
21. Violation of any University policies or regulations as published or referred to in the Student Handbook, including, but not limited to, those governing the time, place and manner of public expression; the registration of student organizations; the use of university facilities; occupation and visitation of residence halls and other housing owned or controlled by the University; and the use of and parking of motor vehicles on the campus.
22. Conduct in violation of public law, federal and state statutes, local ordinances, or University regulations or policies whether or not specified in detail, which adversely affects the student’s suitability as a member of the academic community and regardless of whether such conduct has resulted in a conviction under a statute of ordinance.
23. Any other activity or conduct not specifically stated herein which impairs or endangers any person, property, or the educational environment of the University.

Student Records Policy

Please consult the Oracle, the University’s official Student Handbook, online at www.troy.edu, for the most current and complete policy.

Policy on Harassment

Please consult the Oracle, the University’s official Student Handbook, online at www.troy.edu, for the most current and complete policy.

COLLEGE OF ARTS AND SCIENCES

College of Arts and Sciences

Degree Program	Troy	Phenix City	Atlantic Region	Florida Region	Pacific Region	Southeast Region	Western Region	Dothan	Montgomery
Computer Science									X
Criminal Justice	X*		X*			X			
Environmental & Biological Sciences	X								
International Relations	X*		X	X	X	X	X	X	
Public Administration	X*		X	X		X			

*Courses are offered through eCampus

MASTER OF SCIENCE IN COMPUTER SCIENCE

The Master of Science degree in Computer Science is designed to provide advanced study and development for students who have a basic understanding of the concepts and methodologies central to professional success in the field. The objectives of the program are to:

1. Provide students with opportunities to refine their skills and core competencies in computer science through the advancement and development of concepts, techniques, and methodologies appropriate in the field.
2. Facilitate the development of advanced skills in an environment which will ensure both a realistic and varied exposure to contemporary information processing problems.
3. Promote the integration and application of cutting edge concepts and approaches in the computer science field.

Admission Requirements

For unconditional admission, students must satisfy the following:

1. A student must have earned a bachelor's degree in Computer Science (CS) or a related field from a regionally accredited four-year college or university.
2. A student must meet the grade point average and Graduate Record Examination (GRE) or equivalent test score requirements as follows:
 - Official transcript of all academic work.
 - A minimum overall undergraduate grade point average of 2.5 (on a 4.0 scale) or a 3.0 grade point average for the last 27 semester hours (45 quarter hours).
 - A minimum composite score of 800 on the verbal and quantitative portions of the GRE.

Conditional Admission

For those students who cannot satisfy all unconditional admission requirements, conditional admission may be granted under certain circumstances. Individuals admitted on a conditional basis may satisfy the requirements for unconditional admission as follows:

1. Students must have their GRE test score on file with the admissions office by the completion of the FIRST semester in which they are enrolled in CS courses.
2. Students failing to achieve the minimum composite score of 800 may satisfy the GRE test requirement by successfully completing 9 semester hours of graduate CS courses with a minimum grade point average of 3.0.
3. Students not having a 2.5 undergraduate grade point average may satisfy the requirement by successful completion of 9 semester hours of graduate CS courses with a minimum grade point average of 3.0.
4. A student with a bachelor's degree outside the field of CS may satisfy the bachelor's degree requirement by completing **ALL** of the following courses:

MTH 2215 – Applied Discrete Mathematics

CS 2244 – Computer Science I

CS 2260 – Computer Science II

CS 2261 – Introduction to Computer Science Concepts

CS 3323 – Data Structures

CS 3357 – Logical Structures of Computer Design

Additional courses may be required by the CS Graduate Advisor depending on the student's background. A student must complete all courses with a grade point average of 3.0.

Transfer Credit

A maximum of nine (9) credit hours taken at another regionally accredited university with a grade of "B" or better can be applied to the degree. These courses must be comparable in bulletin description to courses in the CS program and must be approved by the Dean of Arts & Sciences or Graduate Advisor, CS Program.

Requirements for Admission to Candidacy

Admission to the program for the M.S. in Computer Science does not constitute official admission to candidacy. The student must be admitted to candidacy for the degree at least one semester prior to the anticipated semester of graduation. To be eligible for admission to candidacy, students must meet the following requirements:

Thesis

1. Achieved unconditional admission to the program;
2. Completed 15 SHs of graduate-level core courses;
3. Maintained a minimum overall 3.0 GPA; AND
4. Submit an approved thesis proposal.

Non-Thesis

1. Achieved unconditional admission to the program;
2. Completed 15 SHs of graduate-level core courses;
3. Maintain a minimum overall 3.0 GPA; AND
4. Submit an approved proposal for a research paper.

Degree Options

There are two degree options: thesis and non-thesis. In the thesis option, the student must successfully complete and defend a thesis, as well as, completing other requirements stated below. See Thesis Guidelines for additional information. In the non-thesis option, the student must pass a written comprehensive exam and must successfully complete a research paper.

For both options what follows should be followed by the students during their program of study.

Degree Requirements

The requirements for the degree are admission to candidacy, the successful completion of 5 graduate-level core courses and 3-5 elective courses (30 semester hours for the thesis option and 31 semester hours for the non-thesis option) with an overall grade point average of 3.0, and successful completion of a thesis or a paper. The degree requirements for the thesis and non-thesis options are as follows:

Thesis	Non-Thesis
1. Admission to candidacy;	1. Admission to candidacy;
2. Complete 30 SHs of graduate-level courses to include 6 SHs of course CS 6699;	2. Complete 31 SHs of graduate-level courses to include 1 SH of course CS 6625;
3. Maintain a minimum overall 3.0 GPA; AND	3. Maintain a minimum overall 3.0 GPA;
4. Successfully complete and defend a thesis.	4. Pass the written comprehensive examination; AND
	5. Successfully complete an approved research paper.

Approval Process

Thesis Option

See Thesis Guidelines.

Non-Thesis Option

The proposal for a research paper must be approved by the research supervisor. The research paper must be approved by the supervisor, CS Department Chair, Dean of College of Arts and Sciences and Graduate Dean.

Submission of Thesis or Research Paper

The thesis must be submitted according to Thesis Guidelines. The research paper must be submitted to the department at least two months prior to graduation and must be submitted to the Dean of the Graduate School office at least two weeks prior to the end of the term of graduation. Two approved copies of the research paper are necessary, one of which will be kept by the CS department.

Curriculum

The CS degree curriculum consists of five core required courses and five (non-thesis option) or three (thesis option) elective courses. All courses offer three hours of credit except CS 6625-6626-6627, which offers one to three hours, and CS 6699, which offers one to six hours.

Thesis Option

5 Core Course	15 SH
3 Electives	9 SH
Thesis (CS 6699)	6 SH
TOTAL	30 SH

Non-Thesis Option*

5 Core Courses	15 SH
5 Electives	15 SH
Research (CS 6625)		1 SH
TOTAL	31 SH

* Also includes a comprehensive examination.

Courses

The courses for the Master of Science degree in CS are listed below:

Core Courses	15 SH
CS 5543 – Software Engineering	3 SH
CS 5545 – Computer Architecture	3 SH
CS 5549 – Analysis of Algorithms	3 SH
CS 5547 – Systems Analysis and Design	3 SH
CS 5550 – Operating System Principles	3 SH

Elective Courses	9/15 SH
CS 6640 - Data Base Management Concepts	3 SH

CS 6641 – Society and Information Systems	3 SH
CS 6643 – Theory and Design of Compilers	3 SH
CS 6646 – Information Systems for Operations and Management	3 SH
CS 6647 – Simulation and Modeling	3 SH
CS 6648 – Operations Research	3 SH
CS 6650 – Distributed Systems Principles	3 SH
CS 6651 – Artificial Intelligence	3 SH
CS 6652 – XML Technology Principles	3 SH
CS 6653 – Topics in Software Security and Reliability	3 SH
CS 6654 – Topics in Software Engineering	3 SH
CS 6655 – Digital Logic Design – Principles and Practices with Emphasis on Testable Semicustom Circuits	3 SH
CS 6656 – Design and Testing of Reliable Digital Systems	3 SH

Other electives (approved by advisor)

CS 6625, 6626, 6627 – Specialized Study in Computer Science	1-3 SH
CS 6649 – Special Topics in Computer Science	3 SH
CS 6699 – Research and Thesis	1-6 SH

MASTER OF SCIENCE IN CRIMINAL JUSTICE

The Master of Science degree in Criminal Justice is designed to broaden and enhance each student's ability to understand, analyze and evaluate issues that confront the American criminal justice system. Included in the objectives of the program's core coursework are (a) to prepare students to understand, analyze and evaluate the principles and functions of personnel administration in criminal justice applications; (b) to prepare students to understand, analyze and evaluate trends and developments affecting the interpretation of the U.S. Constitution in light of historical case precedent; (c) to prepare students to understand, analyze and evaluate issues that affect the structure and functioning of the criminal justice system; and (d) to understand, analyze and evaluate the effectiveness of the American judicial process with respect to its legal basis, organization and management. Specific institutional objectives of the program are as follows:

1. to prepare students to fulfill a need in American society for professional law enforcement personnel and competent criminal justice administrators by providing educational programs that develop each student's problem solving skills in ways that prepare the student to address the issues that arise in the dynamic and evolving criminal justice field;
2. to develop each student's ability to synthesize and apply knowledge of the critical theories and concepts in the field of criminal justice in their problem solving analysis;
3. to develop each student's ability to identify and develop alternative solutions to problems that confront the mod-

ern criminal justice system based on their knowledge of current theories and concepts;

4. to develop each student's ability to evaluate and appropriately choose solutions to problems that confront the criminal justice system;
5. to develop each student's ability to effectively communicate the results of his/her analysis.
6. to provide students who seek administrative and managerial positions in the field of criminal justice with the credentials to qualify for those positions;
7. to provide an appropriate program of graduate study for students who are interested in research in the field of criminal justice and in advanced graduate study.

Prerequisite Requirements

The minimum requirement for admission to the Master of Science program in Criminal Justice is a baccalaureate degree from a regionally accredited four-year institution. Students who desire to enter this program but do not have a degree in criminal justice, police administration, law enforcement, or corrections may be required to meet other criteria such as additional coursework regarding undergraduate or professional preparation. Significant professional experience may be considered. However, admission to the program does not imply official admission for the degree.

Admission Requirements For Master of Science in Criminal Justice

Unconditional Admission

Students may be admitted unconditionally if they meet the following requirements:

1. Hold a master's or higher degree from a regionally accredited university. No test score is required. An official transcript showing completion of a master's or higher degree is required.

OR

2. Hold a baccalaureate degree from a regionally accredited college or university with a minimum overall undergraduate grade point average of 2.5 (4.0 scale) or a 3.0 grade point average on the last 30 semester hours. All hours attempted in the term in which the 30 semester hours were reached will be used to calculate the grade point average. All transcripts from all colleges or universities attended are required.

AND

3. Have an acceptable score on the appropriate entrance exam (GRE 850– verbal plus quantitative, MAT 385 or 33).

Conditional Admission

Conditional admission may be granted under certain circumstances to applicants who cannot satisfy all unconditional admission requirements to the graduate program. See

Conditional Admission requirements in the general regulations section of this catalog. Students with a baccalaureate degree from an unaccredited or otherwise accredited institution should see Unaccredited or Otherwise Accredited Student Admission.

Students with academic deficiencies (course work, GPA, GRE, or MAT scores) might be required to complete additional course work before being granted unconditional admission to the program.

Curriculum

All courses offer three semester hours credit.

Transfer Credit

A maximum of four courses (12 semester hours) taken at another regionally accredited institution each with a grade of “B” or better can be applied toward the degree. These courses must be comparable in catalog description to Troy University courses in the Criminal Justice Graduate Program and be approved by the appropriate main campus dean/department chair. If the student transfers a “core” or “required course,” he/she is still subject to a written comprehensive exam based on the material presented at Troy University.

Requirements for Admission to Candidacy

1. To be admitted to candidacy, students must have a 3.0 GPA on all work attempted.
2. Unconditionally admitted graduate students may apply for admission to candidacy for a degree after completing six semester graduate hours at Troy University. A student will be admitted to candidacy the term following completion of 12 semester hours.

Degree Requirements

Any student completing the course work with a 3.0 GPA or better, fulfilling candidacy requirements, successfully completing the required comprehensive examinations (for CJ 6610, 6620, 6622 and 6624) and the research requirement (CJ 6650), will be awarded the master’s degree. (If the student makes a “D” or “F” in a core course, the course must be retaken. If the student makes a “D” or “F” in an elective course, the course may be retaken or another elective taken in its place.)

Required Courses (15 credits)

CJ	6610	3	Principles of Administration
CJ	6620	3	Current Trends in Criminal Law
CJ	6622	3	Seminar in the Administration of Justice
CJ	6624	3	Court Administration
CJ	6650	3	Survey of Research Methods in Criminal Justice

Electives (15 credits)

Select any 15 hours of graduate course work from the following:

CJ	5571	3	Probation, Pardons, and Parole
CJ	6621	3	Current Issues in Corrections
CJ	6625	3	Specialized Study
CJ	6630	3	Juvenile Justice
CJ	6635	3	Community-Based Corrections/Correctional Systems
CJ	6636	3	Criminological Theory
CJ	6638	3	Seminar in Civil Liberties Related to Corrections
CJ	6640	3	Seminar in Law Enforcement
CJ	6644	3	Administrative Law
CJ	6649	3	Statistics for Criminal Justice Research
CJ	6652	3	Seminar in Corrections
CJ	6655	3	Special Topics in Criminal Justice
CJ	6660	3	Advanced Readings in Criminal Justice
CJ	6671	3	Organizational Theory
CJ	6692	3	Agency Experience
CJ	6693	3	Masters Project
CJ	6694	3	Thesis Practicum
CJ	6695	3	Thesis

TOTAL 30 Hours

OR

Thesis option

Required Courses (as above):	15 hours
Thesis Practicum	3 hours
Thesis:	3 hours
Electives	15 hours
TOTAL	36 hours

MASTER OF SCIENCE IN ENVIRONMENTAL AND BIOLOGICAL SCIENCES

The Master of Science Graduate Program in Environmental and Biological Sciences is designed to broaden the student’s perspective and provide skills and knowledge for understanding and solving problems in the environmental and biological sciences. The Program teaches students the direct and indirect economic, social, and political contributions of the environmental and biological sciences. The Program underscores the interdisciplinary and cooperative nature of environmental and biological issues. The Program teaches how to manage conflicts and emphasizes the importance of effectively communicating with the private and public sectors, regulatory agencies, interest groups, and communities. The Program objectives are listed below:

1. To demonstrate the pivotal role of the environmental and biological sciences in understanding and addressing environmental, ecological, medical, agricultural, and political issues;
2. To promote the professional development of students for entry and advancement in the private and public sectors as scientists, educators, administrators, or managers;

3. To provide students with the necessary skills for performing research, reviewing and evaluating regulatory guidelines, and writing professional documents;
4. To foster an understanding and appreciation of the role of values and ethics in research, management, and institutional performance;
5. To strengthen the academic foundations of students seeking entry into professional schools and into doctoral programs at graduate schools; and
6. To provide teachers with opportunities for advancement and to broaden and update their knowledge in order to enrich the classroom experience of their students

Prerequisite Requirements

Candidates for admission must have a baccalaureate degree, preferably in a technical subject area. Candidates should have completed foundation courses in the biological sciences, one year of general chemistry, and one course in statistics.

Admission Requirements for Master of Science in Environmental and Biological Sciences

To apply for admission to the graduate program in Environmental and Biological Sciences, applicants must submit the following materials:

- Completed Application for Admission to the Graduate School
- Official transcript(s) from undergraduate and other graduate schools
- Official copy of GRE or MAT scores
- Student medical record or health certificate
- Letters (two) of recommendation
- Statement of interest
- Résumé listing professional experience, certifications, and other preparations

Unconditional Admission

Unconditional admission may be granted to students who fulfill the following requirements:

- a. Hold a baccalaureate degree from a regionally accredited university with a minimum overall undergraduate grade point average of 2.5 (4.0 scale) or a 3.0 grade point average on the last 30 semester hours
- b. Demonstrate an adequate academic background in the sciences that includes natural or biological sciences, general chemistry, and statistics
- c. Earn at least 850 on the Graduate Record Examination (GRE) (Combined verbal and quantitative) or a score of at least 33 or 385 on the Miller Analogies Test (MAT)

Conditional Admission

Conditional admission may be granted under certain circumstances to applicants who cannot satisfy all unconditional admis-

sion requirements to the graduate program. See Conditional Admission requirements in the general regulations section of this catalog. Students with a baccalaureate degree from an unaccredited or otherwise accredited institution should see Unaccredited or Otherwise Accredited Student Admission.

Students with academic deficiencies (course work, GPA, GRE, or MAT scores) might be required to complete additional course work before being granted unconditional admission to the program.

Transfer Credit

A maximum of 12 semester hours taken at another regionally accredited institution, each with a "B" grade or better, can be applied toward the degree. These courses must be comparable in catalog description to Troy University courses in the Department's graduate program and also be approved by the Department Chair. Non-thesis students who transfer a "core" course are still required to take a written comprehensive exam based on the material presented at Troy University.

Requirements for Admission to Candidacy

To be admitted to candidacy, students must have completed a minimum of 10 semester hours in the Program and have attained a minimum 3.0 GPA on all work attempted, including a minimum grade of 3.0 (4.0 scale) EBS 6691. If the student makes a "D" or "F" in a core course, the course must be retaken. If the student makes a "D" or "F" in an elective course, the course may either be retaken or another elective taken in its place.

Degree Requirements

1. Unconditional Admission
2. Admission to Candidacy
3. Completion of curriculum listed below
4. Successful completion of EBS 6691 with a "B" or better
5. Overall 3.0 GPA
6. Successful completion of the comprehensive examination for non-thesis students or a thesis, including a presentation of a public seminar, for thesis students

A student who successfully completes the requirements listed above will be awarded the master's degree (M.S.) in Environmental and Biological Sciences.

Graduate Assistantships

The Graduate School offers several different types of assistantships and fellowships. Students should check the Graduate School's website (www.troy.edu/graduateschool/index.html) for details about assistantships and fellowships, deadlines, and copies of application forms. Students should send the completed assistantship forms to the Department of Biological and Environmental Sciences, 213 McCall Hall. Students should also contact a faculty member who would be willing to serve as their graduate thesis adviser before applying for an assistantship.

Core Courses and Concentrations*Required Core Courses (10 hours)*

EBS	6601	3	Environmental and Biological Ethics
EBS	6630	3	Pollution Science
EBS	L630	1	Pollution Science Lab
EBS	6691	3	Research Methodology and Experimental Design

Environmental Sciences Concentration*Non-Thesis Option (26 hours)*

Required courses (9 hours):

EBS	6603	3	Environmental Management
EBS	6664	3	Restoration Ecology
EBS	6665	3	Sustainable Development

Electives (17 hours)

*Thesis Option (20 hours minimum)**Select one course:*

EBS	6603	3	Environmental Management
EBS	6664	3	Restoration Ecology
EBS	6665	3	Sustainable Development
EBS	L650	1	Spatial Analysis Using GIS Lab

Electives (5 hours)

EBS	6695	6	Thesis Research
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Biological Sciences Concentration*Non-Thesis option (26 hours)*

Required courses (7 hours):

EBS	5516	3	Microbial Ecology
EBS	L516	1	Microbial Ecology Lab
EBS	6661	3	Conservation Biology

Required elective course (3-4 hours).

*Select one course.**Courses with separate lectures and labs must be taken together.*

EBS	5513	3	Limnology
EBS	L513	1	Limnology Lab
EBS	5521	3	Population Ecology
EBS	L521	1	Population Ecology Lab
EBS	5530	3	Applied Genetics
EBS	L530	1	Applied Genetics Lab
EBS	6620	4	Field Protistology
EBS	6621	3	Environmental Toxicology

Electives (15 –16 hours)

Thesis option (20 hours minimum)

Required courses (7 hours):

EBS	5516	3	Microbial Ecology
EBS	L516	1	Microbial Ecology Lab
EBS	6661	3	Conservation Biology

Required elective course (3-4 hours).

*Select one course.**Courses with separate lectures and labs must be taken together.*

EBS	5513	3	Limnology
EBS	L513	1	Limnology Lab
EBS	5521	3	Population Ecology
EBS	L521	1	Population Ecology Lab
EBS	5530	3	Applied Genetics
EBS	L530	1	Applied Genetics Lab
EBS	6620	4	Field Protistology
EBS	6621	3	Environmental Toxicology

Electives 3-4 hours

EBS	6695	6	Thesis Research
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MASTER OF SCIENCE IN INTERNATIONAL RELATIONS

World politics has undergone a profound alteration over the past two decades. The collapse of the former Soviet Union, the evolution of the European Union, recent events in the Middle East and Central Asia, as well as the rise of non-state power centers such as al-Qa'ida, clearly demonstrate a significant paradigm shift in international affairs. The Cold War, which dominated global events for nearly five decades, is over. Yet, what replaces the institutions of that era is not altogether clear. What is clear is that the world community is increasingly interdependent, traditional identities and cultural norms are challenged, and new conflicts emerge.

The Master of Science in International Relations (MSIR) degree program is a 12-course, 36-credit-hour curriculum of study designed to provide students the foundation and knowledge needed for understanding the conduct of international relations. Students are encouraged to gain a wide-ranging appreciation for the political, historical, cultural, economic, and geographical factors that affect international relations. This appreciation is accomplished through an interdisciplinary course of instruction that draws upon a variety of resources. In addition, students develop methodological, analytical, and theoretical skills necessary for understanding and evaluating the impact of global and national issues on world events.

The program offers courses covering an array of topical areas such as history, regional studies, comparative government, foreign policy studies, political economy, geography, conflict management, national security, international organization and law, intercultural relations, and developing states.

Prerequisite Requirements

Candidates for admission must have a baccalaureate degree in any subject area from a regionally accredited college or university. There are no prerequisite course requirements.

Students with undergraduate degrees in areas not included in the curriculum are encouraged to inquire about the program. Graduates of the Master of Science in International Relations program have included individuals with undergraduate degrees in the social sciences as well as in such areas as English, foreign language, engineering, chemistry, mathematics, psychology, education, and business administration.

Admission Requirements for the Master of Science in International Relations Degree

Unconditional Admission

Students may be admitted unconditionally if they meet the following requirements:

1. Hold a master's or higher degree from a regionally accredited university. No test score is required. An official transcript showing completion of a master's or higher degree is required.

OR

2. Hold a baccalaureate degree from a regionally accredited college or university with a minimum overall undergraduate grade point average of 2.5 (4.0 scale) or a 3.0 grade point average on the last 30 semester hours. All hours attempted in the term in which the 30 semester hours were reached will be used to calculate the grade point average. All transcripts from all colleges or universities attended are required.

AND

3. Have an acceptable score on the appropriate entrance exam (GRE 920 – verbal plus quantitative, MAT 396, GMAT 490).

Conditional Admission

Conditional admission may be granted under certain circumstances to applicants who cannot satisfy all unconditional admission requirements to a graduate program. See conditional admission requirements in the general regulations section of this *Catalog*.

Transfer Credit

A maximum of four courses (12 semester credit hours) taken at another regionally accredited institution, each with a "B" grade or better, can be applied toward the degree. These courses must be comparable in catalog description to Troy University courses in the MSIR program and must be approved by the Dean of Arts and Sciences or Chair of the Department of Political Science.

Requirements for Admission to Candidacy

1. To be admitted to candidacy, students must have a 3.0 GPA on all work attempted. If the student makes a "D" or "F" in a core course, the course must be retaken. If the student makes a "D" or "F" in an elective course, the course may be retaken or another elective taken in its place.
2. Unconditionally admitted graduate students may apply for admission to candidacy after completing six semester graduate hours and requirements as outlined for the specific degree program. A student will be admitted to candidacy the term following completion of 12 semester hours.

Degree Requirements

1. Unconditional admission
2. Overall 3.0 GPA
3. Completion of the curriculum listed below
4. Successful completion of comprehensive examination or a thesis
5. Successful completion ("B" or better) of program research requirement – IR 6601
6. Admission to candidacy

Curriculum

All courses offer three semester hours credit.

The MSIR curriculum of study consists of three integral components.

- I. Four core required courses
- II. The selection and completion of a program concentration
- III. The successful completion of a comprehensive examination OR the preparation and defense of a Master's Thesis

Core Required Courses

All MSIR students must take these four courses:

IR	5551	3	Survey of International Relations
IR	6601	3	Research Methods in International Relations
IR	6620	3	International Political Economy
IR	6652	3	Theory and Ideology of International Relations

Concentration

Students must choose ONE of the following concentrations:

- Global Studies
- National Security Affairs
- Regional Affairs

Global Studies Concentration

Students may choose any eight of the following courses:

GEO	5506	3	Urbanism
GEO	5511	3	Demography
GEO	5526	3	Geography of the Russian Realm
GEO	6624	3	Geographic Characteristics of the Developing Realm
HIS	5503	3	Contemporary Europe
HIS	5504	3	Military History of the United States
HIS	5510	3	England since 1688
HIS	5515	3	Contemporary America, 1945 to Present

HIS	5523	3	U.S. Foreign Policy to 1920
HIS	5532	3	Russia to 1861
HIS	5533	3	Russia since 1861
HIS	5545	3	Modern Germany
HIS	5551	3	The Far East
HIS	5583	3	Latin American States
HIS	6614	3	Contemporary Japan
HIS	6615	3	Seminar in Latin American History
IR	5502	3	International Political Geography
IR	5524	3	Contemporary American Foreign Policy
IR	5533	3	Comparative Government
IR	5552	3	International Law
IR	5570	3	Politics of Southeast Asia
IR	6600	3	Selected Topics in International Relations
IR	6602	3	Geostrategic Studies
IR	6610	3	International Organizations
IR	6612	3	Comparative Public Policy
IR	6625, 6626, 6627	3	Specialized Study in International Relations
IR	6629, 6630	3	Seminar in International Relations
IR	6631	3	Intercultural Relations
IR	6633	3	Developed and Developing Nations
IR	6634	3	Tradition, Revolution, and Change
IR	6635	3	National Security Policy
IR	6640	3	Government and Politics of Developing Nations
IR	6641	3	Latin America in World Affairs
IR	6642	3	Russia and Eastern Europe
IR	6644	3	Middle East in World Affairs
IR	6645	3	Asia in World Affairs
IR	6647	3	Western Europe in World Affairs
IR	6648	3	Sub-Saharan Africa in World Affairs
IR	6653	3	Political Psychology
IR	6654	3	Media, Technology, and International Politics
IR	6655	3	International Conflict Management
IR	6656	3	International Power and Influence
IR	6660	3	Military Strategy and International Relations
IR	6665	3	Readings in International Relations
IR	6668	3	Thesis
IR	6669	3	Thesis
IR	6670	3	United Kingdom in World Affairs
IR	6672	3	Germany in World Affairs
IR	6675	3	Central America in World Affairs
IR	6676	3	Japan in World Affairs
IR	6677	3	China in World Affairs
IR	6681	3	Tribalism and Colonialism in Africa
IR	6685	3	Terrorism and Political Violence
IR	6686	3	Drug Politics in the Americas
IR	6687	3	Free Trade and Economic Integration in the Americas

IR	6688	3	Islamic Fundamentalism
PA	6610	3	Foundations of Public Administration
PA	6612	3	Comparative Public Administration

National Security Affairs Concentration

Students must choose any four of the following courses:

HIS	5504	3	Military History of the United States
IR	5524	3	Contemporary American Foreign Policy
IR	5552	3	International Law
IR	6602	3	Geostrategic Studies
IR	6635	3	National Security Policy
IR	6660	3	Military Strategy and International Relations
IR	6685	3	Terrorism and Political Violence

Free electives

*Students **must** choose four courses from the remaining electives listed for the Global Studies Concentration.*

Regional Affairs Concentration

Core Courses

Students must take each of the following courses:

IR	5533	3	Comparative Government
IR	6610	3	International Organizations
IR	6631	3	Intercultural Relations

Concentration Relevant Electives

Students must choose three courses from one of the following regional groups:

Latin America

HIS	5583	3	Latin American States
HIS	6615	3	Seminar in Latin American History
IR	6640	3	Government and Politics of Developing Nations
IR	6641	3	Latin America in World Affairs
IR	6675	3	Central America in World Affairs
IR	6686	3	Drug Politics in the Americas
IR	6687	3	Free Trade and Economic Integration in the Americas

Europe

GEO	5526	3	Geography of the Russian Realm
HIS	5503	3	Contemporary Europe
HIS	5510	3	Modern England
HIS	5545	3	Modern Germany
IR	6642	3	Russia and Eastern Europe in World Affairs
IR	6647	3	Western Europe in World Affairs
IR	6670	3	United Kingdom in World Affairs
IR	6672	3	Germany in World Affairs

Asia

GEO	5526	3	Geography of the Russian Realm
HIS	5551	3	The Far East

HIS	6614	3	Contemporary Japan
IR	6640	3	Government and Politics of Developing Nations
IR	6645	3	Asia in World Affairs
IR	6676	3	Japan in World Affairs
IR	6677	3	China in World Affairs

Free electives

Students must choose two courses from the remaining electives listed for the Global Studies Concentration.

The third component of the MSIR degree program is the successful completion of ONE of the following options:

- 1. Comprehensive Examination** – Students choosing this option must successfully complete a six-hour comprehensive examination, typically after all course work is completed or during the last term that they are registered for course work. Comprehensive examinations are given each term. Examination questions are developed by the MSIR faculty and approved by the Chair. Students must pass by successfully demonstrating the ability to integrate and synthesize information obtained from the course work. The comprehensive examination is graded by a minimum of two full-time and selected part-time faculty and submitted to the College of Arts and Sciences for review. Troy University faculty and staff administer comprehensive examinations.
- 2. Thesis** — Students choosing the thesis option must register for IR 6668 (3 credit hours) and IR 6669 (3 credit hours) as their last two courses in the program. They must then successfully research, write, and defend a thesis. This process involves directed research in selected areas of international relations, based on the student's proposal, related to the student's needs, with the advice and approval of a thesis adviser and a faculty reader, and culminating in a substantive research paper of appropriate depth and scholarship. Students will receive no letter grade for the two thesis courses, only a Pass or a Fail. Students completing this option are not required to take the Comprehensive Examination.

Note: Thesis option is not available to eCampus students.

Program changes from the Comprehensive Examination Option to the Thesis Option are not permitted after attempting the Comprehensive Examination.

MASTER OF PUBLIC ADMINISTRATION

Mission Statement

The Troy University MPA program advances professionalism in the public and nonprofit sectors by meeting the educational needs of people who are employed or are seeking employment in government and nonprofit organizations. The MPA degree offers a standardized curriculum, delivered by a variety of innovative technologies, through a network of campuses with outstanding student services, in a global environment, anywhere, anytime, one student at a time. The MPA faculty commits to being a leading provider of public administration education as active contributors

to scholarship in their discipline and service to their communities.

The MPA degree is a 12-course, 36-credit-hour curriculum of study. Students with less than one-year of work experience will complete an additional three-hour internship course for a total of 39 credit hours. Students may take courses as pre-service, in-service, full-time, and part-time students and through Distance Learning. The MPA degree program is offered at University College sites throughout the United States, through online courses, and at the Troy campus.

Admission Requirements

Unconditional Admission

1. Applicants who have completed a master's or higher degree from a regionally accredited university are admitted unconditionally. No test score is required. An official transcript showing completion of a master's or higher degree and a letter of recommendation that addresses the individual's potential for success in the MPA program and his/her written and oral communication skills are required.
2. Other applicants must meet the following requirements:
 - (a) hold a baccalaureate degree from a regionally accredited college with a minimum overall undergraduate grade point average of 2.5 (4.0 scale) or a 3.0 grade point average on the last 30 semester hours. All hours attempted in the term in which the 30 semester hours were reached are used to calculate the grade point average. All transcripts from all colleges or universities attended are required; AND
 - (b) have an acceptable score on the appropriate entrance exam: GRE 920 verbal and quantitative, MAT 400, or GMAT 490; AND
 - (c) provide a letter of recommendation that addresses the individual's potential for success in the MPA program and his/her written and oral communication skills.

Conditional Admission

Conditional admission may be granted under certain circumstances to applicants who cannot satisfy all unconditional admission requirements. See conditional admission requirements in the General Regulations section of this *Catalog*.

Transfer Credit

A maximum of 12 credit hours taken at another regionally accredited university with a grade of "B" or better can be applied to the degree. These courses must be comparable in catalog description to courses in the MPA program and must be approved by the Dean of Arts and Sciences or the Director of the MPA Program. No more than nine approved Professional Military Education hours may be used toward the transfer maximum of 12 credit hours.

Requirements for Admission to Candidacy

1. Unconditionally admitted MPA students may apply for admission to candidacy after completing nine credit hours and the MPA requirements as outlined for the MPA degree. A student is admitted to candidacy the term following the completion of 12 credit hours.

2. To be admitted to candidacy, students must have a 3.0 GPA on all work attempted. If the student makes a “D” or “F” in a core course, the core course must be retaken. If the student makes a “D” or “F” in an elective course, the elective course may be retaken or another elective taken in its place.
3. Students with less than one year work experience in a para-professional, professional, technical, or supervisory position are required to complete PA 6694, Internship, for an additional three credit hours to the 36-hour program. The Internship cannot be used to satisfy an elective or core course requirement.

Degree Requirements

1. Unconditional Admission
2. Overall 3.0 GPA
3. Admission to candidacy
4. Successful completion of PA6601 Research Methods in Public Administration with a grade of “B” or better
5. Successful completion of PA6699, Capstone in Public Administration, with a grade of “B” or better
6. Completion of MPA Degree curriculum

Curriculum

The MPA degree curriculum consists of 12 courses including nine core courses and three elective courses from one concentration. All courses offer three hours of credit except PA 6660, which offers one to three hours.

Required Core Courses (27 hours)

I. All MPA degree seeking students must take these seven courses:

PA	6601	3	Research Methods in Public Administration
PA	6610	3	Foundations of Public Administration
PA	6620	3	Theory of Organization
			OR
PA	6646	3	Organizational Behavior
PA	6622	3	Public Policy Analysis
PA	6624	3	Public Human Resource Management
PA	6650	3	Governmental Budgeting and Financial Management
PA	6699	3	Capstone in Public Administration

II. Students must select one of the following courses*:

PA	6602	3	Quantitative Methods in Public Management
PA	6603	3	Economics for Public Management
PA	6631	3	Program Evaluation

* Students in Nonprofit Management concentration must take PA 6631: Program Evaluation (3) as their Tier II course.

III. Students must select one of the following courses:

PA	6640	3	Intergovernmental Relations
PA	6644	3	Administrative Law
PA	6674	3	Ethics in Public Administration

Concentrations (nine hours)

Students must select one of the following concentrations and take three courses from one of the following concentrations:

- Education
- Environmental Management
- Government Contracting
- Healthcare Administration
- Justice Administration
- National Security Affairs
- Nonprofit Management
- Public Human Resource Management
- Public Management

Concentrations

Education

EDU	6606	3	Current and Emerging Instructional Technologies
PSE	6608	3	Curriculum Integration of Technology
PSE	6660	3	Trends and Issues in Adult Education
PSE	6670	3	Psychological Foundations of the Adult Learner
PSE	6680	3	Curriculum Development for Adult Education

Environmental Management

EBS	6601	3	Environmental and Biological Ethics
EBS	6603	3	Environmental Management
EBS	6611	3	Global Pollution and International Environmental Policy
EBS	6612	3	Environmental Impact Studies and Risk Management
EBS	6615	3	Environmental Law, Permitting, and Regulatory Compliance
EBS	6623	3	Environmental Negotiations and Conflict Resolution
EBS	6665	3	Sustainable Development
EBS/HIS	5550	3	Environmental History

Government Contracting

PA	6645	3	Managing Government Contracts
PA	6647	3	Advanced Contract Administration
PA	6648	3	Contract Negotiation
PA	6649	3	Government Contract Law
PA	6668	3	Grant Management for Public and Non-profit Organizations

Healthcare Management

HSA	6680	3	Health Services Administration and Policy
HSA	6681	3	Legal and Social Issues in Health Administration

HSA	6682	3	Healthcare Planning and Management
HSA	6683	3	Healthcare Economics
HSA	6684	3	Managed Care: Origins, Organizations and Operations
PA	6665	3	Leadership in Public Administration

Justice Administration

CJ	6620	3	Current Trends in Criminal Law
CJ	6622	3	Seminar in the Administration of Justice
CJ	6624	3	Court Administration
CJ	6630	3	Juvenile Justice
CJ	6640	3	Seminar in Law Enforcement
CJ	6652	3	Seminar in Corrections
CJ	6671	3	Organization Theory

National Security Affairs

IR	5524	3	Contemporary American Foreign Policy
IR	5551	3	Survey of International Relations
IR	5552	3	International Law
IR	6602	3	Geostrategic Studies
IR	6610	3	International Organizations
IR	6620	3	International Political Economy
IR	6635	3	National Security Policy
IR	6660	3	Military Strategy and International Relations

Nonprofit Management*

PA	6630	3	Strategic Planning
PA	6631	3	Program Evaluation
PA	6666	3	Foundations of Nonprofit Organizations
PA	6667	3	Executive Leadership in Nonprofit Organizations
PA	6668	3	Grant Management for Public and Nonprofit Organizations
PA	6669	3	Nonprofit Financial Management

* Students in Nonprofit Management must take PA 6631 as their Tier II course.

Public Human Resource Management

HRM	6601	3	Legal Environment of Employment Decisions
HRM	6604	3	Labor Law
HRM	6619	3	Seminar in Human Resources Administration
HRM	6622	3	Human Resources Staffing
HRM	6623	3	Training and Development of Human Resources
HRM	6632	3	Compensation Management

Public Management

PA	6602	3	Quantitative Methods in Public Management
PA	6603	3	Economics for Public Management
PA	6620	3	Theory of Organizations
PA	6630	3	Strategic Planning
PA	6631	3	Program Evaluation

PA	6640	3	Intergovernmental Relations
PA	6644	3	Administrative Law
PA	6645	3	Managing Government Contracts
PA	6646	3	Organizational Behavior
PA	6665	3	Leadership in Public Administration
PA	6668	3	Grant Management for Public and Nonprofit Organizations
PA	6674	3	Ethics in Public Administration
PA	6679	3	Computers and Government Management Information Systems

Concentration Courses

PA 6625: Specialized Study in Public Administration or PA 6660: Readings in Public Administration with the prior approval by the MPA Director or faculty adviser may be utilized in any concentration. In combination, these courses may not be used for more than six total credit hours. A course completed for one concentration cannot be used for another concentration.

Cross-listings applicable to the Master of Public Administration Degree Program only from other courses listed in this *Catalog*:

PA 6601	BUS 6610	CJ 6650	IR 6601
PA 6602	MBA 6640		
PA 6620		CJ 6671	
PA 6644		CJ 6644	
PA 6646	MGT 6671		
PA 6679	IS 6679		

Graduate Certificate in Government Contracting

The Graduate Certificate in Government Contracting requires the following four courses:

PA 6645	3	Managing Government Contracts
PA 6647	3	Advanced Contract Administration
PA 6648	3	Contract Negotiation
PA 6649	3	Government Contract Law

All Certificate students must be admitted to the Graduate School in order to qualify for the Certificate. See Graduate Admissions.

Admitted MPA students may qualify for the Certificate by completing the four required courses as part of their concentration requirement. Students are limited to a total of six semester hours of these courses under the provisions of post-master's admission, or under special admission (non-degree matriculant).

Effective Fall 2006

TROY UNIVERSITY
 MASTER OF SCIENCE IN COMPUTER SCIENCE
 Graduate Degree Plan and Progress Record/
 Application for Admission to Candidacy
 30/31 Semester Hour Program

Name _____ Student ID # _____ Campus _____

Address: _____ Email: _____

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|---|--|
| 1. GRE, or equivalent exam, test scores submitted
2. Official transcript of all academic work
3. Unconditional Admission
4. 30/31 semester hours of credit (30 for thesis option and 31 for Non-thesis option)
5. Meet residency requirements
6. No more than two grades below "B" | 7. Overall GPA of 3.0
8. Completion of research requirement with a "B" or better
9. All credit earned within 8 years of graduation
10. Admission to Candidacy
11. Successfully complete comprehensive exam/ thesis/ (Select ONE)
12. Intent to Graduate filed |
|---|--|

Prerequisite Courses for a bachelor's degree outside of the field of Computer Science.

COURSE NO	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
MTH 2215	Applied Discrete Mathematics				
CS 2244	Computer Sciences I				
CS 2260	Intro to CS Concepts				
CS 2261	Foundations of Computer Science Concepts				
CS 3323	Data Structures				
CS 3357	Logical Structures of Computer Design				

REQUIRED CORE COURSES – 15 Semester Hours

COURSE NO	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
CS 5543	Software Engineering	3			
CS 5545	Computer Architecture	3			
CS 5547	Applied Systems Analysis	3			
CS 5549	Analysis of Algorithms	3			
CS 5550	Operating System Principles	3			

SELECT (15/16 SEMESTER HOURS)

CS 6625/26/27	Special Study in CS	1-3			
CS 6640	Data Base Management Concepts	3			
CS 6641	Society and Information Systems	3			
CS 6643	Theory and Design of Compilers	3			
CS 6646	Information Systems for Operations and Management	3			
CS 6647	Simulation and Modeling	3			
CS 6648	Operations Research	3			
CS 6649	Special Topics in Computer and Information Science	3			
CS 6650	Distributed Systems Principles	3			
CS 6651	Artificial Intelligence	3			
CS 6652	XML Technology Principles	3			
CS 6653	Topics in Software Security and Reliability	3			
CS 6654	Topics in Software Engineering	3			
CS 6655	Digital Logic Design-Principles and Practices with Emphasis on Testable Semicustom Circuits	3			
CS 6656	Design and Testing of Reliable Digital Systems	3			
CS 6699	Research and Thesis	3-6			

Other Electives (Approved by Advisor (9 Semester Hours)

ITEMS TO BE DISCUSSED

- _____ 1. One term limit to have transcript(s) and test scores on file
- _____ 2. Temporary, Conditional, and Unconditional Admission
- _____ 3. Availability of faculty for academic advising
- _____ 4. Petition for transfer credit once unconditionally admitted
- _____ 5. Class Attendance
- _____ 6. Drop and Withdrawal procedures; deadline and consequences
- _____ 7. Petition for an Incomplete grade
- _____ 8. Student participation in course and Program Evaluation
- _____ 9. Other _____

Progress		
Status	Date	Initials
Conditional Admission		
Test Score		
Requirement for minimum undergraduate GPA waived		
Requirement for minimum score on GRE waived		
Unconditional Admission		
Residency		
Candidact		
Comps		

Effective Fall 2006

TROY UNIVERSITY
Criminal Justice
Graduate Degree Plan and Progress Record/
Application for Admission to Candidacy
30 Semester Hour Program

Name _____ Student ID # _____ Campus _____

Address: _____ Email: _____

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|---|--|
| 1. GRE, or equivalent exam, test scores submitted | 7. Overall GPA of 3.0 |
| 2. Official transcript of all academic work | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 30 Semester hours of credit | 10. Admission to Candidacy |
| 5. Meet residency requirements | 11. Successfully complete comprehensive exams |
| 6. No more than two grades below "B" | 12. Intent to Graduate filed |

REQUIRED CORE COURSES – 15 Semester Hours

COURSE NO	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
CJ 6610	Principles of Administration				
CJ 6620	Current Trends in Criminal Law				
CJ 6622	Seminar in the Administration of Justice				
CJ 6624	Court Administration				
CJ 6650	Survey of Research Methods in Criminal Justice				

ELECTIVES: 15 Semester hours

COURSE NO	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT

ITEMS TO BE DISCUSSED

- _____ 1. One term limit to have transcript(s) and test scores on file
- _____ 2. Temporary, Conditional, and Unconditional Admission
- _____ 3. Availability of faculty for academic advising
- _____ 4. Petition for transfer credit once unconditionally admitted
- _____ 5. Class Attendance
- _____ 6. Drop and Withdrawal procedures; deadline and consequences
- _____ 7. Petition for an Incomplete grade
- _____ 8. Student participation in course and Program Evaluation
- _____ 9. Comprehensive Examination Requirements

Admission Status		
Type	Date	Initials
Conditional		
Unconditional		
Residency		
Test Score		
Comps		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above program. I have received academic advising from my Faculty Advisor.

Student's Signature _____ Date _____

Faculty Advisor _____ Date _____

STUDENT ACKNOWLEDGEMENT: I hereby apply for Admission to Candidacy.

Student's Signature _____ Date _____

APPROVED: _____
Chair/Associate Dean or Dean

Advisor _____ Date _____

CANDIDACY APPROVED: _____
Dean, Graduate School

Distribution: Gold – Student
Pink – Campus/Branch file
All other – (Green , Yellow): UC
Original – Official File

TROY UNIVERSITY
 APPLICATION FOR ADMISSION TO CANDIDACY
 MASTER OF SCIENCE
 ENVIRONMENTAL AND BIOLOGICAL SCIENCES (EBS)
BIOLOGICAL SCIENCES CONCENTRATION

Check One: VA Checklist Admission to Candidacy

Use your approved checklist and/or the Graduate Catalog as a guide to complete the form. Forward to your adviser, the Chair of EBS, the Dean of the College of Arts and Sciences, and the Dean of the Graduate School for approval. INFORMATION MUST BE TYPED AND AN UNOFFICIAL COPY OF YOUR TRANSCRIPT ATTACHED.

Name: _____
 Last First Middle Student ID Number

Address: _____
 Street (Apt. No.) City State Zip Code

DEGREE REQUIREMENTS:

- | | |
|---|--|
| 1. GRE, or equivalent, test scores submitted.
2. Unconditional Admission
3. 18 semester hours of Troy University credit.
4. No more than two grades below "B"
5. Overall GPA of 3.0 | 6. Minimum grade of "B" in EBS/BIO 6691.
7. All graduate credit earned within 8 years
8. Completion of 36 non-thesis hours or 30 thesis hours outlined below
9. Intent to Graduate form filed
10. Admission to Candidacy form filed
11. Pass comprehensive exam or thesis defense |
|---|--|

Semester hour requirements (check one): Non-thesis Option (36 hours) Thesis Option (30 Hours)

Deficiencies

Prefix	Course#	Course Title (print or type)	Credits	Grade	Semester/Year

Required Core Courses (10 Semester Hours)

Prefix	Course#	Course Title (print or type)	Credits	Grade	Semester/Year
EBS/BIO	6601	Environmental and Biological Ethics	3		
EBS/BIO	6630	Pollution Science	3		
EBS/BIO	L630	Pollution Science Laboratory	1		
EBS/BIO	6691	Research Methodology and Experimental Design	3		

Concentration Courses (7 Semester Hours)

Prefix	Course#	Course Title (print or type)	Credits	Grade	Semester/Year
EBS/BIO	5516	Microbial Ecology	3		
EBS/BIO	L516	Microbial Ecology Lab	1		
EBS/BIO	6661	Conservation Biology	3		

Electives Approved by the Program Advisory Committee (Non-thesis option-19 Semester Hours, Thesis option-7 Semester Hours)

Prefix	Course#	Course Title (print or type)	Credits	Grade	Semester/Year

Thesis Option (6 Semester Hours)

Prefix	Course#	Course Title (print or type)	Credits	Grade	Semester/Year
EBS/BIO	6695	Thesis Research			
EBS/BIO	6695	Thesis Research			

Student's Signature: _____
 Date

Approved: _____
 Advisor Date

Distribution:
 White- Graduate School
 Yellow- Student
 Green- Records
 Pink - Biological Sciences
 Gold- Advisor

Approved: _____
 Chair, Biological Sciences Date

Approved: _____
 Dean, College of Arts and Sciences Date

Approved: _____
 Dean, Graduate School Date

**TROY UNIVERSITY
APPLICATION FOR ADMISSION TO CANDIDACY
MASTER OF SCIENCE
ENVIRONMENTAL AND BIOLOGICAL SCIENCES (EBS)
ENVIRONMENTAL SCIENCES CONCENTRATION**

Check One: VA Checklist Admission to Candidacy

Use your approved checklist and/or the Graduate Catalog as a guide to complete the form. Forward to your adviser, the Chair of EBS, the Dean of the College of Arts and Sciences, and the Dean of the Graduate School for approval. INFORMATION MUST BE TYPED AND AN UNOFFICIAL COPY OF YOUR TRANSCRIPT ATTACHED.

Name: _____
Last
First
Middle
Student ID Number

Address: _____
Street (Apt. No.)
City
State
Zip Code

DEGREE REQUIREMENTS:

- | | |
|---|--|
| <ol style="list-style-type: none"> 1. GRE, or equivalent, test scores submitted. 2. Unconditional Admission 3. 18 semester hours of Troy University credit. 4. No more than two grades below "B" 5. Overall GPA of 3.0 | <ol style="list-style-type: none"> 6. Minimum grade of "B" in EBS/BIO 6691. 7. All graduate credit earned within 8 years 8. Completion of 36 non-thesis hours or 30 thesis hours outlined below 9. Intent to Graduate form filed 10. Admission to Candidacy form filed 11. Pass comprehensive exam or thesis defense |
|---|--|

Semester hour requirements (check one): Non-thesis Option (36 hours) Thesis Option (30 Hours)

Deficiencies

Prefix	Course#	Course Title (print or type)	Credits	Grade	Semester/Year

Required Core Courses (10 Semester Hours)

Prefix	Course#	Course Title (print or type)	Credits	Grade	Semester/Year
EBS/BIO	6601	Environmental and Biological Ethics	3		
EBS/BIO	6630	Pollution Science	3		
EBS/BIO	L630	Pollution Science Laboratory	1		
EBS/BIO	6691	Research Methodology and Experimental Design	3		

Concentration Courses (9 Semester Hours)

Prefix	Course#	Course Title (print or type)	Credits	Grade	Semester/Year
EBS/BIO	6603	Environmental Management	3		
EBS/BIO	6664	Restoration Ecology	3		
EBS/BIO	6665	Sustainable Development	3		

Electives Approved by the Program Advisory Committee (Non-thesis option-17 Semester Hours, Thesis option-5 Semester Hours)

Prefix	Course#	Course Title (print or type)	Credits	Grade	Semester/Year

Thesis Option (6 Semester Hours)

Prefix	Course#	Course Title (print or type)	Credits	Grade	Semester/Year
EBS/BIO	6695	Thesis Research			
EBS/BIO	6695	Thesis Research			

Student's Signature: _____ Date

Approved: _____ Date
 Chair, Biological Sciences

Approved: _____ Date
 Advisor

Approved: _____ Date
 Dean, College of Arts and Sciences

Distribution:
 White- Graduate School
 Yellow- Student
 Green- Records
 Pink - Biological Sciences
 Gold- Advisor

Approved: _____ Date
 Dean, Graduate School

Effective Fall 2006

TROY UNIVERSITY
 MASTER OF SCIENCE IN INTERNATIONAL RELATIONS
 Graduate Degree Plan and Progress Record/
 Application for Admission to Candidacy
 36 Semester Hour Program

Name _____ Student ID # _____ Campus _____

Address: _____ Email: _____

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|---|--|
| 1. GRE, or equivalent exam, test scores submitted | 7. Overall GPA of 3.0 |
| 2. Official transcript of all academic work | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 36 semester hours of credit | 10. Admission to Candidacy |
| 5. Meet residency requirements | 11. Successfully complete comprehensive exam/ thesis/ (Select ONE) |
| 6. No more than two grades below "B" | 12. Intent to Graduate filed |

REQUIRED CORE COURSES – 12 Semester Hours

COURSE NO	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
IR 5551	SURVEY OF INTERNATIONAL RELATIONS	3			
IR 6601	RESEARCH METHODS IN INTERNATIONAL RELATIONS	3			
IR 6620	INTERNATIONAL POLITICAL ECONOMY	3			
IR 6652	THEORY & IDEOLOGY OF INTERNATIONAL RELATIONS	3			

CONCENTRATION COURSES (12-24 HOURS)- Global Studies, National Security, or Regional Affairs

	Global Studies	National Security	or	Regional Affairs

APPROVED ELECTIVES (0-12 HOURS)

ITEMS TO BE DISCUSSED

- ___ 1. One term limit to have transcript(s) and test scores on file
- ___ 2. Temporary, Conditional, and Unconditional Admission
- ___ 3. Availability of faculty for academic advising
- ___ 4. Petition for transfer credit once unconditionally admitted
- ___ 5. Class Attendance
- ___ 6. Drop and Withdrawal procedures; deadline and consequences
- ___ 7. Petition for an Incomplete grade
- ___ 8. Student participation in course and Program Evaluation
- ___ 9. Other _____

Admission Status		
Type	Date	Initials
Conditional		
Unconditional		
Residency		
Test Score		
Comps		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above program. I have received academic advising from my Faculty Advisor.

Student's Signature _____ Date _____

Faculty Advisor _____ Date _____

STUDENT ACKNOWLEDGEMENT: I hereby apply for Admission to Candidacy.

Student's Signature _____ Date _____

APPROVED: _____
 Chair/Associate Dean or Dean

Advisor _____ Date _____

CANDIDACY APPROVED: _____
 Dean, Graduate School

Distribution: Gold –Student
 Pink – Campus/Branch file
 All other (Green , Yellow): UC
 Original -Official File

TROY UNIVERSITY
 Master of Public Administration
 Graduate Degree Plan and Progress Record/
 Application for Admission to Candidacy
 36/39 Semester Hour Program

Name _____ Student ID # _____ Campus _____

Address: _____ Troy Email: _____ Phone: _____

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|--|--|
| 1. GRE, or equivalent exam, test scores submitted | 8. Overall GPA of 3.0 |
| 2. Official transcript of all academic work | 9. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission | 10. All credit earned within 8 years of graduation |
| 4. Semester hours of credit: 36 39 with Internship | 11. Admission to Candidacy |
| 5. Meet residency requirements | 12. Completion of PA 6699 with a "B" or better |
| 6. No more than two grades below "B" | 13. Intent to Graduate filed |
| 7. PA6694 Internship Needed? | |

REQUIRED CORE COURSES – 27 Semester Hours

COURSE NO	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PA6601	Research Methods in Public Administration				
PA6610	Foundations of Public Administration				
PA6620	Theory of Organizations				
PA6622	Public Policy				
PA6624	Public Human Resource Management				
PA6646	Organizational Behavior				
PA6650	Governmental Budgeting and Financial Management				
PA6699	Capstone in Public Administration (Final core course or permission of instructor)				

SELECT ONE: 3 Semester Hours*

PA6602	Quantitative Methods in Public Management				
PA6603	Economics for Public Management				
PA6631	Program Evaluation				

SELECT ONE: 3 Semester Hours

PA6640	Intergovernmental Relations				
PA6644	Administrative Law				
PA6674	Ethics in Public Administration				

*Nonprofit Management Concentration must take PA 6631: Program Evaluation.

CONCENTRATION

9 Semester Hours

INTERNSHIP 3 Semester Hours

PA6694	Internship				
--------	------------	--	--	--	--

ITEMS TO BE DISCUSSED

- _____ 1. One term limit to have transcript(s) and test scores on file
- _____ 2. Temporary, Conditional, and Unconditional Admission
- _____ 3. Availability of faculty for academic advising
- _____ 4. Petition for transfer credit once unconditionally admitted
- _____ 5. Class Attendance
- _____ 6. Drop and Withdrawal procedures; deadline and consequences
- _____ 7. Petition for an Incomplete grade
- _____ 8. Student participation in course and Program Evaluation
- _____ 9. PA6610 Foundations of Public Administration Completed in First Nine (9) Hours

Admission Status		
Type	Date	Initials
Conditional		
Unconditional		
Residency		
Test Score		

STUDENT ACKNOWLEDGEMENT: I have read the _____ Graduate Catalog and acknowledge the contents and requirements of the above program. I have received academic advising from my Faculty Advisor.

Student's Signature _____ Date _____ MPA Faculty Advisor _____ Date _____

STUDENT ACKNOWLEDGEMENT: I hereby apply for Admission to Candidacy.

APPROVED: _____ Date _____
 MPA Director

Student's Signature _____ Date _____

APPROVED: _____ Date _____
 Chair/Associate Dean or Dean

Advisor _____ Date _____

CANDIDACY APPROVED: _____ Date _____
 Dean, Graduate School

SORRELL COLLEGE OF BUSINESS

Sorrell College of Business

Degree Program	Troy	Phenix City	Atlantic Region	Florida Region	Pacific Region	International Region	Southeast Region	Western Region	Dothan	Montgomery
Master of Bus. Adm.	X*	X	X		X	X	X	X	X	X
Executive MBA	X		X	X		X	X	X		
Master of Sci. in Management.	X*		X	X			X	X		X***
Master of Sci. in Human Res. Mgt.	X*		X	X			X	X	X**	X

*Courses are offered through eCampus

Ft. Rucker *Maxwell AB

MASTER OF BUSINESS ADMINISTRATION (MBA)

The purpose of the Master of Business Administration program is to offer students an opportunity to acquire proficiency in general business management and decision making skills which will enable them to carry out managerial responsibilities in both the private and public sectors. As a result of successfully completing the MBA program, graduates should improve their ability to apply strong problem-solving skills to the strategic planning process in organizations and to use written and verbal communication skills effectively to communicate the results of their problem-solving analyses and recommendations. Concentrations offered in accounting and information systems provide additional specialized study related to the strategic management process in organizations.

- Economics
- Statistics
- Global Business Issues
- Information Systems (or documented completion of an MS Office workshop/certification, minimally in Word and Excel)

Accreditation

The TROY MBA degree is accredited by the Association of Collegiate Business Schools and Programs (ACBSP).

Business Foundation Requirements for the MBA

1. The foundation course requirements to enter the MBA degree program ensure that students have acquired a common body of knowledge in business administration.
 - a. Candidates for admission to the MBA degree program must have earned an undergraduate degree in business administration or accounting from a school holding ACBSP or AACSB specialized accreditation for its business degree program within eight years of enrolling in the MBA program.
 - OR
 - b. Before attempting 6000-level course work, the student will have successfully completed, within eight years of enrolling in the MBA program, all courses or their equivalent in the following subject areas from a school holding ACBSP or AACSB specialized accreditation for its degree program:
 - Principles of Management
 - Principles of Marketing
 - Managerial Finance
 - Accounting (principles of financial and managerial accounting or their equivalent)
 - Legal Environment

2. If the foundation course requirement is not satisfied by either paragraphs 1.a or 1.b above, to include the restrictions related to currency (i.e., within eight years of initial enrollment in the MBA program) and specialized accreditation, then unless specifically waived by the MBA Program Director based upon relevancy of professional business experience subsequent to the award of a four-year business degree, the following MBA foundation courses must be successfully completed with a “B” grade or better through Troy prior to enrolling in 6000-level courses for which they are identified as prerequisite courses.

MBA 5502	3	Fundamentals of Accounting and Finance
MBA 5503	3	Fundamentals of Economic Analysis and Business Law
MBA 5504	3	Fundamentals of Management and Marketing
MBA 5505	3	Fundamentals of Information Systems and Quantitative Methods

3. If the content of the MBA foundation course work has been completed and, (1) the content is more than eight years old, or (2) the content of the foundation courses was completed at a school without ACBSP or AACSB specialized accreditation for its business degree programs, the student may attempt to qualify for a waiver of these two requirements by achieving a satisfactory score on the Educational Testing Service Major Field Test in Business (Undergraduate). A satisfactory score is defined as no less than one-half standard error of the mean below the national average reported at the time the exam is attempted. For this catalog year a score of 146 is acceptable.
4. Along with the MBA foundation courses above, students entering the accounting option must have completed a degree in accounting or, minimally, the following courses based on accounting standards, auditing standards, and tax laws that are prevalent in the United States:

ACT 3391	3	Intermediate Accounting I
ACT 3392	3	Intermediate Accounting II
ACT 3394	3	Governmental Accounting
ACT 4494	3	Income Tax Accounting I
ACT 4495	3	Income Tax Accounting II
ACT 4497	3	Auditing

Admission Requirements for the Master of Business Administration

Unconditional Admission

1. Students applying for admission must provide official transcripts from all universities attended.
2. Applicants who have completed a master's or higher degree from a regionally accredited university may be admitted unconditionally. (No graduate admission test scores are required.) Official transcripts from all universities attended must be submitted, to include an official transcript showing completion of a master's or higher degree.
3. A bachelor's degree from a regionally accredited college or university is required. (Students with a baccalaureate degree from an unaccredited or otherwise accredited institution should see Unaccredited or Otherwise Accredited Student Admissions.)
4. Applicants must have achieved at least a 2.5 GPA in all undergraduate work or at least a 3.0 GPA in the last 30 semester hours.
5. Official graduate admission exam results (GMAT, GRE (verbal and quantitative), MAT) must be on file (except for applicants with a previous master's or higher degree; see #2 above).
6. A letter of recommendation is required with all applications for the MBA program. The individual's potential for success in the MBA program, his/her professional, managerial or administrative experience, as well as his/her written and oral communication skills must be addressed.

Conditional Admission

Students not satisfying the minimum graduate admission test score and GPA requirements for unconditional admission may be conditionally admitted to the program. After the student completes the first three graduate (5000 or 6000 level) courses with a "B" or better average, the student will be granted unconditional admission. Students not satisfying conditional admission requirements will be dropped from the program for one calendar year, after which time the student must petition for readmission. A letter of recommendation is required with all applications for the MBA program. The letter should address the individual's potential for success in the MBA program as well as his/her written and oral communication skills.

Curriculum

All courses offer three semester hours credit except MBA 6625, 6626, and 6627, which may vary from one to three semester hours each.

Transfer Credit

A maximum of four courses (12 semester hours) taken at another regionally accredited institution, each with a "B" grade or

better, can be applied toward the degree. Credit accepted for transfer into the MBA core, or to satisfy specified concentration courses, is limited to institutions holding ACBSP or AACSB specialized accreditation for their business programs. Exceptions to the "specialized accreditation" condition may be granted by the Dean based upon a review of the institution and the course content. These courses must be comparable in catalog description, level, and content to Troy courses and must be approved by the appropriate Troy dean/department chair. No more than two courses (six semester hours) may be transferred in from a completed master's degree program. Professional military education courses are not accepted for credit in the MBA program.

Requirements for Admission to Candidacy

1. To be admitted to candidacy, students must have a 3.0 GPA on all work attempted.
2. Unconditionally admitted graduate students may apply for admission to candidacy after completing six semester graduate hours and requirements as outlined for the specific degree program. A student will be admitted to candidacy the term following completion of 12 semester hours.

Degree Requirements

Successful completion of the courses listed below with an overall grade point average of 3.0 (A = 4.0) is necessary to fulfill requirements for the degree. If the student makes a "D" or "F" in a core course, the course must be retaken. If the student earns a "D" or "F" in an elective course, the course may be retaken, or another elective taken in its place. The student can satisfy the research component requirement by successfully completing MBA 6610, IS 6674, or ACT 6695 with a grade of "B" or better. The capstone course, MBA 6611, must be completed with a grade of "B" or better.

The MBA degree offers four, 36-semester-hour options: accounting, information systems, and general management. All options require six core courses and six option courses as follows:

Required Core Courses

ACT	6691	3	Managerial Accounting
MBA	6611	3	Business Strategy
MBA	6631	3	Managerial Finance
MBA	6640	3	Quantitative Analysis for Managers
			or
MBA	6641	3	Decision Theory
MBA	6651	3	Managerial Economics
MBA	6661	3	Strategic Marketing Management

Accounting Option Courses

ACT	6692	3	Advanced Accounting Problems
ACT	6694	3	Income Tax Research
			or
ACT	6696	3	Accounting Information Systems
ACT	6695	3	Accounting Research and Communication
ACT	6698	3	Advanced Auditing
ACT	6699	3	Contemporary Issues in Accounting
LAW	6600	3	Business Law for Accountants

Information Systems Option Courses

IS	6672	3	Information Systems and Business Strategy
IS	6674	3	Information Systems Management
IS	6676	3	E-Commerce for Global Business
IS	6679	3	Management Information Systems

(Two approved electives)

Finance Option Courses

FIN	6632	3	Investment Management and Analysis
FIN	6651	3	Financial Institutions
FIN	6652	3	Problems in Financial Management
FIN	6653	3	Finance Research

Select two of the following courses:

FIN	6633	3	International Finance
FIN	6634	3	Derivative Securities
FIN	6656	3	Analysis of Financial Data
FIN	6657	3	Corporate Risk Management
FIN	6658	3	Special Topics in Finance

General Management MBA Option Courses

MBA	6610	3	Business Research Design
MBA	6671	3	Organizational Behavior
MBA	6673	3	Operations Management

(Three approved electives)

For options other than the accounting and finance options, electives may be selected from the approved list of electives:

BUS	6612	3	Applied Business Research
ECO	6654	3	Labor Economics
ECO	6657	3	International Trade and Economics
FIN	6632	3	Investment Management and Analysis
FIN	6633	3	International Finance
FIN	6634	3	Derivative Securities
FIN	6651	3	Financial Institutions
FIN	6652	3	Problems in Financial Management
FIN	6653	3	Finance Research
FIN	6656	3	Analysis of Financial Data
FIN	6657	3	Corporate Risk Management
FIN	6658	3	Special Topics in Finance
HRM	6601	3	Legal Environment of Employment Decisions
HRM	6603	3	Human Resource Management (recommended for MBA-GM)
HRM	6604	3	Labor Law
HRM	6619	3	Seminar in Human Resource Administration
HRM	6622	3	Human Resource Staffing
HRM	6623	3	Training and Development of Human Resources
HRM	6632	3	Compensation Management
HRM	6645	3	International HRM
HSA	6680	3	Health Services Administration and Policy

HSA	6681	3	Legal and Social Issues in Health Administration
HSA	6682	3	Healthcare Planning and Management
HSA	6683	3	Healthcare Economics
HSA	6684	3	Managed Healthcare
IS	6672	3	Information Systems and Business Strategy
IS	6674	3	Information Systems Management
IS	6676	3	E-Commerce for Global Business
IS	6679	3	Management Information Systems
MBA	6605	3	Business and Professional Communication
MBA	6608,		
	6609	3	Thesis
MBA	6613	3	Seminar in Business
MBA	6625,		
	6626,		
	6627	1-3	Specialized Study in the Area of Business Administration
MBA	6652	3	Macroeconomics and Forecasting
MGT	6670	3	Seminar in International Management
MGT	6674	3	Ethics in Business
MGT	6677	3	Systems Management
MGT	6681	3	Organizational Development and Change
MGT	6682	3	Leadership and Motivation
QM	6640	3	Quantitative Analysis for Managers
QM	6641	3	Decision Theory

There are no cross-listings with other Troy graduate degree programs for this program. All transfer credits must be processed through normal academic approval procedures. All authorizations for MBA students to be a transient student at another institution must be approved before the course is attempted. Professional military education courses are not accepted for credit in the MBA program.

EXECUTIVE MASTER OF BUSINESS ADMINISTRATION (EMBA)

The purpose of the Executive Master of Business Administration program is to provide an advanced level of general business education to graduates of baccalaureate programs who meet a stipulated professional experience prerequisite. This opportunity enables these students to be successful in management positions in both the private and public sectors. The program is organized to support specific and general needs of professionally diverse groups of students by providing advanced study in business administration to students who have acquired a common body of knowledge through education and professional experience. Minor modifications in curriculum allow the EMBA program to meet specific corporate or other organizational needs in contractual programs. As a result of successfully completing the EMBA program, graduates should improve their ability to apply problem-solving skills to the strategic planning process in organizations and to use written and verbal communication skills effectively to com-

municate the results of their problem-solving analyses and recommendations.

Admission Requirements

Unconditional Admission

1. For concentrations other than those listed in (a) and (b) below, a minimum of five years professional, post-baccalaureate experience (unless modified in a contractual corporate program); or a minimum of five years managerial experience beyond first line supervision, and
 - a. for the Accounting concentration, a baccalaureate degree in Accounting or successful completion of all Accounting course prerequisites; and
 - b. for the Healthcare concentration, a baccalaureate degree in healthcare-related field and five years of healthcare-related professional work.
2. Students applying for admission must provide official transcripts from all universities attended.
3. Applicants who have completed a master's or higher degree from a regionally accredited university may be admitted unconditionally. (No graduate admission test scores are required.) Official transcripts from all universities attended must be submitted, to include an official transcript showing completion of a master's or higher degree.
4. A bachelor's degree from a regionally accredited college or university is required. (Students with a baccalaureate degree from an unaccredited or otherwise accredited institution should see Unaccredited or Otherwise Accredited Student Admissions.)
5. Applicants must have achieved at least 2.5 GPA in all undergraduate work or at least 3.0 GPA in the last 30 semester hours.
6. Official graduate admission exam results on the GMAT (except as modified by contractual agreement with a partnering organization) must be on file (except for applicants with a previous master's or higher degree; see #2 above).
7. A letter of recommendation using the online Professional Reference form is required with all applications for the EMBA program. The letter must address the individual's potential for success in the EMBA program as well as his/her written and oral communication skills.

Conditional Admission

Students not satisfying the minimum graduate admission test score and GPA requirements for unconditional admission may be conditionally admitted to the program. After the student completes the first three graduate (6000 level) courses with a "B" or better average, the student will be granted unconditional admission. Students not satisfying conditional admission requirements will be dropped from the program for one calendar year, after which time the student must petition for readmission. A letter of recommendation is required with all applications for the MBA program. The individual's potential for success in the MBA program as well as his/her written and oral communication skills should be addressed.

For the Accounting concentration, students with a B.S. Degree in a field other than accounting must have completed the following courses or their equivalent. The prerequisite Accounting courses must be based on accounting standards, auditing standards, and tax laws that are prevalent in the United States.

ACT 3391	3	Intermediate Accounting I
ACT 3392	3	Intermediate Accounting II
ACT 3394	3	Governmental Accounting
ACT 4494	3	Income Tax Accounting I
ACT 4495	3	Income Tax Accounting II
ACT 4497	3	Auditing

Curriculum

All courses offer three semester hours credit.

Transfer Credit

A maximum of two courses (six semester hours) taken at another regionally accredited institution each with a grade of "B" or better can be applied toward the degree. (This policy may be modified for contractual programs.) These courses must be comparable in catalog description to Troy courses in the EMBA program and must be approved by the appropriate Troy dean/associate dean/department chair. As the capstone course serves as a component of the degree requirements, it may not be transferred in to the EMBA program.

Requirements for Admission to Candidacy

1. To be admitted to candidacy, students must have a 3.0 GPA on all work attempted.
2. Unconditionally admitted students may apply for admission to candidacy after completing six semester graduate hours and requirements as outlined for the specific degree program. A student will be admitted to candidacy the term following completion of 12 semester hours.

Degree Requirements

Successful completion of the courses listed below with an overall grade point average of 3.0 (A=4.0) is necessary to fulfill requirements for the degree. The student can fulfill the research component requirement by successfully completing EMBA 6625 or ACT 6695 (or another designated course in concentrations not requiring these courses) with a grade of "B" or better. Successful completion of the capstone course (EMBA 6611) and presentation of the applied research project are required to fulfill requirements for the degree. If a "D" or "F" is made in a core course or a restricted elective course, the course must be retaken.

The EMBA degree offers several 36-semester hour concentration options:

- Accounting
- Criminal Justice
- General Management
- Healthcare Management
- Information Systems

Required Prerequisite Course

EMBA	5501	3	Survey of Business Concepts
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Required Core Courses

ACT	6691	3	Managerial Accounting
EMBA	6611	3	Business Strategy
EMBA	6631	3	Managerial Finance
EMBA	6661	3	Strategic Marketing Management
EMBA	6671	3	Organizational Behavior
EMBA	6674	3	Ethics in Business

Required in all concentrations other than Accounting

EMBA	6640	3	Quantitative Analysis for Managers OR
EMBA	6641	3	Decision Theory
EMBA	6651	3	Managerial Economics
IS	6679	3	Management Information Systems

Professional Concentrations**Accounting Concentration**

ACT	6692	3	Advanced Accounting Problems
ACT	6694	3	Income Tax Research
ACT	6695	3	Accounting Research and Commu- nication
ACT	6698	3	Advanced Auditing
ACT	6699	3	Advanced Accounting Theory
LAW	6600	3	Business Law for Accountants

Criminal Justice Concentration

CJ	6620	3	Current Trends In Criminal Law
CJ	6624	3	Court Administration
CJ	6625	3	Specialized Study (in the Admini- stration of Criminal Justice)

General Management Concentration

EMBA	6603	3	Human Resource Management
EMBA	6625	3	Specialized Study in Business (with a Management focus)
EMBA	6673	3	Operations Management

Healthcare Management Concentration

EMBA	6603	3	Human Resource Management
EMBA	6625	3	Specialized Study in Business (with a Healthcare Management focus)
HSA	6880	3	Health Services Administration and Policy

Information Systems Concentration

IS	6672	3	Information Systems and Business Strategy
IS	6674	3	Information Systems Management
IS	6676	3	E-Commerce For Global Business

There are no cross-listings with other Troy graduate degree programs for this program. All transfer credits must go through

normal academic approval procedures. All authorizations for EMBA students to be a transient student at another institution must be approved before the course is attempted. Professional military education courses are not accepted for credit in the EMBA program.

MASTER OF SCIENCE IN HUMAN RESOURCE MANAGEMENT (MSHRM)

The Master of Science in Human Resource Management (MSHRM) is a specialized professional program designed to offer the student an opportunity to obtain proficiency in contemporary human resource management concepts, activities, and skills, particularly as they are applied to developing and executing human resource management systems in support of strategic organizational objectives. As a result of successfully completing the MSHRM program, graduates should improve their ability to apply problem-solving skills to designing human resource management systems that fit the strategic objectives of organizations and to use written and verbal communication skills effectively to communicate the results of their problem-solving analyses and recommendations.

Prerequisite Requirements

Candidates for admission must have a baccalaureate degree in any subject area from a regionally accredited college or university. The MSHRM degree program requires no prerequisite courses; however, MGT 6600, Advanced Concepts and Topics in Management, must be taken for graduate credit if the student does not have an undergraduate major in business. If the student has an undergraduate major in business, an elective course may be substituted.

Admission Requirements for the Master of Science in Human Resource Management**Unconditional Admission**

1. Students applying for admission must provide official transcripts from all universities attended.
2. Applicants who have completed a master's or higher degree from a regionally accredited university may be admitted unconditionally. (No graduate admission test scores are required.) Official transcripts from all universities attended must be submitted, to include an official transcript showing completion of a master's or higher degree.
3. A bachelor's degree from a regionally accredited college or university is required. (Students with a baccalaureate degree from an unaccredited or otherwise accredited institution should see Unaccredited or Otherwise Accredited Student Admissions.)
4. Applicants must have achieved at least 2.5 GPA on all undergraduate work or at least 3.0 GPA on the last 30 semester hours.
5. Official graduate admission exam results (GMAT, GRE [verbal and quantitative], MAT) must be on file (except for applicants with a previous master's or higher degree; see #2 above).

- A letter of recommendation is required with all applications for the MSHRM program. The letter should address the individual's potential for success in the MSHRM program, his/her professional, managerial or administrative experience, as well as his/her written and oral communication skills.

Conditional Admission

Students not satisfying the minimum graduate admission test score and GPA requirements for unconditional admission may be conditionally admitted to the program. After the student completes the first three graduate (6000 level) courses with a "B" or better average, the student will be granted unconditional admission. Students not satisfying conditional admission requirements will be dropped from the program for one calendar year, after which time the student must petition for readmission. A letter of recommendation is required with all applications for the MSHRM program. The individual's potential for success in the MSHRM program as well as his/her written and oral communication skills should be addressed.

Transfer Credit

A maximum of four courses (12 semester hours) taken at another regionally accredited institution, each with a grade of "B" or better, can be applied toward the degree. These courses must be comparable in catalog description to Troy courses and approved by the appropriate dean/ associate dean /department chair.

Admission to Candidacy

To be admitted to candidacy, students must have a 3.0 GPA on all work attempted.

Unconditionally admitted graduate students may apply for admission to candidacy after completing six semester graduate hours and requirements as outlined for the specific degree program. A student will be admitted to candidacy the term following completion of 12 semester hours.

Degree Requirements

All graduates from the MSHRM program must successfully complete a nine-course core including Business Research Design, Legal Environment of Employment Decisions, Staffing, Advanced Concepts and Topics in Management, Training and Development, Strategic Human Resource Management, Organizational Behavior, Human Resource Management, and Compensation and Benefits Management, and three additional courses suitable to the individual student's academic and employment background and specific career objectives. If the student makes a "D" or "F" in a core course, the course must be retaken. If the student makes a "D" or "F" in an elective course, the course may be retaken or another elective taken in its place. The program will thus provide students the opportunity to gain an understanding of the subject matter that will enhance their career opportunities. (Total credit hour and course requirements: 36 semester hours / 12 courses).

The MSHRM degree program is a non-research-oriented professional master's degree program that requires an understanding of the accepted professional practices in the field of human resource management.

Curriculum

All courses offer three semester hours credit except HRM 6625, 6626, and 6627. Students graduating with the HRM degree will have completed the following 36-semester-hour curriculum:

Required core courses

BUS	6610	3	Business Research Design (A grade of "B" or better is required.)
HRM	6601	3	Legal Environment of Employment Decisions
HRM	6603	3	Human Resource Management
HRM	6622	3	Human Resource Staffing
HRM	6623	3	Training and Development of Human Resources Management
HRM	6632	3	Compensation and Benefits
HRM	6698	3	Strategic Human Resource Management (capstone course)
MGT	6600	3	Advanced Concepts and Topics in Management (May be waived if the student has an undergraduate major in business. An elective course will be substituted.)
MGT	6671	3	Organizational Behavior

Elective Courses

(Select Three)

ECO	6654	3	Labor Economics
ECO	6655	3	Managerial Economics
HRM	6604	3	Labor Law
HRM	6619	3	Seminar in Human Resource Administration
HRM	6625, 6626, 6627	1-5	Independent Study in the Area of Human Resource Management
HRM	6645	3	International Human Resource Management
HRM	6689	3	HRM Internship
HSA	66XX	3	Any HSA-prefixed course
IS	6679	3	Management Information Systems
MGT	66XX	3	Any MGT-prefixed course other than MGT 6600

Other business electives

The elective may be selected from any appropriate graduate business administration/management, MSM, Troy-approved PME course, HRM, Specialized Study completed with a Troy faculty member, or selected pre-approved MPA courses (i.e., PA 6603, 6623, 6630, 6631, 6645, 6647, 6648, 6649, 6650, 6680, 6683, 6687, or 6688). All authorizations for MSHRM students to be a transient student at another institution must be approved before the course is attempted.

Cross-listing for this program only will be permitted as follows:

IS	6679	PA 6679
MGT	6671	PA 6646
MGT	6675	PA 6620

Completion of a capstone course (HRM 6698) with a grade of “B” or higher is required for graduation. In this course students will be extensively examined on the ability to synthesize the content of the core courses through the administration of a comprehensive case analysis final examination.

MASTER OF SCIENCE IN MANAGEMENT (MSM)

The purpose of the Master of Science in Management program is to provide a specialized professional program for the student who wants to acquire proficiency in management skills, including decision making, which will enable the graduate to carry out responsibilities in both general and specialized managerial roles. Concentrations in Human Resource Management, Information Systems, Leadership and Organizational Effectiveness, International Management, and Healthcare Management further develop managerial problem-solving skills in specific areas of applied management. As a result of successfully completing the MSM program, graduates should improve their ability to apply problem-solving skills to operational and strategic planning processes and to use written and verbal communication skills effectively to communicate the results of their problem-solving analyses and recommendations.

Prerequisite Requirements

Candidates for admission must have a baccalaureate degree in any subject area from a regionally accredited college or university. The MSM degree program requires no prerequisite courses; however, MGT 6600, Advanced Concepts and Topics in Management, must be taken for graduate credit if the student does not have an undergraduate major in business. If the student has an undergraduate major in business, an elective course will be substituted.

Admission Requirements for the Master of Science in Management

Unconditional Admission

1. Students applying for admission must provide official transcripts from all universities attended.
2. Applicants who have completed a master’s or higher degree from a regionally accredited university may be admitted unconditionally. (No graduate admission test scores are required.) Official transcripts from all universities attended must be submitted, to include an official transcript showing completion of a master’s or higher degree.
3. A bachelor’s degree from a regionally accredited college or university is required. (Students with a baccalaureate degree from an unaccredited or otherwise accredited institution should see Unaccredited or Otherwise Accredited Student Admissions.)
4. Applicants must have achieved at least 2.5 GPA on all undergraduate work or at least 3.0 GPA on the last 30 semester hours.
5. Official graduate admission exam results (GMAT, GRE [verbal and quantitative], MAT) must be on file (except for applicants with a previous master’s or higher degree; see #2 above).

6. A letter of recommendation is required with all applications for the MSM program. The letter should address the individual’s potential for success in the MSM program, professional, managerial or administrative experience, as well as his/her written and oral communication skills.

Conditional Admission

Students not satisfying the minimum graduate admission test score and GPA requirements for unconditional admission may be conditionally admitted to the program. After the student completes the first three graduate (6000 level) courses with a “B” or better average, the student will be granted unconditional admission. Students not satisfying conditional admission requirements will be dropped from the program for one calendar year, after which time the student must petition for readmission. A letter of recommendation is required with all applications for the MSM program. The individual’s potential for success in the MSM program as well as his/her written and oral communication skills should be addressed.

Curriculum

All courses offer three semester hours credit except MGT 6625 and 6626.

Transfer Credit

A maximum of four courses (12 semester hours) taken at another regionally accredited institution, each with a “B” grade or better, can be applied toward the degree. These courses must be comparable in catalog description to Troy courses and must be approved by the appropriate dean/associate dean/department chair. Note that in the Applied Management concentration, no transfer credit is permitted.

Admission to Candidacy

To be admitted to candidacy, students must have a 3.0 GPA on all work attempted. Unconditionally admitted graduate students may apply for admission to candidacy for a degree after completing six semester graduate hours and requirements as outlined for the specific degree program. A student will be admitted to candidacy the term following completion of 12 semester hours.

Degree Requirements

Students graduating with the MSM degree will have successfully completed the following curriculum:

General Program Course Requirements

- a. 30 semester hours for the applied management concentration offered to contractual cohort groups, with successful completion of a comprehensive examination administered in the Capstone Course
OR
- b. 36 semester hours for all other concentrations, with no comprehensive examination administered in the Capstone Course. Students must achieve an overall grade point average of 3.0 (A=4.0) to fulfill requirements for the degree.

If a "D" or "F" is made in a core course or a restricted elective course, the course must be retaken. If the student makes a "D" or "F" in an elective course, the course may be retaken or another elective taken in its place.

The MSM degree offers eight, 36-semester hour options: Human Resource Management, Leadership and Organizational Effectiveness, Information Systems, International Management, and Healthcare Management. The MSM degree also offers 30-semester-hour options for contractual, cohort groups of students in Applied Management and in Public Management. All options require six core courses, four concentration courses and two elective courses (except for the Applied Management and Public Management concentrations) as follows:

Required MSM Core (6 courses)

BUS	6610	3	Business Research Design (A grade of "B" or better is required)
MGT	6600	3	Advanced Concepts and Topics in Management (May be waived if the student has an undergraduate major in business, in which case, an elective course will be substituted. This course should be taken within the first 12 semester hours of the degree program.)
MGT	6627	3	Specialized Study in Management (Focus on concentration selected by the student; serves as the Research Component for the degree. The core course requirements should be completed. Typically taken as the last, or concurrently with the last, concentration course. IHM 6689 will be completed in lieu of MGT 6627 for IHM students. A grade of "B" or better is required.)
MGT	6671	3	Organizational Behavior
MGT	6685	3	Management Strategy ("B" grade or better required in 36-semester-hour concentrations)
MGT	6696	3	Financial Analysis

Four additional courses from one concentration

- Area A: Human Resource Management
- Area B: Leadership and Organizational Effectiveness
- Area C: International Management
- Area D: Healthcare Management
- Area E: Information Systems
- Area F: Applied Management (Contractual Cohort Groups Only)
- Area G: Public Management (Contractual Cohort Groups Only)
- Area H: International Hospitality Management

Elective (2 courses)

The elective may be selected from any appropriate graduate management, MSM, Troy-approved PME course, HRM, specialized study completed with a Troy faculty member, or selected pre-approved MPA courses (i.e., PA 6603, 6630, 6631, 6645, 6647, 6648, 6649, 6650, 6687, or 6688).

Concentration Areas (Select 12 Semester Hours)

Area A: Human Resource Management

HRM	6601	3	Legal Environment of Employment Decisions
HRM	6603	3	Human Resource Management (Required)
HRM	6604	3	Labor Law
HRM	6619	3	Seminar in Human Resource Administration
HRM	6622	3	Human Resource Staffing
HRM	6623	3	Training and Development of Human Resources
HRM	6632	3	Compensation Management
HRM	6645	3	International Human Resource Management

Area B: Leadership and Organizational Effectiveness

IS	6679	3	Management Information Systems
MGT	6674	3	Business Ethics
MGT	6681	3	Organization Development and Change (Required)
MGT	6682	3	Leadership and Motivation

Area C: International Management

ECO	6657	3	International Trade and Economics
HRM	6645	3	International Human Resource Management
MGT	6670	3	Seminar In International Management (Required)
IR	5552	3	International Law
IR	6631	3	Intercultural Relations
IR	6656	3	International Power and Influence

Area D: Healthcare Management

HSA	6680	3	Health Services Administration and Policy
HSA	6681	3	Legal and Social Issues in Health Administration
HSA	6682	3	Healthcare Planning and Management (Required)
HSA	6683	3	Healthcare Economics
HSA	6684	3	Managed Care: Origins, Organizations, and Operations

Area E: Information Systems

IS	6672	3	Information Systems and Business Strategy
IS	6674	3	Information Systems Management
IS	6676	3	E-Commerce for Global Business
IS	6679	3	Management Information Systems

Area F: Applied Management (Limited to site-specific cohorts/contract programs)

HRM	6603	3	Human Resource Management
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MGT	6645	3	Quantitative Methods in Management
MGT	6681	3	Organization Development and Change

Management Elective Selected for Cohort

Area G: Public Management (Limited to Maxwell/Gunter/contract programs)

PA	6610	3	Foundations of Public Administration
PA	6624	3	Public Human Resources Management
PA	6644	3	Administrative Law
PA	6650	3	Governmental Budgeting

Area H: International Hospitality Management

(Complete the specified 15 semester hours)

IHM	6680	3	Global Marketing Strategy for Hospitality Executives
IHM	6681	3	Managing Financial Systems in the Hospitality Industry
IHM	6682	3	International Hospitality Legal Issues
IHM	6683	3	International Hospitality Operations
IHM	6689	3	International Hospitality Management Internship (For the International Hospitality Management concentration only, a consulting-type internship of at least 120 hours will be completed in place of the core MGT 6627 requirement, and will be accomplished with a hospitality industry firm (hotel, lodging, or restaurant chain or tourism board) after completing no fewer than 21 semester hours in the program, including 9 semester hours in the IHM concentration. Required in the IHM concentration.)

Other Business Electives

Elective courses may be selected from any appropriate graduate management curriculum, to include the Troy MSM, Troy MSHRM, Troy approved PME course, specialized study completed with a Troy faculty member, or selected pre-approved MPA courses (i.e., PA 6603, 6630, 6631, 6645, 6647, 6648, 6649, 6650, 6687, or 6688) and an MSIR course, IR 6641. All authorizations for MSM students to be a transient student at another institution must be approved before the course is attempted.

Cross-listings for this program only:

BUS	6610	MGT	6671
ECO	6657	MGT	6674
HRM	6623	MGT	6675
HRM	6645	PA	6601
IR	6620	PA	6620
IS	6679	PA	6646
MGT	6670	PA	6679

Effective Fall 2006

TROY UNIVERSITY
MASTER OF BUSINESS ADMINISTRATION
 Graduate Degree Plan and Progress Record / Application for Admission to Candidacy
 36-Semester-Hour Program

Name _____ Student ID # _____ Campus _____

Address: _____ E-mail: _____

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|---|--|
| 1. GRE, or equivalent exam, test scores submitted | 7. Overall GPA of 3.0 |
| 2. Official transcript of all academic work | 8. Completion of research requirement with a "B" or better (See Catalog) |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 36 semester hours of graduate credit | 10. Admission to Candidacy |
| 5. Meet residency requirements | 11. Completion of capstone with a grade of "B" or better |
| 6. No more than two grades below "B" | 12. "Intent to Graduate" notice filed |

REQUIRED CORE COURSES (18 Semester Hours):

COURSE NO	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
ACT 6691	Managerial Accounting	3			
MBA 6611	Business Strategy (Capstone Course)	3			
MBA 6631	Managerial Finance	3			
MBA 6642	Quantitative Methods for Business	3			
MBA 6651	Managerial Economics	3			
MBA 6661	Strategic Marketing Management	3			

CONCENTRATION: 18 Semester Hours

Options: Accounting, Information Systems, General Management, or Finance (Circle One)—See Catalog for Approved Courses.

		3			
		3			
		3			
		3			
		3			
		3			

ITEMS TO BE DISCUSSED:

- _____ 1. One-term limit to have transcripts and test scores on file
- _____ 2. Temporary, conditional, and unconditional admission
- _____ 3. Availability of faculty for academic advising
- _____ 4. Petition for transfer credit once unconditionally admitted
- _____ 5. Class attendance
- _____ 6. Drop and withdrawal procedures, deadline, and consequences
- _____ 7. Petition for an Incomplete grade
- _____ 8. Student participation in course and program evaluation
- _____ 9. Other _____

ADMISSION STATUS		
Type	Date	Initials
Conditional		
Unconditional		
Residency		
Test Score		

STUDENT ACKNOWLEDGEMENT (at time of initial enrollment and faculty advisement):

I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above program. I have received academic advising from my Faculty Advisor.

Student's Signature _____ Date _____ Faculty Advisor _____ Date _____

STUDENT ACKNOWLEDGEMENT (at time of application for admission to candidacy):

I hereby apply for Admission to Candidacy.

Student's Signature _____ Date _____ APPROVED: _____ Date _____
 Chair / Dean

Advisor _____ Date _____ CANDIDACY APPROVED: _____ Date _____
 Dean, Graduate School

Distribution: Gold --- Student
 Pink --- Campus/Branch file
 All other (Green, Yellow) -UC
 Original --- Official File

Effective Fall 2006

TROY UNIVERSITY
EXECUTIVE MASTER OF BUSINESS ADMINISTRATION
 Graduate Degree Plan and Progress Record / Application for Admission to Candidacy
 36-Semester-Hour Program

Name _____ Student ID # _____ Campus _____

Address: _____ E-mail: _____

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|---|--|
| 1. GRE, or equivalent exam, test scores submitted | 7. Overall GPA of 3.0 |
| 2. Official transcript of all academic work | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 36 semester hours of graduate credit | 10. Admission to Candidacy |
| 5. Meet residency requirements | 11. Completion of capstone with a grade of "B" or better |
| 6. No more than two grades below "B" | 12. "Intent to Graduate" notice filed |

REQUIRED PREREQUISITE COURSE:

EMBA 5501	Survey of Business Concepts (Prerequisite: Pass/Fail)	3			
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REQUIRED CORE COURSES (18 Semester Hours):

COURSE NO	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
ACT 6691	Managerial Accounting	3			
EMBA 6611	Business Strategy (Capstone Course)	3			
EMBA 6631	Managerial Finance	3			
EMBA 6661	Strategic Marketing Management	3			
EMBA 6671	Organizational Behavior	3			
EMBA 6674	Ethics in Business	3			

REQUIRED IN CONCENTRATIONS OTHER THAN ACCOUNTING (9 Semester Hours):

EMBA 6642	Quantitative Methods for Business				
EMBA 6651	Managerial Economics				
IS 6679	Management Information Systems				

PROFESSIONAL CONCENTRATION: Accounting, C.J. Gen. Mgt, HR Mgt, Into Systems (9-18 Semester Hours -- See Catalog):

ITEMS TO BE DISCUSSED:

- _____ 1. One-term limit to have transcripts and test scores on file
- _____ 2. Temporary, conditional, and unconditional admission
- _____ 3. Availability of faculty for academic advising
- _____ 4. Petition for transfer credit once unconditionally admitted
- _____ 5. Class attendance
- _____ 6. Drop and withdrawal procedures, deadline, and consequences
- _____ 7. Petition for an Incomplete grade
- _____ 8. Student participation in course and program evaluation
- _____ 9. Other _____

ADMISSION STATUS		
Type	Date	Initials
Conditional		
Unconditional		
Residency		
Test Score		

STUDENT ACKNOWLEDGEMENT (at time of initial enrollment and faculty advisement):

I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above program. I have received academic advising from my Faculty Advisor.

Student's Signature _____ Date _____ Faculty Advisor _____ Date _____

STUDENT ACKNOWLEDGEMENT (at time of application for admission to candidacy):

I hereby apply for Admission to Candidacy.

APPROVED: _____ Date _____
 Student's Signature _____ Date _____ Chair / Dean _____ Date _____

CANDIDACY APPROVED: _____ Date _____
 Advisor _____ Date _____ Dean, Graduate School _____ Date _____

Effective Fall 2006

TROY UNIVERSITY
MASTER OF SCIENCE IN HUMAN RESOURCE MANAGEMENT
 Graduate Degree Plan and Progress Record / Application for Admission to Candidacy
 36-Semester-Hour Program

Name _____ Student ID # _____ Campus _____

Address: _____ E-mail: _____

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|---|--|
| 1. GRE, or equivalent exam, test scores submitted | 7. Overall GPA of 3.0 |
| 2. Official transcript of all academic work | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 36 semester hours of graduate credit | 10. Admission to Candidacy |
| 5. Meet residency requirements | 11. Completion of capstone with a grade of "B" or better |
| 6. No more than two grades below "B" | 12. "Intent to Graduate" notice filed |

REQUIRED CORE COURSES (27 Semester Hours):

COURSE NO	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
BUS 6610	Business Research Design (Research Requirement)	3			
HRM 6601	Legal Environment of Employment Decisions	3			
HRM 6603	Human Resource Management	3			
HRM 6622	Human Resource Staffing	3			
HRM 6623	Training and Development of Human Resources Management	3			
HRM 6632	Compensation and Benefits	3			
HRM 6698	Strategic Human Resource Management (Capstone Course)	3			
MGT 6600	Advanced Concept and Topics in Management (See Catalog)	3			
MGT 6671	Organizational Behavior	3			

SELECT THREE APPROVED ELECTIVES: (9 Semester Hours)

		3			
		3			
		3			

ITEMS TO BE DISCUSSED:

- _____ 1. One-term limit to have transcripts and test scores on file
- _____ 2. Temporary, conditional, and unconditional admission
- _____ 3. Availability of faculty for academic advising
- _____ 4. Petition for transfer credit once unconditionally admitted
- _____ 5. Class attendance
- _____ 6. Drop and withdrawal procedures, deadline, and consequences
- _____ 7. Petition for an Incomplete grade
- _____ 8. Student participation in course and program evaluation
- _____ 9. Other _____

ADMISSION STATUS		
Type	Date	Initials
Conditional		
Unconditional		
Residency		
Test Score		

STUDENT ACKNOWLEDGEMENT (at time of initial enrollment and faculty advisement):

I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above program. I have received academic advising from my Faculty Advisor.

Student's Signature _____ Date _____ Faculty Advisor _____ Date _____

STUDENT ACKNOWLEDGEMENT (at time of application for admission to candidacy):

I hereby apply for Admission to Candidacy.

Student's Signature _____ Date _____ APPROVED: _____ Date _____
 Chair / Dean

Advisor _____ Date _____ CANDIDACY APPROVED: _____ Date _____
 Dean, Graduate School

- Distribution: Gold --- Student
 Pink --- Campus/Branch file
 All other (Green, Yellow) --- UC
 Original --- Official File

Revised 4-1-06

Effective Fall 2006

TROY UNIVERSITY
MASTER OF SCIENCE IN MANAGEMENT
 Graduate Degree Plan and Progress Record / Application for Admission to Candidacy
 30- or 36-Semester-Hour Program

Name _____ Student ID # _____ Campus _____

Address: _____ E-mail: _____

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|---|--|
| 1. GRE, or equivalent exam, test scores submitted | 7. Overall GPA of 3.0 |
| 2. Official transcript of all academic work | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 36 semester hours of credit for all concentrations except Area F (30 SH) | 10. Admission to Candidacy |
| 5. Meet residency requirements | 11. Completion of capstone with a grade of "B" or better |
| 6. No more than two grades below "B" | 12. "Intent to Graduate" notice filed |

REQUIRED CORE COURSES (18 Semester Hours):

COURSE NO	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
BUS 6610	Business Research Design (Research Requirement)	3			
MGT 6600	Advanced Concept and Topics in Management (See Catalog)	3			
MGT 6627	Specialized Study in Management	3			
MGT 6671	Organizational Behavior	3			
MGT 6685	Management Strategy (Capstone Course)	3			
MGT 6696	Financial Analysis	3			

CONCENTRATION: 12 Semester Hours

Area A—Human Resource Management; Area B—Leadership and Organizational Effectiveness; Area C—International Management; Area D—Healthcare Management; Area E—Information Systems; Area F—Applied Management (Contractual Cohorts Only); Area G—Public Management (Contractual Cohorts at Maxwell/Gunter AB Only); Area H—International Hospitality Management.

		3			
		3			
		3			
		3			

APPROVED ELECTIVES: 6 Semester Hours (Not required for the Applied Management Concentration)

		3			
		3			

ITEMS TO BE DISCUSSED:

- _____ 1. One-term limit to have transcripts and test scores on file
- _____ 2. Temporary, conditional, and unconditional admission
- _____ 3. Availability of faculty for academic advising
- _____ 4. Petition for transfer credit once unconditionally admitted
- _____ 5. Class attendance
- _____ 6. Drop and withdrawal procedures, deadline, and consequences
- _____ 7. Petition for an Incomplete grade
- _____ 8. Student participation in course and program evaluation
- _____ 9. Other _____

ADMISSION STATUS		
Type	Date	Initials
Conditional		
Unconditional		
Residency		
Test Score		

STUDENT ACKNOWLEDGEMENT (at time of initial enrollment and faculty advisement):

I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above program. I have received academic advising from my Faculty Advisor.

Student's Signature _____ Date _____ Faculty Advisor _____ Date _____

STUDENT ACKNOWLEDGEMENT (at time of application for admission to candidacy):

I hereby apply for Admission to Candidacy.

Student's Signature _____ Date _____ APPROVED: _____ Date _____
 Chair / Dean

Advisor _____ Date _____ CANDIDACY APPROVED: _____ Date _____
 Dean, Graduate School

Distribution: Gold ---Student
 Pink ---Campus/Branch file
 All other (Green, Yellow)--UC
 Original ---Official File

COLLEGE OF EDUCATION

The College of Education offers teacher education programs that lead to certification as well as non-certification programs in graduate study. Offerings reflect a flexible program of current curricula, educational plans, and requirements, which may be altered as warranted by changes in the professions and accrediting agencies. As regulating agencies (e.g., Alabama State Department of Education, NCATE, CACREP, and CORE) modify standards

and expectations, programs may be modified during a candidate's period of study. At such time, candidates may be subject to revised program or certification requirements. The purpose of all College of Education graduate programs is to develop innovative, informed, reflective decision makers.

Professional Educator Certification Programs (Traditional and Alternative A)								
Master of Science	Dothan		Montgomery		Phenix City		Troy	
	Trad	Alt A	Trad	Alt A	Trad	Alt A	Trad	Alt A
Early Childhood Education (P-3)	X	X						
Elementary Education (K-6)	X	X	X		X	X	X	X
Collaborative Teacher (K-6)	X						X	
Secondary Education (6-12)								
Biology	X	X					X	X
History	X	X					X	X
English/Language Arts	X	X					X	X
General Science	X	X					X	X
Mathematics	X	X					X	X
Social Science	X	X					X	X
Interdisciplinary Education (P-12)								
Art							X	X
Gifted Education	X							
Music Instrumental							X	X
Music Choral							X	X
Physical Education							X	X
Reading Specialist							X	
Instructional Support Programs (P-12)								
Educational Administration	X				X			
School Counseling	X		X		X		X	
School Psychometry	X		X					
Education Specialist								
Early Childhood Education (P-3)	X							
Elementary Education (K-6)	X				X			
Instructional Support Programs (P-12)								
Educational Administration	X				X			
School Counseling	X		X		X			
School Psychology	X							

Adult Education, Counseling and Psychology, and Post Secondary Education Programs										
Master of Science, cont.	Dothan	Montgomery	Phenix City	Troy	Atlantic Region	Florida Region	South-east Region	Western Region	eCampus	International Region
Adult Education		X								
Counseling and Psychology										
Clinical Mental Health			X			X				
Community Counseling	X	X	X	X			X	X		
Corrections Counseling	X									
Rehabilitation Counseling	X	X	X	X						
Social Services Counseling		X				X				
Student Affairs Counseling				X						
Substance Abuse	X	X		X						
Post Secondary Education										
Adult Education					X				X	
Biology	X									
Criminal Justice				X	X		X			
English	X	X		X			X			X
Foundations of Education					X	X	X	X	X	
General Science	X			X						
Higher Education Admin.							X	X		
History	X	X		X			X			
Instructional Technology					X		X	X	X	
Mathematics	X	X		X						
Political Science		X								
Psychology		X				X	X			
Public Administration				X	X	X				
Social Science	X						X			
TESOL				X						X
Education Specialist										
Community Counseling		X								

Accreditation

- **Council for Accreditation of Counseling and Related Educational Programs (CACREP)**

The Master of Science degree programs in Community Counseling, Clinical Mental Health Counseling, and School Counseling offered at the Phenix City campus are accredited by CACREP. The Master of Science degree programs in Community Counseling and School Counseling offered at the Troy campus are accredited by CACREP.

- **Council on Rehabilitation Education (CORE)**

The Master of Science degree program in Rehabilitation Counseling offered at the Troy campus is accredited by CORE.

- **National Council for Accreditation of Teacher Education (NCATE)**

The Teacher Education Unit at the Troy, Dothan, and Phenix City campuses is accredited by the National Council for Accreditation of Teacher Education (NCATE), 2010 Massachusetts Ave., NW, Suite 500, Washington, DC 20036; phone (202) 466-7496. This accreditation covers initial

teacher preparation and advanced education preparation programs. NCATE is recognized by the US Department of Education and the Council for Higher Education Accreditation to accredit programs for the preparation of teachers and other professional school personnel.

Teacher Certification

All teacher education certification programs are approved by the Alabama State Department of Education. Students seeking teacher certification should refer to the specific program for eligibility and program completion requirements. Only those students who are properly admitted to an approved teacher certification program and complete all current requirements will be recommended for certification.

PURPOSE OF ALL CERTIFICATION PROGRAMS

The purpose of all certification programs in the College of Education is to develop practicing master teachers, instructional support personnel, and education specialists who more effectively serve students in P-12 settings. As master teachers, instructional support personnel, and education specialists, they participate as leaders in their schools and contribute to their profession.

Certification Programs Approved by the Alabama State Department of Education						
Masters Certification Programs (M.S. Ed.)	Semester Hours		Sites Offering Programs			
	Traditional	Alternative	Dothan	Mont-gomery	Phenix City	Troy
Early Childhood Education (P-3)	36	45	X			
Elementary Education (K-6)	36	45*	X	X	X	X
Collaborative Teacher (K-6)	36	---	X			X
Secondary Education (6-12)						
Biology	36	45	X			X
History	36	45	X			X
English/Language Arts	36	45	X			X
General Science	36	45	X			X
Mathematics	36	45	X			X
Social Science	36	45	X			X
Interdisciplinary Education (P-12)						
Art	36	45				X
Gifted Education	36	---	X			
Music Instrumental	36	45				X
Music Choral	36	45				X
Physical Education	36	45				X
Reading Specialist	36	---				X
Instructional Support Programs (P-12)						
Educational Administration	36	---	X		X	
School Counseling	48	---	X	X	X	X
School Psychometry	36	---	X	X		
Education Specialist Certification Programs (Ed.S.)						
Early Childhood Education (P-3)	36-39	---	X			
Elementary Education (K-6)	36	---	X		X	
Instructional Support Programs (P-12)						
Educational Administration	36	---	X		X	
School Counseling	36	---	X	X	X	
School Psychology	33-36	---	X			

*The Phenix City and Troy campuses offer the Alternative Experience Route Program in Elementary Education. See special admission requirements for eligibility.

Troy University College of Education students must meet all specialized accreditation requirements to be classified as graduates of specialized accredited programs (NCATE, CACREP, and CORE). Up to 12 hours of course work completed at a site/university without the appropriate specialized accreditation may be considered for application toward program completion. See the Transfer Credit section for additional information.

Certification in Alabama

Candidates completing an approved teacher certification program are eligible to apply for the Alabama Class A professional certificate, provided they meet the following:

- a grade point average of 3.0 on all graduate coursework attempted.
- a grade of “C” or better in all coursework which applies to certification.
- a grade of “B” or better in the research requirements for the program.
- Any “D” earned in a teaching field course must be successfully repeated with a grade of “C” or better.
- Successful completion of the Praxis II examination in all areas of initial certification.

Any candidate who applies for a professional certificate is subject to all regulations set forth by the Alabama State Department of Education. These regulations may include a comprehensive background check, verification of appropriate experience, and prior certification specific to the certification sought. Additional requirements (e.g., standardized examinations to demonstrate content mastery) may be added as the Alabama State Board of Education and other accrediting agencies modify regulations. Candidates should consult their education adviser for details.

Only candidates properly admitted to an approved certification program and who successfully fulfill all program and certification requirements will be recommended for certification. The Certification Officer, appointed by the Dean of the College of Education, is the only Troy University official authorized to recommend candidates for certification in any state.

Certification in Other States

Other states may grant professional certification to candidates completing the Troy University teacher education program. Some states may have additional requirements. Candidates seeking certification in other states should contact the appropriate State Department of Education.

Only candidates properly admitted to an approved certification program and who successfully fulfill all program and certification requirements will be recommended for certification. The Certification Officer, appointed by the Dean of the College of Education, is the only Troy University official authorized to recommend candidates for certification in any state.

Admission Requirements for College of Education

Unconditional admission to the Graduate School does not constitute unconditional admission to specific programs in the College of Education. Students seeking advanced degrees in the College of Education should refer to the admission requirements specific to the degree program.

Transfer Credit

A maximum of four courses (12 semester hours) taken at

another regionally accredited institution each with a grade of “B” or better within eight years of graduation may be considered for application toward the degree. These courses must be comparable in catalog description to Troy University courses in the specific degree program and must be approved by the appropriate department chair and dean. If the Troy program holds specialized accreditation, all courses taken at other sites/institutions will be reviewed to ensure that they are eligible for credit under specialized accreditation requirements.

Requirements for Admission to Candidacy

Students should refer to the appropriate candidacy form for detailed information regarding program requirements.

1. Students must have a 3.0 GPA on all work completed to be admitted to candidacy.
2. Unconditionally admitted graduate students may apply for candidacy after completing six semester graduate hours and requirements as outlined for the specific degree program.
3. Conditionally admitted graduate students having attained unconditional graduate status may apply for candidacy after completing nine semester graduate hours required for the specific degree program.

Degree Requirements

Successful completion of the courses listed under each program area with an overall grade point average of 3.0 on a 4.0 scale is necessary to fulfill requirements for the degree. If the student makes a “D” or “F” in a core course, the course must be retaken. If the student makes a “D” or “F” in an elective course, the course may be retaken or another elective may be taken in its place.

Program Completion Requirements

All graduate programs require successful completion of specific end-of-program assessments. These assessments may include, but are not limited to, written comprehensive examinations, a portfolio, a thesis, a field project, and standardized examinations.

MASTER OF SCIENCE IN EDUCATION (M.S.Ed.)

TRADITIONAL FIFTH-YEAR CERTIFICATION PROGRAMS FOR TEACHERS

Purpose

The purpose of the fifth-year certification program for teachers is to provide an opportunity for advanced study within their discipline for candidates who are seeking advanced certification in the same discipline/level in which they hold baccalaureate level professional educator certification.

Advanced Certification at the Master's Level

The College of Education offers the Traditional Fifth-Year Master of Science in Education Program for candidates seeking advanced certification in the same discipline/level in which they hold baccalaureate level professional educator certification.

Initial Certification at the Master's Level

For candidates seeking initial certification at the graduate level, or those who are seeking certification in an area or at levels other than those in which they hold baccalaureate level certification, the Alternative Fifth-Year (Alternative-A) Master of Science in Education Program is offered. See specific programs for any additional admissions and/or certification requirements.

In addition to the programs for teachers, fifth-year certification programs are offered in the following instructional support areas: Educational Administration, School Counseling, and School Psychometry.

Admission Requirements for Traditional Fifth-Year Certification Programs

Unconditional admission to the Graduate School does not constitute unconditional admission to any professional education program. In addition to the admission requirements for the Graduate School, candidates seeking admission to a traditional fifth year certification program for teachers must hold professional baccalaureate-level certification in the teaching field in which the Class A certification is sought except in Collaborative Teacher K-6, Gifted Education, and Reading Specialist. Temporary, provisional, and other nonrenewable certifications are not acceptable. See specific program descriptions for any additional admission requirements.

Admission to the Graduate Teacher Education Program (GTEP)

1. Submission of proof of baccalaureate level professional education certification.
2. A grade of "B" or better in EDU 6629 The Master Teacher, and PSY 6631 Psychological Foundations of Education. The remaining three requirements are met through EDU 6629.
3. Successful completion of an essay (teaching philosophy).
4. Successful completion of an oral communication presentation.
5. Completion of the Self-Assessment of Professional Dispositions Checklist (SAPDC). Candidates will develop a professional development plan based on the results of the SAPDC.

Candidates are restricted to nine semester hours of graduate course work prior to admission to the Graduate Teacher Education Program (GTEP). Students are strongly encouraged to take EDU 6629 within the first nine hours of graduate coursework.

Troy University College of Education students must meet all specialized accreditation requirements to be classified as graduates of specialized accredited programs (NCATE, CACREP, and CORE). Up to 12 hours of course work completed at a site/university without the appropriate specialized accreditation may be considered for application toward program completion. See Transfer Credit section for additional information.

Required Courses for the Traditional Fifth-Year Certification Program for Teachers

Common Required Core

EDU	6629	3	The Master Teacher
PSY	6631	3	Psychological Foundations of Education
EDU	6611	3	Educational Technology in the Curriculum (or an approved technology course in the discipline)
SPE	6630	3	Collaboration for Inclusion
EDU	6653	3	Educational Evaluation (or approved Evaluation course in the teaching field)
EDU	6691	3	Research Methodology (or an approved research course in the discipline)

In addition to the required core, a survey course in special education is required unless previously completed at the undergraduate or graduate level.

Early Childhood Education (ECE)

(Grades P-3)

36 Semester Hours

Location: Dothan

Required Core Courses:	18
Teaching Field Courses:	18

Select 12 semester hours of adviser-approved ECE courses.

Select six additional hours of adviser-approved ECE courses or other adviser-approved courses related to the profession (e.g., EDU, ELE, SPE, RED). A candidate may not enroll in a 5000-level course if it duplicates the same course listed on an undergraduate transcript. At least nine semester hours of teaching field courses must be at the 6000 level.

Elementary Education (ELE)

(Grades K-6)

36 Semester Hours

Location: Dothan, Montgomery, Phenix City, Troy

Required Core Courses:	18
Teaching Field Courses:	18

Select 12 semester hours of adviser-approved ELE courses.

Select six additional hours of adviser-approved ELE courses or other adviser approved courses related to the profession (e.g., EDU, ECE, SPE, RED). A candidate may not enroll in a 5000-level course if it duplicates the same course listed on an undergraduate transcript. At least nine semester hours of teaching field courses must be at the 6000 level.

Secondary Education

(Grades 6-12)

36 Semester Hours

Location: Dothan, Troy

Required Core Courses:	18
Teaching Field Courses:	18

Select 18 semester hours of adviser-approved courses specific to the major. Choices for major are biology, English/language arts, general science, history, mathematics and social science. A candidate may not enroll in a 5000-level course if it duplicates the

same course listed on an undergraduate transcript. At least nine semester hours of teaching field courses must be at the 6000 level.

Comprehensive degree programs (i.e., English/language arts, general science, and social science) require course work in multiple disciplines. Candidates should consult their academic adviser regarding any specific course requirements in the teaching field.

Elementary/Secondary Education

(Grades P-12)

36 Semester Hours

Location: Troy

Required Core Courses: 18

Teaching Field Courses: 18

Select 18 semester hours of adviser-approved courses specific to the major. Choices for a major are art, instrumental music, choral music, and physical education. A candidate may not enroll in a 5000-level course if it duplicates the same course listed on an undergraduate transcript. At least nine semester hours of teaching field courses must be at the 6000 level. Candidates should consult their academic adviser regarding any specific course requirements in the teaching field.

The purpose of the graduate professional educator certification program in the School of Music is to provide advanced, specialized music education experiences that will assist graduate students in developing the musical skills, knowledge, and attitudes needed to begin/continue a viable career as a professional music educator. The School of Music works in collaboration with the College of Education to provide educational experiences for advanced music students with traditional music certification and for advanced music students pursuing alternative music teacher certification in Alabama, and supports the University NCATE conceptual framework to develop innovative, informed, reflective decision makers.

Collaborative Teacher

(Grades K-6)

36 Semester Hours

Location: Dothan, Troy

Additional Admission Information for Collaborative Teacher

Candidates holding professional baccalaureate-level certification in any teaching field may be admitted to the traditional master's program in Collaborative Teacher provided all other admissions criteria are met. A candidate's prior coursework will be evaluated by the College of Education to determine if undergraduate prerequisite coursework is required. All prerequisites must be satisfied prior to unconditional admission.

Required Core Courses

EDU	6629	3	The Master Teacher
SPE	6635	3	Meeting Instructional Needs Through Technology, or approved technology course
SPE	6632	3	Assessment and Individual Planning
SPE	6610	3	Research Trends and Issues in Special Education
SPE	6630	3	Collaboration for Inclusion

In addition to the required core, a survey course in special education is required unless previously completed at the undergraduate or graduate level.

Select one:

PSY	6631	3	Psychological Foundations of Education
EDU	6645	3	Nature of Intelligence

Teaching Field Courses:

SPE	6631	3	Legal Issues in Special Education
SPE	6614	3	Adaptive Teaching Strategies for Students with Mild Disabilities K-6
SPE	6615	3	Adaptive Teaching Strategies for Students with Moderate/Severe Disabilities K-6
SPE	6616	3	Teaching Students with Emotional And Social Needs

Select one:

SPE	6694	3	Collaborative Teacher K-6 Practicum
SPE	6699	3	Collaborative Teacher K-6 Initial Practicum (Required for initial certification in Collaborative Teacher K-6.)
SPE	6697	3	Field Based Research Project

Select one:

RED	6670	3	Advanced Study of Literacy**
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Adviser-Approved Elective

** required if not ECE, ELE or Reading Specialist certified

Gifted Education

36 Semester Hours

(Grades P-12)

Location: Dothan

Additional Admission Information for Gifted Education

Candidates holding professional baccalaureate-level certification in any teaching field may be admitted to the traditional master's program in Gifted Education provided all other admissions criteria are met. A candidate's prior coursework will be evaluated by the College of Education to determine if undergraduate coursework is required. All prerequisites must be satisfied prior to unconditional admission.

Required Core Courses:

EDU	6629	3	The Master Teacher
EDU	6611	3	Educational Technology in the Curriculum
SPE	6630	3	Collaboration for Inclusion
EDU	6600	3	Classroom Management

Select One Sequence (2 courses): 6 Semester Hours

EDU	6653	3	Educational Evaluation
EDU	6691	3	Research Methodology
<i>or</i>			
EDU	6698	3	Introduction to Research
EDU	6699	3	Research in Practice

* In addition to the required core, a survey course in special education is required unless previously completed at the undergraduate and graduate level.

Teaching Field Courses:

EDG	6666	3	Nature and Needs of Gifted Individuals
EDG	6667	3	Creativity
EDG	6668	3	Integrating Thinking Skills into the Curriculum
EDG	6669	3	Teaching Methods in Gifted Education
EDG	6670	3	Special Populations of Gifted Students
EDG	6696	3	Practicum in Gifted Education

**Reading Specialist
(Grades P-12)****36 Semester Hours****Location: Troy****Additional Admission Requirements for Reading Specialist**

A candidate's prior coursework will be evaluated by the College of Education to determine if undergraduate coursework is required. All prerequisites must be satisfied prior to unconditional admission. Additional admission requirements include:

1. Baccalaureate-level professional certification in any area of education. (If certification is in areas other than Early Childhood Education, Elementary Education, or Collaborative Teacher, the candidate must complete as prerequisites two reading courses including an introduction to reading course.)
2. Two years of successful classroom teaching experience.
3. Successful completion of a formal interview conducted by the College of Education reading faculty.
4. Successful completion of a Professional Portfolio. Students must meet with their reading adviser for portfolio requirements.
5. Students must be admitted to the Teacher Education Program and successfully complete the interview and portfolio requirements prior to admission to the Reading Specialist Master's Program.

Required Core Courses:

EDU	6629	3	The Master Teacher
PSY	6631	3	Psychological Foundations of Education
EDU	6691	3	Research Methodology
EDU	6611	3	Educational Technology in the Curriculum
RED	6660	3	Assessment for Teaching and Learning
RED	6680	3	Organization of School Literacy Programs

* In addition to the required core, a survey course in special education is required unless previously completed.

Teaching Field Courses:

RED	6683	2	Internship: Literacy Intervention
RED	6686	3	Research-Based Literacy Assessment and Instruction
RED	6671	2	Internship: Applying Research-Based Literacy Assessment and Instruction
RED	6682	2	Internship: Developing Literacy Programs and Coaching Teachers
RED	6674	3	Literacy in the Content Areas
RED	6675	3	Literacy Instruction for Diverse Populations
RED	6643	3	Trends in Children's and Young Adult Literature

MASTER OF SCIENCE IN EDUCATION (M.S.Ed.)

ALTERNATIVE FIFTH-YEAR CERTIFICATION PROGRAM FOR TEACHERS

Purpose

The purpose of the Alternative Fifth-Year Program is to provide initial teacher certification programs for individuals holding a baccalaureate level degree in a field other than education or those desiring initial certification in a new teaching field. Candidates shall have acquired knowledge and skill above the level required for the completion of the baccalaureate program in the same discipline, including subject matter knowledge, student development, diversity, instructional strategies, classroom management and learning environment, communication, planning, assessment, professionalism, and collaboration.

The College of Education adopted the model standards for beginning teacher licensure developed by the Interstate New Teacher Assessment and Support Consortium (INTASC) in 2000. These standards are applied throughout the Alternative-Fifth-Year Program.

Troy University College of Education students must meet all specialized accreditation requirements to be classified as graduates of specialized accredited programs (NCATE, CACREP, and CORE). Up to 12 hours of course work completed at a site/ university without the appropriate specialized accreditation may be considered for application toward program completion. See Transfer Credit section for additional information.

Admission Requirements for Alternative Fifth-Year Program for Teachers

INITIAL TEACHER CERTIFICATION PROGRAM

Prior to applying for admission to the Graduate School and the Master of Science Alternative Fifth-Year certification program, individuals must possess a baccalaureate degree, from a regionally accredited institution with a posted minimum cumulative/overall graduating grade point average of 2.75 on the baccalaureate transcript. (Students will not be permitted to use additional undergraduate or post degree courses to raise their grade point average.)

Admission Status Classification

In order to establish admission status an individual must be evaluated by the College of Education and the discipline of study to determine prerequisites. Prior to seeking admission to the Graduate School, individuals should make an appointment with the Teacher Education office on the respective campus to have all undergraduate transcript(s) reviewed by the Certification Officer/ Alternative-A Evaluation Coordinator. Individuals must bring an official copy of all undergraduate transcripts to the session. The evaluation process may take up to one week to complete.

Note: An individual's admission status to the Graduate School will be determined by the transcript(s) evaluation. Individuals who have more than six (6) hours of prerequisites will be classified as a post-baccalaureate student until they have completed all prerequisites.

In addition to completing the undergraduate prerequisite coursework, students should also be working to meet admission criteria for the Teacher Education Program.

Admission Requirements to the Teacher Education Program (TEP)

Admission to the Graduate School does not automatically qualify a student for admission to the Teacher Education Program. Written application to the Teacher Education Program is required from all students seeking acceptance. In addition to the written application, the following are also required:

1. A grade of “C” or better in the two English composition courses.
2. A grade of “C” or better in mathematics courses completed for the baccalaureate degree that is equivalent to the required general studies courses for the teacher education major. If equivalent courses were not completed at the baccalaureate level, these must be completed as prerequisites.
3. A minimum cumulative/overall graduating grade point average of 2.75 on the baccalaureate transcript.
4. A passing score on the Alabama Prospective Teacher Test. (Music students must also receive a passing score on the Basic Music Skills Test.)
5. Successful completion of a speech and interview.
6. Completion of a minimum of 12 clock hours of classroom observation/participation.
7. Successful completion of an impromptu essay.

Students working to complete pre-admission requirements for the Teacher Education Program are encouraged to work closely with their discipline adviser. This individual will assist in course selection and course sequencing for completion of these requirements.

Information regarding qualification and acceptance into the Teacher Education Program can also be obtained through the Teacher Education Office on the respective campus.

In addition to the discipline specific pre-requisites, individuals must also complete the Professional Studies prerequisite coursework. The following is a list of required Professional Studies coursework:

Note: Students are encouraged to take EDU 3310 Professional Educator and SPE 3340 Diverse Learners, as early as possible.

Early Childhood majors:

- a. 12 semester hours in each of the following areas: mathematics, science, English/language arts, and social science courses
- b. EDU 3310-Professional Educator
- c. ECE 33XX-Portrait of a Learner
- d. SPE 3340-Diverse Learners
- e. PSY 3303-Educational Psychology
- f. RED 3380-Children’s Literature
- g. RED 4481-Language and Literacy

Elementary majors:

- a. 12 semester hours in each of the following areas: mathematics, science, English/language arts, and social science courses
- b. EDU 3310-Professional Educator
- c. SPE 3340-Diverse Learners
- d. EDU 4400-Classroom Management
- e. ELE 3362-Teaching Math in the K-6 Classroom
- f. RED 4481-Language and Literacy I
- g. RED 4482-Language and Literacy II

Secondary/P-12 majors:

- a. EDU 3310-Professional Educator
- b. SPE 3340-Diverse Learners
- c. XXX 4481-Methods and Materials
- d. PSY 3346-Educational Assessment
- e. SED 4400-Classroom Management
- f. PSY 3303-Educational Psychology

Once all of the above requirements are met, the individual will be considered for admission into the Master of Science Alternative Fifth-Year certification program.

Candidates may take only nine semester hours of graduate coursework prior to admission to TEP.

Internship

All candidates completing the Alternative Fifth-Year initial certification program for teachers must complete a six-semester hour internship in the grade level(s) and academic subject(s) of the certification sought. Instructions regarding qualifications and applications for internship should be obtained from the Office of Teacher Education. Prerequisites for internship include the following:

1. Admission to the Teacher Education Program
2. A grade point average (GPA) of 3.0 overall on all graduate work attempted
3. Two Recommendations from faculty
4. Completion of all coursework except for Internship Seminar, which is taken in conjunction with internship
5. Completion and verification of a minimum of 150 contact hours of clinical experiences. Ninety of these 150 hours must be in increments of at least three hours each. The majority of field experiences must occur in a P-12 setting. At least half of the field experiences shall be in the candidate’s teaching field and shall emphasize the application of content knowledge.
6. Evidence of current First Aid and CPR certifications
7. Successful completion of all three sections of the Alabama Prospective Teacher Test (APTT): Applied Mathematics, Reading for Information, and Writing
8. Successful completion of the Praxis II examination in each teaching field area of initial certification.
9. Successful completion of comprehensive exam in the teaching field(s)
10. Evidence of current professional liability coverage.
11. Completion of any additional requirements mandated by the Alabama State Department of Education.

Required Core Courses for the Alternative Fifth-Year Program

EDU	6603	3	Planning for the Classroom
PSY	6631	3	Psychological Foundations of Education
SPE	6630	3	Collaboration for Inclusion
EDU	6691	3	Research Methodology (or approved research course in the discipline)
EDU	6653	3	Educational Evaluation (or approved evaluation course in the discipline)
EDU	6611	3	Educational Technology in the Curriculum

Select the Appropriate Reading Course:

RED	6630	3	Directed Reading Practicum (Secondary and P-12)
RED	6670	3	Advanced Study of Literacy Or
RED	6673	3	Literacy II (Elementary)
RED	6678	3	Literacy and Multicultural Diversity (Early Childhood)

Select the Appropriate Internship:

ECE	6674	6	Early Childhood Internship Grades P-3
ELE	6674	6	Elementary Internship Grades K-6
IED	6655	6	Interdisciplinary Internship Grades P-12
SED	6695	6	Secondary Internship Grades 6-12

Select the Appropriate Internship Seminar

(Co-requisite for internship. Prefix should be consistent with internship.):

___	5544	3	Internship Seminar
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Early Childhood Education

(Grades P-3)

45 Semester Hours

Location: Dothan

Required Core Courses: 30

Teaching Field:

ECE	6618	3	Designing Prosocial Learning Environments
ECE	6628	3	Inquiries into Literacy Acquisition
ECE	6632	3	Authentic Assessment in the ECE Classroom
ECE	6634	3	Inquiries into the Logico-Mathematical Knowledge

Select one course from the following:

ECE	6620	3	Inquiries into Physical Knowledge
ECE	6622	3	Parents as Partners in Education
ECE	6630	3	Inquiries into Representation
ECE	6633	3	Integrated Thematic Curriculum
ECE	6640	3	Integrating Children's Literature
SPE	6631	3	Legal Issues in Special Education

Elementary Education

(Grades K-6)

45 Semester Hours

Location: Dothan, Phenix City, Troy

Required Core Courses:

30

Teaching Field:

Select 15 semester hours of adviser-approved ELE courses. A candidate may not enroll in a 5000 level course if it duplicates the same course listed on an undergraduate transcript. At least eight semester hours of teaching field courses must be at the 6000 level.

Secondary Education

(Grades 6-12)

45 Semester Hours

Location: Dothan, Troy

Alternative Fifth-Year certification programs are offered in the following secondary (grades 6-12) areas: Biology, History, English/Language Arts, Mathematics, Social Science and General Science.

Required Core Courses:

30

Teaching Field:

Select 15 semester hours of adviser-approved courses specific to the discipline. A candidate may not enroll in a 5000-level course if it duplicates the same course listed on an undergraduate transcript. At least eight semester hours of teaching field courses must be at the 6000 level. Candidates should consult their academic adviser regarding any specific course requirements in the teaching field. Comprehensive degree programs require coursework in multiple disciplines.

Elementary/Secondary Education

(Grades P-12)

45 Semester Hours

Location: Troy

Alternative Fifth-Year certification programs are offered in the following elementary/secondary (grades P-12) areas: Art, Instrumental Music Choral Music, and Physical Education.

Required Core Courses:

30

Teaching Field:

Select 15 semester hours of adviser-approved courses specific to the discipline. A candidate may not enroll in a 5000-level course if it duplicates the same course listed on an undergraduate transcript. At least eight semester hours of teaching field courses must be at the 6000 level. Candidates should consult their academic adviser regarding any specific course requirements in the teaching field.

MASTER OF SCIENCE IN EDUCATION (M.S.E.D.)

ALTERNATIVE FIFTH-YEAR EXPERIENCE ROUTE CERTIFICATION PROGRAM IN ELEMENTARY EDUCATION

Admission Requirements

In addition to the admission requirements for Graduate School, candidates for the Alternative Fifth-Year Experience Route degree in Elementary Education must

- hold a baccalaureate degree from a regionally accredited college or university;
- have earned a minimum of 12 semester hours of credit in each of four disciplines: English language arts (including reading and writing), mathematics, science, and social studies as part of the general studies prerequisite courses;
- show evidence of having earned the required number of undergraduate hours in coursework appropriate to the subject to be taught;
- hold valid teacher certification; and
- meet one of the following specific admission criteria categories:
 1. Students seeking admission to the Class A Program in K-6 Elementary Education who hold a valid elementary baccalaureate level certificate from any state will be admitted to the regular K-6 Elementary Master's Degree Program at Troy University, Troy or Phenix City campuses, contingent upon all other admission requirements being met. Students completing this program will be eligible for Alabama Class A Certification in K-6 Elementary Education, based upon a recommendation by the Certification Officer.
 2. Students seeking admission to the Class A Program in K-6 Elementary Education who hold a valid P-5 or 4-8 Georgia Teacher Certificate and who completed an internship in Grades K-6 within the seven years prior to program admission or who have had at least one year of teaching experience in Grades K-6 within the seven years prior to program admission, will be admitted to the regular K-6 Elementary Master's Degree Program at Troy University, Troy and Phenix City campuses, contingent upon all other admission requirements being met. Students completing this program will be eligible for Alabama Class A Certification in K-6 Elementary Education, based upon a recommendation by the Certification Officer.
 3. Students seeking admission to the Class A Program in K-6 Elementary Education who hold a valid P-5 or 4-8 Georgia Teacher Certificate and who did not complete either an internship in Grades K-6 within the seven years prior to program admission or who have not had at least one year of teaching experience in Grades K-6 within the seven years prior to program admission, will be admitted to the Alternative Fifth-Year Experience Route Program in K-6 Elementary Education at Troy University, Troy and Phenix City campuses, contingent upon all other admission requirements being met. All students admitted to the Alternative Fifth-Year Experience

Route Program will be required to complete a three-hour internship. Students completing this program will be eligible for Alabama Class A Certification in K-6 Elementary Education, based upon a recommendation by the Certification Officer.

4. Students seeking admission to the Class A Program in K-6 Elementary Education who hold a valid P-3 (K-3), 6-12 (7-12) or P-12 (N-12) Alabama Teacher Certificate and who have had at least one year of teaching experience in Grades K-6 within the seven years prior to program admission, will be admitted to the Alternative Fifth-Year Experience Route Program in K-6 Elementary Education at Troy University, Troy and Phenix City campuses, contingent upon all other admission requirements being met. All students admitted to the Alternative Fifth-Year Experience Route Program will be required to complete a three-hour internship. Students completing this program will be eligible for Alabama Class A Certification in K-6 Elementary Education, based upon a recommendation by the Certification Officer.
5. Students seeking admission to the Class A Program in K-6 Elementary Education who hold a valid teacher certificate other than in Elementary Education from a state other than Alabama or Georgia and who have had at least one year of teaching experience in Grades K-6 within the seven years prior to program admission will be admitted to the Alternative Fifth-Year Experience Route Program in K-6 Elementary Education at Troy University, Troy and Phenix City campuses, contingent upon all other admission requirements being met. All students admitted to the Alternative Fifth-Year Experience Route Program will be required to complete a three-hour internship. Students completing this program will be eligible for Alabama Class A Certification in K-6 Elementary Education, based upon a recommendation by the Certification Officer.
6. Students seeking admission to the Class A Program in K-6 Elementary Education who hold a valid P-3 (K-3), 6-12 (7-12), or P-12 (N-12) Alabama Teacher Certificate who did not complete either an internship in Grades K-6 within seven years prior to program admission or who have not had at least one year of teaching experience in Grades K-6 within the seven years prior to program admission may be admitted to the Alternative Fifth-Year Program in K-6 Elementary Education at Troy University, Troy and Phenix City campuses, contingent upon all other admission requirements being met. All students admitted to the Alternative Fifth-Year Program will be required to complete a full-time semester-long internship. Students completing this program will be eligible for Alabama Class A Certification in K-6 Elementary Education, based upon a recommendation by the Certification Officer.

NOTES:

1. "Internship in Grades K-6" and "at least one year of teaching experience in Grades K-6" are to be interpreted as internship or experience in an early childhood or elementary classroom (Grades K-6) in which English language arts including reading, and mathematics, social studies, or science is taught.
2. The Alternative Fifth-Year Experience Route Program is a 36-hour program that includes a three-hour internship.

Alternative Fifth-Year Experience Route Program in

Elementary Education

(Grades K-6)

36 Semester Hours

Location: Phenix City, Troy

Required Core Courses:

EDU 6629	3	The Master Teacher
PSY 6631	3	Psychological Foundations of Education
EDU 6611	3	Educational Technology in the Curriculum
SPE 6630	3	Collaboration for Inclusion
EDU 6653	3	Educational Evaluation
EDU 6691	3	Research Methodology

* In addition to the required core, a survey course in special education is required unless previously completed.

Teaching Field Courses:

EDU 6680	3	Alternative Experience Internship Grades K-6
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Adviser-approved ELE coursework

Select 15 semester hours of adviser-approved ELE courses. A candidate may not enroll in a 5000-level course if it duplicates the same course listed on an undergraduate transcript. At least nine semester hours of teaching field courses must be at the 6000 level. Candidates should consult their academic adviser regarding any specific course requirements in the teaching field.

MASTER OF SCIENCE IN EDUCATION (M.S.Ed.)

FIFTH-YEAR CERTIFICATION PROGRAMS FOR INSTRUCTIONAL SUPPORT AREAS

Purpose

The purpose of the fifth-year certification program for instructional support areas is to provide initial certification at the graduate level in the areas of Educational Administration, School Counseling, and School Psychometry.

In addition to the admission requirements for the Graduate School, candidates for the fifth-year programs for instructional support personnel must have baccalaureate-level professional certification in a teaching field. Temporary, provisional, and other nonrenewable certifications are not acceptable. See the specific program for other admissions and degree completion requirements.

Troy University College of Education students must meet all specialized accreditation requirements to be classified as graduates of specialized accredited programs (NCATE, CACREP). Up to 12 hours of course work completed at a site/ university without the appropriate specialized accreditation may be considered for application toward program completion. See Transfer Credit section for additional information.

Educational Administration

(Grades P-12)

36 Semester Hours

Location: Dothan, Phenix City

Additional Admission Requirements for Fifth-Year Certification Program in Educational Administration

The candidate shall not complete more than two courses from the approved program checklist until all requirements for unconditional admission have been met.

Applicants Must:

1. Hold a baccalaureate-level professional educator certification in a teaching field or master's-level professional educator's certificate in a teaching field or instructional support area. Verification of a professional educator certificate must be provided upon application to the program.
2. Verify a minimum of three years of successful teaching experience.
3. Submit prior to the interview an admission portfolio containing the following:
 - three letters of recommendation including one from the applicant's principal or supervisor (these letters should address the leadership abilities of the candidate and any previous leadership experiences)
 - completed copy (all forms) of most recent performance appraisal to include professional development component if available
 - evidence of leadership and management potential, including evidence of most recent accomplishments in the area of educational leadership and/or student achievement
 - summary of candidate's reasons for pursuing educational administration certification
 - summary of what the candidate expects from the preparation program
4. Pass an interview conducted by the Program Admission committee.

Required Professional Core:

EAL 6615	3	Social and Philosophic Foundations of Educational Leadership
EAL 6684	3	Curriculum Development for Educational Leaders
EAL 6653	3	Educational Evaluation for School Improvement
EAL 6691	3	Research Methodology

Instructional Support Area:

EAL 6603	3	School Business Procedures
EAL 6613	3	Legal Issues in Public Education
EAL 6633	3	Educational Leadership
EAL 6643	3	Administration of School Personnel
EAL 6663	3	Internship in Educational Administration I
EAL 6664	3	Internship in Educational Administration II

* In addition to the professional core, a survey course in special education is required unless previously completed.

**Endorsement in Educational Administration
18 Semester Hours**

The certification endorsement program in Educational Administration and Leadership is being phased out by the Alabama State Department of Education starting Fall 2007. No one will be admitted to the program after summer, 2007. Please work closely with your adviser.

Internship in Educational Administration

The internship shall include experiences at grade levels P-5, 6-8, 9-12, and in the central office and shall consist of quality-based learning activities that closely approximate real school experiences and require demonstration of the knowledge of best practices. There must be a minimum of six months from the beginning of EAL 6663 to the completion of EAL 6664. The internship must be completed at the designated home campus.

Evaluation for Certification in Educational Administration

Criteria for determining eligibility for certification in educational administration and leadership (degree program or endorsement) shall include the following:

1. Completion of specific requirements with a GPA of not less than 3.25 on all courses in the approved educational administration program
2. Successful completion of all required components of the internship
3. A passing score on a comprehensive written educational administration test

**School Counseling
48 Semester Hours**

Location: Dothan, Montgomery, Phenix City, Troy

Troy University offers a Master of Science in School Counseling. Additional admissions requirements, curriculum, and program completion expectations are listed in the Counseling and Psychology section to follow.

**School Psychomeetry
36 Semester Hours**

Location: Dothan, Montgomery

Troy University offers a Master of Science in School Psychomeetry. Additional admissions requirements, curriculum, and program completion expectations are listed in the Counseling and Psychology section to follow.

**MASTER OF SCIENCE (M.S.)
COUNSELING AND
PSYCHOLOGY**

- The Clinical Mental Health, Community Counseling, and School Counseling Programs offered at the Phenix City campus, and the Community Counseling and School Counseling programs at the Troy and Montgomery campuses are accredited by the Council for Accreditation of Counseling and Related Educational Programs (CACREP).

**MASTER OF SCIENCE (M.S.)
COUNSELING AND PSYCHOLOGY PROGRAMS**

Program Specialty	Semester Hours	Troy University Sites							
		Dothan	Montgomery	Phenix City	Troy	Atlantic Region	Florida Region	Southeast Region	Western Region
Clinical Mental Health	60			X*			X		
Community Counseling	48	X	X	X*	X			X	X
Corrections Counseling	48	X							
Rehabilitation Counseling	48	X	X	X	X**				
School Counseling***	48	X	X	X*	X				
School Psychometry	36	X	X						
Social Services Counseling	36		X				X		
Student Affairs Counseling	48				X				
Substance Abuse Counseling	48	X	X						

**The Rehabilitation Counseling Program offered at the Troy campus is accredited by the Council on Rehabilitation Education (CORE).

***The School Counseling and School Psychometry programs are approved by the Alabama State Department of Education and lead to Alabama Class A certification.

Troy University College of Education students must meet all specialized accreditation requirements to be classified as graduates of specialized accredited programs (NCATE, CACREP, and CORE). Up to 12 hours of course work completed at a site/ university without the appropriate specialized accreditation may be considered for application toward program completion. See Transfer Credit Section for additional information.

Counseling and Psychology Mission Statement

The mission of the Department of Counseling and Psychology is to educate and train counseling and psychology professionals by utilizing the highest external standards set by state and national licensing/certifying boards. Highly qualified faculty design and deliver counseling and psychology programs through a wide range of instructional modalities. The counseling and psychology degree programs provide graduate education at regional and national locations. The program seeks qualified students from diverse populations.

NOTE: For specialized accreditation purposes, each Troy University site has mission statements and program objectives to complement the University's Counseling and Psychology mission statement and objectives.

Counseling and Psychology Admission Policy

In addition to meeting graduate school admissions requirements, the student is required to have the following:

1. Three specified reference forms/letters to include one from the applicant's undergraduate adviser, department chair or dean, most recent employer, and a person chosen by the applicant. If the applicant is unable to obtain references regarding educational or employment history, selected individuals may be approved by the Graduate Counseling Admissions Committee. These references must attest to the applicant's potential in forming effective interpersonal relationships, aptitude for graduate study, appropriate vocational goals relevant to the program, and personal and professional self-development as well as other relevant information to be determined by the program faculty.
2. A résumé that includes personal information and professional portfolio regarding topics such as, but not limited to, educational and work history, personal and professional goals, professional affiliations, awards, articles, and references.
3. Individual and/or group interviews conducted by members of the program faculty to assess the following topics: appropriateness of academic history, work history, potential success in forming effective interpersonal relationships in individual and group contexts, vocational goals and objectives and their relevance to the program, each applicant's openness to self-examination, personal and professional self-development, and other factors deemed relevant by the program faculty regarding suc-

cessful performance as a graduate student and as a counselor.

4. Evidence of academic skills deemed essential by the program faculty to include, but not limited to, written and oral communication, comprehension and critical analysis of professional literature, basic use of the library, Internet, and other information systems, and competence in statistics and relevant mathematics.
5. Approval of the Graduate Counseling Admissions Committee for the department within the parameters established by the College of Education and the Graduate Council.

For conditionally admitted students, a Plan for Proving Graduate Status (PPGS) shall be developed during the student's first semester/term of enrollment. The PPGS may include

- specific undergraduate or graduate courses as prerequisites,
- retaking entrance exams, and
- proficiency examinations and/or work samples, papers, projects or other measures of performance.

The required level of performance for the PPGS shall be communicated to the student in writing with a designated completion deadline. Students who are conditionally admitted may take for graduate credit only courses that are approved in the PPGS. Conditionally admitted students must complete all requirements specified in the PPGS and maintain a grade of "B" or better on each course attempted within the first nine hours of graduate work.

Those students who do not meet the requirements described in item four above (evidence of academic skills) but who meet all other requirements for unconditional or conditional admission shall also develop a PPGS. These students may be admitted conditionally subject to the requirements and time period specified in the PPGS. Such students must also complete all requirements specified in the PPGS and maintain a 3.0 (4.0) scale grade point average within the first nine hours of graduate work.

Students must complete all admission requirements prior to registering for any graduate courses. However, those students who are required to develop a PPGS due to deficiencies in academic skills may have additional time as specified in the PPGS to remediate those deficiencies. If the student fails to meet all admission requirements within the time specified in the PPGS, the student will be withdrawn from classes with no credit.

Counseling and Psychology Program Guidelines

1. Required Hours

Students enrolled in programs in Counseling and Psychology must complete 60% of required hours (excluding internship and/or practicum) at the site where internship and/or practicum are completed. (Required hours to be completed at internship/practicum location 60 hour program—10 courses; 48 hour programs-8 courses; 36 hour program-7 courses) Students should see their academic adviser for specific requirements.

2. Internships/Practicum

Students are required to complete supervised internship and practicum courses at the same campus.

3. **Comprehensive Examination**

Students must pass a written comprehensive examination for completion of counseling and psychology programs.

Clinical Mental Health

Location: Phenix City, Florida, Western

Mission Statement

The Clinical Mental Health Program is designed to train mental health counselors. This 60-semester hour program has been tailored to meet educational standards for state licensure and national counseling credentials.

The program is designed to provide students with knowledge of theory, application of counseling skills to various agency populations, knowledge of both normal and pathological development and behavior, and expertise in treatment planning.

Objectives for Clinical Mental Health Counseling

The Clinical Mental Health Counseling Program seeks to prepare graduates who have achieved the following:

1. An in-depth knowledge of professional ethics, including an understanding of ethical issues and applications
2. An active professional identity as evidenced by participating in professional associations, such as the American Counseling Association
3. A strong knowledge base regarding counseling facilitation skills, theories, and techniques
4. An understanding of human development, both normal and abnormal
5. Culturally sensitive skills to ensure the ability to work with diverse populations
6. An understanding of career development and related life factors
7. An understanding of theoretical and experiential concepts of group work
8. An understanding of individual and group approaches to assessment and evaluations
9. An understanding of research methods, statistical analysis, needs assessment, and program evaluation

Clinical Mental Health

60 Semester Hours

Required Courses

CP	6600	3	Professional Orientation & Ethics
CP	6642	3	Group Dynamics and Counseling
CP	6649	3	Theories of Counseling
CP	6691	3	Research Methodology
PSY	6645	3	Evaluation and Assessment of the Individual
PSY	6635	3	Vocational Psychology and Career Development
CP	6601	3	Legal, Ethical, and Professional Standards
CP	6610	3	Facilitation Skills and Counseling Techniques
CP	6650	3	Practicum (100 hours)
CP	6651	3	Counseling Diverse Populations

CP	6656	3	Marriage, Family and Sex Therapy Counseling
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Select one:

*CP	6605	3	Foundations of Mental Health Counseling (Required at Phenix City and Holloman AFB)
or			
*CP	6644	3	Community Counseling Services (Required at Florida only)

CP	6659	3	Internship: Mental Health (300 hours)
CP	6660	3	Internship: Mental Health (300 hours)
CP	6661	3	Internship: Mental Health (300 hours)
PSY	6648	3	Theories of Personality
PSY	6668	3	Human Lifespan and Development
PSY	6669	3	Behavior Pathology
PSY	6670	3	Diagnosis and Treatment Planning

Select one:

*CP	6634	3	Drug Education, Prevention, and Intervention (Required in Florida only)
or			
Adviser-approved elective			

Community Counseling

48 Semester Hours

Location: Dothan, Montgomery, Phenix City, Troy, Augusta, Holloman AFB

Mission Statement

The Community Counseling Program is designed to train competent community and agency counselors. This 48-semester-hour program has been tailored to meet educational standards for state licensure and national counseling credentials.

The program is designed to provide students with knowledge of theory, application of counseling skills to various agency populations, knowledge of both normal and pathological development and behavior, and expertise in treatment planning.

Objectives for Community Counseling

1. To develop knowledge of the foundations of the counseling profession to include history, current trends/issues, roles, functions, professional identity, leadership/advocacy and laws/legislation
2. To develop knowledge and skills in technology as it is applied to psycho-educational presentations and general counseling, as well as understanding the limitation of technology as it applies to counseling
3. To develop sensitivity and skill in providing counseling services to diverse cultural populations
4. To develop knowledge and skill in research to include the capacity for being a consumer of research data, and the ability to contribute to program evaluation
5. To develop sound clinical and ethical judgment and skills
6. To develop knowledge and skill in consultation and cooperation with other counseling agencies and professionals
7. To promote counselor accountability and professional credibility
8. To demonstrate psychological health and the ability to use high levels of self-awareness

Community Counseling**48 Semester Hours***Required Courses*

CP	6600	3	Professional Orientation and Ethics
CP	6642	3	Group Dynamics and Counseling
CP	6649	3	Theories of Counseling
CP	6691	3	Research Methodology
PSY	6645	3	Evaluation and Assessment of the Individual
PSY	6635	3	Vocational Psychology and Career Development
CP	6610	3	Facilitation Skills and Counseling Techniques
CP	6650	3	Practicum (100 hours)
CP	6651	3	Counseling Diverse Populations
CP	6656	3	Marriage, Family, and Sex Therapy Counseling
CP	6662	3	Internship: Community Counseling (300 hours)
CP	6663	3	Internship: Community Counseling (300 hours)
PSY	6668	3	Human Lifespan and Development
PSY	6669	3	Behavior Pathology
PSY	6670	3	Diagnosis and Treatment Planning

Select one:

CP	6644	3	Community Counseling Services
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OR

Adviser-Approved Elective

Corrections Counseling**48 Semester Hours****Location: Dothan***Mission Statement*

The Corrections Counseling Program is designed to train corrections counselors. This 48-semester-hour program has been tailored to meet educational standards for state licensure and national counseling credentials.

The program is designed to provide students with adequate knowledge of theory, application of counseling skills particularly as it relates to corrections counseling, knowledge of both normal and pathological development and behavior, and expertise in treatment planning.

Objectives for Corrections Counseling

1. Develop knowledge of the foundations of the counseling profession to include history, current trends/issues, roles, functions, and professional identity. The program is designed to provide students with adequate knowledge of theory, application of counseling skills particularly as it relates to corrections counseling.
2. To provide didactic and experiential training that enables graduates to obtain entry-level positions within the criminal justice system.

3. To develop knowledge and skills in technology as it is applied to psycho-educational presentations and general counseling, as well as understanding the limitation of technology as it applies to counseling.
4. To develop sensitivity and skill in providing counseling services to diverse cultural populations.
5. To develop knowledge and skill in research to include the capacity for being a consumer of research data, and the ability to contribute to program evaluation.
6. To develop sound clinical and ethical judgment and skills.
7. To develop knowledge and skill in consultation and cooperation with other counseling agencies and professionals.
8. To promote counselor accountability and professional credibility.
9. To demonstrate psychological health and the ability to use high levels of self-awareness.

Required Courses:

CP	6600	3	Professional Orientation and Ethics
CP	6610	3	Facilitation Skills and Techniques
CP	6649	3	Theories of Counseling
CP	6642	3	Group Dynamics and Counseling
PSY	6669	3	Behavior Pathology
PSY	6645	3	Evaluation and Assessment of the Individual
CP	6691	3	Research Methodology
CP	6651	3	Counseling Diverse Populations
PSY	6635	3	Vocational Psychology and Career Development
PSY	6668	3	Human Lifespan and Development
CP	6650	3	Practicum (100 hours)
CP	6662	3	Internship Community Counseling (300 hours)
CP	6663	3	Internship Community Counseling (300 hours)

Select three specialty courses:

CJ	5571	3	Probation, Pardons, and Parole
CJ	6621	3	Current Issues in Corrections
CJ	6635	3	Community Based Corrections/Correctional Systems
CJ	6638	3	Seminar in Civil Liberties Related to Corrections

Rehabilitation Counseling**48 Semester Hours****Location: Dothan, Montgomery, Phenix City, Troy***Mission Statement*

The mission of the Troy University Rehabilitation Counseling program is to prepare rehabilitation counselors to provide rehabilitation services designed to assist individuals with disabilities to achieve their maximum potential. In addition, services will be provided to rehabilitation agencies and programs, and research related to rehabilitation will be pursued. The Troy University program leads to a Master of Science degree with a specialty in Rehabilitation Counseling. Students may choose an emphasis area in either hearing or visual impairment. Upon graduation, students will have the basic foundational knowledge, skill and experiences

necessary to enter the profession of rehabilitation counseling and practice as rehabilitation counselors.

Objectives for Rehabilitation Counseling

To prepare master's-level rehabilitation counselors who

1. understand and follow the Code of Professional Ethics for Rehabilitation Counselors;
2. know the laws that affect individuals with disabilities and are able to advocate for the rights of those individuals;
3. understand the concept of choice, self-advocacy and self-determination, and promote these concepts throughout the rehabilitation process;
4. value the worth and dignity of all individuals and view individuals with disabilities as equal partners in the rehabilitation process;
5. demonstrate the ability to practice counseling techniques, job placement skills, and career strategies that will assist individuals with disabilities to develop the skills and competencies they need to function effectively in society; and
6. know the technology and accommodations that are available to provide individuals with disabilities access to work, leisure, and school activities.

To continuously update the Rehabilitation Counseling Specialty by

1. encouraging communication, feedback, and evaluation between faculty, students, and community resources to promote quality programmatic improvement;
2. providing a balanced curriculum of knowledge and skill development that is consistent with the requirements of the Council on Rehabilitation Education (CORE);
3. promoting research by students and faculty in the area of rehabilitation counseling; and
4. promoting participation in local, state and national professional rehabilitation and counseling associations.

Required Courses

CP	6600	3	Professional Orientation and Ethics
CP	6610	3	Facilitation Skills and Techniques
CP	6649	3	Theories of Counseling
PSY	6645	3	Evaluation and Assessment of the Individual
CP	6691	3	Research Methodology
CP	6651	3	Counseling Diverse Populations
PSY	6635	3	Vocational Psychology and Career Development
PSY	6668	3	Human Lifespan and Development
CP	6650	3	Practicum (100 hours)
CP	6670	3	Internship: Rehabilitation Counseling (300 hours)
CP	6671	3	Internship: Rehabilitation Counseling (300 hours)
PSY	6688	3	Medical/Psychosocial Aspects of Disability
CP	6652	3	Rehabilitation Delivery and Process
CP	6686	3	Job Development and Placement
CP	6642	3	Group Dynamics and Counseling

Select one of the following courses (adviser approval required):

PSY	6664	3	Assessment of Disabling Conditions
CP	6687	3	Placement of Special Disability Groups
CP	6680	3	Seminar: Counseling Approaches to Working with Hearing Impairment
CP	6681	3	Seminar: Counseling Approaches to Working with Visual Impairment

Adviser-Approved Elective in Rehabilitation Counseling

NOTE: Students entering the rehabilitation counseling specialty graduate degree program with an undergraduate degree in rehabilitation may have the option to take two electives in lieu of two required rehabilitation courses. The electives must be approved by the academic adviser and department chair.

School Counseling

48 Semester Hours

Location: Dothan, Montgomery, Phenix City, Troy

Mission Statement

The School Counseling Program is designed to train certified teachers as school counselors. The program meets Alabama State Department of Education guidelines for school counselor certification. The curriculum is designed to train school counselors in the knowledge of theory, application of counseling skills in working with P-12 grade level students, knowledge of program development and implementation of comprehensive guidance programs, development of professional and personal dispositions, advocacy of children and adolescents, and development of public school educators to become professional school counselors.

Objectives for School Counseling

1. To develop knowledge of the foundations of school counseling to include history, current trends/issues, role, functions, professional identity, leadership/advocacy strategies and laws/legislation
2. To develop skills in technology as applied to school counseling
3. To develop sensitivity to provide counseling to diverse school populations
4. To develop skills in comprehensive guidance program development to include needs assessments, program development and program evaluation
5. To develop skills related to assessment of students and interpretation of assessment results to administrators, parents and students
6. To develop skills in counseling to include individual, group and classroom guidance
7. To develop skills in consultation to include working with community agencies, parents, teachers and other school personnel
8. To develop knowledge and skills in conducting programs designed to enhance students' academic, social, career and other developmental needs

Additional School Counseling Requirements

1. Hold a valid teaching certificate in any field. Temporary, provisional, and other nonrenewable certifications are not acceptable.
2. To complete certification requirements, students also must have two years of professional experience.

Required Courses:

CP	6600	3	Professional Orientation and Ethics
CP	6610	3	Facilitation Skills and Techniques
CP	6642	3	Group Dynamics and Counseling
CP	6649	3	Theories of Counseling
CP	6691	3	Research Methodology
CP	6651	3	Counseling Diverse Populations
CP	6641	3	School Counseling Program Management
PSY	6606	3	Interventions for Children and Adolescents
PSY	6645	3	Evaluation and Assessment of the Individual
PSY	6668	3	Human Lifespan and Development
CP	6650	3	Practicum (100 hours)
CP	6657	3	Internship: School Counseling (300 hours)
CP	6658	3	Internship: School Counseling (300 hours)
PSY	6635	3	Vocational Psychology and Career Development

Select two (6 hours):*

Option A

PSY	6653	3	Measurement and Evaluation
PSY	6659	3	Cognitive and Behavioral Interventions

Option B

Adviser-Approved Electives

*Students who have not taken the survey of special education course are required to take that course.

School Psychometry**36 Semester Hours****Location: Dothan, Montgomery***Mission Statement*

The School Psychometry Program is designed to train school psychometrists. The 36-semester-hour program meets Alabama State Department of Education guidelines for school psychometry certification.

The program is designed to provide students with experiences in psychometrics and interventions. Additionally, it provides training in measurement, knowledge of normal and pathological development, consultation, and preventative strategies.

Objectives for School Psychometry

1. To become informed decision makers, consultants, and facilitators for the education of children and the operation of schools
2. To select, administer, score and interpret tests, and to communicate data in a wide variety of ways and to diverse populations
3. To intervene directly through cognitive-behavioral and psychoeducational techniques, as well as early intervention and prevention programs
4. To intervene directly through consultation, training, and program development in schools

Additional School Psychometry Requirements

1. A valid teaching certificate in any field. Temporary, provi-

sional, and other nonrenewable certifications are not acceptable.

2. To complete certification requirements, students also must have two years of professional experience.

Required Courses:

PSY	6636	3	Wechsler Scales
PSY	6637	3	Stanford Binet and Others
PSY	6645	3	Evaluation and Assessment of the Individual
PSY	6650	3	Practicum: Psychometry
PSY	6662	3	Internship: Psychometry
PSY	6668	3	Human Lifespan and Development
CP	6691	3	Research Methodology

Select one from the following:

CP	6600	3	Professional Orientation and Ethics
CP	6610	3	Facilitation Skills and Counseling Techniques
CP	6649	3	Theories of Counseling

Select one from the following:

PSY	5559	3	Applied Behavior Analysis
PSY	6659	3	Cognitive and Behavioral Interventions

Select three from the following:

CP	6651	3	Counseling Diverse Populations
PSY	6606	3	Interventions for Children and Adolescents
PSY	6638	3	Philosophy of Cognitive Development
PSY	6653	3	Measurement and Evaluation
SPE	6640	3	Teaching Diverse Learners*

Students who have not completed a class in Special Education (Diverse Learners) must take this course as a requirement.

Social Services Counseling**36 Semester Hours****Location: Montgomery, Florida, Western***Mission Statement*

The Social Services Counseling Program is designed to train social service providers. This 36-semester-hour program has been tailored to meet needs of individuals interested in providing social services in settings that do not require licensure.

The program is designed to provide students with knowledge of theory and application of counseling skills particularly as it relates to providing social services.

Note: This is a non-licensure/non-certification degree.

Required Courses:

CP	6600	3	Professional Orientation and Ethics
CP	6642	3	Group Dynamics and Counseling
PSY	6645	3	Evaluation and Assessment of the Individual
CP	6649	3	Theories of Counseling
CP	6651	3	Counseling Diverse Populations
CP	6650	3	Practicum (100 hours)
CP	6691	3	Research Methodology

PSY	6635	3	Vocational Psychology and Career Development
CP	6610	3	Facilitation Skills and Counseling Techniques
PSY	6668	3	Human Lifespan and Development
	Adviser-Approved Elective	3	
	Adviser-Approved Elective	3	

Student Affairs Counseling **48 Semester Hours**

Mission Statement

The mission of the Troy University Student Affairs Counseling program is to prepare student affairs counselors to provide competent professional service in all areas of student services counseling at the post-secondary level. Upon graduation, students will have foundational knowledge of the theories of student development and of the characteristics, needs, and programs required to assist students in higher education. Students will also have the basic skills and experience in assessment, services, and administration of student affairs departments to enter the profession of Student Affairs Counseling.

Objectives for Student Affairs Counseling

1. Develop knowledge of the foundations of the student affairs profession to include history, philosophy, current trends/issues, functions, and legal and ethical considerations.
2. Develop knowledge and sensitivity to provide counseling services to students from diverse populations.
3. Develop knowledge and skills in conducting student affairs programs to provide the academic, social and career environments that promote student success.
4. Develop skills related to assessment of students and the college environment and interpretation of assessment results to administrators, students and faculty.
5. Develop skills in consultation to include working with faculty, professional staff, and student families in areas related to student development and welfare.
6. Develop skills in technology as applied to student affairs services.
7. Develop knowledge and skills of theories, models, and practices of leadership, organizational management, and program development.

Required Courses: 30 Semester Hours

CP	6600	3	Professional Orientation and Ethics
CP	6610	3	Facilitation Skills and Counseling Techniques
CP	6642	3	Group Dynamics and Counseling
CP	6649	3	Theories of Counseling
CP	6651	3	Counseling Diverse Populations
CP	6691	3	Research Methodology
PSY	6668	3	Human Lifespan Development
PSY	6645	3	Evaluation and Assessment of the Individual
PSY	6635	3	Vocational Psychology and Career Development
CP	6650	3	Practicum (100 hours)

Specialty Courses: 12 Semester Hours

CP	6636	3	Foundations of Student Affairs
CP	6637	3	Administration of Student Affairs Programs
CP	6638	3	Internship: Student Affairs (300 hours)
CP	6639	3	Internship: Student Affairs (300 hours)
	Advisor Approved Electives	6	Semester Hours

Substance Abuse Counseling **48 Semester Hours**

Location: Dothan, Montgomery

Mission Statement

The Substance Abuse Counseling Program is designed to train substance abuse counselors. This 48-semester-hour program has been tailored to meet educational standards for state licensure and national counseling credentials.

The program is designed to provide students with adequate knowledge of theory, application of counseling skills particularly as it relates to substance abuse counseling, knowledge of both normal and pathological development and behavior, and expertise in treatment planning.

Objectives for Substance Abuse Counseling

1. To develop knowledge of the foundations of the counseling profession to include history, current trends/issues, roles, functions, and professional identity. The program is designed to provide students with adequate knowledge of theory, application of counseling skills particularly as it relates to substance abuse, knowledge of both normal and pathological development and behavior, and expertise in treatment planning.
2. To develop knowledge of commonly abused drugs, the physiological and psychological implications related to substance abuse, drug abuse prevention and intervention.
3. To develop knowledge and skills in technology as it is applied to psycho-educational presentations and general counseling, as well as understanding the limitation of technology as it applies to counseling.
4. To develop sensitivity and skill in providing counseling services to diverse cultural populations.
5. To develop knowledge and skill in research to include the capacity for being a consumer of research data, and the ability to contribute to program evaluation.
6. To develop sound clinical and ethical judgment and skills.
7. To develop knowledge and skill in consultation and cooperation with other counseling agencies and professionals.
8. To promote counselor accountability and professional credibility.
9. To demonstrate psychological health and the ability to use high levels of self awareness.

Required Courses:

CP	6600	3	Professional Orientation and Ethics
CP	6610	3	Facilitation Skills and Counseling Techniques
CP	6649	3	Theories of Counseling
CP	6642	3	Group Dynamics and Counseling
PSY	6669	3	Behavior Pathology

- PSY 6645 3 Evaluation and Assessment of the Individual
- CP 6691 3 Research Methodology
- CP 6651 3 Counseling Diverse Populations
- PSY 6635 3 Vocational Psychology and Career Development
- PSY 6668 3 Human Lifespan and Development
- CP 6650 3 Practicum (100 hours)
- CP 6662 3 Internship Community Counseling (300 hours)
- CP 6663 3 Internship Community Counseling (300 hours)

Select three of the following: 9

- PSY 5520 3 Physiological Dynamics of Alcohol and Other Drugs
- CP 6634 3 Drug Education, Prevention, and Intervention
- CP 5535 3 Treatment of Addictive Family Diseases
- CP 5536 3 Treatment Theories and Modalities of Addictive Disease
- CP 6602 3 Seminar in the Prevention/Treatment of Chemical Dependency

**MASTER OF SCIENCE (M.S.)
ADULT EDUCATION
NON-CERTIFICATION
PROGRAM**

This is a non-certification program. Students holding this degree will not be recommended for any teacher/counselor/administrator certificate or license.

Purpose

To prepare new entrants to the adult education field to become qualified professional practitioners in adult education.

Objectives

Based upon current and projected needs of Alabama's workforce, this degree seeks to enable students to successfully develop diverse curricula and programs for adult education in public, private, and governmental environments.

This course of study will provide students with broad foundational elements of adult education, highlighting both theory and application.

Program of Study

30 semester hours

Required Core Courses:

- ADE 6600 3 Foundations of Adult Education
- ADE 6630 3 Programs for Adult Education
- ADE 6670 3 Psychological Foundations of the Adult Learner
- ADE 6691 3 Research Methodology

Select one:

- ADE 6680 3 Curriculum Development for Adult Education
- ADE 6608 3 Curriculum Integration of Technology

Select three courses:

- ADE 5560 3 Instructional Systems Development (ISD)
- ADE 6605 3 Computer Based Instructional Technologies
- ADE 6606 3 Current and Emerging Instructional Technologies
- ADE 6653 3 Educational Evaluation
- ADE 6674 3 Methods and Strategies for Teaching Adults
- ADE 6694 3 Special Problems in Adult Education
- Adviser-Approved Electives 6

**MASTER OF SCIENCE
ADULT EDUCATION LOCATIONS OF PROGRAM**

Program Specialty	Semester Hours	Troy University Sites							
		Dothan	Montgomery	Phenix City	Troy	Atlantic Region	Florida Region	Southeast Region	Western Region
Adult Education	30		X			X			

MASTER OF SCIENCE (M.S.) POST SECONDARY EDUCATION NON-CERTIFICATION PROGRAM

This is a non-certification program. Students holding this degree will not be recommended for any teacher/counselor/administrator certificate or license.

Note 1: The Master of Science in Post Secondary Education (MSPSE) replicates the old Master of Education (M.Ed.) degree. Students holding the Master of Education are not eligible for admission into the MSPSE program.

Note 2: The Master of Science in Post Secondary Education (MSPSE) replaces the old Master of Science in Foundations of Education (MSFE, Dothan Campus, Troy Campus, and University College) and the Master of Arts in Teaching (MAT, Montgomery campus). Students holding the MSFE or MAT degree are not eligible for admission into the MSPSE program.

Purpose

The Master of Science in Post Secondary Education Program is designed to prepare new entrants to the field of post secondary education as professional practitioners in a selected area of study. Two options are available to students which include a core of required courses and the completion of an approved 18-semester-hour concentration.

- Option I is a 36-semester-hour program consisting of an 18-semester-hour core of required courses and a selected 18-semester-hour concentration. Option I does not require a comprehensive examination. Students may select a thesis or a non-thesis track in Option I.
- Option II is a 30-semester-hour program consisting of a 12-semester-hour core of required courses and a selected 18-semester-hour concentration. Successful completion of a written comprehensive examination is required.

Objectives of the Post Secondary Education Program

1. To demonstrate an understanding of the body of knowledge, research base, instructional techniques, and competencies related to the area of concentration
2. To identify and develop alternative solutions to problems through evaluation, synthesis and application of knowledge, theories and concepts in the area of concentration
3. To demonstrate knowledge of various models of education, and social and cultural influences on post secondary education
4. To demonstrate an understanding of learning styles and their relationship to student achievement

Program of Study for Option I

36 Semester Hours

No Comprehensive Examination

MASTER OF SCIENCE IN POST SECONDARY EDUCATION LOCATIONS OF CONCENTRATIONS										
CONCENTRATIONS	Dothan	Montgomery	Phenix City	Troy	Atlantic Region	Florida Region	South-east Region	Western Region	Distance Learning	International Region
Adult Education					X				X	
Biology	X									
Criminal Justice				X	X		X			
English	X	X		X			X			X
Foundations of Education					X	X	X	X	X	
General Science	X			X						
Higher Education Administration							X	X		
History	X	X		X			X			
Instructional Technology					X		X	X	X	
Mathematics	X	X		X						
Political Science		X								
Psychology		X				X	X			
Public Administration				X	X	X				
Social Science	X						X			
Teaching English to Students of Other Languages (TESOL)				X						X

Required Core Courses:

PSE	6691	3	Research Methodology
PSE	6670	3	Psychological Foundations of the Adult Learner
PSE	6660	3	Trends and Issues in Adult Education

Select one:

PSE	6680	3	Curriculum Development for Adult Education
PSE	6608	3	Curriculum Integration of Technology

Select Thesis Track or Non-Thesis Track:

PSE	6695	6	Thesis
			or
PSE	6665	3	Field Project in Post Secondary Education
PSE	6699	3	Capstone in Post Secondary Education

Select an approved concentration: 18

Program of Study Option II**30 Semester Hours**

Comprehensive Examination Required

Required Core Courses:

PSE	6691	3	Research Methodology
PSE	6670	3	Psychological Foundations of the Adult Learner
PSE	6660	3	Trends and Issues in Adult Education

Select one:

PSE	6680	3	Curriculum Development for Adult Education
PSE	6608	3	Curriculum Integration of Technology

Select an approved concentration: 18

Concentrations

Students must select either Option I or Option II, complete the required core courses (either 18 or 12 semester hours), and successfully complete one of the approved concentrations listed below. Students interested in additional areas of graduate study must go through the College of Education for pre-approval. Academic advisement for the program and the required core is provided by the faculty in the College of Education. Advisement for the concentration areas is provided by the departmental faculty in the specific discipline.

Adult Education Concentration**18 Semester Hours**

Location: Atlantic, eCampus

Select six courses for 18 semester hours:

ADE	5560	3	Instructional Systems Development
ADE	6600	3	Foundations of Adult Education
ADE	6606	3	Current and Emerging Instructional Technologies

ADE	6630	3	Programs for Adult Education
ADE	6653	3	Educational Evaluation
ADE	6674	3	Methods and Strategies for Teaching Adults
ADE	6696	3	Practicum in Adult Education

Biology Concentration**18 Semester Hours**

Location: Dothan

This concentration area is open only to graduate students who have an undergraduate minor or its equivalent (18 semester hours) in the field of biology. Graduate students may not enroll in a 5000-numbered course if it duplicates the same course listed on an undergraduate transcript. At least three courses must be taken at the 6000 level.

An 18-semester-hour plan of study in biology must be developed by the student and the biology adviser and pre-approved by the dean of the College of Education or the dean's designee.

Criminal Justice Concentration**18 Semester Hours**

Location: Atlantic, Troy, Southeast

CJ	6610	3	Principles of Administration
CJ	6620	3	Current Trends in Criminal Law
CJ	6622	3	Seminar in the Administration of Justice
CJ	6624	3	Court Administration
CJ	6630	3	Juvenile Justice
CJ	6625	3	Specialized Study

English Concentration**18 Semester Hours**

Location: Dothan, Montgomery, Troy, Southeast, International

This concentration area is open only to graduate students who have an undergraduate minor or its equivalent (18 semester hours) in English. Graduate students may not enroll in a 5000-numbered course if it duplicates the same course listed on an undergraduate transcript. At least three courses must be taken at the 6000 level.

An 18-semester-hour plan of study in English must be developed by the student and the English adviser and pre-approved by the dean of the College of Education or the dean's designee. The English adviser will determine if any prerequisite coursework is necessary.

Foundations of Education Concentration**18 Semester Hours**

Location: Atlantic, Florida, Western, Southeast, eCampus

PSE	6612	3	Community Junior College
PSE	6615	3	Social and Philosophical Foundations of Education

PSE	6642	3	History of Education
PSE	6651	3	Comparative Education
PSE	6653	3	Educational Evaluation
PSE	6658	3	Understanding Cultural Diversity

General Science Concentration

18 Semester Hours

Location: Dothan, Troy

This concentration area is open only to graduate students who have an undergraduate minor or its equivalent (18 semester hours) in the field of general science. Graduate students may not enroll in a 5000-numbered course if it duplicates the same course listed on an undergraduate transcript. At least three courses must be taken at the 6000 level.

An 18-semester-hour plan of study in general science must be developed by the student and the general science adviser and pre-approved by the dean of the College of Education or the dean's designee. The general science adviser will determine if any prerequisite coursework is necessary in the areas of biology, chemistry, physics or environmental science. Courses must be selected from more than one of the disciplines.

Higher Education Administration Concentration

18 Semester Hours

Location: Southeast, Western

Select six courses for 18 semester hours:

HEA	6611	3	Organization and Administration of Higher Education
HEA	6612	3	Community Junior College
HEA	6614	3	School Law
HEA	6635	3	Seminar on the American College Student
HEA	6660	3	Contemporary Issues in Higher Education
HEA	6690	3	Financing of Higher Education
HEA	6696	3	Practicum in Higher Education

History Concentration

18 Semester Hours

Location: Dothan, Montgomery, Troy, Southeast

This concentration area is open only to graduate students who have an undergraduate minor or its equivalent (18 semester hours) in history. Graduate students may not enroll in a 5000-numbered course if it duplicates the same course listed on an undergraduate transcript. At least three courses must be taken at the 6000 level.

An 18-semester-hour plan of study in history must be developed by the student and the history adviser and pre-approved by the dean of the College of Education or the dean's designee. The history adviser will determine if any prerequisite coursework is necessary.

Instructional Technology Concentration

18 Semester Hours

Location: Atlantic, Southeast, eCampus, Western

Select six courses for 18 semester hours:

EDU	6605	3	Computer-Based Instructional Technologies
EDU	6606	3	Current and Emerging Instructional Technologies
EDU	6607	3	Curriculum Integration of Technology
EDU	6613	3	Principles of Instructional Design
EDU	6614	3	Advanced Instructional Design
EDU	6616	3	Distance Learning Strategies
EDU	6617	3	Graphic Design in Multimedia Instruction
EDU	6618	3	Advanced Multimedia Production
EDU	6625	3	Specialized Study in Area of Education

Mathematics Concentration

18 Semester Hours

Location: Dothan, Montgomery, Troy

This concentration area is open only to graduate students who have an undergraduate minor or its equivalent (18 semester hours) in mathematics. Graduate students may not enroll in a 5000-numbered course if it duplicates the same course listed on an undergraduate transcript. At least three courses must be taken at the 6000 level.

An 18-semester-hour plan of study in mathematics must be developed by the student and the mathematics adviser and pre-approved by the dean of the College of Education or the dean's designee. The mathematics adviser will determine if any prerequisite coursework is necessary.

Political Science Concentration

18 Semester Hours

Location: Montgomery

This concentration area is open only to graduate students who have an undergraduate minor or its equivalent (18 semester hours) in the area of political science. Graduate students may not enroll in a 5000-numbered course if it duplicates the same course listed on an undergraduate transcript. At least three courses must be taken at the 6000 level.

An 18-semester-hour plan of study in the area of political science must be developed by the student and the political science adviser and pre-approved by the dean of the College of Education or the dean's designee. The political science adviser will determine if any prerequisite coursework is necessary.

Psychology Concentration

18 Semester Hours

Location: Montgomery, Florida, Western, Southeast

This concentration area is open only to graduate students who have an undergraduate minor or its equivalent (18 semester hours) in psychology. Graduate students may not enroll in a 5000-numbered course if it duplicates the same course listed on an undergraduate transcript.

PSY	5501	3	Psychological Tests and Measurement
PSY	6631	3	Psychological Foundations of Education
PSY	6635	3	Vocational Psychology and Career Development
PSY	6648	3	Theories of Personality
PSY	6668	3	Human Lifespan and Development
PSY	6669	3	Behavior Pathology

Public Administration Concentration**18 Semester Hours****Location: Troy, Atlantic, Florida, Western**

PA	6610	3	Foundations of Public Administration
PA	6622	3	Public Policy Analysis
PA	6650	3	Governmental Budgeting
PA	6674	3	Ethics in Public Administration

Select two of the following:

PA	6602	3	Quantitative Methods in Public Management
PA	6624	3	Public Human Resource Management
PA	6644	3	Administrative Law
PA	6646	3	Organizational Behavior

Social Science Concentration**18 Semester Hours****Location: Dothan, Southeast**

This concentration area is open only to graduate students who have an undergraduate minor or its equivalent (18 semester hours) in the social sciences. Graduate students may not enroll in a 5000-numbered course if it duplicates the same course listed on an undergraduate transcript. At least three courses must be taken at the 6000 level.

An 18-semester-hour plan of study in social science must be developed by the student and the social science adviser and pre-approved by the Dean of the College of Education or the dean's designee. The social science adviser will determine if any prerequisite coursework is necessary. Courses must be selected from more than one of the social science disciplines.

Teaching English to Students of Other Languages (TESOL) Concentration**18 Semester Hours****Location: Troy, International**

ENG	5568	3	Methods and Approaches in Second Language Teaching
ENG	5569	3	Principles, Techniques and Materials in Second Lang. Teaching
ENG	6660	3	Introduction to Applied Linguistics
ENG	6696	3	Practicum
ENG	6630	3	Survey of SLA for Second Language Teachers
ENG	6631	3	Survey of Sociolinguistics for Second Language Teachers

**EDUCATION SPECIALIST
SIXTH-YEAR CERTIFICATION PROGRAM
FOR TEACHERS**

Purpose

All sixth-year certification programs are approved by the Alabama State Department of Education.

The purpose of the Education Specialist (Ed.S.) certification programs in teaching is to extend the expertise and further develop knowledge, competencies, and skills of professionals holding master's level certification in the same teaching field in which the Class AA certification is sought. All coursework applied toward the Ed.S. degree program must be earned at the 6000 level or above, and no courses applied toward certification at the master's level may be applied toward certification at the education specialist level. See the specific degree program for additional admission and degree completion requirements.

College of Education students must meet all specialized accreditation requirements to be classified as graduates of specialized accredited programs (NCATE). Up to 12 hours of course work completed at a site/university without the appropriate specialized accreditation may be considered for application toward program completion. See Transfer Credit section for additional information.

Admission Requirements for Education Specialist Programs for Teachers

Admission to the Graduate School does not automatically constitute admission to the Education Specialist Program. All candidates must complete all requirements for the Alabama Class AA certification. All Ed.S. candidates must successfully complete a written comprehensive examination prior to program completion.

In addition to the Admission Requirements for Graduate School, candidates seeking the education specialist degree in a teacher education program must

1. hold a masters degree from a regionally accredited college or university;
2. hold valid master's level certification in the same teaching field in which the Class AA certificate is sought;
3. complete a special education course as a prerequisite if not previously completed; and
4. be unconditionally admitted and complete all additional admission requirements identified in the specific program.

Certification in Alabama

Candidates completing an approved Education Specialist certification program are eligible to apply for the Alabama Class AA professional certificate, provided they meet the following:

- a grade point average of 3.25 on all education specialist coursework attempted
- a grade of "C" or better in all coursework which applies to certification
- a grade of "B" or better in the research requirements for the program

**EDUCATION SPECIALIST (Ed.S.)
SIXTH-YEAR CERTIFICATION PROGRAM
FOR TEACHERS**

Program Specialty	Semester Hours	Troy University Sites							
		Dothan	Montgomery	Phenix City	Troy	Atlantic	Florida Region	Southeast Region	Western Region
Early Childhood Education	36-39	X							
Elementary Education	36	X		X					

Any candidate who applies for a professional certificate is subject to all regulations set forth by the Alabama State Department of Education. These regulations may include a comprehensive background check, verification of appropriate experience, and prior certification specific to the certification sought. Additional requirements (e.g., standardized examinations to demonstrate content mastery) may be added as the Alabama State Board of Education and other accrediting agencies modify regulations. Candidates should consult their education adviser for details.

Only candidates properly admitted to an approved certification program and who successfully fulfill all program and certification requirements will be recommended for certification. The Certification Officer, appointed by the Dean of the College of Education, is the only Troy University official authorized to recommend candidates for certification in any state.

Certification in Other States

Other states may grant professional certification to candidates completing the Troy University Education Specialist program. Some states may have additional requirements. Candidates seeking certification in other states should contact the appropriate State Department of Education.

Only candidates properly admitted to an approved certification program and who successfully fulfill all program and certification requirements will be recommended for certification. The Certification Officer, appointed by the Dean of the College of Education, is the only Troy University official authorized to recommend candidates for certification in any state.

Early Childhood Education

36-39 Semester Hours

Location: Dothan

Required Professional Core:

PSY 6693	3	Psychological and Educational Statistics
ECE 7790	3	Qualitative Research Methodology
ECE 7793	3	Problem Analysis in ECE
EDU 7709	3	Seminar in Decision-Making for Teachers and Educational Administrators
EDU 7730	3	The Teacher Leader
EDU 7795	3-6	Thesis

*EDU 6611 Educational Technology in the Curriculum is required if not previously taken.

*In addition to the required core, a survey course in special education is required unless previously completed.

Teaching Field Courses:

Select four courses (12 semester hours) from the following:

ECE 6631	3	Historical Perspectives in ECE
ECE 6618	3	Designing Prosocial Learning Environments
ECE 6622	3	Parents as Partners in Education
ECE 6628	3	Inquiries into Literacy Acquisition
ECE 6630	3	Inquiries into Representation
ECE 6632	3	Authentic Assessment in the ECE Classroom
ECE 6633	3	Integrated Thematic Curriculum
ECE 6634	3	Inquiries into Logico-Mathematical Knowledge

Select two Adviser-Approved Teaching Field Courses:

Select six additional hours of adviser-approved ECE courses or other adviser-approved courses related to the profession (e.g., EDU, ELE, SPE, RED). A candidate may not enroll in a 6000-level course if it duplicates the same course listed on the master's transcript.

Elementary Education

36 Semester Hours

Location: Dothan, Phenix City

Required Professional Core:

PSY 6693	3	Psychological and Educational Statistics
ELE 7790	3	Qualitative Research Methodology
ELE 7793	3	Problem Analysis in Elementary Education
EDU 7709	3	Seminar in Decision-Making for Teachers and Educational Administrators
EDU 7730	3	The Teacher Leader
EDU 7795	3-6	Thesis

*EDU 6611 Educational Technology in the Curriculum is required if not previously taken.

*In addition to the required core, a survey course in special education is required unless previously completed.

Teaching Field Courses:

Select 12 semester hours of adviser-approved ECE courses.

At least nine semester hours of teaching field courses must be at the 7000 level.

Select 3-6 additional hours of adviser-approved ECE courses or other adviser-approved courses related to the profession (e.g.,

EDU, ECE, SPE, RED).

A candidate may not enroll in a 6000-level course if it duplicates the same course listed on a graduate transcript.

All Sixth-year certification programs are approved by the Alabama State Department of Education.

**EDUCATION SPECIALIST
SIXTH-YEAR CERTIFICATION PROGRAM
IN INSTRUCTIONAL SUPPORT AREAS**

Purpose

The purpose of the Education Specialist (Ed.S.) certification programs in instructional support areas is to extend the expertise and further develop knowledge, competencies, and skills of professionals holding master’s level certification in school psychology, school counseling, or educational administration. All coursework applied toward the Ed.S. degree program must be earned at the 6000 level or above, and no courses applied toward certification at the master’s level may be applied toward certification at the education specialist level. See the specific degree program for additional admission and degree completion requirements.

Troy University College of Education students must meet all specialized accreditation requirements to be classified as graduates of specialized accredited programs (NCATE). Up to 12 hours of course work completed at a site/university without the

appropriate specialized accreditation may be considered for application toward program completion. See Transfer Credit section for additional information.

Admission Requirements for Education Specialist Programs in Instructional Support Areas

Admission to the Graduate School does not automatically constitute admission to the Education Specialist Program. All candidates must complete all requirements for the Alabama Class AA certification. All Ed.S. candidates must successfully complete a written comprehensive examination prior to program completion.

In addition to the Admission Requirements for Graduate School, candidates seeking the education specialist degree in a teacher education program must

1. hold a masters degree from a regionally accredited college or university,
2. complete a special education course as a prerequisite if not previously completed, and (Not required for Community Counseling.)
3. be unconditionally admitted and complete all additional admission requirements identified in the specific program,
4. hold valid master’s level certification in the same instructional support area in which the Class AA certificate is sought, (Not required for Community Counseling.)

**EDUCATION SPECIALIST (Ed.S.)
SIXTH-YEAR CERTIFICATION PROGRAMS IN
INSTRUCTIONAL SUPPORT AREAS**

Program Specialty	Semester Hours	Troy University Sites							
		Dothan	Montgomery	Phenix City	Troy	Atlantic	Florida	Southeast	Western
Educational Administration	36	X		X					
School Counseling	36	X	X	X					
School Psychology	33-36	X							

Certification in Alabama

Candidates completing an approved Education Specialist certification program are eligible to apply for the Alabama Class AA professional certificate, provided they meet the following:

- a grade point average of 3.25 on all education specialist coursework attempted
- a grade of “C” or better in all coursework which applies to certification
- a grade of “B” or better in the research requirements for the program

Any candidate who applies for a professional certificate is subject to all regulations set forth by the Alabama State Department of Education. These regulations may include a comprehensive background check, verification of appropriate experience, and prior certification specific to the certification sought. Additional requirements (e.g., standardized examinations to demonstrate content mastery) may be added as the Alabama State Board of Education and other accrediting agencies modify regulations. Candidates should consult their education adviser for details.

Only candidates properly admitted to an approved certification program and who successfully fulfill all program and certification requirements will be recommended for certification. The Certification Officer, appointed by the Dean of the College of Education, is the only Troy University official authorized to recommend candidates for certification in any state.

Certification in Other States

Other states may grant professional certification to candidates completing the Troy University Education Specialist program. Some states may have additional requirements. Candidates seeking certification in other states should contact the appropriate State Department of Education.

Only candidates properly admitted to an approved certification program and who successfully fulfill all program and certification requirements will be recommended for certification. The Certification Officer, appointed by the Dean of the College of Education, is the only Troy University official authorized to recommend candidates for certification in any state.

Educational Administration (Ed.S.) Certification Program (Grades P-12) 36 Semester Hours

Location: Dothan, Phenix City

Additional admission requirements for the Education Specialist degree program in Educational Administration

Ed.S Degree Sought	Required Valid Class A (master’s level Certification)
Educational Administration	Educational Administration
School Counseling	School Counseling
School Psychology	School Psychometry
Community Counseling	None Required (non-certification Ed.S. program)

In addition to the Admission Requirements for Graduate School, candidates seeking the education specialist degree in educational administration must hold the master’s professional educator certificate in educational administration.

In an effort to maintain the rigorous nature of the Educational Administration program, to stay in step with changes in the field of administration and to ensure that our candidates maximize the benefit from the program, Troy University strongly recommends that each candidate have completed at least one year of administrative experience in a public K-12 school prior to admission to the Ed. S. program.

Required Courses:

EAL 7705	3	School Finance and Taxation
EAL 7746	3	Personnel Relations and Processes in Educational Leadership
EAL 7791	3	Organizational and Administrative Behavior
EAL 7790	3	Trends, Issues and Policy Studies in Educational Leadership
EAL 7793	3	Statistics
EAL 7714	3	School Law
EAL 7717	3	Mentoring Methods and Techniques
EAL 7794	3	Thesis: Field Problem Analysis
EAL 7795	3	Thesis: Problem Analysis Implementation

Select one: 3

EAL 7742	3	History of Educational Leadership
EAL 7758	3	Cultural Diversity

Select two: 6

EAL 7710	3	Supervision of Education
EAL 7701	3	Administration of Special Education
EAL 7735	3	Development and Operation of Educational Plant Facilities
EAL 7725,		
7726,		
7727	3	Specialized Topics in Educational Leadership
EAL 6610	3	Grant Writing and Fundraising

*A survey course in special education is required unless previously completed.

All coursework applied toward the Ed.S. degree program must be earned at the 6000 level or above. **At least 50% of the degree program must be earned at the 7000 level.** Courses applied toward certification at the master’s level may not be applied toward certification at the education specialist level.

School Counseling (Ed.S.) Certification Program 36 Semester Hours

Location: Dothan, Montgomery, Phenix City

Goals and Objectives

The goal of the Ed.S. School Counseling program is to strengthen and extend the students’ knowledge and skills developed at the Master’s level so that the students will

1. become informed, reflective decision makers;
2. understand the developmental, proactive, and preventive focus of counseling in the schools;

3. facilitate academic, career, and personal-social development of K-12 students;
4. provide interventions for learning and behavioral problems;
5. work collaboratively with parents, school personnel, and with other agencies and organizations to facilitate student learning; and manage a comprehensive developmental counseling program.

Required Courses:

CP	6656	3	Marriage, Family and Sex Therapy Counseling
CP	7700	3	Advanced Practicum in Group Leadership
CP	7702	3	Advanced Theories and Techniques of Counseling
PSY	6669	3	Behavior Pathology

Research Course (Select one- 3 hours)

PSY	6693	3	Psychological and Educational Statistics
EDU	6693	3	Quantitative Methods of Evaluation of Teaching and Learning
EDU	7792	3	Advanced Research in Education

Field Project or Thesis (3-6 hours)

CP	7794	3	Field Project
CP	7795,		
	7796	6	Thesis

Electives 15 – 18*

* In addition to the required courses, a survey course in special education is required unless previously completed.

NOTE: All Education Specialist degree students must complete at least 18 semester hours of required coursework at the campus where the internship and/or practicum is supervised.

All coursework applied toward the Ed.S. degree program must be earned at the 6000 level or above. Courses applied toward certification at the master's level may not be applied toward certification at the education specialist level.

School Psychology (Ed. S.) Certification Program

33-36 Semester Hours

Location: Dothan

Initial certification for a school psychologist shall be at the sixth-year level. Criteria for admission to a school psychology program shall include at least baccalaureate-level professional educator certification in a teaching field and master's-level professional educator certification as a school psychometrist.

Goals and Objectives

The school psychology program provides broader experiences in psychometrics and interventions and, in addition, focuses on consultation, preventative strategies, training, program development, and program administration. The knowledge base expands the student's exposure in learning measurement, behavior pathology, community psychology, multicultural influences, and organizational behavior. Models of service delivery are explored.

The objectives of the Ed. S. School Psychology Program are to strengthen and extend the master's-level students' knowledge and skills so that the students will

1. become informed decision makers, consultants, and facilitators for the education of children and the operation of schools;
2. select, administer, score and interpret tests, and communicate data in a wide variety of ways and to diverse populations;
3. intervene directly through counseling, cognitive-behavioral, and psychoeducational techniques, as well as early intervention and preventive programs;
4. intervene directly through consultation, training, and program development in schools and communities; and develop and to administer programs regarding the above.

Required Courses:

PSY	6635	3	Vocational Psychology and Career Development
CP	6644	3	Community Counseling Services
CP	6651	3	Counseling Diverse Populations
PSY	6693	3	Psychological and Educational Statistics
PSY	6669	3	Behavior Pathology
PSY	7700	3	Professional School Psychology

Select one:

PSY	6633	3	Advanced Psychology of Learning
PSY	6631	3	Psychological Foundations of Education

Select one:

CP	6641	3	School Counseling and Program Management
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Adviser-Approved Course in Educational Leadership

Select two (six hours of adviser-approved electives):

EDU	6605	3	Computer-Based Instructional Technology
CP	7702	3	Advanced Theories and Techniques of Counseling
SPE	6630	3	Collaboration for Inclusion
SPE	6631	3	Legal Issues in Special Education
SPE	6632	3	Assessment and Individual Programming
PSY	7794	3	Field Project
PSY	7795	3	Thesis

Internship

PSY	7753,		
	7754,		
	7755	3-6	Internship: School Psy

*a survey course in special education is required if not previously completed.

All Education Specialist Degree students must complete at least 18 semester hours of required coursework at the campus where the internship and/or practicum is supervised.

All coursework applied toward the Ed.S. degree program must be earned at the 6000 level or above, and no courses applied toward certification at the master's level may be applied toward certification at the education specialist level.

Community Counseling (Ed.S.) Non-Certification Program**30 Semester Hours****Location: Montgomery**

The Ed.S. in Community Counseling is restricted to students who hold a minimum 36-semester hour master's degree in counseling. It is **not** a program which is approved by the Alabama State Department of Education as a certification program.

Goals

The Community Counseling program provides broader experiences in counseling. The knowledge base expands the student's exposure to theories of counseling, group leadership, and specialized areas of study.

Objectives for Community Counseling Ed.S.

1. To expand knowledge of the functions, roles, professional identity, current trends/issues, professional organizations, and professional identity
2. To expand sensitivity and skill in providing counseling services to diverse cultural populations
3. To expand knowledge and skill in research
4. To expand knowledge of principles, theories, and practices of community interventions
5. To expand knowledge related to the general principles and practices of etiology, diagnosis, treatment, referral, and prevention of mental and emotional disorders and dysfunctional behavior

6. To expand the ability to apply sound clinical and ethical judgment and skills
7. To demonstrate psychological health and the ability to use high levels of self-awareness

Required Courses:

CP	7702	3	Advanced Theories and Techniques of Counseling
CP	7700	3	Advanced Practicum in Group Leadership
CP	7753, 7754, 7755	1-6	Internship: Advanced Counseling
CP	7791, 7792, 7793	1-3	Research Seminar
CP	7794, 7795	3-6	Field Project or Thesis
PSY	66933	3	Psychological and Educational Statistics
Approved Electives		12-15	

Effective Fall 2005

M.S. Alt A Early Childhood Ed

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TROY UNIVERSITY
 Master of Science in Education Early Childhood Education Grades P-3
 Certification/Alternative Fifth-Year Program
 Graduate Degree Plan and Progress Record/
 Application for Admission to Candidacy
 45 Semester Hour Program

Name _____ Student ID # _____ Campus _____

Address _____ Email _____

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|---|--|
| 1. GRE, or equivalent exam, test scores submitted | 7. Overall GPA of 3.0 |
| 2. Official transcript of all academic work | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 36 semester hours of credit | 10. Admission to Candidacy |
| 5. Meet residency requirements | 11. Comprehensive Examination |
| 6. No more than two grades below "B" | 12. Intent to Graduate filed |

REQUIRED CORE COURSES: (21 Semester Hours)

COURSE NO	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
EDU 6603	Planning for the Classroom	3			
PSY 6631	Psychological Foundations of Education	3			
SPE 6630	Collaboration for Inclusion	3			
EDU 6691	Research Methodology (or approved research course in discipline)	3			
EDU 6653	Educational Evaluation	3			
EDU 6611	Educational Technology in the Curriculum	3			
RED 6678	Literacy & Multicultural Diversity (Early Childhood)	3			

INTERNSHIP: (6 Semester Hours) & INTERNSHIP SEMINAR (3 Semester Hours)

ECE 6674	Early Childhood Internship Grades P-3	6			
ECE 5544	Internship Seminar	3			

TEACHING FIELD: (15 Semester Hours)

ECE 6618	Designing Prosocial Learning Environments	3			
ECE 6628	Inquiries into Literacy Acquisition	3			
ECE 6632	Authentic Assessment in the ECE Classroom	3			
ECE 6634	Inquiries into the Logico-Mathematical Knowledge	3			

SELECT ONE:

ECE 6620	Inquiries into Physical Knowledge	3			
ECE 6622	Parents as Partners in Education	3			
ECE 6630	Inquiries into Representation	3			
ECE 6633	Integrated Thematic Curriculum	3			
ECE 6640	Integrated Children's Literature	3			
SPE 6631	Legal Issues in Special Education	3			

ADDITIONAL REQUIRED COURSES ONLY IF NOT PREVIOUSLY COMPLETED: (3-6 Semester Hours)

	Classroom Management				
	Special Education Survey Course				

ITEMS TO BE DISCUSSED:

- _____ 1. One term limit to have transcript(s) and test scores on file
- _____ 2. Temporary, Conditional, and Unconditional Admission
- _____ 3. Availability of faculty for academic advising
- _____ 4. Petition for transfer credit once unconditionally admitted
- _____ 5. Class Attendance
- _____ 6. Drop and Withdrawal procedures; deadline and consequences
- _____ 7. Petition for an Incomplete grade
- _____ 8. Student participation in course and Program Evaluation
- _____ 9. Prerequisites
- _____ 10. Admission to the Teacher Education Program (TEP)
- _____ 11. Internship
- _____ 12. Required Examinations for Certification
- _____ 13. Application for Teacher Certification
- _____ 14. Other _____

Admission Status		
Type	Date	Initials
Conditional		
Unconditional		
Residency		
Test Score		
Comps		
TEP		
	Test Code	Score
APTT		
Praxis II		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above program. I have received academic advising from my Faculty Advisor, and I hereby apply for Admission to Candidacy.

Student's Signature _____ Date _____

APPROVED: _____
 Chair/Associate Dean or Dean Date _____

Faculty Advisor _____ Date _____

CANDIDACY APPROVED: _____
 Dean, Graduate School Date _____

Distribution: Gold – Student
 Pink – Faculty Advisor
 Yellow – Teacher Education Office – Troy
 White – Official File

Effective Fall 2005

M.S. Elementary Ed Dothan Montgomery Phenix City Troy

TROY UNIVERSITY
 Master of Science in Elementary Education Grades K-6
 Certification/Traditional Program
 Graduate Degree Plan and Progress Record/
 Application for Admission to Candidacy
 36 Semester Hour Program

Name _____ Student ID # _____ Campus _____

Address: _____ Email: _____

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

CERTIFICATION VERIFICATION: List all professional educator certificates held, and attach a copy of each to the candidacy application. Candidates for the Traditional MS in Elementary Education *MUST* hold valid certification in Elementary Education (Grades K-6) at the bachelor's level.

Certificate Type/Class	Discipline	Grade Levels	Valid Period	Issuing State
_____	_____	_____	_____ to _____	_____
_____	_____	_____	_____ to _____	_____
_____	_____	_____	_____ to _____	_____
_____	_____	_____	_____ to _____	_____

DEGREE REQUIREMENTS:

- | | |
|--|---|
| 1. GRE, or equivalent exam, test scores submitted | 8. No more than two grades below "B" |
| 2. Official transcript of all academic work | 9. Overall GPA of 3.0 |
| 3. Unconditional Admission | 10. Completion of research requirement with a "B" or better |
| 4. Hold valid teaching certificate in elementary education | 11. All credit earned within 8 years of graduation |
| 5. Admission to the Graduate Teacher Education Program | 12. Admission to Candidacy |
| 6. 36 semester hours of credit | 13. Comprehensive Examination |
| 7. Meet residency requirements | 14. Intent to Graduate filed |

REQUIRED CORE COURSES: (18 Semester Hours)

COURSE NO	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
EDU 6629	The Master Teacher	3			
PSY 6631	Psychological Foundations of Education	3			
EDU 6611	Educational Technology in the Curriculum	3			
SPE 6630	Collaboration for Inclusion	3			
EDU 6653	Educational Evaluation	3			
EDU 6691	Research Methodology	3			

TEACHING FIELD: (18 Semester Hours) [Select 12 SH of adviser-approved ELE courses – Select 6 SH of additional adviser-approved ELE courses or courses related to the profession - At least 9 SH must be at the 6000 level]

ELE		3			
ELE		3			
ELE		3			
ELE		3			
		3			
		3			

SURVEY COURSE IN SPECIAL EDUCATION (Required Unless Previously Completed)

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ITEMS TO BE DISCUSSED:

- _____ 1. One term limit to have transcript(s) and test scores on file
- _____ 2. Temporary, Conditional, and Unconditional Admission
- _____ 3. Availability of faculty for academic advising
- _____ 4. Petition for transfer credit once unconditionally admitted
- _____ 5. Class Attendance
- _____ 6. Drop and Withdrawal procedures; deadline and consequences
- _____ 7. Petition for an Incomplete grade
- _____ 8. Student participation in course and Program Evaluation
- _____ 9. Admission to the Graduate Teacher Education Program (GTEP)
- _____ 10. Required Examinations for Certification
- _____ 11. Application for Teacher Certification
- _____ 12. Other _____

Admission Status		
Type	Date	Initials
Conditional		
Unconditional		
Residency		
Test Score		
Comps		
GTEP		
	Test Code	Score
Praxis II		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above program. I have received academic advising from my Faculty Advisor, and I hereby apply for Admission to Candidacy.

 Student's Signature Date

APPROVED: _____
 Chair/Associate Dean or Dean Date

 Faculty Advisor Date

CANDIDACY APPROVED: _____
 Dean, Graduate School Date

Distribution: Gold – Student
 Pink – Faculty Advisor
 Yellow – Teacher Education Office – Troy
 White – Official File

Effective Fall 2005

M.S. Collaborative Teacher Dothan Troy

TROY UNIVERSITY
 Master of Science in Collaborative Teacher (Grades K-6)
 Certification/Traditional Program
 Graduate Degree Plan and Progress Record/
 Application for Admission to Candidacy
 36 Semester Hour Program

Name _____ Student ID # _____ Campus _____

Address _____ Email _____

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.
CERTIFICATION VERIFICATION: List all professional educator certificates held, and attach a copy of each to the candidacy application. Candidates for the Traditional MS in Collaborative Teacher Education *MUST* hold valid professional educator certification at the bachelor's level.

Certificate Type/Class	Discipline	Grade Levels	Valid Period	Issuing State
_____	_____	_____	_____ to _____	_____
_____	_____	_____	_____ to _____	_____
_____	_____	_____	_____ to _____	_____

DEGREE REQUIREMENTS:

- | | |
|---|--|
| 1. GRE, or equivalent exam, test scores submitted | 7. Overall GPA of 3.0 |
| 2. Official transcript of all academic work | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 36 semester hours of credit | 10. Admission to Candidacy |
| 5. Meet residency requirements | 11. Comprehensive Examination |
| 6. No more than two grades below "B" | 12. Intent to Graduate filed |

REQUIRED CORE COURSES: (15 Semester Hours) *SURVEY COURSE IN SPECIAL EDUCATION IS REQUIRED UNLESS PREVIOUSLY COMPLETED*

COURSE NO	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
EDU 6629	The Master Teacher	3			
SPE 6635	Meeting Instructional Needs Through Technology	3			
SPE 6632	Assessment and Individual Planning	3			
SPE 6610	Research Trends and Issues in Special Education	3			
SPE 6630	Collaboration for Inclusion	3			

SELECT ONE: (3 Semester Hours)

PSY 6631	Psychological Foundations of Education	3			
EDU 6645	Nature of Intelligence	3			

TEACHING FIELD: (12 Semester Hours)

SPE 6631	Legal Issues in Special Education	3			
SPE 6614	Adaptive Teaching Strategies for Students with Mild Disabilities K-6	3			
SPE 6615	Adaptive Teaching Strategies for Students with Moderate/Severe Disabilities	3			
SPE 6616	Teaching Students with Emotional and Social Needs	3			

SELECT ONE: (3 Semester Hours)

SPE 6694	Collaborative Teacher K-6 Practicum	3			
SPE 6695	Collaborative Teacher K-6 Initial Practicum (Required for initial certification in Collaborative Teacher K-6)	3			

SELECT ONE: (3 Semester Hours)

RED 6670 or	Advanced Study of Literacy ***Required if not ECE, ELE or Reading Specialist certified Adviser Approved Elective	3			
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ITEMS TO BE DISCUSSED:

- _____ 1. One term limit to have transcript(s) and test scores on file
- _____ 2. Temporary, Conditional, and Unconditional Admission
- _____ 3. Availability of faculty for academic advising
- _____ 4. Petition for transfer credit once unconditionally admitted
- _____ 5. Class Attendance
- _____ 6. Drop and Withdrawal procedures; deadline and consequences
- _____ 7. Petition for an Incomplete grade
- _____ 8. Student participation in course and Program Evaluation
- _____ 9. Admission to the Graduate Teacher Education Program (GTEP)
- _____ 10. Required Examinations for Certification
- _____ 11. Application for Teacher Certification
- _____ 12. Other _____

Admission Status		
Type	Date	Initials
Conditional		
Unconditional		
Residency		
Test Score		
Comps		
GTEP		
	Test Code	Score
Praxis II		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above program. I have received academic advising from my Faculty Advisor, and I hereby apply for Admission to Candidacy.

Student's Signature _____ Date _____

APPROVED: _____
 Chair/Associate Dean or Dean Date _____

Faculty Advisor _____ Date _____

CANDIDACY APPROVED: _____
 Dean, Graduate School Date _____

Distribution: Gold - Student, Pink - Faculty Advisor, Yellow - Teacher Education Office - Troy, White - Official File

Effective Fall 2005

TROY UNIVERSITY
 Master of Science in Education Elementary Education Grades K-6
 Certification/Alternative Fifth-Year Program
 Graduate Degree Plan and Progress Record/
 Application for Admission to Candidacy
 45 Semester Hour Program

Name _____ Student ID # _____ Campus _____

Address _____ Email _____

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|---|--|
| 1. GRE, or equivalent exam, test scores submitted | 7. Overall GPA of 3.0 |
| 2. Official transcript of all academic work | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 36 semester hours of credit | 10. Admission to Candidacy |
| 5. Meet residency requirements | 11. Comprehensive Examination |
| 6. No more than two grades below "B" | 12. Intent to Graduate filed |

REQUIRED CORE COURSES: (21 Semester Hours)

COURSE NO	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
EDU 6603	Planning for the Classroom	3			
PSY 6631	Psychological Foundations of Education	3			
SPE 6630	Collaboration for Inclusion	3			
EDU 6691	Research Methodology (or approved research course in discipline)	3			
EDU 6653	Educational Evaluation	3			
EDU 6611	Educational Technology in the Curriculum	3			
RED 6673	Literacy II (Elementary)	3			

INTERNSHIP: (6 Semester Hours) & INTERNSHIP SEMINAR (3 Semester Hours)

ELE 6674	Elementary Internship Grades K-6	6			
ELE 5544	Internship Seminar	3			

TEACHING FIELD: (15 Semester Hours) Select 15 SH of advisor-approved ELE courses. At least 8 SH must be at the 6000 level. Candidates may not enroll in any 5000 level course if it duplicates the same course listed on an undergraduate transcript.

ELE		3			
ELE		3			
ELE		3			
ELE		3			
ELE		3			

ADDITIONAL REQUIRED COURSES ONLY IF NOT PREVIOUSLY COMPLETED: (3-6 Semester Hours)

	Classroom Management				
	Special Education Survey Course				

ITEMS TO BE DISCUSSED:

1. One term limit to have transcript(s) and test scores on file
2. Temporary, Conditional, and Unconditional Admission
3. Availability of faculty for academic advising
4. Petition for transfer credit once unconditionally admitted
5. Class Attendance
6. Drop and Withdrawal procedures; deadline and consequences
7. Petition for an Incomplete grade
8. Student participation in course and Program Evaluation
9. Prerequisites
10. Admission to the Teacher Education Program (TEP)
11. Internship
12. Required Examinations for Certification
13. Application for Teacher Certification
14. Other _____

Admission Status		
Type	Date	Initials
Conditional		
Unconditional		
Residency		
Test Score		
Comps		
TEP		
	Test Code	Score
APTT		
Praxis II		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above program. I have received academic advising from my Faculty Advisor, and I hereby apply for Admission to Candidacy.

Student's Signature _____ Date _____

Faculty Advisor _____ Date _____

Distribution: Gold – Student
 Pink – Faculty Advisor
 Yellow – Teacher Education Office – Troy
 White – Official File

APPROVED: _____
 Chair/Associate Dean or Dean Date _____

CANDIDACY APPROVED: _____
 Dean, Graduate School Date _____

Effective Fall 2005

M.S. Secondary Ed Dothan Troy

TROY UNIVERSITY
 Master of Science in Secondary Education (Grades 6-12)
 Certification/Traditional Program
 Graduate Degree Plan and Progress Record/
 Application for Admission to Candidacy
 36 Semester Hour Program

Name _____ Student ID # _____ Campus _____

Address: _____ Email: _____

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

CERTIFICATION VERIFICATION: List all professional educator certificates held, and attach a copy of each to the candidacy application. Candidates for the Traditional MS in Secondary Education **MUST** hold valid certification in the same discipline and grade levels at the bachelor's level.

Certificate Type/Class	Discipline	Grade Levels	Valid Period	Issuing State
_____	_____	_____	_____ to _____	_____
_____	_____	_____	_____ to _____	_____
_____	_____	_____	_____ to _____	_____
_____	_____	_____	_____ to _____	_____

DEGREE REQUIREMENTS:

- | | |
|---|--|
| 1. GRE, or equivalent exam, test scores submitted | 7. Overall GPA of 3.0 |
| 2. Official transcript of all academic work | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 36 semester hours of credit | 10. Admission to Candidacy |
| 5. Meet residency requirements | 11. Comprehensive Examination |
| 6. No more than two grades below "B" | 12. Intent to Graduate filed |

REQUIRED CORE COURSES (18 Semester Hours)

COURSE NO	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
EDU 6629	The Master Teacher	3			
PSY 6631	Psychological Foundations of Education	3			
EDU 6611	Educational Technology in the Curriculum	3			
SPE 6630	Collaboration for Inclusion	3			
EDU 6653	Educational Evaluation (or approved Evaluation course in teaching field)	3			
EDU 6691	Research Methodology (or approved Research course in discipline)	3			

TEACHING FIELD: (18 Semester Hours) **Circle One: Biology, History, English/Language Arts, Mathematics, Social Science, or General Science.** [Select 18 Semester Hours of adviser-approved courses **specific to the major** - 9 SH must be at the 6000 level]

_____	3			
_____	3			
_____	3			
_____	3			
_____	3			
_____	3			

SURVEY COURSE IN SPECIAL EDUCATION (Required Unless Previously Completed)

_____	_____	_____	_____	_____
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ITEMS TO BE DISCUSSED:

- _____ 1. One term limit to have transcript(s) and test scores on file
- _____ 2. Temporary, Conditional, and Unconditional Admission
- _____ 3. Availability of faculty for academic advising
- _____ 4. Petition for transfer credit once unconditionally admitted
- _____ 5. Class attendance
- _____ 6. Drop and Withdrawal procedures; deadline and consequences
- _____ 7. Petition for an incomplete grade
- _____ 8. Student participation in course and program evaluation
- _____ 9. Admission to the Graduate Teacher Education Program (GTEP)
- _____ 10. Required examinations for certification
- _____ 11. Application for teacher certification
- _____ 12. Other _____

Admission Status		
Type	Date	Initials
Conditional		
Unconditional		
Residency		
Test Score		
Comps		
GTEP		
	Test Code	Score
Praxis II		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above program. I have received academic advising from my Faculty Advisor, and I hereby apply for Admission to Candidacy.

Student's Signature _____ Date _____

APPROVED: _____
 Chair/Associate Dean or Dean Date _____

Faculty Advisor _____ Date _____

CANDIDACY APPROVED: _____
 Dean, Graduate School Date _____

Distribution: Gold - Student
 Pink - Faculty Advisor
 Yellow - Teacher Education Office - Troy
 White - Official File

Effective Fall 2005

Dothan Troy

TROY UNIVERSITY
 Master of Science in Education Secondary Education (Grades 6-12)
 Certification/Alternative Fifth-Year Program
 Graduate Degree Plan and Progress Record/
 Application for Admission to Candidacy
 45 Semester Hour Program

Name _____ Student ID # _____ Campus _____

Address _____ Email _____

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|---|--|
| 1. GRE, or equivalent exam, test scores submitted | 7. Overall GPA of 3.0 |
| 2. Official transcript of all academic work | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 36 semester hours of credit | 10. Admission to Candidacy |
| 5. Meet residency requirements | 11. Comprehensive Examination |
| 6. No more than two grades below "B" | 12. Intent to Graduate filed |

REQUIRED CORE COURSES: (18 Semester Hours)

COURSE NO	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
EDU 6603	Planning for the Classroom	3			
PSY 6631	Psychological Foundations of Education	3			
SPE 6630	Collaboration for Inclusion	3			
EDU 6691	Research Methodology (or approved research course in discipline)	3			
EDU 6653	Educational Evaluation	3			
EDU 6611	Educational Technology in the Curriculum	3			

READING COURSE: (3 Semester Hours)

RED 6630	Directed Reading Practicum (Secondary & P-12)	3			
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INTERNSHIP (6 Semester Hours) & INTERNSHIP SEMINAR (3 Semester Hours)

SED 6695	Secondary Internship Grades 6-12	6			
SED 5544	Internship Seminar	3			

TEACHING FIELD: (15 Semester Hours) *Circle One: Biology, History, English/Language Arts, Mathematics, Social Science, General Science.* Select 15 SH of advisor-approved courses in the specific teaching field. At least 8 SH must be at the 6000 level. Candidates may not enroll in any 5000 level course if it duplicates the same course listed on an undergraduate transcript.

		3			
		3			
		3			
		3			
		3			

ADDITIONAL REQUIRED COURSES: ONLY IF NOT PREVIOUSLY COMPLETED (3-6 Semester Hours)

	Classroom Management				
	Special Education Survey Course				

ITEMS TO BE DISCUSSED:

1. One term limit to have transcript(s) and test scores on file	Admission Status		
2. Temporary, Conditional, and Unconditional Admission	Type	Date	Initials
3. Availability of faculty for academic advising	Conditional		
4. Petition for transfer credit once unconditionally admitted	Unconditional		
5. Class Attendance	Residency		
6. Drop and Withdrawal procedures, deadline and consequences	Test Score		
7. Petition for an Incomplete grade	Comps		
8. Student participation in course and Program Evaluation	TEP		
9. Prerequisites			
10. Admission to the Teacher Education Program (TEP)		Test Code	Score
11. Internship	APTT		
12. Required Examinations for Certification	Praxis II		
13. Application for Teacher Certification			
14. Other			

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above program. I have received academic advising from my Faculty Advisor, and I hereby apply for Admission to Candidacy.

Student's Signature _____ Date _____

APPROVED: _____
 Chair/Associate Dean or Dean Date _____

Faculty Advisor _____ Date _____

CANDIDACY APPROVED: _____
 Dean, Graduate School Date _____

Distribution: Gold - Student
 Pink - Faculty Advisor
 Yellow - Teacher Education Office - Troy
 White - Official File

Effective Fall 2005

M.S. Elementary/Secondary P-12 Ed Troy

TROY UNIVERSITY
 Master of Science in Elementary/Secondary Education (Grades P-12)
 Certification/Traditional Program
 Graduate Degree Plan and Progress Record/
 Application for Admission to Candidacy
 36 Semester Hour Program

Name _____ Student ID # _____ Campus _____

Address _____ Email _____

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

CERTIFICATION VERIFICATION: List all professional educator certificates held, and attach a copy of each to the candidacy application. Candidates for the Traditional MS in Secondary Education **MUST** hold valid certification in the same discipline and grade levels at the bachelor's level.

Certificate Type/Class	Discipline	Grade Levels	Valid Period	Issuing State
_____	_____	_____	_____ to _____	_____
_____	_____	_____	_____ to _____	_____
_____	_____	_____	_____ to _____	_____
_____	_____	_____	_____ to _____	_____

DEGREE REQUIREMENTS:

- | | |
|---|--|
| 1. GRE, or equivalent exam, test scores submitted | 7. Overall GPA of 3.0 |
| 2. Official transcript of all academic work | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 36 semester hours of credit | 10. Admission to Candidacy |
| 5. Meet residency requirements | 11. Comprehensive Examination |
| 6. No more than two grades below "B" | 12. Intent to Graduate filed |

REQUIRED CORE COURSES (18 Semester Hours)

COURSE NO	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
EDU 6629	The Master Teacher	3			
PSY 6631	Psychological Foundations of Education	3			
EDU 6611	Educational Technology in the Curriculum	3			
SPE 6630	Collaboration for Inclusion	3			
EDU 6653	Educational Evaluation (or approved Evaluation course in teaching field)	3			
EDU 6691	Research Methodology (or approved Research course in discipline)	3			

TEACHING FIELD: (18 Semester Hours) Circle One: **Art, Instrumental Music, Choral Music, Physical Education** [Select 12 Semester Hours of Adviser-Approved courses specific to the major - 9 SH must be at the 6000 level]

_____	3			
_____	3			
_____	3			
_____	3			
_____	3			
_____	3			

SURVEY COURSE IN SPECIAL EDUCATION (Required Unless Previously Completed)

_____	_____	_____	_____	_____
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ITEMS TO BE DISCUSSED:

- _____ 1. One term limit to have transcript(s) and test scores on file
- _____ 2. Temporary, Conditional, and Unconditional Admission
- _____ 3. Availability of faculty for academic advising
- _____ 4. Petition for transfer credit once unconditionally admitted
- _____ 5. Class Attendance
- _____ 6. Drop and Withdrawal procedures; deadline and consequences
- _____ 7. Petition for an Incomplete grade
- _____ 8. Student participation in course and Program Evaluation
- _____ 9. Admission to the Graduate Teacher Education Program (GTEP)
- _____ 10. Required Examinations for Certification
- _____ 11. Application for Teacher Certification
- _____ 12. Other _____

Admission Status		
Type	Date	Initials
Conditional		
Unconditional		
Residency		
Test Score		
Comps		
GTEP		
	Test Code	Score
Praxis II		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above program. I have received academic advising from my Faculty Advisor, and I hereby apply for Admission to Candidacy.

 Student's Signature Date

APPROVED: _____
 Chair/Associate Dean or Dean Date

 Faculty Advisor Date

CANDIDACY APPROVED: _____
 Dean, Graduate School Date

Distribution: Gold - Student
 Pink - Faculty Advisor
 Yellow - Teacher Education Office - Troy
 White - Official File

Effective Fall 2005

Troy

TROY UNIVERSITY
 Master of Science in Education Elementary/Secondary Education (Grades P-12)
 Certification/Alternative Fifth-Year Program
 Graduate Degree Plan and Progress Record/
 Application for Admission to Candidacy
 45 Semester Hour Program

Name _____ Student ID # _____ Campus _____

Address _____ Email: _____

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|---|--|
| 1. GRE, or equivalent exam, test scores submitted | 7. Overall GPA of 3.0 |
| 2. Official transcript of all academic work | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 36 semester hours of credit | 10. Admission to Candidacy |
| 5. Meet residency requirements | 11. Comprehensive Examination |
| 6. No more than two grades below "B" | 12. Intent to Graduate filed |

REQUIRED CORE COURSES (18 Semester Hours)

COURSE NO	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
EDU 6603	Planning for the Classroom	3			
PSY 6631	Psychological Foundations of Education	3			
SPE 6630	Collaboration for Inclusion	3			
EDU 6691	Research Methodology (or approved research course in discipline)	3			
EDU 6653	Educational Evaluation	3			
EDU 6611	Educational Technology in the Curriculum	3			

READING COURSE (3 Semester Hours)

RED 6630	Directed Reading Practicum (Secondary & P-12)	3			
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INTERNSHIP (6 Semester Hours) & INTERNSHIP SEMINAR (3 Semester Hours)

IED 6655	Interdisciplinary Internship Grades P-12	6			
IED 5544	Internship Seminar	3			

TEACHING FIELD: (15 Semester Hours) *Circle One:* Art, Instrumental Music, Choral Music, Physical Education. Select 15 SH of advisor approved courses in the specific teaching field. At least 8 SH must be at the 6000 level. Candidates may not enroll in any 5000 level course if it duplicates the same course listed on an undergraduate transcript.

		3			
		3			
		3			
		3			
		3			

ADDITIONAL REQUIRED COURSES ONLY IF NOT PREVIOUSLY COMPLETED (3-6 Semester Hours)

	Classroom Management				
	Special Education Survey Course				

ITEMS TO BE DISCUSSED:

	Admission Status		
	Type	Date	Initials
1. One term limit to have transcript(s) and test scores on file			
2. Temporary, Conditional, and Unconditional Admission			
3. Availability of faculty for academic advising	Conditional		
4. Petition for transfer credit once unconditionally admitted	Unconditional		
5. Class Attendance	Residency		
6. Drop and Withdrawal procedures, deadline and consequences	Test Score		
7. Petition for an Incomplete grade	Comps		
8. Student participation in course and Program Evaluation	TEP		
9. Prerequisites			
10. Admission to the Teacher Education Program (TEP)		Test Code	Score
11. Internship	APTT		
12. Required Examinations for Certification	Praxis II		
13. Application for Teacher Certification			
14. Other			

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above program. I have received academic advising from my Faculty Advisor, and I hereby apply for Admission to Candidacy.

 Student's Signature Date

APPROVED: _____
 Chair/Associate Dean or Dean Date

 Faculty Advisor Date

CANDIDACY APPROVED: _____
 Dean, Graduate School Date

Distribution: Gold-Student
 Pink - Faculty Advisor
 Yellow - Teacher Education Office - Troy
 White - Official File

Effective Fall 2005

M.S. Gifted Education Dothan

TROY UNIVERSITY
 Master of Science in Education Gifted Education (Grades P-12)
 Certification/Traditional Program
 Graduate Degree Plan and Progress Record/
 Application for Admission to Candidacy
 36 Semester Hour Program

Name _____ Student ID # _____ Campus _____

Address _____ Email _____

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

CERTIFICATION VERIFICATION: List all professional educator certificates held, and attach a copy of each to the candidacy application. Candidates for the MS Degree in Gifted Education *MUST* hold valid professional educator certification at the bachelor's level.

Certificate Type/Class	Discipline	Grade Levels	Valid Period	Issuing State
_____	_____	_____	_____ to _____	_____
_____	_____	_____	_____ to _____	_____
_____	_____	_____	_____ to _____	_____
_____	_____	_____	_____ to _____	_____

DEGREE REQUIREMENTS:

- | | |
|--|---|
| 1. GRE, or equivalent exam, test scores submitted | 8. Overall GPA of 3.0 |
| 2. Official transcript of all academic work | 9. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission | 10. All credit earned within 8 years of graduation |
| 4. Hold valid teaching certificate in elementary education | 11. Admission to Candidacy |
| 5. 36 semester hours of credit | 12. Comprehensive Examination |
| 6. Meet residency requirements | 13. Intent to Graduate filed |
| 7. No more than two grades below "B" | 14. To complete certification requirements candidates must successfully complete the Praxis II exam in Gifted Education |

REQUIRED CORE COURSES: (12 Semester Hours)

COURSE NO	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
EDU 6629	The Master Teacher	3			
EDU 6611	Educational Technology in the Curriculum	3			
SPE 6630	Collaboration for Inclusion	3			
EDU 6600	Classroom Management	3			

SELECT ONE SEQUENCE: (2 Courses, 6 Semester Hours)

EDU 6653	Educational Evaluation	3			
EDU 6691	Research Methodology	3			
OR					
EDU 6698	Introduction to Research	3			
EDU 6699	Research in Practice	3			

TEACHING FIELD: (18 Semester Hours)

EDG 6666	Nature & Needs of Gifted Individuals	3			
EDG 6667	Creativity	3			
EDG 6668	Integrating Thinking Skills into the Curriculum	3			
EDG 6669	Teaching Methods in Gifted Education	3			
EDG 6670	Special Populations of Gifted Students	3			
EDG 6696	Practicum in Gifted Education	3			

SURVEY COURSE IN SPECIAL EDUCATION (Required Unless Previously Completed)

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ITEMS TO BE DISCUSSED:

- _____ 1. One term limit to have transcript(s) and test scores on file
- _____ 2. Temporary, Conditional, and Unconditional Admission
- _____ 3. Availability of faculty for academic advising
- _____ 4. Petition for transfer credit once unconditionally admitted
- _____ 5. Class Attendance
- _____ 6. Drop and Withdrawal procedures; deadline and consequences
- _____ 7. Petition for an Incomplete grade
- _____ 8. Student participation in course and Program Evaluation
- _____ 9. Prerequisite Coursework
- _____ 10. Admission to the Graduate Teacher Education Program (GTEP)
- _____ 11. Required Examinations for Certification
- _____ 12. Application for Teacher Certification
- _____ 13. Other _____

Admission Status		
Type	Date	Initials
Conditional		
Unconditional		
Residency		
Test Score		
Comps		
GTEP		
	Test Code	Score
Praxis II		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above program. I have received academic advising from my Faculty Advisor, and I hereby apply for Admission to Candidacy.

Student's Signature _____ Date _____

APPROVED: _____
 Chair/Associate Dean or Dean Date _____

Faculty Advisor _____ Date _____

CANDIDACY APPROVED: _____
 Dean, Graduate School Date _____

Distribution: Gold - Student
 Pink - Faculty Advisor
 Yellow - Teacher Education Office - Troy
 White - Official File

Effective Fall 2005

M.S. Reading Specialist Troy

TROY UNIVERSITY
 Master of Science in Education Reading Specialist (Grades P-12)
 Certification/Traditional Program
 Graduate Degree Plan and Progress Record/
 Application for Admission to Candidacy
 36 Semester Hour Program

Name _____ Student ID # _____ Campus _____

Address _____ Email _____

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

CERTIFICATION VERIFICATION: List all professional educator certificates held, and attach a copy of each to the candidacy application. Candidates for the MS in Reading Specialist Degree Program MUST hold valid professional educator certification. If certification is in areas other than Early Childhood, Elementary, or Collaborative Teacher, the candidate must complete as prerequisites, two reading courses including an introduction to reading course.

Certificate Type/Class	Discipline	Grade Levels	Valid Period	Issuing State
_____	_____	_____	_____ to _____	_____
_____	_____	_____	_____ to _____	_____
_____	_____	_____	_____ to _____	_____

DEGREE REQUIREMENTS:

- | | |
|---|--|
| 1. GRE, or equivalent exam, test scores submitted | 7. Overall GPA of 3.0 |
| 2. Official transcript of all academic work | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 36 semester hours of credit | 10. Admission to Candidacy |
| 5. Meet residency requirements | 11. Comprehensive Examination |
| 6. No more than two grades below "B" | 12. Intent to Graduate filed |

REQUIRED CORE COURSES: (18 Semester Hours)

COURSE NO	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
EDU 6629	The Master Teacher	3			
PSY 6631	Psychological Foundations of Education	3			
EDU 6691	Research Methodology	3			
EDU 6611	Educational Technology in the Curriculum	3			
RED 6660	Assessment for Teaching & Learning	3			
RED 6680	Organization of School Literacy Programs	3			

TEACHING FIELD: (18 Semester Hours)

RED 6683	Internship: Literacy Intervention	2			
RED 6686	Research-Based Literacy Assessment & Instruction	3			
RED 6671	Internship: Applying Research-Based Literacy Assessment & Instruction	2			
RED 6682	Internship: Developing Literacy Programs & Coaching Teachers	2			
RED 6674	Literacy in the Content Areas	3			
RED 6675	Literacy Instruction for Diverse Populations	3			
RED 6643	Trends in Children's & Young Adult Literature	3			

SURVEY COURSE IN SPECIAL EDUCATION (Required Unless Previously Completed)

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ITEMS TO BE DISCUSSED:

- _____ 1. One term limit to have transcript(s) and test scores on file
- _____ 2. Temporary, Conditional, and Unconditional Admission
- _____ 3. Availability of faculty for academic advising
- _____ 4. Petition for transfer credit once unconditionally admitted
- _____ 5. Class Attendance
- _____ 6. Drop and Withdrawal procedures; deadline and consequences
- _____ 7. Petition for an Incomplete grade
- _____ 8. Student participation in course and program evaluation
- _____ 9. Prerequisite Teacher Certification/2 years prior teaching experience
- _____ 10. Interview & Portfolio requirements
- _____ 11. Required Examinations for Certification
- _____ 12. Application for Certification
- _____ 13. Other _____

Admission Status		
Type	Date	Initials
Conditional		
Unconditional		
Residency		
Test Score		
Comps		
GTEP		
	Test Code	Score
Praxis II		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above program. I have received academic advising from my Faculty Advisor, and I hereby apply for Admission to Candidacy.

 Student's Signature Date

APPROVED: _____
 Chair/Associate Dean or Dean Date

 Faculty Advisor Date

CANDIDACY APPROVED: _____
 Dean, Graduate School Date

Distribution: Gold - Student
 Pink - Faculty Advisor
 Yellow - Teacher Education Office - Troy
 White - Official File

Effective Fall 2005

TROY UNIVERSITY
 Master of Science
 School Counseling
 Graduate Degree Plan and Progress Record
 Application for Admission to Candidacy
 48 Semester Hour Program

Name _____ Student ID # _____ Campus _____
 Address _____ Email _____

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

CERTIFICATION VERIFICATION: List all professional educator certificates held, and attach a copy of each to the candidacy application. Candidates for the MS in School Counseling *MUST* hold valid professional educator certification at the bachelor's level, *AND* must meet all other admission requirements as stipulated in the *Graduate Catalog*.

Certificate Type/Class	Discipline	Grade Levels	Valid Period	Issuing State
_____	_____	_____	_____ to _____	_____
_____	_____	_____	_____ to _____	_____
_____	_____	_____	_____ to _____	_____

DEGREE REQUIREMENTS:

- | | |
|---|---|
| <ol style="list-style-type: none"> 1. GRE, or equivalent exam, test scores submitted 2. Official transcript of all academic work 3. Unconditional Admission 4. 48 semester hours of credit 5. Meet residency requirements 6. No more than two grades below "B" 7. Overall GPA of 3.0 8. Completion of research requirement with a "B" or better | <ol style="list-style-type: none"> 9. All credit earned within 8 years of graduation 10. Admission to Candidacy 11. Successfully complete comprehensive exam 12. Intent to Graduate filed 13. Complete all counseling program requirements 14. Hold Valid teaching certificate in any field. Temporary, provisional and other nonrenewable certifications are not acceptable. 15. To complete certification requirements students also must have two years of professional experience. |
|---|---|

REQUIRED CORE COURSES: 42 Semester Hours

COURSE NO	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
CP 6600	Professional Orientation and Ethics	3			
CP 6610	Facilitation Skills and Techniques	3			
CP 6642	Group Dynamics and Counseling	3			
CP 6649	Theories of Counseling	3			
CP 6691	Research Methodology	3			
CP 6651	Counseling Diverse Populations	3			
CP 6641	School Counseling Program Management	3			
PSY 6606	Intervention for Children and Adolescents	3			
PSY 6645	Evaluation and Assessment of the Individual	3			
PSY 6668	Human Lifespan and Development	3			
CP 6650	Practicum (100 hours)	3			
CP 6657	Internship: School Counseling (300 hours)	3			
CP 6658	Internship: School Counseling (300 hours)	3			
PSY 6635	Vocational Psychology and Career Development	3			

SELECT TWO: (6 Semester Hours) *Students who have not taken the survey of special education course are required to take that course.*

	Option A				
PSY 6653	Measurement and Evaluation	3			
PSY 6659	Cognitive and Behavioral Interventions	3			
	Option B				
	Advisor Approved Electives	6			

ITEMS TO BE DISCUSSED:

- _____ 1. One term limit to have transcript(s) and test scores on file
- _____ 2. Temporary, Conditional, and Unconditional Admission
- _____ 3. Availability of faculty for academic advising
- _____ 4. Petition for transfer credit once unconditionally admitted
- _____ 5. Class attendance
- _____ 6. Drop and Withdrawal procedures; deadline and consequences
- _____ 7. Petition for an incomplete grade
- _____ 8. Student participation in course and program evaluation
- _____ 9. Complete interview and other counseling requirements
- _____ 10. Admission to the Graduate Teacher Education Program (GTPE)
- _____ 11. Required examinations for certification
- _____ 12. Application for teacher certification
- _____ 13. Other _____

Admission Status		
Type	Date	Initials
Conditional		
Unconditional		
Residency		
Test Score		
Comps		
GTPE		
	Test Code	Score
Praxis II		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above program. I have received academic advising from my Faculty Advisor, and I hereby apply for Admission to Candidacy.

Student's Signature _____ Date _____ APPROVED: _____
 Chair/Associate Dean or Dean _____ Date _____

Faculty Advisor _____ Date _____ CANDIDACY APPROVED: _____
 Dean, Graduate School _____ Date _____

Effective Fall 2005

TROY UNIVERSITY
 Master of Science
 School Psychometry
 Application for Admission to Candidacy
 36 Semester Hour Program

Name _____ Student ID # _____ Campus _____

Address _____ Email _____

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

CERTIFICATION VERIFICATION: List all professional educator certificates held, and attach a copy of each to the candidacy application. Candidates for the MS in School Psychometry *MUST* hold valid professional educator certification at the bachelor's level, *AND* must meet all other admission requirements as stipulated in the *Graduate Catalog*.

Certificate Type/Class	Discipline	Grade Levels	Valid Period	Issuing State
_____	_____	_____	_____ to _____	_____
_____	_____	_____	_____ to _____	_____
_____	_____	_____	_____ to _____	_____

DEGREE REQUIREMENTS:

- GRE, or equivalent exam, test scores submitted
- Official transcript of all academic work
- Unconditional Admission
- 36 semester hours of credit
- Meet residency requirements
- No more than two grades below "B"
- Overall GPA of 3.0
- Completion of research requirement with a "B" or better
- All credit earned within 8 years of graduation
- Admission to Candidacy
- Successfully complete comprehensive exam
- Intent to Graduate filed
- Complete all counseling program requirements
- Hold Valid teaching certificate in any field. Temporary, provisional and other nonrenewable certifications are not acceptable.
- To complete certification requirements students also must have two years of professional experience.

REQUIRED CORE COURSES: 21 Semester Hours

COURSE NO	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PSY 6636	Wechsler Scales	3			
PSY 6637	Stanford Binet and Others	3			
PSY 6645	Evaluation and Assessment of the Individual	3			
PSY 6650	Practicum: Psychometry	3			
PSY 6662	Internship: Psychometry	3			
PSY 6668	Human Lifespan and Development	3			
CP 6691	Research Methodology	3			

SELECT ONE: (3 Semester Hours)

CP 6600	Professional Orientation and Ethics	3			
CP 6610	Facilitati on Skills and Counseling Techniques	3			
CP 6649	Theories of Counseling	3			

SELECT ONE: (3 Semester Hours)

PSY 5559	Applied Behavior Analysis	3			
PSY 6659	Cognitive and Behavioral Interventions	3			

SELECT THREE: (9 Semester Hours)

PSY 6606	Interventions for Children and Adolescents	3			
PSY 6653	Psychological and Educational Measurement	3			
CP 6651	Counseling Diverse Populations	3			
PSY 6638	Philosophy of Cognitive Development	3			

ITEMS TO BE DISCUSSED:

- One term limit to have transcript(s) and test scores on file
- Temporary, Conditional, and Unconditional Admission
- Availability of faculty for academic advising
- Petiti on for transfer credit once unconditionally admitted
- Class attendance
- Drop and Withdrawal procedures; deadline and consequences
- Petiti on for an incomplete grade
- Student participation in course and program evaluation
- Complete interview and other counseling requirements
- Admission to the Graduate Teacher Education Program (GTEP)
- Required examinations for certification
- Application for teacher certification
- Other _____

Admission Status		
Type	Date	Initials
Conditional		
Unconditional		
Residency		
Test Score		
Comps		
GTEP		
	Test Code	Score
Praxis II		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above program. I have received academic advising from my Faculty Advisor, and I hereby apply for Admission to Candidacy.

 Student's Signature Date

APPROVED: _____
 Chair/Associate Dean or Dean Date

 Faculty Advisor Date

CANDIDACY APPROVED: _____
 Dean, Graduate School Date

Distribution: Gold - Student Pink - Faculty Advisor Yellow - Teacher Education Office - Troy White - Official File Revised: 9-7-05
 TROY Publications 384-152

Effective Fall 2005

Dothan Phenix City

TROY UNIVERSITY
 Master of Science in Education Instructional Support Areas: Educational Administration
 Graduate Degree Plan and Progress Record/
 Application for Admission to Candidacy
 36 Semester Hour Program

Name _____ Student ID # _____ Campus _____

Address _____ Email _____

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

CERTIFICATION VERIFICATION: List all professional educator certificates held, and attach a copy of each to the candidacy application. Candidates for the MS in Educational Administration *MUST* hold valid professional educator certification at the bachelor's level, *AND* must meet all other admission requirements as stipulated in the *Graduate Catalog*.

Certificate Type/Class	Discipline	Grade Levels	Valid Period	Issuing State
_____	_____	_____	_____ to _____	_____
_____	_____	_____	_____ to _____	_____
_____	_____	_____	_____ to _____	_____
_____	_____	_____	_____ to _____	_____

DEGREE REQUIREMENTS:

- | | |
|---|--|
| 1. GRE, or equivalent exam, test scores submitted | 7. Overall GPA of 3.0 |
| 2. Official transcript of all academic work | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 36 semester hours of credit | 10. Admission to Candidacy |
| 5. Meet residency requirements | 11. Comprehensive Examination |
| 6. No more than two grades below "B" | 12. Intent to Graduate filed |

REQUIRED CORE COURSES: (12 Semester Hours)

COURSE NO	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
EAL 6615	Social & Philosophic Foundations of Educational Leadership	3			
EAL 6684	Curriculum Development for Educational Leaders	3			
EAL 6653	Educational Evaluation for School Improvement	3			
EAL 6691	Research Methodology	3			

INSTRUCTIONAL SUPPORT AREA: (18 Semester Hours)

EAL 6603	School Business Procedures	3			
EAL 6613	Legal Issues in Public Education	3			
EAL 6633	Educational Leadership	3			
EAL 6643	Administration of School Personnel	3			
EAL 6663	Internship in Educational Administration I	3			
EAL 6664	Internship in Educational Administration II	3			

SELECT TWO: (6 Semester Hours)

EAL 6607	Readings in Organization and Administration	3			
EAL 6609	Communication and Problem Solving for School Leaders	3			
EAL 6610	Grant Writing and Fundraising	3			
EAL 6625	Special Topics in Educational Leadership	3			

ADDITIONAL REQUIRED COURSES ONLY IF NOT PREVIOUSLY COMPLETED: (3 Semester Hours)

_____	Special Education Survey Course				
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ITEMS TO BE DISCUSSED:

- _____ 1. One term limit to have transcript(s) and test scores on file
- _____ 2. Temporary, Conditional, and Unconditional Admission
- _____ 3. Availability of faculty for academic advising
- _____ 4. Petition for transfer credit once unconditionally admitted
- _____ 5. Class attendance
- _____ 6. Drop and Withdrawal procedures; deadline and consequences
- _____ 7. Petition for an incomplete grade
- _____ 8. Student participation in course and program evaluation
- _____ 9. Admission to the Graduate Teacher Education Program (GTEP)
- _____ 10. Admission Portfolio and Interview
- _____ 11. Verification of three years of successful teaching experience
- _____ 12. Internship
- _____ 13. Required examinations for certification
- _____ 14. Application for teacher certification
- _____ 15. Other _____

Admission Status		
Type	Date	Initials
Conditional		
Unconditional		
Residency		
Test Score		
Comps		
GTEP		
	Test Code	Score
Praxis II		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above program. I have received academic advising from my Faculty Advisor, and I hereby apply for Admission to Candidacy.

Student's Signature _____ Date _____

APPROVED: _____
 Chair/Associate Dean or Dean

Faculty Advisor _____ Date _____

CANDIDACY APPROVED: _____
 Dean, Graduate School

Distribution: Gold – Student Pink – Faculty Advisor Yellow – Teacher Education Office, Troy White – Official File

Revised 9-9-05
 TROY Publications 384-146

Effective Fall 2005

Ed.S. Early Childhood Education Dothan

TROY UNIVERSITY
 Education Specialist: Early Childhood Education Grades P-3
 Graduate Degree Plan and Progress Record/
 Application for Admission to Candidacy
 36-39 Semester Hour Program

Name _____ Student ID # _____ Campus _____

Address _____ Email _____

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

CERTIFICATION VERIFICATION: List all professional educator certificates held, and attach a copy of each to the candidacy application. Candidates for the Education Specialist Degree Program in Early Childhood Education **MUST** hold valid certification in Early Childhood Education (Grades P-3) at the master's level.

Certificate Type/Class	Discipline	Grade Levels	Valid Period	Issuing State
_____	_____	_____	_____ to _____	_____
_____	_____	_____	_____ to _____	_____
_____	_____	_____	_____ to _____	_____
_____	_____	_____	_____ to _____	_____

DEGREE REQUIREMENTS:

- | | |
|---|--|
| 1. GRE, or equivalent exam, test scores submitted | 7. Overall GPA of 3.0 |
| 2. Official transcript of all academic work | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 36 semester hours of credit | 10. Admission to Candidacy |
| 5. Meet residency requirements | 11. Thesis/Comprehensive Examination |
| 6. No more than two grades below "B" | 12. Intent to Graduate filed |

REQUIRED CORE COURSES: (27 Semester Hours)

COURSE NO	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PSY 6693	Psychological and Education Statistics	3			
ECE 7790	Qualitative Research Methodology	3			
ECE 7793	Problem Analysis in ECE	3			
EDU 7709	Seminar in Decision-Making for Teachers & Educational Administrators	3			
EDU 7730	The Teacher Leader	3			
EDU 7795	Thesis	3 - 6			

TEACHING FIELD: (12 Semester Hours) Select 12 semester hours from the following:

ECE 6631	Historical Perspectives in ECE				
ECE 6618	Designing Prosocial Learning Environments				
ECE 6622	Parents as Partners in Education				
ECE 6628	Inquiries into Literacy Acquisition				
ECE 6630	Inquiries into Representation				
ECE 6632	Authentic Assessment in the ECE Classroom				
ECE 6633	Integrated Thematic Curriculum				
ECE 6634	Inquiries into Logico-Mathematical Knowledge				

SELECT TWO: (6 Semester Hours) Select 6 semester hours of advisor-approved ECE courses or other adviser approved courses related to the profession

		3			
		3			

ADDITIONAL REQUIREMENTS: *only if not previously completed*

	Survey Course in Special Education				
EDU 6611	Educational Technology in the Curriculum				

ITEMS TO BE DISCUSSED:

- _____ 1. One term limit to have transcript(s) and test scores on file
- _____ 2. Temporary, Conditional, and Unconditional Admission
- _____ 3. Availability of faculty for academic advising
- _____ 4. Petition for transfer credit once unconditionally admitted
- _____ 5. Class Attendance
- _____ 6. Drop and Withdrawal procedures; deadline and consequences
- _____ 7. Petition for an Incomplete grade
- _____ 8. Student participation in course and Program Evaluation
- _____ 9. Required Examinations for Certification
- _____ 10. Application for Certification
- _____ 11. Other _____

Admission Status		
Type	Date	Initials
Conditional		
Unconditional		
Residency		
Test Score		
Comps		
	Test Code	Score
Praxis II		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above program. I have received academic advising from my Faculty Advisor, and I hereby apply for Admission to Candidacy.

Student's Signature _____ Date _____

APPROVED: _____
 Chair/Associate Dean or Dean Date _____

Faculty Advisor _____ Date _____

CANDIDACY APPROVED: _____
 Dean, Graduate School Date _____

Distribution: Gold - Student, Yellow - Teacher Education Office - Troy, Pink - Faculty Advisor, White - Official File

Effective Fall 2005

Ed.S. Elementary Education Dothan Phenix City

TROY UNIVERSITY
Education Specialist Elementary Education Grades K-6
Graduate Degree Plan and Progress Record/
Application for Admission to Candidacy
36 Semester Hour Program

Name _____ Student ID # _____ Campus _____

Address _____ Email _____

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

CERTIFICATION VERIFICATION: List all professional educator certificates held, and attach a copy of each to the candidacy application. Candidates for the Education Specialist Degree Program in Elementary Education **MUST** hold valid certification in Elementary Education (Grades K-6) at the master's level.

Certificate Type/Class	Discipline	Grade Levels	Valid Period	Issuing State
_____	_____	_____	_____ to _____	_____
_____	_____	_____	_____ to _____	_____
_____	_____	_____	_____ to _____	_____
_____	_____	_____	_____ to _____	_____

DEGREE REQUIREMENTS:

- | | |
|---|--|
| 1. GRE, or equivalent exam, test scores submitted | 7. Overall GPA of 3.0 |
| 2. Official transcript of all academic work | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 36 semester hours of credit | 10. Admission to Candidacy |
| 5. Meet residency requirements | 11. Thesis/Comprehensive Examination |
| 6. No more than two grades below "B" | 12. Intent to Graduate filed |

REQUIRED CORE COURSES: (27 Semester Hours)

COURSE NO	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PSY 6693	Psychological and Education Statistics	3			
ELE 7790	Qualitative Research Methodology	3			
ELE 7793	Problem Analysis in ECE	3			
EDU 7709	Seminar in Decision-Making for Teachers & Educational Administrators	3			
EDU 7730	The Teacher Leader	3			
EDU 7795	Thesis (3-6 SH)	3 - 6			

TEACHING FIELD: (12 Semester Hours) Select 12 Semester hours of advisor-approved ELE courses [9 Semester Hours must be at the 7000 level]

		3			
		3			
		3			
		3			
		3			
		3			
		3			
		3			
		3			
		3			

SELECT TWO: (3-6 Semester Hours) Select 3-6 semester hours of additional adviser-approved ELE courses of other approved courses related to the profession

		3			
		3			

ADDITIONAL REQUIREMENTS: *only if not previously completed*

	Survey Course in Special Education				
EDU 6611	Educational Technology in the Curriculum				

ITEMS TO BE DISCUSSED:

- _____ 1. One term limit to have transcript(s) and test scores on file
- _____ 2. Temporary, Conditional, and Unconditional Admission
- _____ 3. Availability of faculty for academic advising
- _____ 4. Petition for transfer credit once unconditionally admitted
- _____ 5. Class Attendance
- _____ 6. Drop and Withdrawal procedures; deadline and consequences
- _____ 7. Petition for an Incomplete grade
- _____ 8. Student participation in course and Program Evaluation
- _____ 9. Required Examinations for Certification
- _____ 10. Application for Certification
- _____ 11. Other _____

Admission Status		
Type	Date	Initials
Conditional		
Unconditional		
Residency		
Test Score		
Comps		
	Test Code	
Praxis II		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above program. I have received academic advising from my Faculty Advisor, and I hereby apply for Admission to Candidacy.

Student's Signature _____ Date _____

APPROVED: _____
Chair/Associate Dean or Dean Date _____

Faculty Advisor _____ Date _____

CANDIDACY APPROVED: _____
Dean, Graduate School Date _____

Distribution: Gold - Student, Pink - Faculty Advisor, Yellow - Teacher Education Office - Troy, White - Official File

Revised: 7-9-05
TROY Publications 384-187

Effective Fall 2005

Ed.S. Educational Administration Dothan Phenix City

TROY UNIVERSITY
 Education Specialist: Educational Administration
 Graduate Degree Plan and Progress Record/
 Application for Admission to Candidacy
 36 Semester Hour Program

Name _____ Student ID # _____ Campus _____

Address _____ Email _____

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

CERTIFICATION VERIFICATION: List all professional educator certificates held, and attach a copy of each to the candidacy application. Candidates for the Education Specialist Degree Program in Educational Administration *MUST* hold valid professional educator certification in Educational Administration at the master's level, *AND* must meet all other admission requirements as stipulated in the *Graduate Catalog*.

Certificate Type/Class	Discipline	Grade Levels	Valid Period	Issuing State
_____	_____	_____	_____ to _____	_____
_____	_____	_____	_____ to _____	_____
_____	_____	_____	_____ to _____	_____
_____	_____	_____	_____ to _____	_____

DEGREE REQUIREMENTS:

- | | |
|---|--|
| 1. GRE, or equivalent exam, test scores submitted | 7. Overall GPA of 3.0 |
| 2. Official transcript of all academic work | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 36 semester hours of credit | 10. Admission to Candidacy |
| 5. Meet residency requirements | 11. Successfully complete comprehensive examination |
| 6. No more than two grades below "B" | 12. Intent to Graduate filed |

REQUIRED CORE COURSES: (27 Semester Hours)

COURSE NO	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
EAL 7705	School Finance & Taxation	3			
EAL 7746	Personnel Relations & Processes in Educational Leadership	3			
EAL 7791	Organizational and Administrative Behavior	3			
EAL 7790	Trends, Issues & Policy Studies in Educational Leadership	3			
EAL 7793	Statistics	3			
EAL 7714	School Law	3			
EAL 7717	Mentoring Methods and Techniques	3			
EAL 7794	Thesis: Field Problem Analysis	3			
EAL 7795	Thesis: Problem Analysis Implementation	3			

SELECT ONE: (3 Semester Hours)

EAL 7742	History of Educational Leadership	3			
EAL 7758	Cultural Diversity	3			

SELECT TWO: (6 Semester Hours)

EAL 7710	Supervision of Education	3			
EAL 7701	Administration of Special Education	3			
EAL 7735	Development and Operation of Educational Plant Facilities	3			
EAL 7725, 7726, 7727	Specialized Topics in Educational Leadership	3			
EAL 6610	Grant Writing and Fundraising	3			

SURVEY COURSE IN SPECIAL EDUCATION (Required Unless Previously Completed)

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ITEMS TO BE DISCUSSED:

- _____ 1. One term limit to have transcript(s) and test scores on file
- _____ 2. Temporary, Conditional, and Unconditional Admission
- _____ 3. Availability of faculty for academic advising
- _____ 4. Petition for transfer credit once unconditionally admitted
- _____ 5. Class attendance
- _____ 6. Drop and Withdrawal procedures; deadline and consequences
- _____ 7. Petition for an incomplete grade
- _____ 8. Student participation in course and program evaluation
- _____ 9. Required examinations for certification
- _____ 10. Application for teacher certification
- _____ 11. Other _____

Admission Status		
Type	Date	Initials
Conditional		
Unconditional		
Residency		
Test Score		
Comps		
	Test Code	Score
Praxis II		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above program. I have received academic advising from my Faculty Advisor, and I hereby apply for Admission to Candidacy.

Student's Signature _____ Date _____

APPROVED: _____
 Chair/Associate Dean or Dean

Faculty Advisor _____ Date _____

CANDIDACY APPROVED: _____
 Dean, Graduate School

Effective Fall 2005

Ed.S. School Counseling Dothan Montgomery Phenix City
TROY UNIVERSITY
 Education Specialist: School Counseling
 Graduate Degree Plan and Progress Record/
 Application for Admission to Candidacy
 36 Semester Hour Program

Name _____ Student ID # _____ Campus _____

Address _____ Email _____

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

CERTIFICATION VERIFICATION: List all professional educator certificates held, and attach a copy of each to the candidacy application. Candidates for the Education Specialist Degree Program in School Counseling **MUST** hold valid certification in School Counseling at the master's level.

Certificate Type/Class	Discipline	Grade Levels	Valid Period	Issuing State
_____	_____	_____	_____ to _____	_____
_____	_____	_____	_____ to _____	_____
_____	_____	_____	_____ to _____	_____
_____	_____	_____	_____ to _____	_____

DEGREE REQUIREMENTS:

1. GRE, or equivalent exam, test scores submitted
2. Official transcript of all academic work
3. Unconditional Admission
4. 36 semester hours of credit
5. Meet residency requirements
6. No more than two grades below "B"
7. Overall GPA of 3.0
8. Completion of research requirement with a "B" or better
9. All credit earned within 8 years of graduation
10. Admission to Candidacy
11. Comprehensive Examination
12. Intent to Graduate filed

REQUIRED CORE COURSES: (12 Semester Hours)

COURSE NO	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
CP 6656	Marriage, Family and Sex Therapy Counseling	3			
CP 7700	Advanced Practicum in Group Leadership	3			
CP 7702	Advanced Theories and Techniques of Counseling	3			
PSY 6669	Behavior Pathology	3			

RESEARCH COURSE: SELECT ONE: (3 Semester Hours)

PSY 6693	Psychological & Educational Statistics	3			
EDU 6693	Quantitative Methods of Evaluation of Teaching & Learning	3			
EDU 7792	Advanced Research in Education	3			

FIELD PROJECT OR THESIS: (3-6 Semester Hours)

CP 7794	Field Project OR	3			
CP 7795, 7796	Thesis	6			

ELECTIVES: (15-18 Semester Hours) All coursework applied toward the Ed.S. Degree program must be earned at the 6000 level or above. Courses applied toward certification at the master's level may not be applied toward certification at the specialist level.

COURSE NO	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT

SURVEY COURSE IN SPECIAL EDUCATION (Required Unless Previously Completed)

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ITEMS TO BE DISCUSSED:

- _____ 1. One term limit to have transcript(s) and test scores on file
- _____ 2. Temporary, Conditional, and Unconditional Admission
- _____ 3. Availability of faculty for academic advising
- _____ 4. Petition for transfer credit once unconditionally admitted
- _____ 5. Class attendance
- _____ 6. Drop and Withdrawal procedures; deadline and consequences
- _____ 7. Petition for an incomplete grade
- _____ 8. Student participation in course and program evaluation
- _____ 9. Required examinations for certification
- _____ 10. Application for certification
- _____ 11. Other _____

Admission Status		
Type	Date	Initials
Conditional		
Unconditional		
Residency		
Test Score		
Comps		
	Test Code	Score
Praxis II		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above program. I have received academic advising from my Faculty Advisor, and I hereby apply for Admission to Candidacy.

Student's Signature _____ Date _____

APPROVED: _____
 Chair/Associate Dean or Dean _____ Date _____

Faculty Advisor _____ Date _____

CANDIDACY APPROVED: _____
 Dean, Graduate School _____ Date _____

Effective Fall 2005

Ed.S. School Psychology Dothan

TROY UNIVERSITY
Education Specialist: School Psychology (Dothan Campus)
Graduate Degree Plan and Progress Record/
Application for Admission to Candidacy
33-36 Semester Hour Program

Name _____ Student ID # _____ Campus _____

Address _____ Email _____

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

CERTIFICATION VERIFICATION: List all professional educator certificates held, and attach a copy of each to the candidacy application. Candidates for the Education Specialist Degree Program in School Psychology **MUST** hold valid baccalaureate-level professional educator certification in a teaching field and a master's-level professional educator certification as a school psychologist.

Certificate Type/Class	Discipline	Grade Levels	Valid Period	Issuing State
_____	_____	_____	_____ to _____	_____
_____	_____	_____	_____ to _____	_____
_____	_____	_____	_____ to _____	_____
_____	_____	_____	_____ to _____	_____

DEGREE REQUIREMENTS:

- | | |
|---|--|
| 1. GRE, or equivalent exam, test scores submitted | 7. Overall GPA of 3.0 |
| 2. Official transcript of all academic work | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 36 semester hours of credit | 10. Admission to Candidacy |
| 5. Meet residency requirements | 11. Comprehensive Examination |
| 6. No more than two grades below "B" | 12. Intent to Graduate filed |

REQUIRED CORE COURSES: (18 Semester Hours)

COURSE NO	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PSY 6635	Vocational Psychology & Career Development	3			
CP 6644	Community Counseling Services	3			
CP 6651	Counseling Diverse Populations	3			
PSY 6693	Psychological and Educational Statistics	3			
PSY 6669	Behavior Pathology	3			
PSY 7700	Professional School Psychology	3			

SELECT ONE: (3 Semester Hours)

PSY 6633	Advanced Psychology of Learning	3			
PSY 6631	Psychological Foundations of Education	3			

SELECT ONE: (3 Semester Hours)

CP 6641	School Counseling & Program Management	3			
	Advisor-Approved Course in Educational Leadership	3			

SELECT TWO: (6 hours of Advisor Approved Electives) All coursework applied to the Ed.S. Degree must be earned at the 6000 level or above. Courses applied toward certification at the master's level may not be applied toward certification at the specialist level.

COURSE NO	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
EDU 6605	Computer-Based Instructional Technologies	3			
CP 7702	Advanced Theories & Techniques of Counseling	3			
SPE 6630	Collaboration for Inclusion	3			
SPE 6631	Legal Issues in Special Education	3			
SPE 6632	Assessment & Individual Programming	3			
PSY 7794	Field Project	3			
PSY 7795	Thesis	3			

INTERNSHIP: (3-6 Semester Hours)

PSY 7753	Internship: School Psychology	3-6			
----------	-------------------------------	-----	--	--	--

A SURVEY COURSE IN SPECIAL EDUCATION Is Required Unless Previously Completed

ITEMS TO BE DISCUSSED:

- _____ 1. One term limit to have transcript(s) and test scores on file
- _____ 2. Temporary, Conditional, and Unconditional Admission
- _____ 3. Availability of faculty for academic advising
- _____ 4. Petition for transfer credit once unconditionally admitted
- _____ 5. Class Attendance
- _____ 6. Drop and Withdrawal procedures; deadline and consequences
- _____ 7. Petition for an Incomplete grade
- _____ 8. Student participation in course and Program Evaluation
- _____ 9. Required Examinations for Certification
- _____ 10. Application for Certification
- _____ 11. Other _____

Admission Status		
Type	Date	Initials
Conditional		
Unconditional		
Residency		
Test Score		
Comps		
	Test Code	Score
Praxis II		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above program. I have received academic advising from my Faculty Advisor, and I hereby apply for Admission to Candidacy.

Student's Signature _____ Date _____

APPROVED: _____
Chair/Associate Dean or Dean Date _____

Faculty Advisor _____ Date _____

CANDIDACY APPROVED: _____
Dean, Graduate School Date _____

Effective Fall 2005

TROY UNIVERSITY
 Master of Science
 Clinical Mental Health
 Graduate Degree Plan and Progress Record
 Application for Admission to Candidacy
 60 Semester Hour Program

Name _____ Student ID # _____ Campus _____

Address _____ Email _____

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

1. GRE, or equivalent exam, test scores submitted
2. Official transcript of all academic work
3. Unconditional Admission
4. 60 semester hours of credit
5. Meet residency requirements
6. No more than two grades below "B"
7. Overall GPA of 3.0
8. Completion of research requirement with a "B" or better
9. All credit earned within 8 years of graduation
10. Admission to Candidacy
11. Comprehensive Exam
12. Intent to Graduate filed
13. Complete all counseling program requirements

REQUIRED CORE COURSES: 54 Semester Hours

COURSE NO	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
CP 6600	Professional Orientation and Ethics	3			
CP 6642	Group Dynamics and Counseling	3			
CP 6649	Theories of Counseling	3			
CP 6691	Research Methodology	3			
PSY 6645	Evaluation and Assessment of the Individual	3			
PSY 6635	Vocational Psychology and Career Development	3			
CP 6601	Legal, Ethical, and Professional Standards	3			
CP 6610	Facilitation Skills and Counseling Techniques	3			
CP 6650	Practicum (100 hours)	3			
CP 6651	Counseling Diverse Populations	3			
CP 6656	Marriage, Family, and Sex Therapy Counseling	3			
CP 6659	Internship: Mental Health (300 hours)	3			
CP 6660	Internship: Mental Health (300 hours)	3			
CP 6661	Internship: Mental Health (300 hours)	3			
PSY 6648	Theories of Personality	3			
PSY 6668	Human Lifespan and Development	3			
PSY 6669	Behavior Pathology	3			
PSY 6670	Diagnosis and Treatment Planning	3			

SELECT ONE: (3 Semester Hours)

CP 6605	Foundations of Mental Health Counseling (Required at Phenix City & Holloman AFB)	3			
CP 6644	Community Counseling Services (Required at Florida only)	3			

SELECT ONE: (3 Semester Hours)

CP 6634	Drug Education, Prevention, and Intervention (Required in Florida only)	3			
	Advisor Approved Elective	3			

ITEMS TO BE DISCUSSED:

- _____ 1. One term limit to have transcript(s) and test scores on file
- _____ 2. Temporary, Conditional, and Unconditional Admission
- _____ 3. Availability of faculty for academic advising
- _____ 4. Petition for transfer credit once unconditionally admitted
- _____ 5. Class attendance
- _____ 6. Drop and Withdrawal procedures; deadline and consequences
- _____ 7. Petition for an incomplete grade
- _____ 8. Student participation in course and program evaluation
- _____ 9. Complete interview and other counseling requirements
- _____ 10. Other _____

Admission Status		
Type	Date	Initials
Conditional		
Unconditional		
Residency		
Test Score		
Comps		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above program. I have received academic advising from my Faculty Advisor, and I hereby apply for Admission to Candidacy.

 Student's Signature Date

 Faculty Advisor Date

APPROVED: _____
 Chair/Associate Dean or Dean Date

CANDIDACY
 APPROVED: _____
 Dean, Graduate School Date

Distribution: Pink - Student
 Yellow - Faculty Advisor
 White - Official File

Effective Fall 2005

TROY UNIVERSITY
 Master of Science
 Community Counseling
 Graduate Degree Plan and Progress Record
 Application for Admission to Candidacy
 48 Semester Hour Program

Name _____ Student ID # _____ Campus _____

Address _____ Email _____

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|---|--|
| 1. GRE, or equivalent exam, test scores submitted | 7. Overall GPA of 3.0 |
| 2. Official transcript of all academic work | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 48 semester hours of credit | 10. Admission to Candidacy |
| 5. Meet residency requirements | 11. Comprehensive Exam |
| 6. No more than two grades below "B" | 12. Intent to Graduate filed |
| | 13. Complete all counseling program requirements |

REQUIRED CORE COURSES: 45 Semester Hours

COURSE NO	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
CP 6600	Professional Orientation and Ethics	3			
CP 6642	Group Dynamics and Counseling	3			
CP 6649	Theories of Counseling	3			
CP 6691	Research Methodology	3			
PSY 6645	Evaluation and Assessment of the Individual	3			
PSY 6635	Vocational Psychology and Career Development	3			
CP 6610	Facilitation Skills and Counseling Techniques	3			
CP 6650	Practicum (100 hours)	3			
CP 6651	Counseling Diverse Populations	3			
CP 6656	Marriage, Family, and Sex Therapy Counseling	3			
CP 6662	Internship: Community Counseling (300 hours)	3			
CP 6663	Internship: Community Counseling (300 hours)	3			
PSY 6668	Human Lifespan and Development	3			
PSY 6669	Behavior Pathology	3			
PSY 6670	Diagnosis and Treatment Planning	3			

SELECT ONE: (3 Semester Hours)

CP 6644	Community Counseling Services	3			
	Or				
	Advisor Approved Elective	3			

ITEMS TO BE DISCUSSED:

- ___ 1. One term limit to have transcript(s) and test scores on file
- ___ 2. Temporary, Conditional, and Unconditional Admission
- ___ 3. Availability of faculty for academic advising
- ___ 4. Petition for transfer credit once unconditionally admitted
- ___ 5. Class attendance
- ___ 6. Drop and Withdrawal procedures; deadline and consequences
- ___ 7. Petition for an incomplete grade
- ___ 8. Student participation in course and program evaluation
- ___ 9. Complete interview and other counseling requirements
- ___ 10. _____

Admission Status		
Type	Date	Initials
Conditional		
Unconditional		
Residency		
Test Score		
Comps		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above program. I have received academic advising from my Faculty Advisor, and I hereby apply for Admission to Candidacy.

Student's Signature _____ Date _____

APPROVED: _____
 Chair/Associate Dean or Dean Date _____

Faculty Advisor _____ Date _____

CANDIDACY APPROVED: _____
 Dean, Graduate School Date _____

Distribution: Pink - Student
 Yellow - Faculty Advisor
 White - Official File

Effective Fall 2005

TROY UNIVERSITY
 Master of Science
 Rehabilitation Counseling
 Graduate Degree Plan and Progress Record
 Application for Admission to Candidacy
 48 Semester Hour Program

Name _____ Student ID # _____ Campus _____

Address _____ Email _____

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|---|--|
| 1. GRE, or equivalent exam, test scores submitted | 7. Overall GPA of 3.0 |
| 2. Official transcript of all academic work | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 48 semester hours of credit | 10. Admission to Candidacy |
| 5. Meet residency requirements | 11. Comprehensive Exam |
| 6. No more than two grades below "B" | 12. Intent to Graduate filed |
| | 13. Complete all counseling program requirements |

REQUIRED CORE COURSES: 45 Semester Hours

COURSE NO	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
CP 6600	Professional Orientation and Ethics	3			
CP 6610	Facilitation Skills and Counseling Techniques	3			
CP 6649	Theories of Counseling	3			
PSY 6645	Evaluation and Assessment of the Individual	3			
CP 6691	Research Methodology	3			
CP 6651	Counseling Diverse Populations	3			
PSY 6635	Vocational Psychology and Career Development	3			
PSY 6668	Human Lifespan and Development	3			
CP 6650	Practicum (100 hours)	3			
CP 6670	Internship: Vocational Rehabilitation Counseling (300 hours)	3			
CP 6671	Internship: Vocational Rehabilitation Counseling (300 hours)	3			
PSY 6688	Medical/Psychosocial Aspects of Disability	3			
CP 6652	Rehabilitation Delivery and Process	3			
CP 6686	Job Development and Placement	3			
CP 6642	Group Dynamics and Counseling	3			

SELECT ONE: (3 Semester Hours)

PSY 6664	Assessment of Disabling Conditions	3			
CP 6687	Placement of Special Disability Groups	3			
CP 6680	Seminar: Counseling Approaches to Working with Hearing Impairment	3			
CP 6681	Seminar: Counseling Approaches to Working with Visual Impairment	3			
	Advisor-Approved Electives in Rehabilitation Counseling	3			

ITEMS TO BE DISCUSSED:

- _____ 1. One term limit to have transcript(s) and test scores on file
- _____ 2. Temporary, Conditional, and Unconditional Admission
- _____ 3. Availability of faculty for academic advising
- _____ 4. Petition for transfer credit once unconditionally admitted
- _____ 5. Class attendance
- _____ 6. Drop and Withdrawal procedures; deadline and consequences
- _____ 7. Petition for an incomplete grade
- _____ 8. Student participation in course and program evaluation
- _____ 9. Complete interview and other counseling requirements
- _____ 10. Other _____

Admission Status		
Type	Date	Initials
Conditional		
Unconditional		
Residency		
Test Score		
Comps		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above program. I have received academic advising from my Faculty Advisor, and I hereby apply for Admission to Candidacy.

 Student's Signature Date

APPROVED: _____
 Chair/Associate Dean or Dean Date

 Faculty Advisor Date

CANDIDACY APPROVED: _____
 Dean, Graduate School Date

Distribution: Gold - Student
 Pink - Faculty Advisor
 Yellow - Teacher Education Office - Troy
 White - Official File

Effective Fall 2005

TROY UNIVERSITY
 Master of Science
 Social Services Counseling
 Non-licensure/Non-certification Degree
 Graduate Degree Plan and Progress Record
 Application for Admission to Candidacy
 36 Semester Hour Program

Name _____ Student ID # _____ Campus _____

Address _____ Email _____

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|---|--|
| 1. GRE, or equivalent exam, test scores submitted | 7. Overall GPA of 3.0 |
| 2. Official transcript of all academic work | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 36 semester hours of credit | 10. Admission to Candidacy |
| 5. Meet residency requirements | 11. Comprehensive Exam |
| 6. No more than two grades below "B" | 12. Intent to Graduate filed |
| | 13. Complete all counseling program requirements |

REQUIRED CORE COURSES 36 Semester Hours

COURSE NO	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
CP 6600	Professional Orientation and Ethics	3			
CP 6642	Group Dynamics and Counseling	3			
PSY 6645	Evaluation and Assessment of the Individual	3			
CP 6649	Theories of Counseling	3			
CP 6651	Counseling Diverse Populations	3			
CP 6650	Practicum (100 hours)	3			
CP 6691	Research Methodology	3			
PSY 6635	Vocational Psychology and Career Development	3			
CP 6610	Facilitation Skills and Counseling Techniques	3			
PSY 6668	Human Lifespan and Development	3			
	Advisor-Approved Elective	3			
	Advisor-Approved Elective	3			

ITEMS TO BE DISCUSSED:

- _____ 1. One term limit to have transcript(s) and test scores on file
- _____ 2. Temporary, Conditional, and Unconditional Admission
- _____ 3. Availability of faculty for academic advising
- _____ 4. Petition for transfer credit once unconditionally admitted
- _____ 5. Class attendance
- _____ 6. Drop and Withdrawal procedures; deadline and consequences
- _____ 7. Petition for an incomplete grade
- _____ 8. Student participation in course and program evaluation
- _____ 9. Complete interview and other counseling requirements
- _____ 10. Non-licensure/Non-certification degree
- _____ 11. This degree program does not lead to a recommendation for certification in school counseling
- _____ 12. Other _____

Admission Status		
Type	Date	Initials
Conditional		
Unconditional		
Residency		
Test Score		
Comps		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above program. I have received academic advising from my Faculty Advisor, and I hereby apply for Admission to Candidacy.

 Student's Signature Date

APPROVED: _____
 Chair/Associate Dean or Dean Date

 Faculty Advisor Date

CANDIDACY APPROVED: _____
 Dean, Graduate School Date

Distribution: Pink - Student
 Yellow - Faculty Advisor
 White - Official File

Effective Spring 2006

TROY UNIVERSITY
 Master of Science
 Student Affairs Counseling
 Graduate Degree Plan and Progress Record
 Application for Admission to Candidacy
 48 Semester Hour Program

Name _____ Student ID # _____ Campus _____

Address: _____ Email: _____

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academics Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|---|--|
| 1. GRE, or equivalent exam, test scores submitted | 7. Overall GPA of 3.0 |
| 2. Official transcript of all academic work | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 48 semester hours of credit | 10. Admission to Candidacy |
| 5. Meet residency requirements | 11. Comprehensive Exam |
| 6. No more than two grades below "B" | 12. Intent to Graduate filed |
| | 13. Complete all counseling program requirements |

REQUIRED CORE COURSES (42 Semester Hours)

COURSE NO	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
CP 6600	Professional Orientation and Ethics	3			
CP 6642	Group Dynamics and Counseling	3			
CP 6649	Theories of Counseling	3			
CP 6691	Research Methodology	3			
PSY 6645	Evaluation and Assessment of the Individual	3			
PSY 6635	Vocational Psychology and Career Development	3			
CP 6610	Facilitation Skills and Counseling Techniques	3			
CP 6650	Practicum (100 hours)	3			
CP 6651	Counseling Diverse Populations	3			
CP 6636	Foundations of Student Affairs	3			
CP 6637	Administration of Student Affairs Programs	3			
PSY 6668	Human Lifespan and Development	3			
CP 6638	Internship: Student Affairs Counseling	3			
CP 6639	Internship: Student Affairs Counseling	3			

TWO ADVISOR APPROVED ELECTIVES (6 Semester Hours)

ITEMS TO BE DISCUSSED

- _____ 1. One term limit to have transcript(s) and test scores on file
- _____ 2. Temporary, Conditional, and Unconditional Admission
- _____ 3. Availability of faculty for academic advising
- _____ 4. Petition for transfer credit once unconditionally admitted
- _____ 5. Class Attendance
- _____ 6. Drop and Withdrawal procedures; deadline and consequences
- _____ 7. Petition for an Incomplete grade
- _____ 8. Student participation in course and Program Evaluation
- _____ 9. Complete interview and other counseling requirements
- _____ 10. _____

Admission Status		
Type	Date	Initials
Conditional		
Unconditional		
Residency		
Test Score		
Comps		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above program. I have received academic advising from my Faculty Advisor, and I hereby apply for Admission to Candidacy.

 Student's Signature Date

 Faculty Advisor Date

APPROVED: _____
 Chair/Associate Dean or Dean

CANDIDACY
 APPROVED: _____
 Dean, Graduate School

Distribution: Yellow - Student
 Pink - Campus/Branch file
 White- Official File

Effective Fall 2005

TROY UNIVERSITY
 Master of Science
 Substance Abuse Counseling
 Graduate Degree Plan and Progress Record
 Application for Admission to Candidacy
 48 Semester Hour Program

Name _____ Student ID # _____ Campus _____

Address _____ Email _____

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|---|--|
| 1. GRE, or equivalent exam, test scores submitted | 7. Overall GPA of 3.0 |
| 2. Official transcript of all academic work | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 48 semester hours of credit | 10. Admission to Candidacy |
| 5. Meet residency requirements | 11. Successfully complete comprehensive exam |
| 6. No more than two grades below "B" | 12. Intent to Graduate filed |
| | 13. Complete all counseling program requirements |

REQUIRED CORE COURSES: 39 Semester Hours

COURSE NO	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
CP 6600	Professional Orientation and Ethics	3			
CP 6610	Facilitation Skills and Counseling Techniques	3			
CP 6649	Theories of Counseling	3			
CP 6642	Group Dynamics and Counseling	3			
PSY 6669	Behavior Pathology	3			
PSY 6645	Evaluation and Assessment of the Individual	3			
CP 6691	Research Methodology	3			
CP 6651	Counseling Diverse Populations	3			
PSY 6635	Vocational Psychology and Career Development	3			
PSY 6668	Human Lifespan and Development	3			
CP 6650	Practicum (100 hours)	3			
CP 6662	Internship: Community Counseling (300 hours)	3			
CP 6663	Internship: Community Counseling (300 hours)	3			

SELECT THREE: (9 Semester Hours)

PSY 5520	Physiological Dynamics of Alcohol and Other Drugs	3			
CP 6634	Drug Education, Prevention, and Intervention	3			
CP 5535	Treatment of Addictive Family Diseases	3			
CP 5536	Treatment Theories and Modalities of Addictive Disease	3			
CP 6602	Seminar in the Prevention/Treatment of Chemical Dependency	3			

ITEMS TO BE DISCUSSED:

- _____ 1. One term limit to have transcript(s) and test scores on file
- _____ 2. Temporary, Conditional, and Unconditional Admission
- _____ 3. Availability of faculty for academic advising
- _____ 4. Petition for transfer credit once unconditionally admitted
- _____ 5. Class attendance
- _____ 6. Drop and Withdrawal procedures; deadline and consequences
- _____ 7. Petition for an incomplete grade
- _____ 8. Student participation in course and program evaluation
- _____ 9. Complete interview and other counseling requirements

Admission Status		
Type	Date	Initials
Conditional		
Unconditional		
Residency		
Test Score		
Comps		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above program. I have received academic advising from my Faculty Advisor, and I hereby apply for Admission to Candidacy.

 Student's Signature Date

APPROVED: _____
 Chair/Associate Dean or Dean Date

 Faculty Advisor Date

CANDIDACY
 APPROVED: _____
 Dean, Graduate School Date

Distribution: Pink - Student
 Yellow - Faculty Advisor
 White - Official File

Effective Fall 2005

TROY UNIVERSITY
 Master of Science
 Post Secondary Education **NON-CERTIFICATION PROGRAM**
 Graduate Degree Plan and Progress Record/
 Application for Admission to Candidacy

Option I - 36 Semester Hour Program
 Adult Education Concentration

Name _____ Student ID # _____ Campus _____

Address _____ Email _____

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|---|--|
| 1. GRE, or equivalent exam, test scores submitted | 7. Overall GPA of 3.0 |
| 2. Official transcript of all academic work | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 36 semester hours of credit | 10. Admission to Candidacy |
| 5. Meet residency requirements | 11. Intent to Graduate filed |
| 6. No more than two grades below "B" | |

REQUIRED CORE COURSES: (18 Semester Hours)

COURSE NO	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PSE 6691	Research Methodology	3			
PSE 6670		3			
PSE 6660		3			

SELECT ONE:

PSE 6680	Curriculum Development for Adult Education	3			
PSE 6608	Curriculum Integration of Technology	3			

SELECT THESIS TRACK OR NON-THESIS TRACK: (6 Semester Hours)

PSE 6695	Thesis	6			
PSE 6665	Field Project in Post Secondary Education	3			
PSE 6699	Capstone in Post Secondary Education	3			

CONCENTRATION Adult Education: (18 Semester Hours)

ADE 5560	Instructional Systems Development	3			
ADE 6600	Foundations of Adult Education	3			
ADE 6606	Current and Emerging Instructional Technologies	3			
ADE 6630	Programs for Adult Education	3			
ADE 6653	Educational Evaluation	3			
ADE 6696	Practicum in Adult Education	3			

ITEMS TO BE DISCUSSED:

- _____ 1. One term limit to have transcript(s) and test scores on file
- _____ 2. Temporary, Conditional, and Unconditional Admission
- _____ 3. Availability of faculty for academic advising
- _____ 4. Petition for transfer credit once unconditionally admitted
- _____ 5. Class attendance
- _____ 6. Drop and Withdrawal procedures; deadline and consequences
- _____ 7. Petition for an incomplete grade
- _____ 8. Student participation in course and program evaluation
- _____ 9. Concentration options
- _____ 10. Sequence of courses
- _____ 11. The MSPSE does not lead to any type of recommendation for teacher certification
- _____ 12. Other _____

Admission Status		
Type	Date	Initials
Conditional		
Unconditional		
Residency		
Test Score		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above program. I have received academic advising from my Faculty Advisor, and I hereby apply for Admission to Candidacy.

 Student's Signature Date

APPROVED: _____
 Chair/Associate Dean or Dean Date

 Faculty Advisor Date

CANDIDACY APPROVED: _____
 Dean, Graduate School Date

Distribution: Pink - Student
 Yellow - Faculty Advisor
 White - Official File

Effective Fall 2005

TROY UNIVERSITY
 Master of Science
 Post-Secondary Education **NON-CERTIFICATION PROGRAM**
 Graduate Degree Plan and Progress Record/
 Application for Admission to Candidacy

Option II - 30 Semester Hour Program
 Adult Education Concentration

Name _____ Student ID # _____ Campus _____

Address _____ Email _____

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|---|--|
| 1. GRE, or equivalent exam, test scores submitted | 7. Overall GPA of 3.0 |
| 2. Official transcript of all academic work | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 36 semester hours of credit | 10. Admission to Candidacy |
| 5. Meet residency requirements | 11. Intent to Graduate filed |
| 6. No more than two grades below "B" | 12. Comprehensive Examination |

REQUIRED CORE COURSES: (12 Semester Hours)

COURSE NO	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PSE 6691	Research Methodology	3			
PSE 6670	Psychological Foundations of the Adult Learner	3			
PSE 6660	Trends and Issues in Adult Education	3			

SELECT ONE:

PSE 6680	Curriculum Development for Adult Education	3			
PSE 6608	Curriculum Integration of Technology	3			

CONCENTRATION Adult Education: (18 Semester Hours)

ADE 5560	Instructional Systems Development	3			
ADE 6600	Foundations of Adult Education	3			
ADE 6606	Current and Emerging Instructional Technologies	3			
ADE 6630	Programs for Adult Education	3			
ADE 6653	Educational Evaluation	3			
ADE 6696	Practicum in Adult Education	3			

ITEMS TO BE DISCUSSED:

- ___ 1. One term limit to have transcript(s) and test scores on file
- ___ 2. Temporary, Conditional, and Unconditional Admission
- ___ 3. Availability of faculty for academic advising
- ___ 4. Petition for transfer credit once unconditionally admitted
- ___ 5. Class attendance
- ___ 6. Drop and Withdrawal procedures; deadline and consequences
- ___ 7. Petition for an incomplete grade
- ___ 8. Student participation in course and program evaluation
- ___ 9. Concentration options
- ___ 10. Sequence of courses
- ___ 11. The MSPSE does not lead to any type of recommendation for teacher certification
- ___ 12. Other _____

Admission Status		
Type	Date	Initials
Conditional		
Unconditional		
Residency		
Test Score		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above program. I have received academic advising from my Faculty Advisor, and I hereby apply for Admission to Candidacy.

Student's Signature _____ Date _____

APPROVED: _____
 Chair/Associate Dean or Dean Date _____

Faculty Advisor _____ Date _____

CANDIDACY APPROVED: _____
 Dean, Graduate School Date _____

Distribution: Pink - Student
 Yellow - Faculty Advisor
 White - Official File

Effective Fall 2005

TROY UNIVERSITY
 Master of Science
 Post Secondary Education **NON-CERTIFICATION PROGRAM**
 Graduate Degree Plan and Progress Record/
 Application for Admission to Candidacy
 Option I - 36 Semester Hour Program
 Biology Concentration

Name _____ Student ID # _____ Campus _____

Address _____ Email _____

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|---|--|
| 1. GRE, or equivalent exam, test scores submitted | 7. Overall GPA of 3.0 |
| 2. Official transcript of all academic work | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 36 semester hours of credit | 10. Admission to Candidacy |
| 5. Meet residency requirements | 11. Intent to Graduate filed |
| 6. No more than two grades below "B" | |

REQUIRED CORE COURSES: (18 Semester Hours)

COURSE NO	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PSE 6691	Research Methodology	3			
PSE 6670		3			
PSE 6660		3			

SELECT ONE:

PSE 6680	Curriculum Development for Adult Education	3			
PSE 6608	Curriculum Integration of Technology	3			

SELECT THESIS TRACK OR NON-THESIS TRACK: (6 Semester Hours)

PSE 6695	Thesis	6			
PSE 6665	Field Project in Post Secondary Education	3			
PSE 6699	Capstone in Post Secondary Education	3			

CONCENTRATION: Biology (18 Semester Hours) Select 18 advisor approved courses in Biology. At least 9SH must be taken at the 6000 level.

BIO					
BIO					
BIO					
BIO					
BIO					
BIO					

ITEMS TO BE DISCUSSED:

- _____ 1. One term limit to have transcript(s) and test scores on file
- _____ 2. Temporary, Conditional, and Unconditional Admission
- _____ 3. Availability of faculty for academic advising
- _____ 4. Petition for transfer credit once unconditionally admitted
- _____ 5. Class attendance
- _____ 6. Drop and Withdrawal procedures; deadline and consequences
- _____ 7. Petition for an incomplete grade
- _____ 8. Student participation in course and program evaluation
- _____ 9. Concentration options
- _____ 10. Prerequisite 18 semester hours of coursework in the area of Biology
- _____ 11. Sequence of courses
- _____ 12. The MSPSE does not lead to any type of recommendation for teacher certification
- _____ 13. Other _____

Admission Status		
Type	Date	Initials
Conditional		
Unconditional		
Residency		
Test Score		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above program. I have received academic advising from my Faculty Advisor, and I hereby apply for Admission to Candidacy.

Student's Signature _____ Date _____

APPROVED: _____
 Chair/Associate Dean or Dean Date _____

Faculty Advisor _____ Date _____

CANDIDACY APPROVED: _____
 Dean, Graduate School Date _____

Distribution: Pink - Student
 Yellow - Faculty Advisor
 White - Official File

Effective Fall 2005

TROY UNIVERSITY
 Master of Science
 Post-Secondary Education **NON-CERTIFICATION PROGRAM**
 Graduate Degree Plan and Progress Record/
 Application for Admission to Candidacy

Option II - 30 Semester Hour Program
 Biology Concentration

Name _____ Student ID # _____ Campus _____

Address _____ Email _____

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|---|--|
| 1. GRE, or equivalent exam, test scores submitted | 7. Overall GPA of 3.0 |
| 2. Official transcript of all academic work | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 36 semester hours of credit | 10. Admission to Candidacy |
| 5. Meet residency requirements | 11. Intent to Graduate filed |
| 6. No more than two grades below "B" | 12. Comprehensive Examination |

REQUIRED CORE COURSES: (12 Semester Hours)

COURSE NO	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PSE 6691	Research Methodology	3			
PSE 6670	Psychological Foundations of the Adult Learner	3			
PSE 6660	Trends and Issues in Adult Education	3			

SELECT ONE:

PSE 6680	Curriculum Development for Adult Education	3			
PSE 6608	Curriculum Integration of Technology	3			

CONCENTRATION: Biology (18 Semester Hours) Select 18 advisor approved courses in Biology. At least 9SH must be taken at the 6000 level.

BIO					
BIO					
BIO					
BIO					
BIO					
BIO					

ITEMS TO BE DISCUSSED:

- ___ 1. One term limit to have transcript(s) and test scores on file
- ___ 2. Temporary, Conditional, and Unconditional Admission
- ___ 3. Availability of faculty for academic advising
- ___ 4. Petition for transfer credit once unconditionally admitted
- ___ 5. Class attendance
- ___ 6. Drop and Withdrawal procedures; deadline and consequences
- ___ 7. Petition for an incomplete grade
- ___ 8. Student participation in course and program evaluation
- ___ 9. Concentration options
- ___ 10. Prerequisite 18 semester hours of coursework in the area of Biology
- ___ 11. Sequence of courses
- ___ 12. The MSPSE does not lead to any type of recommendation for teacher certification
- ___ 13. Other _____

Admission Status		
Type	Date	Initials
Conditional		
Unconditional		
Residency		
Test Score		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above program. I have received academic advising from my Faculty Advisor, and I hereby apply for Admission to Candidacy.

 Student's Signature Date

APPROVED: _____
 Chair/Associate Dean or Dean Date

 Faculty Advisor Date

CANDIDACY
 APPROVED: _____
 Dean, Graduate School Date

Distribution: Pink - Student
 Yellow - Faculty Advisor
 White - Official File

Effective Fall 2005

TROY UNIVERSITY
 Master of Science
 Post Secondary Education **NON-CERTIFICATION PROGRAM**
 Graduate Degree Plan and Progress Record/
 Application for Admission to Candidacy

Option I - 36 Semester Hour Program
 Criminal Justice Concentration

Name _____ Student ID # _____ Campus _____

Address _____ Email _____

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|---|--|
| 1. GRE, or equivalent exam, test scores submitted | 7. Overall GPA of 3.0 |
| 2. Official transcript of all academic work | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 36 semester hours of credit | 10. Admission to Candidacy |
| 5. Meet residency requirements | 11. Intent to Graduate filed |
| 6. No more than two grades below "B" | |

REQUIRED CORE COURSES: (18 Semester Hours)

COURSE NO	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PSE 6691	Research Methodology	3			
PSE 6670		3			
PSE 6660		3			

SELECT ONE:

PSE 6680	Curriculum Development for Adult Education	3			
PSE 6608	Curriculum Integration of Technology	3			

SELECT THESIS TRACK OR NON-THESIS TRACK: (6 Semester Hours)

PSE 6695	Thesis	6			
PSE 6665	Field Project in Post Secondary Education	3			
PSE 6699	Capstone in Post Secondary Education	3			

CONCENTRATION Criminal Justice: (18 Semester Hours)

CJ 6610	Principles of Administration	3			
CJ 6620	Current Trends in Criminal Law	3			
CJ 6622	Seminar in the Administration of Justice	3			
CJ 6624	Court Administration	3			
CJ 6630	Juvenile Justice	3			
CJ 6625	Specialized Study	3			

ITEMS TO BE DISCUSSED:

- _____ 1. One term limit to have transcript(s) and test scores on file
- _____ 2. Temporary, Conditional, and Unconditional Admission
- _____ 3. Availability of faculty for academic advising
- _____ 4. Petition for transfer credit once unconditionally admitted
- _____ 5. Class attendance
- _____ 6. Drop and Withdrawal procedures; deadline and consequences
- _____ 7. Petition for an incomplete grade
- _____ 8. Student participation in course and program evaluation
- _____ 9. Concentration options
- _____ 10. Sequence of courses
- _____ 11. The MSPSE does not lead to any type of recommendation for teacher certification
- _____ 12. Other _____

Admission Status		
Type	Date	Initials
Conditional		
Unconditional		
Residency		
Test Score		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above program. I have received academic advising from my Faculty Advisor, and I hereby apply for Admission to Candidacy.

 Student's Signature Date

 Faculty Advisor Date

APPROVED: _____
 Chair/Associate Dean or Dean Date

CANDIDACY
 APPROVED: _____
 Dean, Graduate School Date

Distribution: Pink - Student
 Yellow - Faculty Advisor
 White - Official File

Effective Fall 2005

TROY UNIVERSITY
 Master of Science
 Post-Secondary Education **NON-CERTIFICATION PROGRAM**
 Graduate Degree Plan and Progress Record/
 Application for Admission to Candidacy

Option II - 30 Semester Hour Program
 Criminal Justice Concentration

Name _____ Student ID # _____ Campus _____

Address _____ Email _____

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|---|--|
| 1. GRE, or equivalent exam, test scores submitted | 7. Overall GPA of 3.0 |
| 2. Official transcript of all academic work | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 36 semester hours of credit | 10. Admission to Candidacy |
| 5. Meet residency requirements | 11. Intent to Graduate filed |
| 6. No more than two grades below "B" | 12. Comprehensive Examination |

REQUIRED CORE COURSES: (12 Semester Hours)

COURSE NO	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PSE 6691	Research Methodology	3			
PSE 6670	Psychological Foundations of the Adult Learner	3			
PSE 6660	Trends and Issues in Adult Education	3			

SELECT ONE:

PSE 6680	Curriculum Development for Adult Education	3			
PSE 6608	Curriculum Integration of Technology	3			

CONCENTRATION Criminal Justice: (18 Semester Hours)

CJ 6610	Principles of Administration	3			
CJ 6620	Current Trends in Criminal Law	3			
CJ 6622	Seminar in the Administration of Justice	3			
CJ 6624	Court Administration	3			
CJ 6630	Juvenile Justice	3			
CJ 6625	Specialized Study	3			

ITEMS TO BE DISCUSSED:

- _____ 1. One term limit to have transcript(s) and test scores on file
- _____ 2. Temporary, Conditional, and Unconditional Admission
- _____ 3. Availability of faculty for academic advising
- _____ 4. Petition for transfer credit once unconditionally admitted
- _____ 5. Class attendance
- _____ 6. Drop and Withdrawal procedures; deadline and consequences
- _____ 7. Petition for an incomplete grade
- _____ 8. Student participation in course and program evaluation
- _____ 9. Concentration options
- _____ 10. Sequence of courses
- _____ 11. The MSPSE does not lead to any type of recommendation for teacher certification
- _____ 12. Other _____

Admission Status		
Type	Date	Initials
Conditional		
Unconditional		
Residency		
Test Score		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above program. I have received academic advising from my Faculty Advisor, and I hereby apply for Admission to Candidacy.

 Student's Signature Date

 Faculty Advisor Date

APPROVED: _____
 Chair/Associate Dean or Dean Date

CANDIDACY APPROVED: _____
 Dean, Graduate School Date

Distribution: Pink - Student
 Yellow - Faculty Advisor
 White - Official File

Effective Fall 2005

TROY UNIVERSITY
 Master of Science
 Post Secondary Education **NON-CERTIFICATION PROGRAM**
 Graduate Degree Plan and Progress Record/
 Application for Admission to Candidacy

Option I - 36 Semester Hour Program
 English Concentration

Name _____ Student ID # _____ Campus _____

Address _____ Email _____

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|---|--|
| 1. GRE, or equivalent exam, test scores submitted | 7. Overall GPA of 3.0 |
| 2. Official transcript of all academic work | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 36 semester hours of credit | 10. Admission to Candidacy |
| 5. Meet residency requirements | 11. Intent to Graduate filed |
| 6. No more than two grades below "B" | |

REQUIRED CORE COURSES: (18 Semester Hours)

COURSE NO	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PSE 6691	Research Methodology	3			
PSE 6670		3			
PSE 6660		3			

SELECT ONE:

PSE 6680	Curriculum Development for Adult Education	3			
PSE 6608	Curriculum Integration of Technology	3			

SELECT THESIS TRACK OR NON-THESIS TRACK: (6 Semester Hours)

PSE 6695	Thesis	6			
PSE 6665	Field Project in Post Secondary Education	3			
PSE 6699	Capstone in Post Secondary Education	3			

CONCENTRATION: English (18 Semester Hours) Select 18 advisor approved courses in English. At least 9SH must be taken at the 6000 level.

ENG		3			
ENG		3			
ENG		3			
ENG		3			
ENG		3			
ENG		3			

ITEMS TO BE DISCUSSED:

- ___ 1. One term limit to have transcript(s) and test scores on file
- ___ 2. Temporary, Conditional, and Unconditional Admission
- ___ 3. Availability of faculty for academic advising
- ___ 4. Petition for transfer credit once unconditionally admitted
- ___ 5. Class attendance
- ___ 6. Drop and Withdrawal procedures, deadline and consequences
- ___ 7. Petition for an incomplete grade
- ___ 8. Student participation in course and program evaluation
- ___ 9. Concentration options
- ___ 10. Prerequisite 18 semester hours of coursework in the area of English
- ___ 11. Sequence of courses
- ___ 12. The MSPSE does not lead to any type of recommendation for teacher certification
- ___ 13. Other _____

Admission Status		
Type	Date	Initials
Conditional		
Unconditional		
Residency		
Test Score		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above program. I have received academic advising from my Faculty Advisor, and I hereby apply for Admission to Candidacy.

 Student's Signature Date

 Faculty Advisor Date

APPROVED: _____
 Chair/Associate Dean or Dean Date

CANDIDACY APPROVED: _____
 Dean, Graduate School Date

Distribution: Pink - Student
 Yellow - Faculty Advisor
 White - Official File

Effective Fall 2005

TROY UNIVERSITY
 Master of Science
 Post-Secondary Education **NON-CERTIFICATION PROGRAM**
 Graduate Degree Plan and Progress Record/
 Application for Admission to Candidacy

Option II - 30 Semester Hour Program
 English Concentration

Name _____ Student ID # _____ Campus _____

Address _____ Email _____

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|---|--|
| 1. GRE, or equivalent exam, test scores submitted | 7. Overall GPA of 3.0 |
| 2. Official transcript of all academic work | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 36 semester hours of credit | 10. Admission to Candidacy |
| 5. Meet residency requirements | 11. Intent to Graduate filed |
| 6. No more than two grades below "B" | 12. Comprehensive Examination |

REQUIRED CORE COURSES: (12 Semester Hours)

COURSE NO	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PSE 6691	Research Methodology	3			
PSE 6670	Psychological Foundations of the Adult Learner	3			
PSE 6660	Trends and Issues in Adult Education	3			

SELECT ONE:

PSE 6680	Curriculum Development for Adult Education	3			
PSE 6608	Curriculum Integration of Technology	3			

CONCENTRATION: English (18 Semester Hours) Select 18 advisor approved courses in English. At least 9SH must be taken at the 6000 level.

ENG		3			
ENG		3			
ENG		3			
ENG		3			
ENG		3			
ENG		3			

ITEMS TO BE DISCUSSED:

- ___ 1. One term limit to have transcript(s) and test scores on file
- ___ 2. Temporary, Conditional, and Unconditional Admission
- ___ 3. Availability of faculty for academic advising
- ___ 4. Petition for transfer credit once unconditionally admitted
- ___ 5. Class attendance
- ___ 6. Drop and Withdrawal procedures; deadline and consequences
- ___ 7. Petition for an incomplete grade
- ___ 8. Student participation in course and program evaluation
- ___ 9. Concentration options
- ___ 10. Prerequisite 18 semester hours of coursework in the area of English
- ___ 11. Sequence of courses
- ___ 12. The MSPSE does not lead to any type of recommendation for teacher certification
- ___ 13. Other _____

Admission Status		
Type	Date	Initials
Conditional		
Unconditional		
Residency		
Test Score		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above program. I have received academic advising from my Faculty Advisor, and I hereby apply for Admission to Candidacy.

 Student's Signature Date

 Faculty Advisor Date

APPROVED: _____
 Chair/Associate Dean or Dean Date

CANDIDACY
 APPROVED: _____
 Dean, Graduate School Date

Distribution: Pink – Student
 Yellow – Faculty Advisor
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Effective Fall 2005

TROY UNIVERSITY
 Master of Science
 Post Secondary Education **NON-CERTIFICATION PROGRAM**
 Graduate Degree Plan and Progress Record/
 Application for Admission to Candidacy

 Option I - 36 Semester Hour Program
 Foundations of Education Concentration

Name _____ Student ID # _____ Campus _____

Address _____ Email _____

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|---|--|
| 1. GRE, or equivalent exam, test scores submitted | 7. Overall GPA of 3.0 |
| 2. Official transcript of all academic work | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 36 semester hours of credit | 10. Admission to Candidacy |
| 5. Meet residency requirements | 11. Intent to Graduate filed |
| 6. No more than two grades below "B" | |

REQUIRED CORE COURSES: (18 Semester Hours)

COURSE NO	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PSE 6691	Research Methodology	3			
PSE 6670		3			
PSE 6660		3			

SELECT ONE:

PSE 6680	Curriculum Development for Adult Education	3			
PSE 6608	Curriculum Integration of Technology	3			

SELECT THESIS TRACK OR NON-THESIS TRACK: (6 Semester Hours)

PSE 6695	Thesis	6			
PSE 6665	Field Project in Post Secondary Education	3			
PSE 6699	Capstone in Post Secondary Education	3			

CONCENTRATION Foundations of Education: (18 Semester Hours)

PSE 6612	Community Junior College	3			
PSE 6615	Social & Philosophical Foundations of Education	3			
PSE 6642	History of Education	3			
PSE 6651	Comparative Education	3			
PSE 6653	Educational Evaluation	3			
PSE 6658	Understanding Cultural Diversity	3			

ITEMS TO BE DISCUSSED:

- ___ 1. One term limit to have transcript(s) and test scores on file
- ___ 2. Temporary, Conditional, and Unconditional Admission
- ___ 3. Availability of faculty for academic advising
- ___ 4. Petition for transfer credit once unconditionally admitted
- ___ 5. Class attendance
- ___ 6. Drop and Withdrawal procedures, deadline and consequences
- ___ 7. Petition for an incomplete grade
- ___ 8. Student participation in course and program evaluation
- ___ 9. Concentration options
- ___ 10. Sequence of courses
- ___ 11. The MSPSE does not lead to any type of recommendation for teacher certification
- ___ 12. Other _____

Admission Status		
Type	Date	Initials
Conditional		
Unconditional		
Residency		
Test Score		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above program. I have received academic advising from my Faculty Advisor, and I hereby apply for Admission to Candidacy.

Student's Signature _____ Date _____

APPROVED: _____
 Chair/Associate Dean or Dean Date _____

Faculty Advisor _____ Date _____

CANDIDACY APPROVED: _____
 Dean, Graduate School Date _____

Distribution: Pink - Student
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Effective Fall 2005

TROY UNIVERSITY
 Master of Science
 Post-Secondary Education **NON-CERTIFICATION PROGRAM**
 Graduate Degree Plan and Progress Record/
 Application for Admission to Candidacy

Option II - 30 Semester Hour Program
 Foundations of Education Concentration

Name _____ Student ID # _____ Campus _____

Address _____ Email _____

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|---|--|
| 1. GRE, or equivalent exam, test scores submitted | 7. Overall GPA of 3.0 |
| 2. Official transcript of all academic work | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 36 semester hours of credit | 10. Admission to Candidacy |
| 5. Meet residency requirements | 11. Intent to Graduate filed |
| 6. No more than two grades below "B" | 12. Comprehensive Examination |

REQUIRED CORE COURSES: (12 Semester Hours)

COURSE NO	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PSE 6691	Research Methodology	3			
PSE 6670	Psychological Foundations of the Adult Learner	3			
PSE 6660	Trends and Issues in Adult Education	3			

SELECT ONE:

PSE 6680	Curriculum Development for Adult Education	3			
PSE 6608	Curriculum Integration of Technology	3			

CONCENTRATION Foundations of Education: (18 Semester Hours)

PSE 6612	Community Junior College	3			
PSE 6615	Social & Philosophical Foundations of Education	3			
PSE 6642	History of Education	3			
PSE 6651	Comparative Education	3			
PSE 6653	Educational Evaluation	3			
PSE 6658	Understanding Cultural Diversity	3			

ITEMS TO BE DISCUSSED:

- ___ 1. One term limit to have transcript(s) and test scores on file
- ___ 2. Temporary, Conditional, and Unconditional Admission
- ___ 3. Availability of faculty for academic advising
- ___ 4. Petition for transfer credit once unconditionally admitted
- ___ 5. Class attendance
- ___ 6. Drop and Withdrawal procedures; deadline and consequences
- ___ 7. Petition for an incomplete grade
- ___ 8. Student participation in course and program evaluation
- ___ 9. Concentration options
- ___ 10. Sequence of courses
- ___ 11. The MSPSE does not lead to any type of recommendation for teacher certification
- ___ 12. Other _____

Admission Status		
Type	Date	Initials
Conditional		
Unconditional		
Residency		
Test Score		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above program. I have received academic advising from my Faculty Advisor, and I hereby apply for Admission to Candidacy.

Student's Signature _____ Date _____

APPROVED: _____
 Chair/Associate Dean or Dean Date _____

Faculty Advisor _____ Date _____

CANDIDACY APPROVED: _____
 Dean, Graduate School Date _____

Distribution: Pink - Student
 Yellow - Faculty Advisor
 White - Official File

Effective Fall 2005

TROY UNIVERSITY
 Master of Science
 Post Secondary Education **NON-CERTIFICATION PROGRAM**
 Graduate Degree Plan and Progress Record/
 Application for Admission to Candidacy

Option I - 36 Semester Hour Program
 General Science Concentration

Name _____ Student ID # _____ Campus _____

Address _____ Email _____

DEGREE REQUIREMENTS:

- | | |
|---|--|
| 1. GRE, or equivalent exam, test scores submitted | 7. Overall GPA of 3.0 |
| 2. Official transcript of all academic work | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 36 semester hours of credit | 10. Admission to Candidacy |
| 5. Meet residency requirements | 11. Intent to Graduate filed |
| 6. No more than two grades below "B" | |

REQUIRED CORE COURSES: (18 Semester Hours)

COURSE NO	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PSE 6691	Research Methodology	3			
PSE 6670		3			
PSE 6660		3			

SELECT ONE:

PSE 6680	Curriculum Development for Adult Education	3			
PSE 6608	Curriculum Integration of Technology	3			

SELECT THESIS TRACK OR NON-THESIS TRACK: (6 Semester Hours)

PSE 6695	Thesis	6			
PSE 6665	Field Project in Post Secondary Education	3			
PSE 6699	Capstone in Post Secondary Education	3			

CONCENTRATION: General Science (18 Semester Hours) Select 18 advisor approved courses in *at least two* of the following areas: biology, chemistry, physics or environmental science. At least 9SH must be taken at the 6000 level. Graduate students may not enroll in a 5000-numbered course if it duplicates the same course listed on an undergraduate transcript.

ITEMS TO BE DISCUSSED:

- _____ 1. One term limit to have transcript(s) and test scores on file
- _____ 2. Temporary, Conditional, and Unconditional Admission
- _____ 3. Availability of faculty for academic advising
- _____ 4. Petition for transfer credit once unconditionally admitted
- _____ 5. Class attendance
- _____ 6. Drop and Withdrawal procedures; deadline and consequences
- _____ 7. Petition for an incomplete grade
- _____ 8. Student participation in course and program evaluation
- _____ 9. Concentration options
- _____ 10. Prerequisite coursework
- _____ 11. Sequence of courses
- _____ 12. The MSPSE does not lead to any type of recommendation for teacher certification
- _____ 13. Other _____

Admission Status		
Type	Date	Initials
Conditional		
Unconditional		
Residency		
Test Score		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above program. I have received academic advising from my Faculty Advisor, and I hereby apply for Admission to Candidacy.

Student's Signature _____ Date _____

APPROVED: _____
 Chair/Associate Dean or Dean Date _____

Faculty Advisor _____ Date _____

CANDIDACY APPROVED: _____
 Dean, Graduate School Date _____

Distribution: Pink - Student
 Yellow - Faculty Advisor
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Effective Fall 2005

TROY UNIVERSITY
 Master of Science
 Post Secondary Education **NON-CERTIFICATION PROGRAM**
 Graduate Degree Plan and Progress Record/
 Application for Admission to Candidacy

Option I - 36 Semester Hour Program
 Higher Education Administration Concentration

Name _____ Student ID # _____ Campus _____

Address _____ Email _____

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|---|--|
| 1. GRE, or equivalent exam, test scores submitted | 7. Overall GPA of 3.0 |
| 2. Official transcript of all academic work | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 36 semester hours of credit | 10. Admission to Candidacy |
| 5. Meet residency requirements | 11. Intent to Graduate filed |
| 6. No more than two grades below "B" | |

REQUIRED CORE COURSES: (18 Semester Hours)

COURSE NO	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PSE 6691	Research Methodology	3			
PSE 6670		3			
PSE 6660		3			

SELECT ONE:

PSE 6680	Curriculum Development for Adult Education	3			
PSE 6608	Curriculum Integration of Technology	3			

SELECT THESIS TRACK OR NON-THESIS TRACK: (6 Semester Hours)

PSE 6695	Thesis	6			
PSE 6665	Field Project in Post Secondary Education	3			
PSE 6699	Capstone in Post Secondary Education	3			

CONCENTRATION Higher Education Administration: (18 Semester Hours) Select six of the following courses:

HEA 6611	Organization and Administration of Higher Education				
HEA 6612	Community Junior College				
HEA 6614	School Law				
HEA 6690	Financing of Higher Education				
HEA 6696	Practicum in Higher Education				
HEA 6635	Seminar on the American College Student				
HEA 6660	Contemporary Issues in Higher Education				

ITEMS TO BE DISCUSSED:

- _____ 1. One term limit to have transcript(s) and test scores on file
- _____ 2. Temporary, Conditional, and Unconditional Admission
- _____ 3. Availability of faculty for academic advising
- _____ 4. Petition for transfer credit once unconditionally admitted
- _____ 5. Class attendance
- _____ 6. Drop and Withdrawal procedures; deadline and consequences
- _____ 7. Petition for an incomplete grade
- _____ 8. Student participation in course and program evaluation
- _____ 9. Concentration options
- _____ 10. Sequence of courses
- _____ 11. The MSPSE does not lead to any type of recommendation for teacher certification
- _____ 12. Other _____

Admission Status		
Type	Date	Initials
Conditional		
Unconditional		
Residency		
Test Score		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above program. I have received academic advising from my Faculty Advisor, and I hereby apply for Admission to Candidacy.

Student's Signature _____ Date _____

Faculty Advisor _____ Date _____

APPROVED: _____
 Chair/Associate Dean or Dean Date _____

CANDIDACY APPROVED: _____
 Dean, Graduate School Date _____

Distribution: Pink - Student
 Yellow - Faculty Advisor
 White - Official File

Effective Fall 2005

TROY UNIVERSITY
 Master of Science
 Post-Secondary Education **NON-CERTIFICATION PROGRAM**
 Graduate Degree Plan and Progress Record/
 Application for Admission to Candidacy

Option II - 30 Semester Hour Program
 Higher Education Administration Concentration

Name _____ Student ID # _____ Campus _____

Address _____ Email _____

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|---|--|
| 1. GRE, or equivalent exam, test scores submitted | 7. Overall GPA of 3.0 |
| 2. Official transcript of all academic work | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 36 semester hours of credit | 10. Admission to Candidacy |
| 5. Meet residency requirements | 11. Intent to Graduate filed |
| 6. No more than two grades below "B" | 12. Comprehensive Examination |

REQUIRED CORE COURSES: (12 Semester Hours)

COURSE NO	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PSE 6691	Research Methodology	3			
PSE 6670	Psychological Foundations of the Adult Learner	3			
PSE 6660	Trends and Issues in Adult Education	3			

SELECT ONE:

PSE 6680	Curriculum Development for Adult Education	3			
PSE 6608	Curriculum Integration of Technology	3			

CONCENTRATION Higher Education Administration: (18 Semester Hours) Select six of the following courses:

HEA 6611	Organization and Administration of Higher Education				
HEA 6612	Community Junior College				
HEA 6614	School Law				
HEA 6690	Financing of Higher Education				
HEA 6696	Practicum in Higher Education				
HEA 6635	Seminar on the American College Student				
HEA 6660	Contemporary Issues in Higher Education				

ITEMS TO BE DISCUSSED:

- _____ 1. One term limit to have transcript(s) and test scores on file
- _____ 2. Temporary, Conditional, and Unconditional Admission
- _____ 3. Availability of faculty for academic advising
- _____ 4. Petition for transfer credit once unconditionally admitted
- _____ 5. Class attendance
- _____ 6. Drop and Withdrawal procedures; deadline and consequences
- _____ 7. Petition for an incomplete grade
- _____ 8. Student participation in course and program evaluation
- _____ 9. Concentration options
- _____ 10. Sequence of courses
- _____ 11. The MSPSE does not lead to any type of recommendation for teacher certification
- _____ 12. Other _____

Admission Status		
Type	Date	Initials
Conditional		
Unconditional		
Residency		
Test Score		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above program. I have received academic advising from my Faculty Advisor, and I hereby apply for Admission to Candidacy.

 Student's Signature Date

 Faculty Advisor Date

APPROVED: _____
 Chair/Associate Dean or Dean Date

CANDIDACY
 APPROVED: _____
 Dean, Graduate School Date

Distribution: Pink - Student
 Yellow - Faculty Advisor
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Effective Fall 2005

TROY UNIVERSITY
 Master of Science
 Post Secondary Education **NON-CERTIFICATION PROGRAM**
 Graduate Degree Plan and Progress Record/
 Application for Admission to Candidacy

Option I - 36 Semester Hour Program
 History Concentration

Name _____ Student ID # _____ Campus _____

Address _____ Email _____

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|---|--|
| 1. GRE, or equivalent exam, test scores submitted | 7. Overall GPA of 3.0 |
| 2. Official transcript of all academic work | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 36 semester hours of credit | 10. Admission to Candidacy |
| 5. Meet residency requirements | 11. Intent to Graduate filed |
| 6. No more than two grades below "B" | |

REQUIRED CORE COURSES: (18 Semester Hours)

COURSE NO	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PSE 6691	Research Methodology	3			
PSE 6670		3			
PSE 6660		3			

SELECT ONE:

PSE 6680	Curriculum Development for Adult Education	3			
PSE 6608	Curriculum Integration of Technology	3			

SELECT THESIS TRACK OR NON-THESIS TRACK: (6 Semester Hours)

PSE 6695	Thesis	6			
PSE 6665	Field Project in Post Secondary Education	3			
PSE 6699	Capstone in Post Secondary Education	3			

CONCENTRATION: History (18 Semester Hours) Select 18 advisor approved courses in History. At least 9SH must be taken at the 6000 level.

HIS		3			
HIS		3			
HIS		3			
HIS		3			
HIS		3			
HIS		3			

ITEMS TO BE DISCUSSED:

- ___ 1. One term limit to have transcript(s) and test scores on file
- ___ 2. Temporary, Conditional, and Unconditional Admission
- ___ 3. Availability of faculty for academic advising
- ___ 4. Petition for transfer credit once unconditionally admitted
- ___ 5. Class attendance
- ___ 6. Drop and Withdrawal procedures, deadline and consequences
- ___ 7. Petition for an incomplete grade
- ___ 8. Student participation in course and program evaluation
- ___ 9. Concentration options
- ___ 10. Prerequisite 18 semester hours of coursework in the area of History
- ___ 11. Sequence of courses
- ___ 12. The MSPSE does not lead to any type of recommendation for teacher certification
- ___ 13. Other _____

Admission Status		
Type	Date	Initials
Conditional		
Unconditional		
Residency		
Test Score		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above program. I have received academic advising from my Faculty Advisor, and I hereby apply for Admission to Candidacy.

 Student's Signature Date

 Faculty Advisor Date

APPROVED: _____
 Chair/Associate Dean or Dean Date

CANDIDACY APPROVED: _____
 Dean, Graduate School Date

Distribution: Pink - Student
 Yellow - Faculty Advisor
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Effective Fall 2005

TROY UNIVERSITY
 Master of Science
 Post-Secondary Education **NON-CERTIFICATION PROGRAM**
 Graduate Degree Plan and Progress Record/
 Application for Admission to Candidacy

Option II - 30 Semester Hour Program
 History Concentration

Name _____ Student ID # _____ Campus _____

Address _____ Email _____

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|---|--|
| 1. GRE, or equivalent exam, test scores submitted | 7. Overall GPA of 3.0 |
| 2. Official transcript of all academic work | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 36 semester hours of credit | 10. Admission to Candidacy |
| 5. Meet residency requirements | 11. Intent to Graduate filed |
| 6. No more than two grades below "B" | 12. Comprehensive Examination |

REQUIRED CORE COURSES: (12 Semester Hours)

COURSE NO	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PSE 6691	Research Methodology	3			
PSE 6670	Psychological Foundations of the Adult Learner	3			
PSE 6660	Trends and Issues in Adult Education	3			

SELECT ONE:

PSE 6680	Curriculum Development for Adult Education	3			
PSE 6608	Curriculum Integration of Technology	3			

CONCENTRATION: History (18 Semester Hours) Select 18 advisor approved courses in History. At least 9SH must be taken at the 6000 level.

HIS		3			
HIS		3			
HIS		3			
HIS		3			
HIS		3			
HIS		3			

ITEMS TO BE DISCUSSED:

- ___ 1. One term limit to have transcript(s) and test scores on file
- ___ 2. Temporary, Conditional, and Unconditional Admission
- ___ 3. Availability of faculty for academic advising
- ___ 4. Petition for transfer credit once unconditionally admitted
- ___ 5. Class attendance
- ___ 6. Drop and Withdrawal procedures; deadline and consequences
- ___ 7. Petition for an incomplete grade
- ___ 8. Student participation in course and program evaluation
- ___ 9. Concentration options
- ___ 10. Prerequisite 18 semester hours of coursework in the area of History
- ___ 11. Sequence of courses
- ___ 12. The MSPSE does not lead to any type of recommendation for teacher certification
- ___ 13. Other _____

Admission Status		
Type	Date	Initials
Conditional		
Unconditional		
Residency		
Test Score		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above program. I have received academic advising from my Faculty Advisor, and I hereby apply for Admission to Candidacy.

 Student's Signature Date

 Faculty Advisor Date

APPROVED: _____
 Chair/Associate Dean or Dean Date

CANDIDACY
 APPROVED: _____
 Dean, Graduate School Date

Distribution: Pink - Student
 Yellow - Faculty Advisor
 White - Official File

Effective Fall 2005

TROY UNIVERSITY
 Master of Science
 Post Secondary Education **NON-CERTIFICATION PROGRAM**
 Graduate Degree Plan and Progress Record/
 Application for Admission to Candidacy

Option I - 36 Semester Hour Program
 Instructional Technology Concentration

Name _____ Student ID # _____ Campus _____

Address _____ Email _____

DEGREE REQUIREMENTS:

- | | |
|---|--|
| 1. GRE, or equivalent exam, test scores submitted | 7. Overall GPA of 3.0 |
| 2. Official transcript of all academic work | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 36 semester hours of credit | 10. Admission to Candidacy |
| 5. Meet residency requirements | 11. Intent to Graduate filed |
| 6. No more than two grades below "B" | |

REQUIRED CORE COURSES: (18 Semester Hours)

COURSE NO	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PSE 6691	Research Methodology	3			
PSE 6670		3			
PSE 6660		3			

SELECT ONE:

PSE 6680	Curriculum Development for Adult Education	3			
PSE 6608	Curriculum Integration of Technology	3			

SELECT THESIS TRACK OR NON-THESIS TRACK: (6 Semester Hours)

PSE 6695	Thesis	6			
PSE 6665	Field Project in Post Secondary Education	3			
PSE 6699	Capstone in Post Secondary Education	3			

CONCENTRATION Instructional Technology: (18 Semester Hours) Select six courses from the following:

EDU 6605	Computer-Based Instructional Technologies				
EDU 6606	Current and Emerging Instructional Technologies				
EDU 6607	Curriculum Integration of Technology				
EDU 6613	Principles of Instructional Design				
EDU 6614	Advanced Instructional Design				
EDU 6616	Distance Learning Strategies				
EDU 6617	Graphic Design in Multimedia Instruction				
EDU 6618	Advanced Multimedia Production				
EDU 6625	Specialized Study in the Area of Instructional Design				

ITEMS TO BE DISCUSSED:

- _____ 1. One term limit to have transcript(s) and test scores on file
- _____ 2. Temporary, Conditional, and Unconditional Admission
- _____ 3. Availability of faculty for academic advising
- _____ 4. Petition for transfer credit once unconditionally admitted
- _____ 5. Class attendance
- _____ 6. Drop and Withdrawal procedures; deadline and consequences
- _____ 7. Petition for an incomplete grade
- _____ 8. Student participation in course and program evaluation
- _____ 9. Concentration options
- _____ 10. Sequence of courses
- _____ 11. The MSPSE does not lead to any type of recommendation for teacher certification
- _____ 12. Other _____

Admission Status		
Type	Date	Initials
Conditional		
Unconditional		
Residency		
Test Score		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above program. I have received academic advising from my Faculty Advisor, and I hereby apply for Admission to Candidacy.

Student's Signature _____ Date _____

APPROVED: _____
 Chair/Associate Dean or Dean Date _____

Faculty Advisor _____ Date _____

CANDIDACY APPROVED: _____
 Dean, Graduate School Date _____

Distribution: Pink - Student
 Yellow - Faculty Advisor
 White - Official File

Effective Fall 2005

TROY UNIVERSITY
 Master of Science
 Post Secondary Education **NON-CERTIFICATION PROGRAM**
 Graduate Degree Plan and Progress Record/
 Application for Admission to Candidacy

Option II - 30 Semester Hour Program
 Instructional Technology Concentration

Name _____ Student ID # _____ Campus _____

Address _____ Email _____

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|---|--|
| 1. GRE, or equivalent exam, test scores submitted | 7. Overall GPA of 3.0 |
| 2. Official transcript of all academic work | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 36 semester hours of credit | 10. Admission to Candidacy |
| 5. Meet residency requirements | 11. Intent to Graduate filed |
| 6. No more than two grades below "B" | 12. Comprehensive Examination |

REQUIRED CORE COURSES: (12 Semester Hours)

COURSE NO	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PSE 6691	Research Methodology	3			
PSE 6670	Psychological Foundations of the Adult Learner	3			
PSE 6660	Trends and Issues in Adult Education	3			

SELECT ONE:

PSE 6680	Curriculum Development for Adult Education	3			
PSE 6608	Curriculum Integration of Technology	3			

CONCENTRATION Instructional Technology: (18 Semester Hours) Select six courses from the following:

EDU 6605	Computer-Based Instructional Technologies				
EDU 6606	Current and Emerging Instructional Technologies				
EDU 6607	Curriculum Integration of Technology				
EDU 6613	Principles of Instructional Design				
EDU 6614	Advanced Instructional Design				
EDU 6616	Distance Learning Strategies				
EDU 6617	Graphic Design in Multimedia Instruction				
EDU 6618	Advanced Multimedia Production				
EDU 6625	Specialized Study in the Area of Instructional Design				

ITEMS TO BE DISCUSSED:

- _____ 1. One term limit to have transcript(s) and test scores on file
- _____ 2. Temporary, Conditional, and Unconditional Admission
- _____ 3. Availability of faculty for academic advising
- _____ 4. Petition for transfer credit once unconditionally admitted
- _____ 5. Class attendance
- _____ 6. Drop and Withdrawal procedures; deadline and consequences
- _____ 7. Petition for an incomplete grade
- _____ 8. Student participation in course and program evaluation
- _____ 9. Concentration options
- _____ 10. Sequence of courses
- _____ 11. The MSPSE does not lead to any type of recommendation for teacher certification
- _____ 12. Other _____

Admission Status		
Type	Date	Initials
Conditional		
Unconditional		
Residency		
Test Score		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above program. I have received academic advising from my Faculty Advisor, and I hereby apply for Admission to Candidacy.

 Student's Signature Date

 Faculty Advisor Date

APPROVED: _____
 Chair/Associate Dean or Dean Date

CANDIDACY APPROVED: _____
 Dean, Graduate School Date

Distribution: Pink - Student
 Yellow - Faculty Advisor
 White - Official File

Effective Fall 2005

TROY UNIVERSITY
 Master of Science
 Post Secondary Education **NON-CERTIFICATION PROGRAM**
 Graduate Degree Plan and Progress Record/
 Application for Admission to Candidacy
 Option I - 36 Semester Hour Program
 Mathematics Concentration

Name _____ Student ID # _____ Campus _____

Address _____ Email _____

DEGREE REQUIREMENTS:

- | | |
|---|--|
| 1. GRE, or equivalent exam, test scores submitted | 7. Overall GPA of 3.0 |
| 2. Official transcript of all academic work | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 36 semester hours of credit | 10. Admission to Candidacy |
| 5. Meet residency requirements | 11. Intent to Graduate filed |
| 6. No more than two grades below "B" | |

REQUIRED CORE COURSES: (18 Semester Hours)

COURSE NO	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PSE 6691	Research Methodology	3			
PSE 6670		3			
PSE 6660		3			

SELECT ONE:

PSE 6680	Curriculum Development for Adult Education	3			
PSE 6608	Curriculum Integration of Technology	3			

SELECT THESIS TRACK OR NON-THESIS TRACK: (6 Semester Hours)

PSE 6695	Thesis	6			
PSE 6665	Field Project in Post Secondary Education	3			
PSE 6699	Capstone in Post Secondary Education	3			

CONCENTRATION: Mathematics (18 Semester Hours) Select 18 advisor approved courses in Mathematics. At least 9SH must be taken at the 6000 level.

MTH		3			
MTH		3			
MTH		3			
MTH		3			
MTH		3			
MTH		3			

ITEMS TO BE DISCUSSED:

- _____ 1. One term limit to have transcript(s) and test scores on file
- _____ 2. Temporary, Conditional, and Unconditional Admission
- _____ 3. Availability of faculty for academic advising
- _____ 4. Petition for transfer credit once unconditionally admitted
- _____ 5. Class attendance
- _____ 6. Drop and Withdrawal procedures; deadline and consequences
- _____ 7. Petition for an incomplete grade
- _____ 8. Student participation in course and program evaluation
- _____ 9. Concentration options
- _____ 10. Prerequisite coursework
- _____ 11. Sequence of courses
- _____ 12. The MSPSE does not lead to any type of recommendation for teacher certification
- _____ 13. Other _____

Admission Status		
Type	Date	Initials
Conditional		
Unconditional		
Residency		
Test Score		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above program. I have received academic advising from my Faculty Advisor, and I hereby apply for Admission to Candidacy.

 Student's Signature Date

 Faculty Advisor Date

APPROVED: _____
 Chair/Associate Dean or Dean Date

CANDIDACY APPROVED: _____
 Dean, Graduate School Date

Distribution: Pink - Student
 Yellow - Faculty Advisor
 White - Official File

Effective Fall 2005

TROY UNIVERSITY
 Master of Science
 Post-Secondary Education **NON-CERTIFICATION PROGRAM**
 Graduate Degree Plan and Progress Record/
 Application for Admission to Candidacy

Option II - 30 Semester Hour Program
 Mathematics Concentration

Name _____ Student ID # _____ Campus _____

Address _____ Email _____

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|---|--|
| 1. GRE, or equivalent exam, test scores submitted | 7. Overall GPA of 3.0 |
| 2. Official transcript of all academic work | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 36 semester hours of credit | 10. Admission to Candidacy |
| 5. Meet residency requirements | 11. Intent to Graduate filed |
| 6. No more than two grades below "B" | 12. Comprehensive Examination |

REQUIRED CORE COURSES: (12 Semester Hours)

COURSE NO	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PSE 6691	Research Methodology	3			
PSE 6670	Psychological Foundations of the Adult Learner	3			
PSE 6660	Trends and Issues in Adult Education	3			

SELECT ONE:

PSE 6680	Curriculum Development for Adult Education	3			
PSE 6608	Curriculum Integration of Technology	3			

CONCENTRATION: Mathematics (18 Semester Hours) Select 18 advisor approved courses in Mathematics. At least 9SH must be taken at the 6000 level.

MTH		3			
MTH		3			
MTH		3			
MTH		3			
MTH		3			
MTH		3			

ITEMS TO BE DISCUSSED:

- ___ 1. One term limit to have transcript(s) and test scores on file
- ___ 2. Temporary, Conditional, and Unconditional Admission
- ___ 3. Availability of faculty for academic advising
- ___ 4. Petition for transfer credit once unconditionally admitted
- ___ 5. Class attendance
- ___ 6. Drop and Withdrawal procedures; deadline and consequences
- ___ 7. Petition for an incomplete grade
- ___ 8. Student participation in course and program evaluation
- ___ 9. Concentration options
- ___ 10. Prerequisite 18 semester hours of coursework in the area of Mathematics
- ___ 11. Sequence of courses
- ___ 12. The MSPSE does not lead to any type of recommendation for teacher certification
- ___ 13. Other _____

Admission Status		
Type	Date	Initials
Conditional		
Unconditional		
Residency		
Test Score		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above program. I have received academic advising from my Faculty Advisor, and I hereby apply for Admission to Candidacy.

 Student's Signature Date

 Faculty Advisor Date

APPROVED: _____
 Chair/Associate Dean or Dean Date

CANDIDACY
 APPROVED: _____
 Dean, Graduate School Date

Distribution: Pink - Student
 Yellow - Faculty Advisor
 White - Official File

Effective Fall 2005

TROY UNIVERSITY
 Master of Science
 Post Secondary Education **NON-CERTIFICATION PROGRAM**
 Graduate Degree Plan and Progress Record/
 Application for Admission to Candidacy

Option I - 36 Semester Hour Program
 Political Science Concentration

Name _____ Student ID # _____ Campus _____

Address _____ Email _____

DEGREE REQUIREMENTS:

- | | |
|---|--|
| 1. GRE, or equivalent exam, test scores submitted | 7. Overall GPA of 3.0 |
| 2. Official transcript of all academic work | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 36 semester hours of credit | 10. Admission to Candidacy |
| 5. Meet residency requirements | 11. Intent to Graduate filed |
| 6. No more than two grades below "B" | |

REQUIRED CORE COURSES: (18 Semester Hours)

COURSE NO	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PSE 6691	Research Methodology	3			
PSE 6670		3			
PSE 6660		3			

SELECT ONE:

PSE 6680	Curriculum Development for Adult Education	3			
PSE 6608	Curriculum Integration of Technology	3			

SELECT THESIS TRACK OR NON-THESIS TRACK: (6 Semester Hours)

PSE 6695	Thesis	6			
PSE 6665	Field Project in Post Secondary Education	3			
PSE 6699	Capstone in Post Secondary Education	3			

CONCENTRATION: Political Science (18 Semester Hours) Select 18 advisor approved courses in Political Science. At least 9SH must be taken at the 6000 level.

POL		3			
POL		3			
POL		3			
POL		3			
POL		3			
POL		3			

ITEMS TO BE DISCUSSED:

- _____ 1. One term limit to have transcript(s) and test scores on file
- _____ 2. Temporary, Conditional, and Unconditional Admission
- _____ 3. Availability of faculty for academic advising
- _____ 4. Petition for transfer credit once unconditionally admitted
- _____ 5. Class attendance
- _____ 6. Drop and Withdrawal procedures; deadline and consequences
- _____ 7. Petition for an incomplete grade
- _____ 8. Student participation in course and program evaluation
- _____ 9. Concentration options
- _____ 10. Prerequisite coursework
- _____ 11. Sequence of courses
- _____ 12. The MSPSE does not lead to any type of recommendation for teacher certification
- _____ 13. Other _____

Admission Status		
Type	Date	Initials
Conditional		
Unconditional		
Residency		
Test Score		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above program. I have received academic advising from my Faculty Advisor, and I hereby apply for Admission to Candidacy.

 Student's Signature Date

APPROVED: _____
 Chair/Associate Dean or Dean Date

 Faculty Advisor Date

CANDIDACY APPROVED: _____
 Dean, Graduate School Date

Distribution: Pink - Student
 Yellow - Faculty Advisor
 White - Official File

Effective Fall 2005

TROY UNIVERSITY
 Master of Science
 Post-Secondary Education **NON-CERTIFICATION PROGRAM**
 Graduate Degree Plan and Progress Record/
 Application for Admission to Candidacy

Option II - 30 Semester Hour Program
 Political Science Concentration

Name _____ Student ID # _____ Campus _____

Address _____ Email _____

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|---|--|
| 1. GRE, or equivalent exam, test scores submitted | 7. Overall GPA of 3.0 |
| 2. Official transcript of all academic work | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 36 semester hours of credit | 10. Admission to Candidacy |
| 5. Meet residency requirements | 11. Intent to Graduate filed |
| 6. No more than two grades below "B" | 12. Comprehensive Examination |

REQUIRED CORE COURSES: (12 Semester Hours)

COURSE NO	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PSE 6691	Research Methodology	3			
PSE 6670	Psychological Foundations of the Adult Learner	3			
PSE 6660	Trends and Issues in Adult Education	3			

SELECT ONE:

PSE 6680	Curriculum Development for Adult Education	3			
PSE 6608	Curriculum Integration of Technology	3			

CONCENTRATION: Political Science (18 Semester Hours) Select 18 advisor approved courses in Political Science. At least 9SH must be taken at the 6000 level.

POL		3			
POL		3			
POL		3			
POL		3			
POL		3			
POL		3			

ITEMS TO BE DISCUSSED:

- _____ 1. One term limit to have transcript(s) and test scores on file
- _____ 2. Temporary, Conditional, and Unconditional Admission
- _____ 3. Availability of faculty for academic advising
- _____ 4. Petition for transfer credit once unconditionally admitted
- _____ 5. Class attendance
- _____ 6. Drop and Withdrawal procedures; deadline and consequences
- _____ 7. Petition for an incomplete grade
- _____ 8. Student participation in course and program evaluation
- _____ 9. Concentration options
- _____ 10. Prerequisite coursework
- _____ 11. Sequence of courses
- _____ 12. The MSPSE does not lead to any type of recommendation for teacher certification
- _____ 13. Other _____

Admission Status		
Type	Date	Initials
Conditional		
Unconditional		
Residency		
Test Score		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above program. I have received academic advising from my Faculty Advisor, and I hereby apply for Admission to Candidacy.

Student's Signature _____ Date _____

APPROVED: _____
 Chair/Associate Dean or Dean Date _____

Faculty Advisor _____ Date _____

CANDIDACY APPROVED: _____
 Dean, Graduate School Date _____

Distribution: Pink - Student
 Yellow - Faculty Advisor
 White - Official File

Effective Fall 2005

TROY UNIVERSITY
 Master of Science
 Post-Secondary Education **NON-CERTIFICATION PROGRAM**
 Graduate Degree Plan and Progress Record/
 Application for Admission to Candidacy

Option II - 30 Semester Hour Program
 Psychology Concentration

Name _____ Student ID # _____ Campus _____
 Address _____ Email _____

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|---|--|
| 1. GRE, or equivalent exam, test scores submitted | 7. Overall GPA of 3.0 |
| 2. Official transcript of all academic work | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 36 semester hours of credit | 10. Admission to Candidacy |
| 5. Meet residency requirements | 11. Intent to Graduate filed |
| 6. No more than two grades below "B" | 12. Comprehensive Examination |

REQUIRED CORE COURSES: (12 Semester Hours)

COURSE NO	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PSE 6691	Research Methodology	3			
PSE 6670	Psychological Foundations of the Adult Learner	3			
PSE 6660	Trends and Issues in Adult Education	3			

SELECT ONE:

PSE 6680	Curriculum Development for Adult Education	3			
PSE 6608	Curriculum Integration of Technology	3			

CONCENTRATION Psychology: (18 Semester Hours)

PSY 5501	Psychological Tests and Measurement	3			
PSY 6631	Psychological Foundations of Education	3			
PSY 6635	Vocational Psychology and Career Development	3			
PSY 6648	Theories of Personality	3			
PSY 6668	Human Lifespan and Development	3			
PSY 6669	Behavior Pathology	3			

ITEMS TO BE DISCUSSED:

- _____ 1. One term limit to have transcript(s) and test scores on file
- _____ 2. Temporary, Conditional, and Unconditional Admission
- _____ 3. Availability of faculty for academic advising
- _____ 4. Petition for transfer credit once unconditionally admitted
- _____ 5. Class attendance
- _____ 6. Drop and Withdrawal procedures; deadline and consequences
- _____ 7. Petition for an incomplete grade
- _____ 8. Student participation in course and program evaluation
- _____ 9. Concentration options
- _____ 10. Prerequisite coursework in the area of psychology
- _____ 11. Sequence of courses
- _____ 12. The MSPSE does not lead to any type of recommendation for teacher certification
- _____ 13. Other _____

Admission Status		
Type	Date	Initials
Conditional		
Unconditional		
Residency		
Test Score		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above program. I have received academic advising from my Faculty Advisor, and I hereby apply for Admission to Candidacy.

_____	APPROVED: _____
Student's Signature	Chair/Associate Dean or Dean
_____	Date
_____	CANDIDACY
Faculty Advisor	APPROVED: _____
_____	Dean, Graduate School
_____	Date

Distribution: Pink – Student
 Yellow – Faculty Advisor
 White – Official File

Effective Fall 2005

TROY UNIVERSITY
 Master of Science
 Post Secondary Education **NON-CERTIFICATION PROGRAM**
 Graduate Degree Plan and Progress Record/
 Application for Admission to Candidacy

Option I - 36 Semester Hour Program
 Public Administration Concentration

Name _____ Student ID # _____ Campus _____

Address _____ Email _____

DEGREE REQUIREMENTS:

- | | |
|---|--|
| 1. GRE, or equivalent exam, test scores submitted | 7. Overall GPA of 3.0 |
| 2. Official transcript of all academic work | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 36 semester hours of credit | 10. Admission to Candidacy |
| 5. Meet residency requirements | 11. Intent to Graduate filed |
| 6. No more than two grades below "B" | |

REQUIRED CORE COURSES: (18 Semester Hours)

COURSE NO	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PSE 6691	Research Methodology	3			
PSE 6670		3			
PSE 6660		3			

SELECT ONE:

PSE 6680	Curriculum Development for Adult Education	3			
PSE 6608	Curriculum Integration of Technology	3			

SELECT THESIS TRACK OR NON-THESIS TRACK: (6 Semester Hours)

PSE 6695	Thesis	6			
PSE 6665	Field Project in Post Secondary Education	3			
PSE 6699	Capstone in Post Secondary Education	3			

CONCENTRATION Public Administration: (18 Semester Hours)

PA 6610	Foundations of Public Administration	3			
PA 6622	Public Policy Analysis	3			
PA 6650	Governmental Budgeting	3			
PA 6674	Ethics in Public Administration	3			
<i>Select two of the following:</i>					
PA 6602	Quantitative Methods in Public Management				
PA 6624	Public Human Resource Management				
PA 6644	Administrative Law				
PA 6646	Organizational Behavior				

ITEMS TO BE DISCUSSED:

- _____ 1. One term limit to have transcript(s) and test scores on file
- _____ 2. Temporary, Conditional, and Unconditional Admission
- _____ 3. Availability of faculty for academic advising
- _____ 4. Petition for transfer credit once unconditionally admitted
- _____ 5. Class attendance
- _____ 6. Drop and Withdrawal procedures; deadline and consequences
- _____ 7. Petition for an incomplete grade
- _____ 8. Student participation in course and program evaluation
- _____ 9. Concentration options
- _____ 10. Sequence of courses
- _____ 11. The MSPSE does not lead to any type of recommendation for teacher certification
- _____ 12. Other _____

Admission Status		
Type	Date	Initials
Conditional		
Unconditional		
Residency		
Test Score		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above program. I have received academic advising from my Faculty Advisor, and I hereby apply for Admission to Candidacy.

Student's Signature _____ Date _____

APPROVED: _____
 Chair/Associate Dean or Dean Date _____

Faculty Advisor _____ Date _____

CANDIDACY APPROVED: _____
 Dean, Graduate School Date _____

Distribution: Pink - Student
 Yellow - Faculty Advisor
 White - Official File

Effective Fall 2005

TROY UNIVERSITY
 Master of Science
 Post-Secondary Education **NON-CERTIFICATION PROGRAM**
 Graduate Degree Plan and Progress Record/
 Application for Admission to Candidacy

Option II - 30 Semester Hour Program
 Public Administration Concentration

Name _____ Student ID # _____ Campus _____

Address _____ Email _____

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|---|--|
| 1. GRE, or equivalent exam, test scores submitted | 7. Overall GPA of 3.0 |
| 2. Official transcript of all academic work | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 36 semester hours of credit | 10. Admission to Candidacy |
| 5. Meet residency requirements | 11. Intent to Graduate filed |
| 6. No more than two grades below "B" | 12. Comprehensive Examination |

REQUIRED CORE COURSES: (12 Semester Hours)

COURSE NO	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PSE 6691	Research Methodology	3			
PSE 6670	Psychological Foundations of the Adult Learner	3			
PSE 6660	Trends and Issues in Adult Education	3			

SELECT ONE:

PSE 6680	Curriculum Development for Adult Education	3			
PSE 6608	Curriculum Integration of Technology	3			

CONCENTRATION Public Administration: (18 Semester Hours)

PA 6610	Foundations of Public Administration	3			
PA 6622	Public Policy Analysis	3			
PA 6650	Governmental Budgeting	3			
PA 6674	Ethics in Public Administration	3			
<i>Select two of the following:</i>					
PA 6602	Quantitative Methods in Public Management				
PA 6624	Public Human Resource Management				
PA 6644	Administrative Law				
PA 6646	Organizational Behavior				

ITEMS TO BE DISCUSSED:

- _____ 1. One term limit to have transcript(s) and test scores on file
- _____ 2. Temporary, Conditional, and Unconditional Admission
- _____ 3. Availability of faculty for academic advising
- _____ 4. Petition for transfer credit once unconditionally admitted
- _____ 5. Class attendance
- _____ 6. Drop and Withdrawal procedures; deadline and consequences
- _____ 7. Petition for an incomplete grade
- _____ 8. Student participation in course and program evaluation
- _____ 9. Concentration options
- _____ 10. Prerequisite coursework
- _____ 11. Sequence of courses
- _____ 12. The MSPSE does not lead to any type of recommendation for teacher certification
- _____ 13. Other _____

Admission Status		
Type	Date	Initials
Conditional		
Unconditional		
Residency		
Test Score		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above program. I have received academic advising from my Faculty Advisor, and I hereby apply for Admission to Candidacy.

 Student's Signature Date

 Faculty Advisor Date

APPROVED: _____
 Chair/Associate Dean or Dean Date

CANDIDACY APPROVED: _____
 Dean, Graduate School Date

Distribution: Pink - Student
 Yellow - Faculty Advisor
 White - Official File

Effective Fall 2005

TROY UNIVERSITY
Master of Science
Post Secondary Education **NON-CERTIFICATION PROGRAM**
Graduate Degree Plan and Progress Record/
Application for Admission to Candidacy

Option I - 36 Semester Hour Program
Social Science Concentration

Name _____ Student ID # _____ Campus _____

Address _____ Email _____

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|---|--|
| 1. GRE, or equivalent exam, test scores submitted | 7. Overall GPA of 3.0 |
| 2. Official transcript of all academic work | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 36 semester hours of credit | 10. Admission to Candidacy |
| 5. Meet residency requirements | 11. Intent to Graduate filed |
| 6. No more than two grades below "B" | |

REQUIRED CORE COURSES: (18 Semester Hours)

COURSE NO	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PSE 6691	Research Methodology	3			
PSE 6670		3			
PSE 6660		3			

SELECT ONE:

PSE 6680	Curriculum Development for Adult Education	3			
PSE 6608	Curriculum Integration of Technology	3			

SELECT THESIS TRACK OR NON-THESIS TRACK: (6 Semester Hours)

PSE 6695	Thesis	6			
PSE 6665	Field Project in Post Secondary Education	3			
PSE 6699	Capstone in Post Secondary Education	3			

CONCENTRATION: Social Science (18 Semester Hours) Select 18 advisor approved courses in *at least two* social science disciplines. At least 9SH must be taken at the 6000 level. Graduate students may not enroll in a 5000-numbered course if it duplicates the same course listed on an undergraduate transcript.

ITEMS TO BE DISCUSSED:

- _____ 1. One term limit to have transcript(s) and test scores on file
- _____ 2. Temporary, Conditional, and Unconditional Admission
- _____ 3. Availability of faculty for academic advising
- _____ 4. Petition for transfer credit once unconditionally admitted
- _____ 5. Class attendance
- _____ 6. Drop and Withdrawal procedures; deadline and consequences
- _____ 7. Petition for an incomplete grade
- _____ 8. Student participation in course and program evaluation
- _____ 9. Concentration options
- _____ 10. Prerequisite coursework
- _____ 11. Sequence of courses
- _____ 12. The MSPSE does not lead to any type of recommendation for teacher certification
- _____ 13. Other _____

Admission Status		
Type	Date	Initials
Conditional		
Unconditional		
Residency		
Test Score		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above program. I have received academic advising from my Faculty Advisor, and I hereby apply for Admission to Candidacy.

Student's Signature _____ Date _____

APPROVED: _____
Chair/Associate Dean or Dean Date _____

Faculty Advisor _____ Date _____

CANDIDACY APPROVED: _____
Dean, Graduate School Date _____

Distribution: Pink - Student
Yellow - Faculty Advisor
White - Official File

Effective Fall 2005

TROY UNIVERSITY
 Master of Science
 Post-Secondary Education **NON-CERTIFICATION PROGRAM**
 Graduate Degree Plan and Progress Record/
 Application for Admission to Candidacy

Option II - 30 Semester Hour Program
 Social Science Concentration

Name _____ Student ID # _____ Campus _____

Address _____ Email _____

DEGREE REQUIREMENTS:

- | | |
|---|--|
| 1. GRE, or equivalent exam, test scores submitted | 7. Overall GPA of 3.0 |
| 2. Official transcript of all academic work | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 36 semester hours of credit | 10. Admission to Candidacy |
| 5. Meet residency requirements | 11. Intent to Graduate filed |
| 6. No more than two grades below "B" | 12. Comprehensive Examination |

REQUIRED CORE COURSES: (12 Semester Hours)

COURSE NO	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PSE 6691	Research Methodology	3			
PSE 6670	Psychological Foundations of the Adult Learner	3			
PSE 6660	Trends and Issues in Adult Education	3			

SELECT ONE:

PSE 6680	Curriculum Development for Adult Education	3			
PSE 6608	Curriculum Integration of Technology	3			

CONCENTRATION: Social Science (18 Semester Hours) Select 18 advisor approved courses in *at least two* social science disciplines. At least 9SH must be taken at the 6000 level. Graduate students may not enroll in a 5000-numbered course if it duplicates the same course listed on an undergraduate transcript.

ITEMS TO BE DISCUSSED:

- _____ 1. One term limit to have transcript(s) and test scores on file
- _____ 2. Temporary, Conditional, and Unconditional Admission
- _____ 3. Availability of faculty for academic advising
- _____ 4. Petition for transfer credit once unconditionally admitted
- _____ 5. Class attendance
- _____ 6. Drop and Withdrawal procedures; deadline and consequences
- _____ 7. Petition for an incomplete grade
- _____ 8. Student participation in course and program evaluation
- _____ 9. Concentration options
- _____ 10. Prerequisite coursework
- _____ 11. Sequence of courses
- _____ 12. The MSPSE does not lead to any type of recommendation for teacher certification
- _____ 13. Other _____

Admission Status		
Type	Date	Initials
Conditional		
Unconditional		
Residency		
Test Score		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above program. I have received academic advising from my Faculty Advisor, and I hereby apply for Admission to Candidacy.

Student's Signature _____ Date _____

APPROVED: _____
 Chair/Associate Dean or Dean Date _____

Faculty Advisor _____ Date _____

CANDIDACY APPROVED: _____
 Dean, Graduate School Date _____

Distribution: Pink - Student
 Yellow - Faculty Advisor
 White - Official File

Effective Fall 2005

TROY UNIVERSITY
 Master of Science
 Post Secondary Education NON-CERTIFICATION PROGRAM
 Graduate Degree Plan and Progress Record/
 Application for Admission to Candidacy

 Option I - 36 Semester Hour Program
 Teaching English to Students of Other Languages (TESOL) Concentration

Name _____ Student ID # _____ Campus _____

Address _____ Email _____

DEGREE REQUIREMENTS:

- | | |
|---|--|
| 1. GRE, or equivalent exam, test scores submitted | 7. Overall GPA of 3.0 |
| 2. Official transcript of all academic work | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 36 semester hours of credit | 10. Admission to Candidacy |
| 5. Meet residency requirements | 11. Intent to Graduate filed |
| 6. No more than two grades below "B" | |

REQUIRED CORE COURSES: (18 Semester Hours)

COURSE NO	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PSE 6691	Research Methodology	3			
PSE 6670		3			
PSE 6660		3			

SELECT ONE:

PSE 6680	Curriculum Development for Adult Education	3			
PSE 6608	Curriculum Integration of Technology	3			

SELECT THESIS TRACK OR NON-THESIS TRACK: (6 Semester Hours)

PSE 6695	Thesis	6			
PSE 6665	Field Project in Post Secondary Education	3			
PSE 6699	Capstone in Post Secondary Education	3			

CONCENTRATION TESOL: (18 Semester Hours)

ENG 5568	Methods and Approaches in Second Language Teaching	3			
ENG 5569	Principles, Techniques and Materials in Second Language Teaching	3			
ENG 6660	Introduction to Applied Linguistics	3			
ENG 6696	Practicum	3			
ENG 6630	Survey of SLA for Second Language Teachers	3			
ENG 6631	Survey of Sociolinguistics for Second Language Teachers	3			

ITEMS TO BE DISCUSSED:

- _____ 1. One term limit to have transcript(s) and test scores on file
- _____ 2. Temporary, Conditional, and Unconditional Admission
- _____ 3. Availability of faculty for academic advising
- _____ 4. Petition for transfer credit once unconditionally admitted
- _____ 5. Class attendance
- _____ 6. Drop and Withdrawal procedures; deadline and consequences
- _____ 7. Petition for an incomplete grade
- _____ 8. Student participation in course and program evaluation
- _____ 9. Concentration options
- _____ 10. Sequence of courses
- _____ 11. The MSPSE does not lead to any type of recommendation for teacher certification
- _____ 12. Other _____

Admission Status		
Type	Date	Initials
Conditional		
Unconditional		
Residency		
Test Score		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above program. I have received academic advising from my Faculty Advisor, and I hereby apply for Admission to Candidacy.

Student's Signature _____ Date _____

APPROVED: _____
 Chair/Associate Dean or Dean Date _____

Faculty Advisor _____ Date _____

CANDIDACY APPROVED: _____
 Dean, Graduate School Date _____

Distribution: Gold – Student
 Pink – Faculty Advisor
 White – Official File

Effective Fall 2005

TROY UNIVERSITY
 Master of Science
 Post-Secondary Education **NON-CERTIFICATION PROGRAM**
 Graduate Degree Plan and Progress Record/
 Application for Admission to Candidacy

Option II - 30 Semester Hour Program
 Teaching English to Students of Other Languages (TESOL) Concentration

Name _____ Student ID # _____ Campus _____

Address _____ Email _____

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|---|--|
| 1. GRE, or equivalent exam, test scores submitted | 7. Overall GPA of 3.0 |
| 2. Official transcript of all academic work | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 36 semester hours of credit | 10. Admission to Candidacy |
| 5. Meet residency requirements | 11. Intent to Graduate filed |
| 6. No more than two grades below "B" | 12. Comprehensive Examination |

REQUIRED CORE COURSES: (12 Semester Hours)

COURSE NO	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
PSE 6691	Research Methodology	3			
PSE 6670	Psychological Foundations of the Adult Learner	3			
PSE 6660	Trends and Issues in Adult Education	3			

SELECT ONE:

PSE 6680	Curriculum Development for Adult Education	3			
PSE 6608	Curriculum Integration of Technology	3			

CONCENTRATION TESOL: (18 Semester Hours)

ENG 5568	Methods and Approaches in Second Language Teaching	3			
ENG 5569	Principles, Techniques and Materials in Second Language Teaching	3			
ENG 6660	Introduction to Applied Linguistics	3			
ENG 6696	Practicum	3			
ENG 6630	Survey of SLA for Second Language Teachers	3			
ENG 6631	Survey of Sociolinguistics for Second Language Teachers	3			

ITEMS TO BE DISCUSSED:

- ___ 1. One term limit to have transcript(s) and test scores on file
- ___ 2. Temporary, Conditional, and Unconditional Admission
- ___ 3. Availability of faculty for academic advising
- ___ 4. Petition for transfer credit once unconditionally admitted
- ___ 5. Class attendance
- ___ 6. Drop and Withdrawal procedures; deadline and consequences
- ___ 7. Petition for an incomplete grade
- ___ 8. Student participation in course and program evaluation
- ___ 9. Concentration options
- ___ 10. Sequence of courses
- ___ 11. The MSPSE does not lead to any type of recommendation for teacher certification
- ___ 12. Other _____

Admission Status		
Type	Date	Initials
Conditional		
Unconditional		
Residency		
Test Score		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above program. I have received academic advising from my Faculty Advisor, and I hereby apply for Admission to Candidacy.

Student's Signature _____ Date _____

APPROVED: _____
 Chair/Associate Dean or Dean Date _____

Faculty Advisor _____ Date _____

CANDIDACY APPROVED: _____
 Dean, Graduate School Date _____

Distribution: Pink - Student
 Yellow - Faculty Advisor
 White - Official File

Effective Fall 2005

Ed.S. Community Counseling Montgomery

TROY UNIVERSITY
 Education Specialist: Community Counseling **NON-CERTIFICATION PROGRAM**
 Graduate Degree Plan and Progress Record/
 Application for Admission to Candidacy
 30 Semester Hour Program

Name _____ Student ID # _____ Campus _____

Address _____ Email _____

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|---|--|
| 1. GRE, or equivalent exam, test scores submitted | 7. Overall GPA of 3.0 |
| 2. Official transcript of all academic work | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 36 semester hours of credit | 10. Admission to Candidacy |
| 5. Meet residency requirements | 11. Successfully complete field project/thesis/comps |
| 6. No more than two grades below "B" | 12. Intent to Graduate filed |

REQUIRED CORE COURSES (15-18 Semester Hours)

COURSE NO	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
CP 7702	Advanced Theories & Techniques of Counseling	3			
CP 7700	Advanced Practicum in Group Leadership	3			
CP 7753, 54, 55	Internship: Advanced Counseling (1-6 SH)				
CP 7791, 92, 93	Research Seminar (3-6 SH)				
CP 7794, 95	Field Project OR Thesis (3-6 SH)				

APPROVED ELECTIVES: (15-18 Semester Hours) All coursework applied to the Ed.S. Degree must be earned at the 6000 level or above.

ITEMS TO BE DISCUSSED:

- _____ 1. One term limit to have transcript(s) and test scores on file
- _____ 2. Temporary, Conditional, and Unconditional Admission
- _____ 3. Availability of faculty for academic advising
- _____ 4. Petition for transfer credit once unconditionally admitted
- _____ 5. Class Attendance
- _____ 6. Drop and Withdrawal procedures; deadline and consequences
- _____ 7. Petition for an Incomplete grade
- _____ 8. Student participation in course and Program Evaluation
- _____ 9. Other _____

Admission Status		
Type	Date	Initials
Conditional		
Unconditional		
Residency		
Test Score		
Comps		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above program. I have received academic advising from my Faculty Advisor, and I hereby apply for Admission to Candidacy.

Student's Signature _____ Date _____

Faculty Advisor _____ Date _____

APPROVED: _____
 Chair/Associate Dean or Dean Date _____

CANDIDACY APPROVED: _____
 Dean, Graduate School Date _____

Distribution: Pink --Student
 Yellow -- Faculty Advisor
 White -- Official File

COLLEGE OF HEALTH AND HUMAN SERVICES

Degree Program	Troy	Phenix City	Atlantic Region	Florida Region	Pacific Region	Southeast Region	Western Region	Dothan	Montgomery
M.S. in Nursing	X*	X							X
M.S. Sport & Fitness Man.	X					X			

*Health & Human Services courses are also offered through Distance Learning Center.

MASTER OF SCIENCE IN NURSING (MSN)

The Master of Science in Nursing Program is designed to provide graduates of baccalaureate programs in nursing the opportunity to develop the advanced knowledge and clinical skills required for leadership positions in nursing. The program prepares clinical nurse specialists in Adult Health and Maternal-Infant Health, Nursing Informatics Specialists, and Family Nurse Practitioners. Students are accepted for admission to the MSN clinical nurse specialist and nursing informatics specialist tracks every semester. Fall admission is recommended for students who wish to pursue full-time study. Students are accepted for admission to the Family Nurse Practitioner track in fall semester only.

Upon successful completion of the MSN program, the student will be able to

1. incorporate advanced knowledge and theories from nursing and related disciplines into practice as an advanced practice nurse;
2. demonstrate advanced clinical expertise in advanced practice in a specialized area of nursing practice;
3. evaluate research for the purpose of selectively integrating research findings in nursing practice;
4. integrate leadership, management, and teaching strategies into advanced practice;
5. analyze the impact of health policy on healthcare for identification of areas needing improvement and development of appropriate strategies; and
6. assume responsibility for contributing to the advancement of nursing as a profession.

Accreditation

The School of Nursing MSN degree is accredited by the National League for Nursing Accrediting Commission, 61 Broadway 33rd floor, New York, NY 10006.

Prerequisite Requirements

Candidates for admission must hold the baccalaureate degree in nursing.

Admission Requirements for the Master of Science in Nursing

Unconditional Admission

1. Graduate of a BSN program from a regionally accredited institution. Students with a baccalaureate degree from an unaccredited or otherwise accredited institution should see Unaccredited or Otherwise Accredited Student Admission.
2. Overall undergraduate grade-point average (GPA) of 3.0 on a 4.0 scale, or 3.0 on a 4.0 scale in the nursing major.
3. Score of 396 or higher on the Miller's Analogy Test (MAT) or score of 860 on Graduate Record Exam (GRE-verbal and quantitative).
4. Current RN licensure.
5. Undergraduate health assessment course or the equivalent.
6. Three letters of professional reference.
7. Minimum of one year experience as a registered nurse is required for the Family Nurse Practitioner track.

Conditional Admission

1. Graduate of a BSN program from a regionally accredited institution. Students with a baccalaureate degree from an unaccredited or otherwise accredited institution should see Unaccredited or Otherwise Accredited Student Admission.
2. Overall undergraduate GPA of 2.5 on a 4.0 scale or 2.5 on a 4.0 scale in the nursing major or score of 380 on the Miller's Analogy Test or score of 650 on the Graduate Record Exam (GRE - verbal and quantitative).
3. One or more years of clinical experience as an RN; or graduate study without a graduate degree in nursing or another discipline, and a graduate GPA of 3.0 on a 4.0 scale.
4. Current RN licensure.
5. Undergraduate health assessment course or the equivalent.
6. Three letters of professional reference.
7. Minimum of one year experience as a registered nurse is required for the Family Nurse Practitioner track.

A student admitted conditionally to the graduate nursing program must clear conditional admission after nine semester hours. The student must attain an overall GPA of 3.0 on a 4.0 scale. Students not satisfying conditional admission requirements will be dropped from the program for one calendar year, after which time the student may petition for readmission.

Curriculum

Clinical Nurse Specialist

Students may choose one of two clinical options (Clinical major):

1. Adult Health Nursing
2. Maternal Infant Health Nursing

Students may choose one of two role options (Functional minor):

1. Educator
2. Administrator

A minimum of 39 semester hours is required for completion of the program.

Nursing Core Courses (6 hrs)

NSG	5504	2	Theories in Nursing
NSG	5505	2	Healthcare Economics
NSG	6660	2	Foundations of Advanced Practice

Research Courses (7 hrs)

NSG	6691	3	Research Methodology
NSG	6692	2	Data Analysis Techniques in Research
NSG	6696	1	Scholarly Inquiry Practicum I
NSG	6697	1	Scholarly Inquiry Practicum II
Optional			
NSG	6695	1-4	Thesis

Nursing Specialty Courses (20 hrs)

NSG	5512	3	Advanced Health Assessment
NSG	5515	1	Advanced Health Assessment Practicum
NSG	6649	3	Advanced Pharmacology
NSG	6671	3	Advanced Pathophysiology

(Select One Series)

NSG	6620	2	Advanced Acute Care Nursing of Adults
NSG	6621	3	Advanced Acute Care Nursing Preceptorship
NSG	6622	2	Advanced Long-Term Nursing Care of Adults
NSG	6623	3	Advanced Long-Term Nursing Care of Adults Preceptorship

OR

NSG	6640	2	Advanced Maternal/Infant Health Nursing
NSG	6641	3	Advanced Maternal/Infant Health Nursing Preceptorship
NSG	6642	2	High-Risk Maternal/Infant Health Nursing
NSG	6643	3	High Risk Maternal/Infant Health Nursing Preceptorship

Nursing Role Courses (5 hrs)

(Select One Series)

NSG	6614	2	Role of the Nurse Educator
NSG	6615	3	Nursing Education Internship

OR

NSG	6616	2	Role of the Nurse Administrator
NSG	6617	3	Nursing Administration Internship

Synthesis and Evaluation (1 hr)

NSG	6655	1	Synthesis and Evaluation of Advanced Nursing Practice
-----	------	---	---

Minimum Total: 39 Semester Hours

Nursing Informatics Specialist Track

Nursing Core Courses (6 hrs)

NSG	5504	2	Theories in Nursing
NSG	5505	2	Healthcare Economics
NSG	6660	2	Foundations of Advanced Practice

Research Courses (7 hrs)

NSG	6691	3	Research Methodology
NSG	6692	2	Data Analysis Techniques in Research
NSG	6696	1	Scholarly Inquiry Practicum I
NSG	6697	1	Scholarly Inquiry Practicum II

Optional

NSG	6695	1-4	Thesis
-----	------	-----	--------

Nursing Specialty Courses (11 hrs)

NSG	6631	3	Computer-Based Communication
NSG	6632	2	Theoretical Foundations of Nursing
NSG	6633	3	Systems Analysis and Design
NSG	6635	3	Integration of Technology in Information Exchange

Nursing Role Courses (6 hrs)

NSG	6634	2	Role of the Nursing Informatics Specialist
NSG	6636	4	Nursing Informatics Internship

Elective (3 hrs)

Any 5000/6000 Approved Elective

Synthesis and Evaluation (1 hr)

NSG	6655	1	Synthesis and Evaluation of Advanced Nursing Practice
-----	------	---	---

Minimum Total: 34 Semester Hours

Family Nurse Practitioner (FNP) Track**Nursing Core Courses (6 hrs)**

NSG	5504	2	Theories in Nursing
NSG	5505	2	Healthcare Economics
NSG	6660	2	Foundations of Advanced Practice
NSG	6659*	1	Adaptation to the FNP Role (required for FNP-PM certificate students only)

Research Courses (7 hrs)

NSG	6691	3	Research Methodology
NSG	6692	2	Data Analysis Techniques in Research
NSG	6696	1	Scholarly Inquiry Practicum I
NSG	6697	1	Scholarly Inquiry Practicum II

Optional

NSG	6695	1-4	Thesis
-----	------	-----	--------

Nursing Specialty Courses (27 hrs)*

NSG	5512	3	Advanced Health Assessment
NSG	5513	3	Advanced Health Assessment Preceptorship
NSG	6645	3	Family and Cultural Theories in Advanced Nursing Practice
NSG	6649	3	Advanced Pharmacology
NSG	6665	3	Primary Care I
NSG	6666	3	Primary Care I Preceptorship
NSG	6667	3	Primary Care II
NSG	6668	3	Primary Care II Preceptorship
NSG	6671	3	Advanced Pathophysiology

Role Courses (6 hrs)*

NSG	6670	1	Role Synthesis Seminar
NSG	6680	5	Family Nurse Practitioner Internship

Synthesis and Evaluation (1hr)

NSG	6655	1	Synthesis and Evaluation of Advanced Nursing Practice
-----	------	---	---

Minimum Total: 47 Semester Hours

*The FNP Certificate for nurses holding the MSN requires 34 hours and includes all FNP nursing specialty and role courses.

NOTE: 1. Requirements for the MSN degree must be satisfied within five years of the initial enrollment for that degree.

NOTE 2. A grade of "D" is not acceptable for meeting requirements for a subsequent course.

Requirements for Students in Clinical Courses

All students must maintain RN licensure, current CPR certification, professional liability insurance, proof of annual physical examination and negative drug screen when enrolled in clinical

nursing courses. Professional liability insurance is available through the School of Nursing. Students are responsible for their own medical care if needed in the clinical setting. Students are also responsible for personal transportation costs incurred during the program.

Students must meet Communicable Disease Center (CDC) and Occupational Safety and Health Administration (OSHA) guidelines.

Laboratory Fees for the MSN Program:

NSG 5515, 6696, 6697	\$ 37.50
NSG 5513, 6621, 6623, 6641, 6643, 6666, 6668	\$ 67.50
NSG 6615, 6617	\$105.00
NSG 6636, 6680	\$180.00

Requirements for Admission to Candidacy

1. To be admitted to candidacy, students must have a 3.0 GPA on all work attempted.
2. Unconditionally admitted graduate students may apply for admission to candidacy after completing six semester hours and requirements as outlined for the specific degree program. A student will be admitted to candidacy the term following completion of 12 semester hours.

Degree Requirements

Any student completing the course work with a 3.0 or better GPA, fulfilling candidacy requirements, and successfully completing the required comprehensive examination will be awarded the degree.

Transfer Credit

A maximum of six semester hours taken at another regionally accredited institution of higher learning with a "B" grade or better can be applied toward the degree. These courses must be comparable to Troy University courses and must be approved by the MSN graduate faculty.

MASTER OF SCIENCE IN SPORT AND FITNESS MANAGEMENT

The Sport and Fitness Management program is designed to provide the graduate with the knowledge, skills, and attitudes to engage in the practice of management in a variety of settings. The goals and objectives of the program are guided by, but are not limited to, the criteria and guidelines set forth in the Standards for an Accredited Educational Program by the North American Society for Sport Management.

Students are provided with classroom, laboratory and clinical experiences to accomplish these objectives. Students are evaluated on their progress in meeting the above objectives throughout the program. Opportunities and evaluations are provided for actual participation in professional clinical sites including athletic,

sport and club fitness, coaching facilities, rehabilitation facilities and community settings in the practice of Sport and Fitness Management.

The program aims to provide a broad-based, comprehensive curriculum, with an emphasis on interdisciplinary collaboration that prepares a sport and fitness manager practitioner to

1. direct an individual's participation in selected clinical opportunities aimed at reinforcing and enhancing performance; facilitate learning of those skills and functions essential for productivity, thus the individual will be able to better communicate effectively with clients, subordinates and the public;
2. provide services to improve function to prevent deficits in activities of daily living, work, play/leisure, and in the underlying performance of managing to ensure quality of services and effectiveness of the program; and
3. function in a variety of roles including direct managing provider, consultant, case manager, educator, administrator, researcher and advocate in a variety of sport and fitness management delivery models and systems where sport and fitness management is traditionally practiced and in emerging areas of local community, state, regional, national and international arenas.

Upon successful completion of the SFM program, the student will be able to

1. plan, develop, implement and evaluate programs of service designed to meet local community, state, regional, national and international needs;
2. administer and manage a sport and fitness management service;
3. articulate and apply sport and fitness management principles, intervention approaches, rationales, and expected outcomes of service;
4. be innovators and leaders in the profession, applying sport and fitness management knowledge to the solution of complex sport and fitness managerial issues and health problems; and
5. demonstrate an attitude of inquiry and nurture the capacity for creative thinking, critical analysis and problem solving; to interpret research studies and to apply research results to sport and fitness management practice; and to contribute to the advancement and dissemination of research and knowledge in the behavioral science.

Prerequisite Requirements

Candidates for admission must hold a baccalaureate degree in sport and fitness management or related field.

Admission Requirements for the Master of Science in Sport and Fitness Management

Unconditional Admission

1. Applicants must have a baccalaureate degree from a regionally accredited four-year institution. Students with a baccalaureate degree from an unaccredited or otherwise accredited institution should see Unaccredited or Otherwise Accredited Student Admission.

2. Applicants must achieve a score of 33 or higher on the Miller Analogies Test or a score of 850 or higher on the Graduate Record Examination (verbal and quantitative).
3. Applicants must have an overall grade point average of 2.5 on a four-point scale.

Conditional Admission

1. Students not satisfying the unconditional admission requirements may be conditionally admitted to the program pending satisfactory completion of the first 12 semester hours with a 3.0 grade point average. Students with a baccalaureate degree from an unaccredited or otherwise accredited institution should see Unaccredited or Otherwise Accredited Student Admission.
2. Students not satisfying conditional admission requirements will be dropped from the program for one calendar year, after which time the student must petition for readmission.

Curriculum

All courses offer three semester hours of credit except SFM 6625, 6626, 6627, 6680, 6681, 6682.

Transfer Credit

A maximum of 12 semester hours taken at another regionally accredited institution of higher learning, with a grade of "B" or better, can be applied toward the degree. These courses must be comparable to Troy University's courses and must be approved by the SFM graduate faculty.

Requirements for Admission to Candidacy

1. To be admitted to candidacy, students must have a 3.0 GPA on all work attempted.
2. Unconditionally admitted graduate students may apply for admission to candidacy after completing six semester hours of requirements as outlined for the specific degree program. A student will be admitted to candidacy the term following completion of 12 semester hours.

Degree Requirements

Any student completing course work with a 3.0 or better GPA, fulfilling candidacy requirements, and successfully completing the required comprehensive examinations will be awarded the degree.

Sport and Fitness Management

Students may choose one of two options (concentrations):

1. Athletic Administration
2. Fitness, Sport and Club Management

A minimum of 33 semester hours is required for completion of the program.

Sport and Fitness Management Core Courses (18 hrs.)

SFM	6610	3	Physical Education, Sport and the Law
SFM	6615	3	Sport Administration
SFM	6617	3	Readings in Sport Management, Fitness Management
SFM	6632	3	Critical Issues in Sport and Fitness Management
SFM	6640	3	Sport Marketing
SFM	6691	3	Research Methods

Concentration Requirements

Athletic Administration (Select 15 hrs.)

SFM	6616	3	Sport Finance
SFM	6672	3	Sport Psychology
SFM	6673	3	Ethical Issues in Sport
SFM	6674	3	Entrepreneurship in Sport
SFM	6690	3	Internship
SFM	66xx	3	Adviser Approved Elective

Fitness, Sport and Club Management (Select 15 hrs.)

SFM	6620	3	Physical Fitness: A Critical Analysis
SFM	6623	3	Biomechanics of Sport Technique
SFM	6650	3	Nutrition and Physical Performance
SFM	6670	3	Exercise and Disease Prevention
SFM	6671	3	Exercise Through Life Span
SFM	6680	1-9	Practicum in Sport and Fitness Mgt. or
SFM	6690	3	Internship or
SFM	6695	3	Thesis
SFM	66xx	3	Adviser Approved Elective

Effective Fall 2006

TROY UNIVERSITY
Clinical Nurse Specialist
 Adult Health Maternal/Infant Education Administration
 Graduate Degree Plan and Progress Record/
 Application for Admission to Candidacy
 39 Semester Hour Program

Name _____ Student ID # _____ Campus _____

Address: _____ Email: _____

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|---|--|
| 1. GRE, or equivalent exam, test scores submitted | 7. Overall GPA of 3.0 |
| 2. Official transcript of all academic work | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 39 semester hours of credit | 10. Admission to Candidacy |
| 5. Meet residency requirements | 11. Successfully complete <u>comprehensive exam</u> |
| 6. No more than two grades below "B" | 12. Intent to Graduate filed |

A. REQUIRED CORE COURSES – 6 Semester Hours

COURSE NO	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
NSG 5504	Theories in Nursing	2			
NSG 5505	Health Care Economics	2			
NSG 6660	Foundations of Advanced Practice	2			

B. RESEARCH – 7 Semester Hours

COURSE NO	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
NSG 6691	Research Methodology	3			
NSG 6692	Data Analysis Techniques	2			
NSG 6696	Scholarly Inquiry Practicum I	1			
NSG 6697	Scholarly Inquiry Practicum II	1			
OPTIONAL: NSG 6695	Thesis	4			

C. NURSING SPECIALTY – 20 Semester Hours

COURSE NO	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
NSG 5512	Advanced Health Assessment	3			
NSG 5515	Advanced Health Assessment Practicum	1			
NSG 6649	Advanced Pharmacology	3			
NSG 6671	Pathophysiology	3			
NSG 66--		2			
NSG 66--		3			
NSG 66--		2			
NSG 66--		3			

D. NURSING ROLE COURSES – 5 Semester Hours

COURSE NO	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
NSG 66--	Role of the Nurse Educator/Administrator	2			
NSG 66--	Nursing Education/Administration Internship	3			

E. SYNTHESIS AND EVALUATION – 1 Semester Hour

COURSE NO	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
NSG 6655	Synthesis and Evaluation of Advanced Nursing Practice	1			

ITEMS TO BE DISCUSSED

- _____ 1. One term limit to have transcript(s) and test scores on file
- _____ 2. Temporary, Conditional, and Unconditional Admission
- _____ 3. Availability of faculty for academic advising
- _____ 4. Petition for transfer credit once unconditionally admitted
- _____ 5. Class Attendance
- _____ 6. Drop and Withdrawal procedures; deadline and consequences
- _____ 7. Petition for an Incomplete grade
- _____ 8. Student participation in course and Program Evaluation
- _____ 9. Other _____

Admission Status		
Type	Date	Initials
Conditional		
Unconditional		
Residency		
Test Score		
Comps		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above program. I have received academic advising from my Faculty Advisor.

Student's Signature _____ Date _____

Faculty Advisor _____ Date _____

STUDENT ACKNOWLEDGEMENT: I hereby apply for Admission to Candidacy.

Student's Signature _____ Date _____

APPROVED: _____
Chair/Associate Dean or Dean

Advisor _____ Date _____

CANDIDACY APPROVED: _____
Dean, Graduate School

Distribution: Gold – Student

- Pink – Campus/Branch file
- All other (Green, Yellow) – UC
- Original – Official File

Effective Fall 2006

TROY UNIVERSITY
 Family Nurse Practitioner
 MSN-FNP Certificate
 Graduate Degree Plan and Progress Record/
 Application for Admission to Candidacy
 34 (Certificate) 47 (MSN-FNP) Semester Hour Program

Name _____ Student ID # _____ Campus _____

Address: _____ Email: _____

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|---|--|
| 1. GRE, or equivalent exam, test scores submitted | 7. Overall GPA of 3.0 |
| 2. Official transcript of all academic work | 8. Completion of research requirement with a "B" or better |
| 3. Unconditional Admission | 9. All credit earned within 8 years of graduation |
| 4. 34 (certificate) 47 (MSN-FNP) semester hours of credit | 10. Admission to Candidacy |
| 5. Meet residency requirements | 11. Successfully complete comprehensive exam/thesis |
| 6. No more than two grades below "B" | 12. Intent to Graduate filed |

A. REQUIRED CORE COURSES 6 - 7 Semester Hours

COURSE NO	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
NSG 5504	Theories in Nursing	2			
NSG 5505	Health Care Economics	2			
NSG 6660	Foundations of Advanced Practice	2			
**NSG 6659	Adaptation of FNP Role	1			

B. RESEARCH - 7 Semester Hours

COURSE NO	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
NSG 6691	Research Methodology	3			
NSG 6692	Data Analysis Techniques	2			
NSG 6696	Scholarly Inquiry Practicum I	1			
NSG 6697	Scholarly Inquiry Practicum II	1			
OPTIONAL:					
NSG 6695	Thesis	4			

C. NURSING SPECIALTY - 27 Semester Hours

COURSE NO	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
*NSG 5512	Advanced Health Assessment	3			
*NSG 5513	Advanced Health Assessment Preceptorship	3			
*NSG 6645	Family and Cultural Thesis	3			
*NSG 6649	Advanced Pharmacology	3			
*NSG 6665	Primary Care I	3			
*NSG 6666	Primary Care I Preceptorship	3			
*NSG 6667	Primary Care II	3			
*NSG 6668	Primary Care II Preceptorship	3			
*NSG 6671	Advanced Pathophysiology	3			

D. FNP ROLE COURSES - 6 Semester Hours

COURSE NO	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
*NSG 6670	Role Synthesis Seminar	1			
*NSG 6680	FNP Internship	5			

E. SYNTHESIS AND EVALUATION - 1 Semester Hour

COURSE NO	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
NSG 6655	Synthesis and Evaluation of Advanced Nursing Practice	1			

*Required for certificate
 **Only required for certificate option

ITEMS TO BE DISCUSSED

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- ___ 2. Temporary, Conditional, and Unconditional Admission
- ___ 3. Availability of faculty for academic advising
- ___ 4. Petition for transfer credit once unconditionally admitted
- ___ 5. Class Attendance
- ___ 6. Drop and Withdrawal procedures; deadline and consequences
- ___ 7. Petition for an Incomplete grade
- ___ 8. Student participation in course and Program Evaluation
- ___ 9. Other _____

Admission Status		
Type	Date	Initials
Conditional		
Unconditional		
Residency		
Test Score		
Comps		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above program. I have received academic advising from my Faculty Advisor.

Student's Signature _____ Date _____ Faculty Advisor _____ Date _____

STUDENT ACKNOWLEDGEMENT: I hereby apply for Admission to Candidacy.

Student's Signature _____ Date _____

APPROVED: _____
 Chair/Associate Dean or Dean

Advisor _____ Date _____

CANDIDACY APPROVED: _____
 Dean, Graduate School

Distribution: Gold - Student
 Pink - Campus/Branch file
 All other (Green, Yellow) - UC
 Original - Official File

Effective Fall 2006

TROY UNIVERSITY
Nursing Informatics Specialist
Graduate Degree Plan and Progress Record/
Application for Admission to Candidacy
34 Semester Hour Program

Name _____ Student ID # _____ Campus _____
Address: _____ Email: _____

Copy of transcript must be attached. May not use "Student Academic Credits" or "Academic Evaluation" report.

DEGREE REQUIREMENTS:

- | | |
|--|---|
| 1. GRE, or equivalent exam, test scores submitted
2. Official transcript of all academic work
3. Unconditional Admission
4. 34 semester hours of credit
5. Meet residency requirements
6. No more than two grades below "B" | 7. Overall GPA of 3.0
8. Completion of research requirement with a "B" or better
9. All credit earned within 8 years of graduation
10. Admission to Candidacy
11. Successfully complete comprehensive exam/thesis
12. Intent to Graduate filed |
|--|---|

A. REQUIRED CORE COURSES – 6 Semester Hours

COURSE NO	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
NSG 5504	Theories in Nursing	2			
NSG 5505	Health Care Economics	2			
NSG 6660	Foundations of Advanced Practice	2			

B. RESEARCH – 7 Semester Hours

COURSE NO	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
NSG 6691	Research Methodology	3			
NSG 6692	Data Analysis Techniques	2			
NSG 6696	Scholarly Inquiry Practicum I	1			
NSG 6697	Scholarly Inquiry Practicum II	1			
OPTIONAL: NSG 6695	Thesis	4			

C. NURSING SPECIALTY – 11 Semester Hours

COURSE NO	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
NSG 6631	Computer-based Comm. Tech.	3			
NSG 6632	Theoretical Foundations of Nursing Informatics	2			
NSG 6633	Systems Analysis & Design	3			
NSG 6635	Integration of Tech. Info. Exchange	3			

D. NURSING ROLE COURSES – 6 Semester Hours

COURSE NO	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
NSG 6634	Role of the Nursing Informatics Specialist	2			
NSG 6636	Nursing Informatics Internship	4			

E. ELECTIVE – 3 Semester Hours

COURSE NO	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
	Elective	3			

F. SYNTHESIS AND EVALUATION – 1 Semester Hour

COURSE NO	TITLE	HRS	GRADE	TERM/YR	TRANSFER CREDIT
NSG 6655	Synthesis and Evaluation of Advanced Nursing Practice	1			

ITEMS TO BE DISCUSSED

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- ___ 7. Petition for an Incomplete grade
- ___ 8. Student participation in course and Program Evaluation
- ___ 9. Other

Admission Status		
Type	Date	Initials
Conditional		
Unconditional		
Residency		
Test Score		
Comps		

STUDENT ACKNOWLEDGEMENT: I have read the current year's Graduate Catalog and acknowledge the contents and requirements of the above program. I have received academic advising from my Faculty Advisor.

Student's Signature _____ Date _____ Faculty Advisor _____ Date _____

STUDENT ACKNOWLEDGEMENT: I hereby apply for Admission to Candidacy.

Student's Signature _____ Date _____

APPROVED: _____
Chair/Associate Dean or Dean

Advisor _____ Date _____

CANDIDACY APPROVED: _____
Dean, Graduate School

Distribution: Gold – Student
Pink – Campus/Branch file
All other (Green, Yellow) – UC
Original – Official File

COURSE DESCRIPTIONS

ACCOUNTING			ADULT EDUCATION		
ACT	6691	<p>Managerial Accounting (3) A study of sources and classifications of accounting data, classification and behavior of revenues and costs, use of accounting data for profit planning and cost control, and use of accounting data for special analysis. <i>Prerequisite: MBA 5502 or equivalent.</i></p>	ADE	5560	<p>Instructional Systems Development (3) This course emphasizes systematically developed course design. Special attention is given to learning and instructional systems theory.</p>
ACT	6692	<p>Advanced Accounting Problems (3) A consideration of problems relating to pension plans, long-term leasing arrangements, refunding of bonds payable, stock options, allocation of income taxes, changing price levels, cash flow statements, and other financial accounting topics with emphasis on relevant pronouncements by professional organizations and governmental agencies.</p>	ADE	6600	<p>Foundations of Adult Education (3) An overview of adult education to give an understanding of characteristics of adults as learners as well as the history, philosophy, and nature of adult education. Includes exposure to fundamental adult education concepts such as lifelong learning, self-directed learning, and contract learning.</p>
ACT	6694	<p>Income Tax Research (3) An advanced study of selected topics in the Internal Revenue Code and Regulations with the emphasis on tax research. The course covers individual, partnership, corporations as well as estate and gift taxes.</p>	ADE	6605	<p>Computer Based Instructional Technologies (3) This graduate level advanced survey course is designed to prepare students to use classroom adaptable technologies. Emphasis is given to historical and social context, computer systems, software, hardware, and curriculum adaptation.</p>
ACT	6695	<p>Accounting Research and Communication (3) An individual study of specific accounting topics and written and oral communication of the results of the study.</p>	ADE	6606	<p>Current and Emerging Instructional Technologies (3) This course focuses on current and emerging instructional technologies. The emphasis of this class is on the instructional use of production software, desktop publishing, graphics, hypermedia, on-line services, optical technology, and telecommunications. <i>Prerequisite: ADE 6605 or permission of instructor.</i></p>
ACT	6696	<p>Accounting Information Systems (3) An advanced study of accounting information systems concepts and applications. Case studies will provide the students an opportunity to relate systems concepts to the actual problems encountered in the analysis, design, implementation, and utilization of computer-based information systems.</p>	ADE	6608	<p>Curriculum Integration of Technology (3) The purpose of this course is to prepare students to apply knowledge and competency in instructional technologies in relation to curriculum design, diverse models, and teaching situations at all developmental levels. Included is evaluation of software, audio/visual production, and instructional design using technology as a basis for instruction.</p>
ACT	6698	<p>Advanced Auditing (3) An examination of the AICPA's professional standards and techniques of reviewing and appraising the various functions of an organization with the objective of reporting on the opportunities for improvement and the deficiencies disclosed. Emphasis on the effectiveness of internal control structure and operating procedures.</p>	ADE	6617	<p>Seminar in Personnel Planning and Leadership (3) A study of literature and research pertinent to adult education in areas of planning and leadership.</p>
ACT	6699	<p>Contemporary Issues in Accounting (3) A study of the recent growth of accounting theory, as influenced by regulatory agencies, economic conditions, and professional accounting organizations.</p>			

- ADE 6620 Seminar in Communication and Human Relations (3)**
An investigation of literature and research related to verbal and nonverbal communication, listening, and human relations appropriate to adult education.
- ADE 6630 Programs for Adult Education (3)**
A study of current concepts and objectives of adult education programs, courses and activities. Includes study of adult education programs and agencies serving diverse adult learners.
- ADE 6653 Educational Evaluation (3)**
The course presents basic procedures used in evaluation. A major focus is on planning and constructing teacher-made tests and non-test evaluation techniques. Also includes study of a variety of standardized tests.
- ADE 6670 Psychological Foundations of the Adult Learner (3)**
An in-depth study of research findings and philosophical concepts related to the nature of adult learners and learning process; principles of motivation and effective instructional design geared toward adult learners; and social and cultural influences on adult learning. Emphasis will be given to the understanding of critical and variable attributes of adult learners.
- ADE 6674 Methods and Strategies for Teaching Adults (3)**
A study of methods and formats used in organizing educational materials for adult learners. Emphasis is given to designing effective instruction which matches methods and strategies to educational demands.
- ADE 6680 Curriculum Development for Adult Education (3)**
A study of concepts, learning theories, materials, and media related to curriculum and program development in adult education.
- ADE 6691 Research Methodology (3)**
The study and evaluation of research methods commonly used in the social sciences. The course will provide information necessary to understand and apply research processes, synthesize knowledge and writing, and plan and organize research problems for interpretation and application of research results. Application of these skills in the form of a written project using the Publication Manual of the American Psychological Association (APA) is required. (A grade of "B" or better is required)
- ADE 6694 Special Problems in Adult Education (1-3)**
A study of problem or problems using research techniques. Selection of problem to be approved by student's adviser and in-

structor under whom study is to be made. Study should contribute to student's program. Preparation of scholarly paper or project required and may involve oral defense.

- ADE 6696, 6697, 6698 Practicum in Adult Education (1-3)**
Supervised experiences related to instruction in area of specialization. Emphasis on application of skills, concepts, and principles acquired in previous courses. *Prerequisite: Completion of coursework and approval of adviser are required.*

ART

- ART 5581 Methods and Materials in Art (3)**
Teaching methods, selection, organization, and use of art materials.
- ART 5599 Advanced Studio Projects (3)**
Supervised study and projects in an area not included in the student's undergraduate studies.
- ART 6605 Seminar in Art History (3)**
Historical inquiry into art with emphasis on sources and approaches to the visual arts as they interact with other facets of culture.
- ART 6625, 6626, 6627 Specialized Study in Area of Art. (1-3)**
An individualized study with studio art faculty. Total credit for any combination of enrollments in these courses may not exceed six semester hours. See semester hour limits listed under Course Restrictions in General Regulations section.
- ART 6662 Seminar in Art Education (3)**
A review of issues and research in art education and the visual arts.
- ART 6664 Research in Art Education (3)**
A review of contemporary research in art education and the presentation of a scholarly paper. *Prerequisite: ART 6662*

BIOLOGY

- BIO 5502 Spring Flora (4)**
A survey of vascular plants from different habitats in southeast Alabama. Principles of plant taxonomy, including history and systems of classification and nomenclature, the use of dichotomous keys, and general herbarium techniques. Emphasis is placed on plant identification and habitat types. *Prerequisites: general biology, general ecology*
- BIO 5505 Entomology (3)**
A study of the orders of insects with the emphasis on morphology, taxonomy, and

life cycles. *Prerequisites: general biology.*
Corequisite: BIO L505

genetics, general chemistry, statistics.
Corequisite: BIO L521

BIO L505 Entomology Lab (1)
A study of morphology, classification, and identification of insects. A collection is required. *Corequisite: BIO 5505*

BIO L521 Population Ecology Lab (1)
Field exercises in identifying ecological problems, formulating and testing hypotheses, and evaluating data using standard statistical methods. *Corequisite: BIO 5521*

BIO 5510 Animal Behavior (3)
A study of the classical and current concepts of animal behavior including individual and social behavioral patterns. *Prerequisite: genetics. Corequisite: BIO L510*

BIO 5525 Field Botany (4)
A survey of vascular plants from different habitats in southeast Alabama. Principles of plant taxonomy, including history and systems of classification and nomenclature, the use of dichotomous keys, and general herbarium techniques. Emphasis is placed on plant identification and habitat types. *Prerequisites: general biology, general ecology.* See semester hour limits listed under Course Restrictions in General Regulations section.

BIO L510 Animal Behavior Lab (1)
Experimental and observational techniques in behavior. *Corequisite: BIO 5510*

BIO 5513 Limnology (3)
A study of the physical, chemical, geological, and biological aspects of freshwater ecosystems as influenced by activities in surrounding watersheds. *Prerequisites: general biology, general ecology, general chemistry. Corequisite: BIO L513*

BIO 5530 Applied Genetics (3)
Advanced studies in genetics with emphasis on cytogenetics and molecular genetics. *Prerequisites: genetics, organic chemistry. Corequisite: BIO L530*

BIO L513 Limnology Lab (1)
Field and laboratory exercises in lake and stream science, including instrumentation, measurement, sampling, and analysis. *Corequisite: BIO 5513*

BIO L530 Applied Genetics Lab (1)
An introduction to procedures and equipment used in the study of cytogenetics and molecular genetics. *Corequisite: BIO 5530*

BIO 5516 Microbial Ecology (3)
A study of the taxonomy, diversity, and ecology of microbial populations in ecosystems, with the emphasis on the roles that they play in biogeochemical cycles, their contributions to metabolic diversity, their interactions with animals and plants, their niches and bioremediation. *Prerequisites: microbiology, organic chemistry. Corequisite: BIO L516*

BIO 5532 Comparative Vertebrate Anatomy (3)
A detailed study of vertebrate organ-systems with emphasis on structural and functional morphology and evolutionary relationships. *Prerequisites: Any 3000-level BIO lecture and lab. Corequisite: BIO L532*

BIO L532 Comparative Vertebrate Anatomy Lab (1)
A detailed study of the shark, mudpuppy, and cat with emphasis on structural and functional morphology. *Prerequisites: Any 3000-level BIO lecture and lab. Corequisite: BIO 5532*

BIO L516 Microbial Ecology Lab (1)
Microbial ecology laboratory techniques including isolation, identification, and enumeration of microorganisms from aquatic and terrestrial environments. *Corequisite: BIO 5516*

BIO 5533 Embryology (3)
A study of embryonic development of vertebrates. This course links cellular and molecular mechanisms to morphogenesis. *Prerequisites: genetics, cell biology, organic chemistry. Corequisite: BIO L533*

BIO 5520 Field Vertebrate Zoology (4)
A study of the basics of vertebrate identification, with emphasis on phylogeny, anatomy, morphology, life histories, habitats, distributions, and conservation. *Prerequisites: general biology, general chemistry*

BIO L533 Embryology Lab (1)
A study of embryonic development of vertebrates as illustrated by the frog, chick, and pig. Lab includes experimental investigations of developing systems. *Corequisite: BIO 5533*

BIO 5521 Population Ecology (3)
This course covers animal and plant populations, food supply, competition, disease, fecundity, distribution, and other environmental factors. Management of endangered species and protected ecosystems are included. *Prerequisites: general ecology,*

BIO 5545 Ichthyology (3)
This course covers the morphology, anatomy, physiology, taxonomy, life histories, distribution, and adaptations of fishes. *Pre-*

- requisites: general biology, general ecology. Corequisite: BIO L545*
- BIO L545 Ichthyology Lab (1)**
A study of the structural features, identification, and classification of freshwater and marine fishes. *Corequisite: BIO 5545*
- BIO 5546 Herpetology (3)**
A study of the morphology, anatomy, physiology, taxonomy, life histories, distribution, and adaptations of amphibians and reptiles. *Prerequisites: general biology, general ecology. Corequisite: BIO L546*
- BIO L546 Herpetology Lab (1)**
A study of the structural features, identification, and classification of amphibians and reptiles. *Corequisite: BIO 5546*
- BIO 5547 Ornithology (3)**
A study of the morphology, anatomy, physiology, taxonomy, life histories, distribution, and adaptations of birds. *Prerequisites: general biology, general ecology. Corequisite: BIO L547*
- BIO L547 Ornithology Lab (1)**
A study of the structural features, identification, and classification of birds. *Corequisite: BIO 5547*
- BIO 5548 Mammalogy (3)**
A study of the morphology, anatomy, physiology, taxonomy, life histories, distribution, and adaptations of mammals. *Prerequisites: general biology, general ecology. Corequisite: BIO L548*
- BIO L548 Mammalogy Lab (1)**
A study of the structural features, identification, and classification of mammals. *Corequisite: BIO 5548*
- BIO 5551 Toxicology (3)**
A study of the principles related to the adverse effects of chemicals on living organisms. *Prerequisite: organic chemistry. Corequisite: BIO L551*
- BIO L551 Toxicology Lab (1)**
An assessment of terrestrial and aquatic toxicity of chemical agents following standard protocols. *Corequisite: BIO 5551*
- BIO 5571 Parasitology (3)**
This course covers the taxonomy, structure, life histories, distribution, pathogenesis, and control of parasitic protozoa, helminths, and arthropods, with the emphasis on those of medical importance. *Prerequisites: Any 3000-level BIO lecture and lab. Corequisite: BIO L571*
- BIO L571 Parasitology Lab (1)**
A laboratory study of parasitic protozoa, helminths, and arthropods, with the emphasis on those of medical importance. *Corequisite: BIO 5571*
- BIO 5576 Special Topics (1 to 4 credit hours per course per semester)**
Specialized topics not generally included in course offerings. *Prerequisite: Permission of instructor*
- BIO 5578 Cell Biology (3)**
This course covers cell structure and function with the emphasis on biochemical and molecular mechanisms. Topics include cell movement, differentiation, and recognition. *Prerequisites: genetics, microbiology, organic chemistry. Corequisite: BIO L578*
- BIO L578 Cell Biology Lab (1)**
Experimental approaches for studying cells at the biochemical and molecular levels. *Corequisite: BIO 5578*
- BIO 5580 Histology (3)**
A study of the microscopic anatomy and function of cell types and tissues of mammalian organs. *Prerequisite: general biology. Corequisite: BIO L580*
- BIO L580 Histology Lab (1)**
A study of the microscopic anatomy of cell types and tissues of mammalian organs. *Corequisite: BIO 5580*
- BIO 5582 Molecular Biology (3)**
The study of the fundamental principles of chromosomal organization and gene expression, with emphasis on the structure and function of nucleic acids and proteins. *Prerequisites: genetics, microbiology, organic chemistry. Corequisite: BIO L582*
- BIO L582 Molecular Biology Lab (1)**
Experimental approaches in molecular analyses of nucleic acids and proteins, with the emphasis placed on common techniques utilized in clinical and research settings. *Corequisite: BIO 5582*
- BIO 5592 Guided Independent Research (1-4 credit hours per course per semester)**
Additional information is indexed under "Guided Independent Research and Study."
- BIO 5594 Guided Independent Study (1-4 credit hours per course per semester)**
Additional information is indexed under "Guided Independent Research and Study."
- BIO 6600 Aquatic Entomology (3)**
A study of the morphology, physiology, taxonomy, life histories, and ecology of

aquatic insects. *Prerequisites: general biology, general ecology. Corequisite: BIO L600*

- BIO L600 Aquatic Entomology Lab (1)**
Classification and identification of immature and adult aquatic insects. A collection is required. *Corequisite: BIO 6600*
- BIO 6602 Human Pathophysiology (3)**
This course covers the structural and functional changes in tissues and organs of the human body which cause or are caused by disease. *Prerequisites: human anatomy & physiology and histology, or permission of instructor. Corequisite: BIO L602*
- BIO L602 Human Pathophysiology Lab (1)**
A study of the microscopic anatomy of normal and diseased tissues and organs. *Corequisite: BIO 6602*
- BIO 6606 Economic Botany (3)**
This course covers plants of importance in natural ecosystems and human affairs, with the emphasis on food plants, trees, and medicinal plants. *Prerequisites: Any upper-level botany course. Corequisite: BIO L606*
- BIO L606 Economic Botany Lab (1)**
A study of the basic plant anatomy and taxonomy of plants of significance. *Corequisite: BIO 6606*
- BIO 6620 Field Protistology (4)**
An advanced study of protists from freshwater and marine habitats including collection techniques, taxonomy, identification, structure, life histories and protistan ecology.
- BIO 6621 Environmental Toxicology (3)**
This course is a foundation for scientific decision-making involving contaminants and their effects on biological systems. It covers the basic principles of environmental toxicology including bioaccumulation, the biological effects of toxicants from the molecular to global level of organization, and a basic understanding of the risk of environmental pollutants and the science of risk assessment. *Prerequisites: Eight semester hours or equivalent of chemistry*
- BIO 6624 Public Health (3)**
The impact of the environment on humans as well as the human impact on the environment serve as the dual focus of this course. Environmental agents of physical, chemical, and biological nature with adverse effect on human health will be considered. The physiological, molecular, cellular, genetic, and biochemical mechanisms of action of environmental carcinogens, toxins, pollutant, and other disease-causing environmental

agents and the interaction of various environmental agents with biological systems will be addressed. *Prerequisite: None*

- BIO 6625, 6626 Specialized Study in Biology (1-4)**
The student has the opportunity to engage in intensive study of a particular subject or learn a pertinent skill, which fits his/her academic and/or professional needs but is not available in the regular curriculum. This study may include educational activities or training outside of the University. The student will follow the guidelines that the Department established for the supervision and the pursuance of this study. Requires approval of the student's adviser and chairs.
- BIO 6643 Biological Chemistry (3)**
Biological Chemistry emphasizes the classification, structure, function and metabolism of proteins, carbohydrates, lipids and nucleic acids; intermediary metabolism and bioenergetics; enzyme structure, function and kinetics; and storage and expression of genetic information. *Prerequisites: CHM 3343/L343*
- BIO 6645 Biotechnology Techniques (3)**
Biotechnology Techniques laboratory emphasizes the fundamental theory and techniques used in the isolation, characterization, and study of biochemical molecules. *Prerequisites: CHM 3343/L343*
- BIO 6660 Issues in Aquatic Ecology (3)**
Case studies on the overexploitation and degradation of aquatic ecosystems and their resources, with a primary focus on freshwater systems. *Prerequisite: An undergraduate ecology course is highly recommended.*
- BIO 6661 Conservation Biology (3)**
Examination of the principles, practices, and philosophy of measuring, maintaining, and enhancing biological diversity. The course focuses on the applications of ecology, population biology, and genetics of the conservation of keystone and rare species and ecosystems. *Prerequisite: An undergraduate ecology course is highly recommended.*
- BIO 6662 Invasive Species Biology (3)**
This course will familiarize students with the principles of ecological invasions and factors affecting the spread and impacts of invasive species. Students will also become familiar with major sources of exotic species introductions, and methods available for prevention and control. *Prerequisite: None*
- BIO 6664 Restoration Ecology (3)**
An introduction to ecological approaches toward reconstruction of degraded or destroyed ecosystems. Ecological basis of

creating self-sustained ecosystems. Planning, implementing and assessing restoration programs. Economic and social context of restoration. *Prerequisites: An ecology course and one year of general chemistry.*

- BIO 6665 Sustainable Development (3)**
This course will increase student awareness of sustainability issues concerning the future survival of human and other organisms on the planet. The course specifically covers the following: biological diversity trends, human population growth, agriculture and food consumption issues, water use and supplies, global warming and effects on biological diversity, sustainable fisheries, forest products and services, and other issues. *Prerequisites: None*
- BIO 6670, 6671 Special Topics (1-4)**
Specialized topics not generally included in course offerings. A maximum total of 4 semester hours is allowed for program credit.

BUSINESS

- BUS 6610 Business Research Design (3)**
Designed for the student to develop and demonstrate competency in business research methodology and techniques. This course teaches the MSM or MSHRM student proper research techniques and includes a research proposal. (A grade of "B" or better is required.)
- BUS 6612 Applied Business Research (3)**
The study of applied research of business problems to develop managerial skills in the preparation and evaluation of a research project. (A grade of "B" or better is required.)

CHEMISTRY

- CHM 5500 Special Topics in Chemistry (3)**
A study of topics of special interest, such as advanced physical chemistry, advanced analytical chemistry, advanced organic, group theory, surface chemistry, and colloid chemistry. *Prerequisites: CHM 2242 and CHM 3343*
- CHM 5503 Advanced Organic Chemistry (3)**
A more in-depth study of many of the topics studied in Organic Chemistry I and II. Topics will include reaction mechanisms, synthetic methods, and structure determination using spectroscopic techniques. *Prerequisite: CHM 3357*
- CHM 5544 Advanced Inorganic Chemistry (3)**
This course covers the spectroscopy of inor-

ganic molecules, detailed molecular orbital applications, descriptive chemistry of the transition elements, including organometallics and bioorganic compounds. *Prerequisites: CHM 2242, 5552 and L552*

- CHM L544 Advanced Inorganic Laboratory (1)**
A study of the preparation and characterization of inorganic compounds. Experience will be provided in techniques such as using a tube furnace and handling air-sensitive compounds with a glove bag and Schlenk line. *Corequisite or prerequisite: CHM 5544*
- CHM 5545 Instrumental Analysis (3)**
A study of the operating principles of modern analytical instrumentation for determining composition and concentration. *Prerequisites: CHM 2242, CHM 3343; PHY 2253 and L253 or PHY 2263 and L263. Corequisite: CHM L545*
- CHM L545 Instrumental Analysis Laboratory (1)**
The practical application of select modern analytical instruments to qualitative and quantitative examination of matter. Considerable attention is given to the instrument and elementary electronics involved in each. *Corequisite: CHM 5545*
- CHM 5552 Physical Chemistry I (3)**
A study of the theory and applications of thermodynamics, reaction kinetics, and transport properties with an emphasis on the description of ideal/non ideal gasses and solutions. *Prerequisite: CHM 3343; PHY 2253 and L253 or PHY 2263 and L263; MTH 1126. Corequisite: CHM L552*
- CHM L552 Physical Chemistry I Laboratory (1)**
An introduction to methods and techniques used in the physical chemistry laboratory, including experiments in calorimetry, phase equilibria, reaction kinetics, and transport properties. *Corequisite: CHM 5552*
- CHM 5553 Physical Chemistry II (3)**
A continuation of CHM 5552 with an introduction to surface phenomena, quantum chemistry, and spectroscopy with an emphasis on properties of surfaces, atomic and molecular structure, molecular orbital theory, and photochemistry. *Prerequisite: CHM 5552*
- CHM L553 Physical Chemistry II Laboratory (1)**
A continuation of CHM L552 with an introduction to methods and techniques in computational chemistry and spectroscopy. *Corequisite or prerequisite: CHM 5553*
- CHM 6625, 6626, 6627 Specialized Study in Area of Chemistry (1-4)**
A study of a problem or problems using

research techniques. Selection of problem must be approved by the professor under whom the study is to be made and the Dean of Arts and Sciences. The study should contribute to the student's program. Preparation of a scholarly paper is required and may involve oral defense. Total credit for any combination of enrollments in these courses may not exceed four semester hours. A Specialized Study may be substituted for a required course only once in a student's program. See semester hour limits listed under Course Restrictions in General Regulations section.

CRIMINAL JUSTICE

CJ	5571	<p>Probation, Pardons, and Parole (3) This course focuses on the historical developments, philosophies and standards related to the process of probation, pardon, and parole. This course will investigate the use of parole and probation as methods of social control with emphasis on the implications of their social impact on field practice. This course will also investigate non-institutional methods of correctional practices relating to juveniles and adults.</p>	CJ	6624	<p>Court Administration (3) A study of the judicial process from the standpoint of its situational and legal basis, organization and management, and the technical aspects of the judicial function at both trial and appellate levels.</p>
CJ	6610	<p>Principles of Administration (3) A survey of the basic principles and functions of personnel administration with special attention paid to criminal justice applications.</p>	CJ	6625	<p>Specialized Study (3) This course provides the student an opportunity to pursue in-depth study on a topic or issue of personal interest under the guidance and direction of a department faculty member. May be repeated up to a total of six credit hours. See semester hour limits listed under Course Restrictions in General Regulations section.</p>
CJ	6620	<p>Current Trends in Criminal Law (3) A critical review through case studies of recent trends and developments affecting the interpretation of major portions of the United States Constitution which safeguard personal liberties and those which safeguard the public; an examination of principal trends and changes in the judicial processes in the light of historical experience.</p>	CJ	6630	<p>Juvenile Justice (3) An examination of the agencies, institutions, and personnel that work with juvenile offenders. Of special interest will be how the police, courts and correctional agencies interact and deal with juvenile offenders, as well as a review of the current issues and proposals being discussed at the national level.</p>
CJ	6621	<p>Current Issues in Corrections (3) An analysis of the contemporary problems surrounding corrections. Examples of topics include, but are not limited to, police unionization, court reforms, correctional problems, community-based correctional philosophy, comparative issues, and contemporary problems related to correctional officers' retention and employment practices.</p>	CJ	6635	<p>Community-Based Corrections/ Correctional Systems (3) This course will advance the concept of the development of programs for offenders which substitute treatment in the community for institutionalization or imprisonment. Collectively, these programs constitute what is termed "Community-Based Corrections."</p>
CJ	6622	<p>Seminar in the Administration of Justice (3) A critical examination of the administration of the criminal justice system in America, including the myths and misconceptions it generates, the controversial issues and trends it produces, and the current and future policies and administrative decision making it promotes.</p>	CJ	6636	<p>Criminological Theory (3) An in-depth overview of major criminological perspectives as well as their nature and extent, especially those found in the United States, and an analysis of the etiology of criminal behavior, criminal law, and the societal reaction to criminals.</p>
			CJ	6638	<p>Seminar in Civil Liberties Related to Corrections (3) This course is concerned with prisoners' rights as they are guaranteed by the United States judicial system. Because of the ongoing nature of the process defining rights of prisoners currently, decisions of federal appellate and district courts as well as state courts are utilized. This course is a critical review of recent trends and developments affecting personal liberties of incarcerated individuals.</p>
			CJ	6640	<p>Seminar in Law Enforcement (3) An in-depth examination of the various issues and problems currently being experienced in American policing.</p>
			CJ	6644	<p>Administrative Law (3) A study of the legal environment in which the public administrator functions. The proc-</p>

- ess and procedures of administrative agencies including administrative discretion, rule-making, investigating, prosecuting, negotiating, and settling; constitutional law, statutory law, common law, and agency-made law. Liability of governments and their officers. Selected cases and decisions.
- CJ 6649 Statistics for Criminal Justice Research (3)**
This course provides a review of advanced statistical techniques with emphasis upon their application in a criminal justice setting.
- CJ 6650 Survey of Research Methods in Criminal Justice (3)**
An analysis of research strategies employed to study the causes of crime and the societal response to it. (A grade of "B" or better is required.)
- CJ 6652 Seminar in Corrections (3)**
An in-depth examination of the various issues and problems in corrections with a special emphasis relating to administration and management.
- CJ 6655 Selected Topics in Criminal Justice (3)**
An examination of a particular subject which is not offered under the normal course offerings. May be repeated (with different topics) for credit. See semester hour limits listed under Course Restrictions in General Regulations section.
- CJ 6660 Advanced Readings in Criminal Justice (3)**
This course is designed to allow beginning graduate students the opportunity to acquire a basic background in criminal justice literature. The readings will be in specific areas in criminal justice. May be repeated (with different topics) for credit. See semester hour limits listed under Course Restrictions in General Regulations section.
- CJ 6671 Organization Theory (3)**
An examination of the theories of modern criminal justice organization, including current trends and development.
- CJ 6692 Agency Experience (3)**
A supervised practice in an approved criminal justice agency. Reserved for students with no prior experience in a criminal justice setting.
- CJ 6693 Master's Project (3)**
An applied professional research project involving the analysis of a management or public policy problem, designed for the student who does not wish to write a thesis but nonetheless desires to prepare a major written work in the field of criminal justice.

- CJ 6694 Thesis Practicum (3)**
This course is designed to offer the student who elects to write a thesis an opportunity to review research strategies, initiate a literature search, and prepare preliminary drafts of the thesis. The student will receive a letter grade of "CR" until he/she has completed the thesis.

- CJ 6695 Thesis (3)**
The completion and oral defense of the thesis.

COMPUTER SCIENCE

- CS 5543 Software Engineering (3)**
This course aims at producing good practice in developing software and provides an overview of how to do software engineering using an object-oriented approach. The course assumes familiarity with object-oriented programming. It focuses on the appropriate processes, models and metrics in quality software development. *Prerequisite: CS 4446 or CS 5547*

- CS 5545 Computer Architecture (3)**
Functional descriptions of the major components of digital computer architectures are explored, such as arithmetic and control units, memory hierarchies, channels and characterizations and interactions of individual major components of small and large computers. Also included are minicomputer architectures, specialized computer architectures, and distributed data processing architectures. *Prerequisite: CS 3357, CS 3365 or CS 4445*

- CS 5547 Systems Analysis and Design (3)**
Introduction to information systems development process. Systems analysis methods, covering activities, tools, and techniques for requirements gathering, modeling and specification. Systems design methods, including activities, tools and techniques for design, with an emphasis on architecture, rapid development and prototyping, and detailed design. Introduces classical approaches such as information engineering as well as object-oriented analysis and design. (CS 4446 recommended)

- CS 5549 Analysis of Algorithms (3)**
This course discusses various algorithms that solve searching, sorting, and cryptographic problems. There are many candidate algorithms to solve such problems. Tradeoffs involved when choosing an algorithm are discussed. Sorting algorithms such as merge, insertion, quick, and heap, search algorithms such as binary search tree,

- red-black tree, hashing, and B-Trees are discussed. *Prerequisite: CS 3323*
- CS 5550 Operating Systems Principles (3)**
This course discusses what operating systems are, what they do, how they are designed and organized. Topics discussed include: process management (scheduling, intercommunication, synchronization, and deadlock handling), storage management (memory management and virtual memory management). I/O systems (hardware, interfaces, request-handling, performance issues). Applications of these concepts in modern operating systems such as Windows and Unix are presented. *Prerequisite: CS 3323*
- CS 6625, 6626, 6627 Specialized Study in Computer Science (1-3)**
This course involves the study of a problem or problems using research techniques. Selection of a problem is to be approved by the student's advisor, instructor, college dean, and Dean of the Graduate School. The study should contribute to a student's program. Preparation of a scholarly paper is required and may involve an oral defense. Total credit for any combination of enrollments in the specialized study courses may not exceed three (3) semester hours. The course may not be substituted for a required course. See semester hour limits listed under Course Restrictions in General Regulations section.
- CS 6640 Data Base Management Concepts (3)**
This course discusses design and implementation issues associated with relational and object-oriented databases. Topics include E-R modeling, relational modeling, normal forms, data storage, and concepts of object-oriented data modeling. *Prerequisite: CS 3323*
- CS 6641 Society and Information Systems (3)**
A survey and analysis of individual and societal attitudes, interactions, and decision-making is provided concerning the design and application of computers in information storage, retrieval and processing.
- CS 6643 Theory and Design of Compilers (3)**
The formal properties of grammars, lexical and syntactic analysis, macro generators, and code selection are presented. Additional topics include hardware compilers, extensibility of languages, and implementation of simple compilers. *Prerequisite: CS 3343 or 3370*
- CS 6646 Information Systems for Operations and Management (3)**
- Conceptual and practical foundations of information processing systems' support for management and decision-making functions are examined. Computer system project management, economic and legal considerations of management information systems, systems implementation and evaluation are additional topic areas covered in this course. *Prerequisite: CS 5547*
- CS 6647 Simulation and Modeling (3)**
The theory and design of modeling problems, validation and verification of simulation models for dynamic queuing and static Monte Carlo problems are reviewed. Discrete event and continuous simulation models are analyzed. Random number generation used in simulation languages and the implementation of models on computer hardware and software engineering using general purpose and simulation languages are presented in this course. *Prerequisite: CS 5547*
- CS 6648 Operations Research (3)**
A systems approach is explored as it relates to using various algorithms to solve different classes of managerial problems with a computer. *Prerequisite: CS 3325 or CS 5547*
- CS 6649 Special Topics in CS (3)**
A series of advanced topics in areas of computer science is offered. The course details a structured discussion of varied subjects to include technological updates, a more intense study of topics covered in other course offerings, and an introduction to advanced concepts such as artificial intelligence, the theory of computability, and formal languages. *Prerequisites: 12 semester hours of graduate credit*
- CS 6650 Distributed System Principles (3)**
The invention of high-speed computer networks make it possible to easily put together computing systems composed of large numbers of computers connected by a high-speed network called a Distributive System. This course presents the terminology, concepts, problems and implementations of such systems. Specific Object-Based Distributive Systems like Corba, DCOM and Java Remote Method Invocation (RMI) will be covered. *Prerequisite: CS 3323 or CS 5550*
- CS 6651 Artificial Intelligence (3)**
Intelligent agents, problem-solving, search, knowledge representation and reasoning, planning, and reasoning with uncertain knowledge. Machine learning. Design and implementation of artificial intelligence

- systems including expert systems, planning, logic and constraint programming.
- CS 6652 XML Technology Principles (3)**
 This course discusses Extended Markup Language (XML) technology. Topics discussed are XML document creation, document rule definitions such as document type definition (DTD and Schema), XML style languages (XSL and XSLT). Also XML applications and how programming language can process documents are presented. *Prerequisite: CS 3323*
- CS 6653 Topics in Software Security and Reliability (3)**
 This course discusses Software Quality, Fundamentals of Reliability and Rates of Failure, Fundamentals of Data and Distributions, Reliability Testing, Software Growth Models, Software Security and Safety Fundamentals, Software Testing and Stopping Rules (Project Topic I), System Reliability and Redundancy, and Integrated and Internet Software System Reliability Security (Project Topic II). *Prerequisite: Permission of the instructor*
- CS 6654 Topics in Software Engineering (3)**
 The course extends the topics of the Software Engineering course in which the principles of software development are covered. This course covers advanced topics in software engineering, including software architecture, design patterns, multi-media software, embedded software engineering, and knowledge-based approaches to software engineering. The course also includes a number of case studies. Participants are to write a paper on a topic in Software Engineering. *Prerequisite: CS 5547*
- CS 6655 Digital Logic Design – Principles and Practices with Emphasis on Testable Semicustom Circuits (3)**
 Combinational circuit analysis including hazard detection; Number systems and codes; Switching algebra; Combinational circuit design including PLA and MSI techniques; IC logic families; Flip-flop properties; Switching algebra: special properties – symmetric functions, unate functions, threshold functions, Boolean difference, functional decomposition; Introduction to sequential circuits – sequential circuit analysis; Pulse mode sequential circuits – state reduction, incompletely specified machines, state assignment, series-parallel decomposition; Fundamental mode sequential circuits – race, hazards, state assignment; Testing aspects of digital systems – failure and fault models, deterministic test generation for combinational circuits, testing sequential circuits, state identification, testing memories and complex LSI/VLSI circuits, design for testability techniques: scan techniques, built-in self-test (BIST), easily testable network structures; Semicustom and MSI design; Special sequential circuits including sequential integrated circuits. *Prerequisite: CS 5545*
- CS 6656 Design and Testing of Reliable Digital Systems (3)**
 Introduction to digital circuits testing. Fault model and test generation for combinational circuits – fault table, path sensitization, ENF, SPOOF and Boolean difference methods. Fault detection in sequential circuits – state identification sequences and designing checking experiments for sequential machines. Design for testability – readily diagnosable and counter-cycle (CC) type sequential machines. Random testing of digital combinational and sequential circuits – continuous-parameter Markov model and error latency model. Built-in self-test (BIST) in VLSI. Data compression in VLSI BIST – concepts of space compression and time compression. Aliasing probability. Fault signature analysis. Fault simulation. Deterministic and pseudorandom test pattern generator. FAN and PODEM. Scan path design. Functional testing of LSI and VLSI circuits – testing microprocessors. Testing of memory devices. Recent trends – embedded systems and systems-on-chip (SOC) design and circuits. Fault tolerance and reliability in modern digital design. *Prerequisite: CS 6655*
- CS 6699 Research and Thesis (1-6)**
 Guided research in Computer Science results in the preparation of a scholarly thesis. The thesis includes a discussion of the research design and methodology available to plan and conduct a systematic, thorough, critical, interpretive and analytical research in an area appropriate to the interest of the individual student and consistent with the degree program. The course requires students to prepare a thesis within guidelines provided by the faculty member and to defend it before a thesis committee. *Prerequisites: Unconditional admission to the Master of Science in Computer Science program and completion of twenty-four (24) semester hours of course work*
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- COUNSELING**
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- CP 5535 Treatment of Addictive Family Diseases (3)**
 A study of typical characteristics of dysfunctional families. Provides the basis for suggested intervention techniques, appropriate

- areas of family education, and guidelines for effective therapy.
- CP 5536 Treatment Theories and Modalities of Addictive Disease (3)**
A study of historical perspectives and the most effective treatment and assessment approaches of addictive diseases.
- CP 6600 Professional Orientation and Ethics (3)**
An introductory course to the world of professional counseling. Course content includes historical overview, concepts, approaches, philosophy and development of the counseling profession. Professional roles, organizations, credentialing, legal/ethical issues, and professional standards of care are covered. *Prerequisites: Recommended first course.*
- CP 6601 Legal, Ethical, and Professional Standards (3)**
This course assists counseling personnel in acquiring information and understanding necessary to effectively deal with legal, ethical and professional standards of the counseling profession.
- CP 6602 Seminar in the Prevention/Treatment of Chemical Dependency (3)**
An examination of specified issues which must be addressed to promote successful recovery in the treatment of chemical dependency.
- CP 6605 Foundations of Mental Health Counseling (3)**
A study of the historical, philosophical, societal, cultural, economic, and political dimensions within mental health practice. This course will address the professional identity, functions, and issues facing mental health practitioners: principles, theories, and practice of community intervention and the human services network; fiscal and administrative management of programs; and public policy and governmental relations impacting mental health services.
- CP 6610 Facilitation Skills and Counseling Techniques (3)**
A focus on the development and application of basic facilitation skills necessary for becoming an effective helping professional. Skills are developed through a combination of didactic, experiential, and demonstrated learning activities to train the beginning counselor in the establishment and maintenance of therapeutic relationships. *Prerequisites: CP 6600 or adviser's approval.*
- CP 6620, 6621, 6622 Readings in Counseling and Psychology (1-3)**
An independent exploration of the literature related to verbal and nonverbal communication, listening, and human relations under the supervision of a faculty member. An examination will be required upon the conclusion of the course. This course may be offered as a seminar. See semester hour limits listed under Course Restrictions in General Regulations section.
- CP 6625, 6626, 6627 Specialized Study in Counseling (1-3)**
A study of a problem or a topic using research techniques or a guided program of readings. Preparation of a scholarly paper is required and may involve an oral defense. A specialized study may be substituted for only one required course or elective in a student's program. Approval by the student's adviser, the course instructor, and department chair is required. See semester hour limits listed under Course Restrictions in General Regulations section.
- CP 6634 Drug Education, Prevention, and Intervention (3)**
A study of commonly abused drugs, drug abuse prevention, and treatment techniques. Examines characteristics of people at high risk to become substance abusers/addicted.
- CP 6635 Crisis Response Management (3)**
This course provides community personnel, school personnel and other education and/or health professionals/paraprofessionals information about the nature of global and local disasters. Course content includes appropriate responses to a variety of crisis scenarios and information on major theories of crisis intervention.
- CP 6636 Foundations of Student Affairs (3)**
This course is designed to provide a comprehensive introduction to the field of student affairs in higher education through a review of its historical and philosophical influences; purpose, roles, and functions; and contemporary issues and trends.
- CP 6337 Administration of Student Affairs Programs (3)**
This course is designed to provide the knowledge and skills required for effective administration of student affairs in higher education. The course will focus on designing, managing, and evaluating student affairs programs.
- CP 6638 Internship: Student Affairs Counseling (3)**
This course provides supervised student affairs counseling experiences in the college environment. The experience is accompanied by scheduled on-campus supervision with the university supervisor. Internship equals 300 clock hours, to include 120 hours of direct student affairs service.

- CP 6639 Internship: Student Affairs Counseling (3)**
This course provides supervised student affairs counseling experiences in the college environment. The experience is accompanied by scheduled on-campus supervision with the university supervisor. Internship equals 300 clock hours, to include 120 hours of direct student affairs service.
- CP 6641 School Counseling and Program Management (3)**
In this course students will study planning, designing, implementing, and evaluating a comprehensive developmental school guidance program. The school counselor's role as an advocate and school leader will be emphasized. Historical perspective, new academic achievement, guidance curriculum and ethical and legal issues will be included.
- CP 6642 Group Dynamics and Counseling (3)**
The study of group dynamics and group counseling theories, including ethics, group leadership styles, types of groups, group counseling methods and skills, group developmental stages, and therapeutic factors of group work. Experiential activities included. *Prerequisite: CP 6610 or adviser's approval.*
- CP 6644 Community Counseling Services (3)**
A study of multifaceted, comprehensive, community counseling and school psychological services, needs assessment, resource identification, program development, and program evaluation. Alternative models of service delivery and alternative sources of funding and program regulation are explored.
- CP 6649 Theories of Counseling (3)**
A study of the major theoretical approaches in counseling including the affective, behavioral, and cognitive theories. Application of theories to basic types of problems in the counseling relationship is included. Includes case studies, class demonstrations, and role-playing. *Prerequisites: CP 6600 and CP 6610 or adviser's approval.*
- CP 6650 Practicum (3)**
This study provides an opportunity for the student to perform, under supervision, a variety of activities that a regularly employed professional counselor would perform. Practicum provides for the development of counseling skills under supervision. The student must complete 100 clock hours including a minimum of 40 hours of direct service with clients. Experiences are accompanied by regularly scheduled, weekly on-campus group supervision designed to provide opportunity for analysis and evaluation of supervised activity. *Prerequisites: Permission of instructor and department chair required. CP 6600, CP 6610, CP 6642, CP 6649, PSY 6669, PSY 6670*
- CP 6651 Counseling Diverse Populations (3)**
A study of the psychological and sociological factors relative to cultural diversity. Special emphasis is placed on current practices utilized in counseling interventions with culturally diverse populations. Special emphasis is placed on current practices utilized in counseling interventions with diverse populations as well as increasing counselor sensitivity to the unique needs and experiences of such populations.
- CP 6652 Rehabilitation Delivery and Process (3)**
A study of the rehabilitation process including historical developments, philosophical bases, and legal aspects, with an emphasis on the operational aspects of rehabilitation service delivery systems.
- CP 6656 Marriage, Family, and Sex Therapy Counseling (3)**
The course is designed to provide the student with a conceptual framework for dealing with marriage and family problems. Students will be equipped with the skills necessary for working with all members of the family.
- CP 6657 Internship: School Counseling (3)**
This course provides supervised school based experience at both the elementary and secondary levels. The school-based experience will be accompanied by scheduled on-campus supervision with the university supervisor. Course equals 300 hours of internship. Internship equals 300 clock hours, to include 120 hours of direct student service. *Prerequisite: CP 6650.*
- CP 6658 Internship: School Counseling (3)**
This course provides supervised school-based experience at both the elementary and secondary levels. The school-based experience will be accompanied by scheduled on-campus supervision with the university supervisor. Internship equals 300 clock hours, to include 120 hours of direct student service. *Prerequisite: CP 6657*
- CP 6659 Internship: Mental Health (3)**
This course provides an opportunity for the student to perform under supervision a variety of activities that a regularly employed professional counselor in an agency setting would be expected to perform. Experiences are accompanied by regularly scheduled, weekly group supervision. Course equals 300 clock hours of internship. Students may take up to six semester hours of internship per semester with adviser approval. Each student must complete 120 hours of direct service with clients. *Prerequisite: Completion of CP 6650 and adviser approval.*
- CP 6660 Internship: Mental Health (3)**
This course provides an opportunity for the student to perform under supervision a vari-

- ety of activities that a regularly employed professional counselor in an agency setting would be expected to perform. Experiences are accompanied by regularly scheduled, weekly group supervision. Course equals 300 clock hours of internship. Students may take up to six semester hours of internship per semester with adviser approval. Each student must complete 120 hours of direct service with clients. *Prerequisite: Completion of CP 6650 and adviser approval.*
- CP 6661 Internship: Mental Health (3)**
This course provides an opportunity for the student to perform under supervision a variety of activities that a regularly employed professional counselor in an agency setting would be expected to perform. Experiences are accompanied by regularly scheduled, weekly group supervision. Course equals 300 clock hours of internship. Students may take up to six semester hours of internship per semester with adviser approval. Each student must complete 120 hours of direct service with clients. *Prerequisite: Completion of CP 6650 and adviser approval.*
- CP 6662 Internship: Community Counseling (3)**
This course provides supervised, on-the-job, experiences in Community Counseling. These field experiences are accompanied by weekly, on-campus, supervised sessions. Students must receive individual and group supervision. Students may take up to six semester hours of internship per semester with adviser approval. Each student must complete 120 hours of direct service with clients. *Prerequisite: Completion of CP 6650 and adviser approval.*
- CP 6663 Internship: Community Counseling (3)**
This course provides supervised, on-the-job, experiences in Community Counseling. These field experiences are accompanied by weekly, on-campus, supervised sessions. Students must receive individual and group supervision. Students may take up to six semester hours of internship per semester with adviser approval. Each student must complete 120 hours of direct service with clients. *Prerequisite: Completion of CP 6650 and adviser approval.*
- CP 6670 Internship: Rehabilitation Counseling (3)**
This course provides supervised experience in a rehabilitation setting. The experience will be accompanied by scheduled on-campus supervision with the university supervisor. Course equals 300 clock hours of internship. Students may take up to six semester hours of internship per semester with
- adviser approval. Each student must complete 120 hours of direct service with clients. *Prerequisite: Completion of CP 6650 and adviser approval.*
- CP 6671 Internship: Rehabilitation Counseling (3)**
This course provides supervised experience in a rehabilitation setting. The experience will be accompanied by scheduled on-campus supervision with the university supervisor. Students may take up to six semester hours of internship per semester with adviser approval. Each student must complete 120 hours of direct service with clients. *Prerequisite: CP 6670.*
- CP 6680 Seminar: Counseling Approaches to Working with Hearing Impairment (3)**
This course is taken in conjunction with the practicum/internship in rehabilitation counseling, offers students an opportunity to apply medical, psychological and sociological research/techniques to counseling with individuals who are hearing impaired. *Prerequisite: Permission of instructor.*
- CP 6681 Seminar: Counseling Approaches to Working with Visual Impairment (3)**
This course is taken in conjunction with the practicum/internship in rehabilitation counseling, offers students an opportunity to apply medical, psychological and sociological research/techniques to counseling with individuals who are visually impaired. *Prerequisite: Permission of instructor.*
- CP 6682 Leadership and Advocacy: Hearing Impairment (3)**
The purpose of this course is to develop an appreciation for the organization, administration, and coordination of services for the hearing impaired. Strategies for consulting with various agencies, educating the general public, counseling with hearing impaired and their families as well as approaches for advocating for these populations will be explored. *Prerequisites: CP 6650, CP 6652, CP 6653. Taken in conjunction with internship.*
- CP 6683 Leadership and Advocacy: Visual Impairment (3)**
The purpose of this course is to develop an appreciation for the organization, administration and coordination of services for the visually impaired. Strategies for consulting with various agencies, educating the general public, counseling with the visually impaired and their families as well as approaches for advocating for these populations will be explored. *Prerequisites: CP 6650, CP 6652, CP 6653. Taken in conjunction with internship.*

CP	6685	Case Management (3) A study of the case management process, including case findings, service coordination, referral and utilization of other disciplines, and client advocacy.	Preparation of a scholarly paper is required and may involve an oral defense. A specialized study may be substituted for only one required course or elective in a student's program. <i>Approval by the student's adviser, the course instructor, and department chair is required.</i>
CP	6686	Job Development and Placement (3) A study of the analysis of job development and placement in the rehabilitation process and related fields.	
CP	6687	Placement of Special Disability Groups (3) A study of effective job development and placement techniques and strategies in the rehabilitation process for disability groups traditionally challenging to place: Blind, Deaf, Hard of Hearing, Mentally Ill, Traumatic Brain Injured, Spinal Cord Injured, Multidisabled and Learning Disabled.	
CP	6691	Research Methodology (3) The study and evaluation of research methods commonly used in the social sciences. The course will provide information necessary to understand and apply research processes, synthesize knowledge and writing, and plan and organize research problems for interpretation and application of research results. Application of these skills in the form of a written project using the Publication Manual of the American Psychological Association (APA) is required. A grade of "B" or better is required	
CP	7700	Advanced Practicum in Group Leadership (3) Supervised training in group leadership, including experiential and didactic activities, focusing on group facilitation. <i>Prerequisites: CP 6642 and CP 6650 or equivalents and permission of the instructor. Enrollment restricted to Ed.S. students.</i>	
CP	7701	Seminar in Counseling and Student Personnel Work (3) Individual readings and conferences, group discussions and reports focusing on the advanced student's special interest in Counseling and Human Development. Emphasizes research findings.	
CP	7702	Advanced Theories and Techniques of Counseling (3) An in-depth study of current viable theories of counseling utilizing techniques appropriate for each framework. Some areas to be covered include the cognitive, affective, and eclectic approaches. <i>Prerequisite: CP 6649 or equivalent.</i>	
CP	7725, 7726, 7727	Advanced Studies in Counseling (1-3) A study of a problem or topic using research techniques or a guided program of readings.	
CP	7753, 7754, 7755	Internship: Advanced Counseling (1-3) This course provides advanced graduate students with full-time, supervised, on-the-job experience in setting appropriate to their area of specialization. Experiences accompanied by weekly on-campus meetings designed to provide opportunity for analysis and evaluation of supervised activity.	
CP	7791, 7792, 7793	Research Seminar (1-3) This course provides in-depth assistance to prepare students for development of, research for, and preparation of thesis or field project proposal.	
CP	7794	Field Project (3) An independent study of a problem of a practical nature which is encountered in a field setting. A proposal for the study and a written report of the findings must be approved by the student's advisory committee. The advisory committee will administer an oral examination covering the research findings. <i>Enrollment limited to Ed.S. students.</i>	
CP	7795, 7796	Thesis (3-6) Research for and preparation of a scholarly paper related to a counseling and guidance problem or situation under the supervision of the student's advisory committee. <i>Enrollment limited to Ed.S. students.</i>	
DRAMA			
DRA	5543	Theatre History I (3) A history of the theatre from the origin of tragedy through English drama of the 17th century. A study of dramatic literature and elements of the theatre designed to enhance the student's appreciation of contemporary theatrical practices in the staging of the "classics".	
DRA	5551	Directing I (3) Script analysis and directing principles with studies in the direction of contemporary scenes and one-act plays.	
DRA	6625	Specialized Study in Area of Theatre (1-3) Under the supervision of the faculty course supervisor, the student may pursue an extensive study of a particular area which fits his/her academic needs but is not available in the regular curriculum. Each proposal must be approved the preceding term by the student's advisor, the faculty course supervisor,	

and the department chairperson. Total credit for any combination of enrollments in these courses may not exceed six semester hours. See semester hour limits listed under Course Restrictions in General Regulations section.

EDUCATIONAL ADMINISTRATION

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| EAL | 6603 | <p>School Business Procedures (3)
This is a comprehensive course designed to focus on the skills and knowledge needed to conduct school business procedures at two levels: school and district. The purpose is to concentrate on the principles and best practices necessary to manage those business transactions for effective school business administration. Restricted to students who are admitted to an NCATE approved EAL Certification program and must be taught by an individual who has successfully completed the Finance requirement under Alabama Code (Act 2001-706, Section 16-1-38).</p> | EAL | 6615 | <p>Social and Philosophic Foundations of Educational Leadership (3)
This course provides an overview of the societal structure and problems affecting education as well as the philosophical schools of thought in educational leadership. <i>Restricted to students who are admitted to an NCATE approved EAL Certification program.</i></p> |
| EAL | 6607 | <p>Readings in Organization and Administration (3)
This course explores current literature and thinking in the field of organizational and administrative theory and practice pertaining to educational leadership. <i>Prerequisite: Restricted to students who are admitted to an NCATE approved EAL Certification program.</i></p> | EAL | 6625 | <p>Special Topics in Educational Leadership (3)
A seminar concerned with an in-depth examination of one topic that is acutely important to educational leadership. Students are expected to use primary resources, journals, Internet to research and discuss the topic. The primary format of the class will be discussion, although group exercises, individual presentations and written responses will also be used. <i>Restricted to students who are admitted to an NCATE approved EAL Certification program.</i></p> |
| EAL | 6609 | <p>Communication and Problem Solving for School Leaders (3)
This course is designed to improve the school leaders' skills in communication and problem solving. Emphasis will be placed on listening skills, group dynamics, conflict resolution and consensus building. Special attention will be given to these topics while working with ethnically or culturally diverse populations. <i>Prerequisite: Restricted to students who are admitted to an NCATE approved EAL Certification program.</i></p> | EAL | 6626, 6627 | <p>Specialized Topics in Educational Leadership (3)
An independent study of a problem or problems using research techniques. Selection of problem must be approved by the professor under whom the study is to be conducted, and the Department Chair. The study should contribute to the student's program. Preparation of a scholarly paper is required and may involve an oral presentation. <i>Restricted to students who are admitted to an NCATE approved EAL Certification program.</i></p> |
| EAL | 6610 | <p>Grant Writing and Fundraising (3)
This course explores how to write a grant and discusses alternative ways of fundraising. Particular attention will be given to grant writing protocols and procedures, as well the dynamics involved in responding to a Request for Proposal, and understanding the school system's bureaucratic structures. <i>Prerequisite: Restricted to students who are admitted to an NCATE approved EAL Certification program.</i></p> | EAL | 6633 | <p>Educational Leadership (3)
This course deals with the development of knowledge and skills needed for the responsibilities and major functions of educational leaders. The concept of leadership is discussed from both a theoretical and practical standpoint. Distinctions between management skills and leadership skills are emphasized. Key leadership challenges such as vision, motivation, staff development, inclusive decision-making and strategic planning are stressed. Historical and contemporary accounts of successful leaders are utilized. The ethical and moral aspects of leadership are examined. <i>Restricted to students who are admitted to an NCATE approved EAL Certification program.</i></p> |
| EAL | 6613 | <p>Legal Issues in Public Education (3)
This course provides an introduction to the legal basis for public education and patterns of education control. Some attention is given to the necessity of providing a variety of</p> | | | |

- EAL 6643 Administration of School Personnel (3)**
This course is designed to deal with the selection, staffing and development of all school personnel. Salary schedules, personnel policies and fringe benefits will be studied. *Restricted to students who are admitted to an NCATE approved EAL Certification program.*
- EAL 6653 Educational Evaluation for School Improvement (3)**
This course focuses on basic statistical processes and measures used in education. It provides an opportunity for the student to analyze a variety of standardized prognostic, diagnostic, and achievement tests and to evaluate teacher-made tests and other measuring devices. *Restricted to students who are admitted to an NCATE approved EAL Certification program.*
- EAL 6663 Internship in Educational Administration I (3)**
The purpose of this course is to provide students with school-based administrative experience in elementary, middle and secondary grades, as well as central office support functions. Full-time university educational administration faculty and local public school supervisors oversee the intern to ensure field experience is acquired in the areas of curriculum, instruction, student services, leadership skills, staff development, school and community relations, management skills, and legal responsibilities. Competencies to be addressed are taken from the Alabama State Department of Education Administrative Code. Internship requires a minimum of 300 clock hours and must be completed at the home campus (*Prerequisite: Restricted to students who are admitted to an NCATE approved EAL Certification program and have permission of the Department.*) There must be a minimum of six months from the beginning of this course to the completion of EAL 6664.
- EAL 6664 Internship in Educational Administration II (3)**
The purpose of this course is to provide students with school-based administrative experience in elementary, middle and secondary grades, as well as central office support functions. Full-time university educational administration faculty and local public school supervisors oversee the intern to ensure field experience is acquired in the areas of curriculum, instruction, student services, leadership skills, staff development, school and community relations, management skills, and legal responsibilities. Competencies to be addressed are taken from the Alabama State Department of Education Administrative Code. Internship requires a minimum of 300 clock hours and
- must be completed at the home campus (*Prerequisite: EAL 6663 and permission of the Department*). There must be a minimum of six months from beginning EAL 6663 and the completion of this course.
- EAL 6684 Curriculum Development for Educational Leaders (3)**
This course prepares school administrators to provide leadership necessary to ensure appropriate curricula for the schools and for effective teaching and learning. Students will examine the curriculum design, development, implementation, and evaluation cycle. *Prerequisite: Restricted to students who are admitted to an NCATE approved EAL Certification program.*
- EAL 6691 Research Methodology (3)**
This course is a study and evaluation of a variety of research methods; including but not limited to quantitative, qualitative, and action research, and reporting formats used in education and the social sciences. *Restricted to students who are admitted to an NCATE approved EAL Certification program.* A grade of "B" or better is required.
- EAL 7701 Administration of Special Education (3)**
This course is designed to provide an in-depth overview of the administrative organization that supports effective special education programs in diverse educational settings. The purpose of the course is to provide a comprehensive guide to the special education process while addressing current issues, trends, technology, research, literature, problems, legal principles, and concerns. The course is designed to provide the school leader with the knowledge base to make informed, reflective special education decisions. Class A Certification in Educational Administration is required.
- EAL 7705 School Finance and Taxation (3)**
A general study of finance at local, state, and federal basis. Includes principles of taxation, the concepts of equity and adequacy, acceptable practices in securing and administering school funds, and acceptable accounting and business procedures. Explores the unique characteristics of the Alabama Tax structure, its history, and impact on the funding of education. Class A Certification in Educational Administration is required. Course must be taught by an individual who has successfully completed the Finance requirement under Alabama Code (Act 2001-706, Section 16-1-38).
- EAL 7710 Supervision of Education (3)**
A development of the concept of supervision and its function in the school program. The techniques of supervision are studied and related to the improvement of instruction.

- Class A Certification in Educational Administration is required.
- EAL 7714 School Law (3)**
A study of school law as set forth in the common law, state and federal constitution, statutes, judicial decision, and in the rules and regulations of the state of Alabama. Major emphasis will be on state and federal law and its impact on education today. Class A Certification in Educational Administration is required. Course must be taught by an individual who has successfully completed the Law requirement under Alabama Code (Act 2001-706, Section 16-1-38).
- EAL 7717 Mentoring Methods and Techniques (3)**
The purpose of this course is to prepare educational leaders to serve as role models and mentors for individuals and to develop mentorship programs. Students will learn how to develop and organize a mentorship program for beginning teachers. Students will develop a knowledge base upon which to make informed reflective decisions about mentorship programs in diverse educational settings. Class A Certification in Educational Administration is required.
- EAL 7725 Specialized Topics in Educational Leadership (3)**
A seminar concerned with an in-depth examination of one topic that is acutely important to educational leadership. Students are expected to use primary resources, journals, and the Internet to research and discuss the topic. The primary format of the class will be discussion, although group exercises, individual presentations and written responses will also be used. Class A Certification in Educational Administration is required.
- EAL 7726 Specialized Topics in Educational Leadership (3)**
An independent study of a problem or problems using research techniques. Selection of problem must be approved by the professor under whom the study is to be conducted, and the department chair. The study should contribute to the student's program. Preparation of a scholarly paper is required and may involve an oral presentation. Class A Certification in Educational Administration is required.
- EAL 7727 Specialized Topics in Educational Leadership (3)**
An independent study of a problem or problems using research techniques. Selection of problem must be approved by the professor under whom the study is to be conducted, and the department chair. The study should contribute to the student's program. Preparation of a scholarly paper is required and may
- involve an oral presentation. Class A Certification in Educational Administration is required.
- EAL 7735 Development and Operation of Educational Plant Facilities (3)**
This course is designed to present to the student procedures and issues related to the design, development, and operation of educational plant facilities. Class A Certification in Educational Administration is required.
- EAL 7742 History of Educational Leadership (3)**
This course will explore the rich tradition and history of the field of Educational Leadership. The history of the theory and practices associated with this field will be examined and reviewed. Class A Certification in Educational Administration is required.
- EAL 7746 Personnel Relations and Processes in Educational Leadership (3)**
This course deals with personnel processes and personnel management from the perspective of the central office. Topics include: human resource planning, forecasting, selection, staff development, training and evaluation. Also included are motivational principles, group dynamics, climate and culture, as well as problems typically associated with personnel. Class A Certification in Educational Administration is required.
- EAL 7758 Cultural Diversity (3)**
This course provides in-class and field experiences for specialist students in the investigation of current diversity, multicultural and pluralistic literature and in the identification and creation of organizational patterns/designs, which support both short-and long-range multicultural and diversity school goal setting. Students will learn competencies that are instrumental to planning, implementing, assessing, and re-evaluating existing or proposed practices. Activities are designed to appraise and evaluate diversity data, coordinate and synthesize curriculum development, utilize appropriate instructional designs including delivery, resources to manage change in their school's community. Emphasized is student reflection, the interpretation and utilization of data collected for the improvement of diversity, and multicultural programs. Class A Certification in Educational Administration is required.
- EAL 7790 Trends, Issues, and Policy Studies in Educational Leadership (3)**
This is a seminar concerned with the trends and issues that arise based on educational policy. It offers a balance and reintegration of the relationship between policy studies and politics. Emphasis is placed on how

educational policymaking occurs. Highlighted are the tools needed for investigating the current trends and issues impacting public education from a national, state, and local level. Class A Certification in Educational Administration is required.

EAL 7791 Organizational and Administrative Behavior (3)

A study of the nature, culture, and structure of organizations. Leadership, managerial and administrative behaviors will also be investigated, with a focus on educational organizations and change. Class A Certification in Educational Administration is required.

EAL 7793 Statistics (3)

This course is a study of descriptive and inferential statistics commonly used in the literature of Educational Administration. Emphasis is placed on the application of statistical method to research design. Instruction deals specifically with measures of central tendency and variability, probability theory, estimation and significance, correlation and regression, analysis of variance, and chi-square. Class A Certification in Educational Administration is required.

EAL 7794 Thesis: Field Problem Analysis (3)

The purpose of this course is to prepare educational leaders with research/knowledge that supports informed, reflective decisions in diverse educational settings. Technology as a tool to investigate problems being faced by schools is employed. Emphasis is given to the proposal phase of designing a research project. The research project examines a problem of a practical nature, which is encountered in a field setting. The course culminates in the creation of the research proposal, which is a compilation of the theory, and methods learned in the course. All studies that deal with human subjects must be approved by their campus research review board. Class A Certification in Educational Administration is required.

EAL 7795 Thesis: Problem Analysis Implementation (1-3)

The purpose of this course is for students to implement the project or field study proposed in EAL 7794. Data will be collected, analyzed and summarized in writing. A summary of the project and recommendations for further study should also be submitted. The faculty adviser may require the student to defend the study before a faculty committee. The course is designed to prepare educational leaders with research knowledge that supports informed reflective decisions in diverse educational settings. Class A Certification in Educational Administration is required.

ENVIRONMENTAL AND BIOLOGICAL SCIENCES

EBS 5513 Limnology (3)
The physical, chemical, geological, and biological aspects of freshwater ecosystems as influenced by activities in surrounding watersheds. *Prerequisite: general biology. Corequisite: EBS L513*

EBS L513 Limnology Lab (1)
Field and laboratory exercises in lake and stream science, including instrumentation, measurement, sampling, and analysis. *Corequisite: EBS 5513*

EBS 5516 Microbial Ecology (3)
The study of the diversity and ecology of microbial populations in ecosystems, with the emphasis on the roles that they play in biogeochemical cycles, their contributions to metabolic diversity, their interactions with animals and plants, their niches and bioremediation. *Prerequisites: microbiology, organic chemistry. Corequisite: EBS L516*

EBS L516 Microbial Ecology (1)
Microbial ecology laboratory techniques including isolation, identification, and enumeration of microorganisms from aquatic and terrestrial environments. *Corequisite: EBS 5516*

EBS 5520 Field Vertebrate Zoology (4)
The basics of vertebrate identification, with emphasis on phylogeny, anatomy, morphology, life histories, habitats, distributions, and conservation. *Prerequisites: general biology, general chemistry*

EBS 5521 Population Ecology (3)
A study of animal and plant populations, food supply, competition, disease, fecundity, distribution, and other environmental factors. Management of endangered species and protected ecosystems are included. *Prerequisites: general ecology, genetics, general chemistry, statistics. Corequisite: EBS L521*

EBS L521 Population Ecology Lab (1)
Field exercises in identifying ecological problems, formulating and testing hypotheses, and evaluating data using standard statistical methods. *Corequisite: EBS 5521*

EBS 5525 Field Botany (4)
A survey of vascular plants from different habitats in southeast Alabama. Principles of plant taxonomy, including history and systems of classification and nomenclature, the use of dichotomous keys, and general herbarium techniques. Emphasis is placed on plant identification and habitat types. *Prerequisites: general biology, general ecology*

- EBS 5530 Applied Genetics (3)**
Advanced studies in genetics with emphasis on cytogenetics and molecular genetics. *Prerequisites: genetics, organic chemistry. Corequisite: EBS L530*
- EBS L530 Applied Genetics Lab (1)**
An introduction to procedures and equipment used in the study of cytogenetics and molecular genetics. *Corequisite: EBS 5530*
- EBS 5550 Environmental History of the U.S. (3)**
An introduction to environmental history of the United States from the 18th century to the late 20th century, emphasizing the post World War II period. The course will focus on the historical development of the science of ecology, the origins of environmental problems and solutions attempted by government and experts, as well as responses by grassroots activists over time.
- EBS 5551 Toxicology (3)**
A study of the principles related to the adverse effects of chemicals on living organisms. *Prerequisite: organic chemistry. Corequisite: EBS L551*
- EBS L551 Toxicology Lab (1)**
Assessment of terrestrial and aquatic toxicity of chemical agents following standard protocols. *Corequisite: EBS 5551*
- EBS 5552 Industrial Hygiene (3)**
Identification and correction of chemical, biological, and physical hazards in and around the workplace. *Prerequisite: organic chemistry. Corequisite: EBS L552*
- EBS L552 Industrial Hygiene Lab (1)**
Methods and procedures for sampling, analyzing, and evaluating chemical, biological, and physical agents in the workplace. *Corequisite: EBS 5552*
- EBS 5576 Special Topics (1 to 4 credit hours per course per semester)**
Specialized topics not generally included in course offerings. *Prerequisite: Permission of instructor*
- EBS 5578 Cell Biology (3)**
This course covers cell structure and function with the emphasis on biochemical and molecular mechanisms. Topics include signal transduction, cytoskeleton, intracellular compartments, cell movement, differentiation, and recognition. *Prerequisites: genetics, microbiology, organic chemistry. Corequisite: EBS L578*
- EBS L578 Cell Biology Lab (1)**
Experimental approaches for studying cells at the biochemical and molecular levels. *Corequisite: EBS 5578*
- EBS 5582 Molecular Biology (3)**
A study of the fundamental principles of chromosomal organization and gene expression, with emphasis on the structure and function of nucleic acids and proteins. *Prerequisites: genetics, microbiology, organic chemistry. Corequisite: EBS L582*
- EBS L582 Molecular Biology Lab (1)**
Experimental approaches in molecular analyses of nucleic acids and proteins, with the emphasis placed on common techniques utilized in clinical and research settings. *Corequisite: EBS 5582*
- EBS 6600 Aquatic Entomology (3)**
A study of the morphology, physiology, taxonomy, life histories, and ecology of aquatic insects. *Prerequisites: general biology, general ecology. Corequisite: EBS L600*
- EBS L600 Aquatic Entomology Lab (1)**
Classification and identification of immature and adult aquatic insects. A collection is required. *Corequisite: EBS 6600*
- EBS 6601 Environmental and Biological Ethics (3)**
Examination of major ethical theories as they apply to environmental, biological, and medical issues. The linkage of ethics to decision-making in social, public, and business policy. Course develops skills in understanding value systems and framing ethical positions.
- EBS 6603 Environmental Management (3)**
Concepts and practices underlying procedures for environmental resource management, including planning, organizing, and conducting programs.
- EBS 6611 Global Pollution and International Environmental Policy (3)**
An examination of global environmental issues, such as global climate change, ozone depletion, and acid precipitation. This course also deals with alternatives in developing global policies and treaties to address these problems.
- EBS 6612 Environmental Impact Studies/Risk Management (3)**
An examination of practices used in analysis of land, water, and air to determine the impact of human activities such as construction, mining, clearing, and industrial operation. Planning approaches and ecological constraints, economic evaluation, and quantitative approaches to predict impact. *Prerequisites: EBS 6630, EBSL630*
- EBS 6615 Environmental Law, Permitting, and Regulatory Compliance (3)**
A study of the steps needed and programs

required to insure that public and private sector organizations are in compliance with federal and state environmental regulations. *Prerequisites: An undergraduate ecology or environmental course, or approval of adviser.*

EBS 6617, 6618 Seminars in Environmental and Biological Sciences (1)

Presentations on interdisciplinary principles and concepts, current issues, and new studies and research from a variety of fields, with environmental science serving as a unifying theme. Faculty members and outside speakers will present guest lecturers. Candidates for the master's degree in the thesis option will present their research findings and conclusions.

EBS 6620 Field Protistology (4)

An advanced study of protists from freshwater and marine habitats including collection techniques, taxonomy, identification, structure, life histories, and protistan ecology.

EBS 6621 Environmental Toxicology (3)

This course is a foundation for scientific decision-making involving contaminants and their effects on biological systems. It covers the basic principles of environmental toxicology including bioaccumulation, the biological effects of toxicants from the molecular to global level or organization, and a basic understanding of the risk of environmental pollutants and the science of risk assessment. *Prerequisites: Eight semester hours or equivalent of chemistry*

EBS 6623 Environmental Negotiations and Conflict Resolution (3)

An examination of the approaches to resolving environmental disputes through alternative dispute resolution techniques.

EBS 6624 Public Health (3)

The impact of the environment on humans as well as the human impact on the environment serve as the dual focus of this course. Environmental agents of physical, chemical, and biological nature with adverse effect on human health will be considered. The physiological, molecular, cellular, genetic, and biochemical mechanisms of action of environmental carcinogens, toxins, pollutant, and other disease-causing environmental agents and the interaction of various environmental agents with biological systems will be addressed. *Prerequisite: None*

EBS 6625, 6626 Specialized Study in Environmental and Biological Sciences (1-3)

The student has the opportunity to engage in intensive study of a particular subject or learn a pertinent skill, which fits his/her academic and/or professional needs, but is

not available in the regular curriculum. This may include educational activities or training outside of the University. The student will follow the guidelines that the Department has established for the supervision and the pursuance of this study. *Requires approval of the student's adviser and the department chair.* See semester hour limits listed under Course Restrictions in General Regulations section.

EBS 6630 Pollution Science (3)

A study of pollution of atmosphere, surface water, and soil and groundwater from animate activities and inanimate processes. Adverse effects, fate, and transport of pollutants in air, soil, and water. *Prerequisite: general chemistry. Corequisite: EBS L630*

EBS L630 Pollution Science Lab (1)

Theory and analytical techniques used in both field and laboratory for the analysis of air, water, and soil contaminants. *Corequisite: EBS 6630*

EBS 6643 Biological Chemistry (3)

Biological Chemistry emphasizes the classification, structure, function and metabolism of proteins, carbohydrates, lipids and nucleic acids; intermediary metabolism and bioenergetics; enzyme structure, function and kinetics; and storage and expression of genetic information. *Prerequisites: CHM 3343/L343*

EBS 6645 Biotechnology Techniques (3)

Biotechnology Techniques laboratory emphasizes the fundamental theory and techniques used in the isolation, characterization, and study of biochemical molecules. *Prerequisites: CHM 3343/L343*

EBS 6650 Spatial Analysis Using Geographical Information Systems (3)

A graduate level GIS course geared for beginners that presents the understanding behind the four functional and physical components of a GIS: data input; storage and retrieval; manipulation; and data output. Multiple GIS applications are also discussed. *Prerequisites: EBS 6630, EBS L630, or permission of chair. Corequisite: EBS L650*

EBS L650 Spatial Analysis Using Geographical Information Systems (1)

This lab is intended for average computer users with little or no experience in ArcView GIS or any other GIS software. At the end of the labs, students will be able to use ArcView to view, query, analyze, chart, and map geographic data. *Corequisite: EBS 6650*

- EBS 6660 Issues in Aquatic Ecology (3)**
Case studies on the overexploitation and degradation of aquatic ecosystems and their resources, with a primary focus on freshwater systems. *Prerequisite: An undergraduate ecology course is highly recommended.*
- EBS 6661 Conservation Biology (3)**
Examination of the principles, practices, and philosophy of measuring, maintaining, and enhancing biological diversity. The course focuses on the applications of ecology, population biology, and genetics of the conservation of keystone and rare species and ecosystems. *Prerequisite: An undergraduate ecology course is highly recommended.*
- EBS 6662 Invasive Species Biology (3)**
This course will familiarize students with the principles of ecological invasions and factors affecting the spread and impacts of invasive species. Students will also become familiar with major sources of exotic species introductions, and methods available for prevention and control. *Prerequisite: None*
- EBS 6664 Restoration Ecology (3)**
An introduction to ecological approaches toward reconstruction of degraded or destroyed ecosystems. Ecological basis of creating self-sustained ecosystems. Planning, implementing and assessing restoration programs. Economic and social context of restoration. *Prerequisites: an ecology course and one year of general chemistry*
- EBS 6665 Sustainable Development (3)**
This course will increase student awareness of sustainability issues concerning the future survival of human and other organisms on the planet. The course specifically covers the following: biological diversity trends, human population growth, agriculture and food consumption issues, water use and supplies, global warming and effects on biological diversity, sustainable fisheries, forest products and services, and other issues. *Prerequisites: None*
- EBS 6670, 6671 Special Topics (1-4)**
Specialized topics not generally included in course offerings. A maximum total of four semester hours is allowed for program credit.
- EBS 6691 Research Methodology and Experimental Design (3)**
This course will include hands-on statistical experience emphasizing hypothesis testing using a statistical software system. It will combine several elements of research methodology including developing a grant proposal that will include topic selection, literature search, question formulation, methods, statistics, and a budget. *Prerequisite: Three*
- EBS 6695 Thesis Research (1- 6)**
Under the guidance of the student's adviser and the chair of the department, the student may pursue original research (independent acquisition and interpretation of data) in a particular area of environmental science. The completion of a thesis is required. The results and conclusions must be successfully defended before the student's graduate committee.
- Refer to specific departmental listings in the *Troy University Graduate Catalog* for full course descriptions of BIO (biology), BUS (business), CHM (chemistry), and GEO (geography). Information pertaining to MB (marine biology) is also provided.
- Note: Graduate students may not enroll in a 5000 numbered course if it duplicates the same course listed on an undergraduate transcript.*
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- EARLY CHILDHOOD EDUCATION**
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- ECE 5544 Internship Seminar (3)**
This course provides interns an opportunity to develop analytical thinking skills through examining broad educational issues and concerns, topics on the state and local levels, and those of personal interest. The scope of the course ranges from juvenile law, classroom management, professionalism, professional development for teachers, and other course topics. This course must be taken concurrently with internship.
- ECE 6618 Designing Prosocial Learning Environments (3)**
An examination of early childhood education learning environments. Program models such as the English Infant School, the Open School, Montessori's Prepared Learning Environment and other selected models will be studied. In addition, techniques for creating, maintaining, and assessing an environment that fosters knowledge construction, integration of technology resources, the development of autonomy, and independence will be examined. Students will investigate and implement these techniques with young children.
- ECE 6620 Inquiries into Physical Knowledge (3)**
The purpose of this course is to assist graduate students as they investigate and construct a deeper understanding about their own questions related to young children's construction of physical knowledge and the facilitation and evaluation of that knowledge construction in the early childhood class-

room. In addition, the students will interact with young children through observation and participation in the application of appropriate physical knowledge experiences and the investigation and evaluation of children's construction of knowledge.

- ECE 6622 Parents as Partners in Education (3)**
The purpose of this course is to assist graduate students as they investigate and construct a deeper understanding of and develop techniques to strengthen the school-parent relationship while developing mutual supporters for the total development of the young child. Pertinent topics include: stress and children, parents and families in crisis, and helping children cope with the future.
- ECE 6625, 6626, 6627 Specialized Study in Early Childhood Education (1-3)**
A study of a problem using research techniques. Selection of problem must be approved by the professor under whom the study is to be made and the Dean of Education. The study should contribute to the student's program. Preparation of a scholarly paper is required and may involve an oral defense. Total credit for any combination of enrollments in these courses may not exceed four semester hours. A specialized study may be substituted for a required course only once in a student's program. See semester hour limits listed under Course Restrictions in General Regulations section.
- ECE 6628 Inquiries into Literacy Acquisition (3)**
This course is designed to explore emergent literacy and the role of developmentally appropriate practices for young children, N-3. The course includes emphasis on: role of the teacher and teaching reading to young children, children and multiple learning styles, the reading process, and developing a developmentally appropriate reading program for young children, N-3.
- ECE 6630 Inquiries into Representation (3)**
This course is designed to assist graduate students as they investigate and construct knowledge of symbolic representation in all of its form. Topics include: children's talk, play, art, writing process, music, movement and construction.
- ECE 6631 Historical Perspectives in Early Childhood Education (3)**
The purpose of this course is to assist graduate students in constructing a sense of identity with the field of early childhood education through an understanding of the past as a prologue to contemporary thought and practice. The philosophy, history, and impact of education from the time of Plato to the present will be examined with special emphasis on the major influences in early childhood education.
- ECE 6632 Authentic Assessment in the Early Childhood Classroom (3)**
The purpose of this course is to explore the investigation and evaluation of teaching and learning in the early childhood education program through the use of human and material resources. Purposes, types, and designs for developmentally appropriate evaluation will be examined.
- ECE 6633 Integrated Thematic Curriculum (3)**
The purpose of this course is to assist graduate students as they construct an operational knowledge of integrated thematic curriculum. The course will focus on theory, planning, implementation, and evaluation of an integrated thematic curriculum. Additionally, issues surrounding the implementation of innovative teaching methodology in traditional settings will be examined.
- ECE 6634 Inquiries into Logico-Mathematical Knowledge (3)**
The purpose of this course is to assist graduate students as they investigate and construct a deeper understanding about their own questions related to young children's construction of logico-mathematical knowledge and the facilitation and evaluation of that knowledge construction in the early childhood classroom. In addition, the students will interact with young children through observation and participation in the application of appropriate logico-mathematical knowledge experiences and the investigation and evaluation of children's construction of knowledge.
- ECE 6635 Program Evaluation in Early Childhood (3)**
This course is designed for the education student to examine evaluation in early childhood and elementary education programs. Techniques and procedures concerning the design and implementation of evaluation in the total school program will be investigated.
- ECE 6640 Integrating Children's Literature (3)**
The purpose of this course is to assist graduate students as they investigate and construct a deeper understanding of and develop techniques to incorporate quality children's literature across the curriculum. Pertinent topics include award winning authors and titles found in children's literature among a variety of genre, along with developmentally appropriate techniques for focusing curriculum delivery through quality children's literature.
- ECE 6674 Early Childhood Internship Grades P-3 (6)**
The Professional Internship Program is the culminating clinical field-based experience

for students seeking certification in a teaching field. The Professional Internship Program provides the student with the opportunity to conduct classes and assume the role of a teacher while receiving supervision from a classroom teacher and a university supervisor for a period of one full semester.

ECE 7725 Specialized Study in ECE (1-3)
 A study of the problem using research techniques. Selection of problem must be approved by the professor under whom the study is to be made, and the Dean of Education. The study should contribute to the student's program. Preparation of a scholarly paper is required and may involve an oral defense. Total credit for any combination of enrollments in these courses may not exceed four semester hours. A specialized study may be substituted for a required course only once in a student's program. See semester hour limits listed under Course Restrictions in General Regulations section.

ECE 7760 Leading for Learning in the School Environment (3)
 This course is designed to extend the teacher leader from the classroom to the school environment. Students will be provided a study of the processes involved in evaluating school settings and the problems faced by instructional leaders. Major emphasis will be placed on the transition to a teacher leading in the school environment. Characteristics of leading for learning will be explored. Topics that affect today's teacher leaders and positive ways to deal with instructional issues will also be investigated.

ECE 7761 Effective Schools and Teachers (3)
 This course is designed to examine the knowledge base for effective schools to enable teacher leaders to develop skills in their own practices. There will be emphasis through in-depth study of the research literature on effective school settings. Students will critically examine, analyze, and evaluate the components and characteristics of effective school environments.

ECE 7762 School Accreditation Process (3)
 The purpose of this course is to examine the local, state, regional, and national standards associated with school accreditation. The accreditation process in these areas will be reviewed and analyzed. Students will compare and contrast the different ways schools are accredited. Topics such as: the accreditation process, school self-study procedures, validation/documentation, roles of school personnel, and creating school improvement plans will be investigated.

ECE 7763 Legal Issues and Ethics in Education (3)
 The purpose of this course is to allow educa-

tional leaders to explore the organizational development and maintenance services required for effective operation of the schools within the legal framework established by local, state, and federal legislative and judicial requirements. Major emphasis will be given to studying legal issues and community relations. Legal issues and services related to exceptional children will be closely examined. The development of ethical standards, informed legal decision making, and emergency procedures for ensuring safety, as well as the political factors which impact schools, society and community relations will be studied.

ECE 7790 Qualitative Research Methodology (3)
 The purpose of this course is to provide graduate students with an introduction to qualitative research methodology. The historical development, rationale, and relationship to quantitative research will be examined. Qualitative research methods will include procedures for selection and sampling and for data collection and analysis. Students will read a variety of qualitative studies and conduct a brief qualitative research project. *Prerequisite: course in research or tests and measurement*

ECE 7793 Problem Analysis in ECE (3)
 A study of processes involved in identifying, framing, evaluating analyzing, and seeking information about problems. Emphasis is given to information collection and processing. Students will select and analyze a problem related to early childhood education or elementary education. *Restricted to students enrolled in an Education Specialist program.*

ECONOMICS

ECO 6654 Labor Economics (3)
 An overview of the forces of supply and demand as related to labor markets; wage determination and resource allocation in U.S. labor market operations; the interrelationship of labor and the national economy, wages, prices, and employment; and labor economics in the microenvironment. An introduction to wage determination policies and strategies in a competitive global marketplace.

ECO 6655 Managerial Economics (3)
 Integration of various principles and concepts from different fields of business with primary emphasis on problems of economic decision making and policy formulation at the individual firm and industry levels.

ECO 6657 International Trade and Economics (3)
 Principles and problems of international economics, trade theory, international pay-

ments, and monetary policies, economic integration, international economic institutions and policies, and contemporary developments in political economy.

GIFTED EDUCATION

EDG 6666 Nature and Needs of Gifted Individuals (3)

This foundation course in the study of gifted education and talent development focuses on understanding gifted individuals, assessment and identification issues in finding gifted students in the schools, models often used to provide education for gifted students and developing support systems for programs for gifted learners.

EDG 6667 Creativity (3)

This course in creative thinking in gifted education focuses on understanding creativity and creative students. This course emphasizes the importance of helping children and adolescents become more self-actualized, creative individuals to better enable them to make important contributions to society. *Prerequisite: EDG 6666 Nature and Needs of Gifted Individuals*

EDG 6668 Integrating Thinking Skills into the Curriculum (3)

The focus of this course is the integration of critical and productive thinking skills into the curriculum for gifted learners. This course emphasizes an inquiry-based approach to differentiation of the curriculum content for gifted learners. *Prerequisite: EDG 6666 Nature and Needs of Gifted Individuals.*

EDG 6669 Teaching Methods in Gifted Education (3)

This methods course in curriculum development in gifted education focuses on planning, designing, and developing appropriate curriculum for gifted students. This course emphasizes the connection between the needs of gifted learners and the cognitive, affective, social, and aesthetic areas of curriculum experiences. *Prerequisites: EDG 6666 Nature and Needs of Gifted Individuals, EDG 6667 Creativity, and EDG 6668 Integrating Thinking Skills into the Curriculum.*

EDG 6670 Special Populations of Gifted Students (3)

This course examines ways in which teachers can identify and plan for gifted children from special and underrepresented populations with particular emphasis on underachieving students, minority students, and students with physical, emotional, and learning disabilities. *Prerequisite: EDG 6666 Nature and Needs of Gifted Individuals.*

EDG 6696 Practicum in Gifted Education (3)

Supervised experiences related to instruction in gifted education. The application of skills, concepts, and principles acquired in previous courses will be emphasized. *Prerequisite: At least six hours in teaching field component and a research course must be completed.*

EDUCATIONAL LEADERSHIP

See Educational Administration (EAL) or Higher Education Administration (HEA)

EDUCATION

EDU 6600 Classroom Management and Behavior Intervention (3)

This course is a study of current theory, research, and practice in psychology, sociology, leadership, and human behavior as related to school age students, the nature of the educational organization, and the role of the teacher in that organization. Emphasis is placed upon the formation of a positive, developmental philosophy for effective management of classroom resources and student behavior as well as the identification of some appropriate methods and techniques to apply this philosophy

EDU 6603 Planning For the Classroom (3)

This course provides students with an overview of the K-12 classroom environment and the planning necessary to establish environments that are conducive for learning.

EDU 6605 Computer-Based Instructional Technologies (3)

This is an advanced survey course in those classroom adaptable technologies, which are associated with the personal computer. Emphasis is placed on familiarity with keyboarding, disk operating systems, and tool software. Proficiency with word processing, data base and spreadsheet in an integrated program is developed. Students present a lesson augmented with an electronic slide show produced during the course.

EDU 6606 Current and Emerging Instructional Technologies (3)

This course focuses on the current and emerging uses of technology in the classroom, including electronic equipment for telecommunications, networking, online services, the internet, e-mail, list server, telenetting, and user groups, and the uses and hazards of involving these technologies in teaching.

EDU 6607 Curriculum Integration of Technology (3)

This course covers evaluation, selection, and

- integration of educational software into elementary and secondary education curricula, taking into consideration teaching and learning styles while relating technologies to various disciplines, diverse models, and developmental levels. Microlessons are produced using multimedia-authoring tools. *Prerequisite: EDU 6606*
- EDU 6611 Educational Technology in the Curriculum (3)**
The purpose of this course is to advance pre-service and in-service teachers beyond simple computer literacy and basic understanding of Computer-Based Instructional Technologies. It will focus on more advanced educational use of multimedia and Internet based technologies. The student will explore technologies and learning tools that foster a more learner centered constructivist environment within their specific teaching area. Critical issues arising from the integration of these technologies such as development of interactive environments and new modes of communication and subsequent effects on the definition of learning will also be investigated. *Prerequisites: undergraduate or graduate technology course or placement exam*
- EDU 6613 Principles of Instructional Design (3)**
This course focuses on the development of instruction by using the instructional design process to develop online or electronic instructional materials. The systematic design of instruction will serve as the foundation for the development of such materials. The students will develop the necessary pedagogical and technological skills that will facilitate the design and development of instruction using the appropriate tools. *Prerequisite: EDU 6605*
- EDU 6614 Advanced Instructional Design (3)**
This course will further expose students to the pedagogies, design processes, and technology-related tools that will facilitate proficiency in the development of online or electronic instructional materials. Attention will be paid to using advanced tools and techniques to develop strategies and materials that will focus on the cognitive needs of the learner. *Prerequisite: EDU 6605*
- EDU 6616 Distance Learning Strategies (3)**
A study of various forms of distance learning with emphasis on computer based systems and on-line learning. The course integrates relevant technology including multimedia authoring, web design, and internet delivery systems. The course concentrates on the development of web-based instructional materials and the management of internet-based courses and programs. Students design an educational web site and
- develop a strategy to deliver web-based instruction. *Prerequisite: EDU 6605, 6606, 6607 or permission of the instructor*
- EDU 6617 Graphic Design in Multimedia Instruction (3)**
A study of graphic design principles as they apply to the development of multimedia instructional courseware. The course integrates advanced graphics, multimedia authoring and web design software to teach the student relevant technology as it applies to instructional design. Students apply graphic design principles in developing a variety of multimedia instructional products working individually and in teams. *Prerequisite: EDU 6605, 6606 or permission of the instructor*
- EDU 6618 Advanced Multimedia Production (3)**
An advanced course in computer based multimedia interactive course design. The course integrates course design software, multimedia authoring, web design and presentation graphics in the development of a multimedia lesson or course. The course concentrates on the total instructional process culminating complete multimedia class delivered either by disk or internet. Students develop their own video and audio elements learning the complete production process necessary for multimedia instructional products. *Prerequisite: EDU 6605, 6606, 6607 or permission of the instructor*
- EDU 6625, 6626, 6627 Specialized Study in Area of Education (1-3)**
This course focuses on the study of a problem or problems using research techniques. Selection of the problem must be approved by the student's adviser, the instructor under whom the study is to be made, the appropriate college dean, and the Dean of the Graduate School. The study should contribute to the student's program. Preparation of a scholarly paper is required and may involve an oral defense. Total credit for any combination of enrollments in these courses may not exceed 4 semester hours. A specialized study may be substituted for a required course only once in a student's program. See semester hour limits listed under Course Restrictions in General Regulations section.
- EDU 6629 The Master Teacher (3)**
This course is designed to assist the beginning graduate student in determining the expectations and attributes of the master teacher. Major emphasis will focus on effective teacher characteristics, skills and practices of teaching, as well as a review of the requirements for National Board for Professional Teaching Standards (NBPTS). All traditional masters degree teacher education candidates must complete this course in

- the first nine semester hours attempted. Formal admission to Graduate Teacher Education Program (GTEP) will be completed as a part of the course.
- EDU 6630 Teachers and the Law (3)**
This course is designed to help teachers become legally literate by providing them with information about the law that affects them, how the legal system works, and how that system can work for them.
- EDU 6632 Seminar in Classroom Teaching (2)**
This course is an inter-disciplinary seminar course designed for classroom teachers who desire to investigate in depth the techniques, procedures and strategies related to improving learning through improved teaching.
- EDU 6645 The Nature of Intelligence (3)**
This course provides a description and analysis of the quantitative and qualitative aspects of intelligence. It includes classic and contemporary theories of learning and their relationship to the understanding of individual differences.
- EDU 6650 Global Education in the Elementary/Middle School (3)**
This course is designed to instruct teachers about the complexities of citizenship in a world community, current issues, and concerns in this field, and methods of globalizing the existing elementary curriculum.
- EDU 6653 Educational Evaluation (3)**
A study of the basic statistical processes and measures used in education. Analysis of a variety of standardized tests and measurements procedures including construction, use and interpretation. Construction of teacher made tests and measuring devices.
- EDU 6655 The Arts Curriculum (3)**
This course prepares the teacher to provide a broad-based arts education program that includes history, interpretation, production, and appreciation. Emphasis is placed on utilizing the arts to enrich students learning in all curricular areas.
- EDU 6656 Teaching the Bilingual Child (3)**
This course prepares teachers to make classroom and instructional accommodations to meet the needs of the bilingual child. It also addresses facilitating home-school partnerships with families of bilingual children.
- EDU 6658 Understanding Cultural Diversity (3)**
Understanding of culturally different studies, the psychological and sociological factors that influence the counseling, teaching or training, and the employment of the culturally different. Special emphasis is placed on current practices utilized in overcoming the deficiencies in school, home, and work settings.
- EDU 6680 The Alternative Experience Internship Grades K-6 (3)**
This field experience is designed only for students who are admitted to the Alternative Fifth-Year Experience Route Program in Elementary Education. The internship will consist of a minimum of 100 clock hours of instructional experiences in elementary classroom (K-6) settings.
- EDU 6682 Internship in Area of Specialization (3)**
This field experience is designed for teacher education candidates who hold current graduate-level professional educator certification and desire additional certification in another field and/or level. Experiences include planning, teaching and supervised activities in an approved clinical setting. Prerequisite: Admission to the Teacher Education Program, completion of all required coursework, and approval from the Director of Teacher Education.
- EDU 6691 Research Methodology (3)**
This course is a study and evaluation of a variety of research methods and types of reporting. (May carry the prefix appropriate to the program of study i.e. SPE, SED, IED). A grade of "B" or better is required.
- EDU 6693 Quantitative Methods of Evaluation of Teaching and Learning (3)**
This course is a study of descriptive and inferential statistics commonly used in the literature of psychology and education. Emphasis is placed on the application of statistical method to research design. Instruction deals specifically with measures of central tendency and variability, probability theory, estimation and significance, correlation and regression, analysis of variance, and chi-square.
- EDU 6695 Thesis (3)**
The thesis must be related to an educational problem or situation. Information regarding the thesis program may be obtained from the Dean of the Graduate School. This course may be repeated. Pass/Fail.
- EDU 6696 Practicum in Area of Specialization (1-6)**
The Practicum is supervised experiences related to instruction in area of specialization. The application of skills, concepts, and principles acquired in previous courses will be emphasized. *Prerequisite: All Teaching Field courses must be completed.*
- EDU 6698 Introduction to Research (3)**
This course is designed to assist graduate students as they become competent consumers and producers of educational research. Purposes, designs, and characteristics of quantitative and qualitative research will be examined as students read and analyze a variety of studies.

- EDU 6699 Research in Practice (3)**
The purpose of this course is to provide graduate students with an opportunity to design, implement, and write about quantitative or qualitative research related to their own teaching. *Prerequisite: EDU 6698 or EDU 6653*
- EDU 7706 Environmental Education: Teaching Across the Curriculum (3)**
This course is designed to provide an interdisciplinary experience in teaching using an approach designed around environmental education themes. The graduate students will be immersed in teaching across the curriculum using issues related to the environment. The focus will be interdisciplinary and utilize hands-on learning experiences which will help to make learning meaningful and authentic.
- EDU 7709 Seminar in Decision-Making for Teachers and Educational Administrators (3)**
The purpose of this course is to critically examine, analyze, and evaluate American public education in order to frame problems, identify possible causes, seek and collect information, delineate steps to solutions, and generate possible solutions to problems facing schools today. Particular focus will be given to curriculum and instruction, financial, political, cultural, economic ethical and legal policies, and the impact of cultural diversity in American schools. Restricted to students enrolled in an Education Specialist program.
- EDU 7725, 7726, 7727 Specialized Study in Education (1-3)**
Study of the problem using research techniques. Selection of problem must be approved by the professor under whom the study is to be made, and the Dean of Education. The study should contribute to the student's program. Preparation of a scholarly paper is required and may involve an oral defense. Total credit for any combination of enrollments in these courses may not exceed four semester hours. A specialized study may be substituted for a required course only once in a student's program. See semester hour limits listed under Course Restrictions in General Regulations section.
- EDU 7730 The Teacher Leader (3)**
The purpose of this course is to help teachers develop as teacher leaders in their schools. Major emphasis will focus on teacher leader characteristics, skills and effective practices in teacher leadership.
- EDU 7750, 7752, 7757 Practicum in Area of Specialization (1-3)**
The Practicum is a supervised application of the concepts, principles, and skills acquired
- by the students in previous course work. Students will explore and identify alternative solutions to the problems through group interaction.
- EDU 7760 Leading for Learning in the School Environment (3)**
This course is designed to extend the teacher leader from the classroom to the school environment. Students will be provided a study of the processes involved in evaluating school settings and the problems faced by instructional leaders. Major emphasis will be placed on the transition to a teacher leading in the school environment. Characteristics of leading for learning will be explored. Topics that affect today's teacher leaders and positive ways to deal with instructional issues will also be investigated.
- EDU 7761 Effective Schools and Teachers (3)**
This course is designed to examine the knowledge base for effective schools to enable teacher leaders to develop skills in their own practices. There will be emphasis through in-depth study of the research literature on effective school settings. Students will critically examine, analyze, and evaluate the components and characteristics of effective school environments.
- EDU 7762 School Accreditation Process (3)**
The purpose of this course is to examine the local, state, regional, and national standards associated with school accreditation. The accreditation process in these areas will be reviewed and analyzed. Students will compare and contrast the different ways schools are accredited. Topics such as: the accreditation process, school self-study procedures, validation/documentation, roles of school personnel, and creating school improvement plans will be investigated.
- EDU 7763 Legal Issues and Ethics in Education (3)**
The purpose of this course is to allow educational leaders to explore the organizational development and maintenance services required for effective operation of the schools within the legal framework established by local, state, and federal legislative and judicial requirements. Major emphasis will be given to studying legal issues and community relations. Legal issues and services related to exceptional children will be closely examined. The development of ethical standards, informed legal decision making, and emergency procedures for ensuring safety, as well as the political factors which impact schools, society and community relations will be studied.
- EDU 7764 Models and Strategies for Instruction (3)**
The purpose of this course is to assist education specialist candidates as they explore a

variety of instructional models throughout the educational and other learning environments. There will be an emphasis on current research of effective teaching and learning practices. Students will compare and contrast different educational instructional practices and develop set of strategies to enhance the instructional environment.

EDU 7792 Advanced Research in Education (3)
 This course is designed primarily for students planning to prepare a thesis. Particular attention is given to the research techniques related to the types of thesis study the student desires to undertake. (May carry the prefix appropriate to the program of study i.e. SPE, SED, IED). *Prerequisite: This course is restricted to Ed.S. candidates only.*

EDU 7795 Thesis (1-3)
 Research for and preparation of a scholarly paper related to a school administration, supervision, and/or curriculum problem. The project will be under the direction of the student's advisory committee.

EDU 9972 The Wiregrass Writing Project (3)
 The Wiregrass Writing Project is the local affiliate of the Alabama Writing Project and the National Writing Project. The National Writing Project strives to improve student writing achievement by improving the teaching and learning of writing in the nation's schools. The 165 sites operate on a teachers teaching teachers model. Successful writing teachers who attend this invitational summer institute will examine their classroom practice, conduct research of sound theory supporting particular approaches to the teaching of writing, and develop their own writing skills.

ELEMENTARY EDUCATION

ELE 5544 Internship Seminar (3)
 This course provides interns an opportunity to develop analytical thinking skills through examining broad educational issues and concerns, topics on the state and local levels, and those of personal interest. The scope of the course ranges from juvenile law, classroom management, professionalism, professional development for teachers, and other course topics. This course must be taken concurrently with internship.

ELE 6600 Diagnostic Approach to Teaching Mathematics (3)
 The diagnostic/prescriptive component of teaching mathematics will be studied with an emphasis on the interpretation of diagnostic materials

ELE 6601 The Art of Teaching Writing (3)
 Course in which classroom teachers investigate and apply the art of teaching writing via whole language/natural approach. Focus on writing process.

ELE 6602 Seminar in Mathematics Education (3)
 This course will look at recent research and publications relative to the teaching of elementary school mathematics. Not only will specific areas selected by the instructor be examined, but the students in the class will have the opportunity to suggest areas of particular interest to them. This course provides opportunities for the student to extend knowledge and skills necessary for developing programs, selecting appropriate methods and employing materials, and evaluating in mathematics instruction, kindergarten through grade 6.

ELE 6603 Seminar in Science Education (3)
 This course will examine relevant research and a variety of instructional strategies appropriate in the field of natural science. Emphasis is placed on appropriate instruction and materials including technology for teaching science to students in grades K-6.

ELE 6604 Seminar in Language Arts Education (3)
 This course is a seminar for elementary educators desiring to design and implement developmental programs of language arts instruction in view of recent research. An examination of the research in the language arts and current practices in teaching techniques will be pursued.

ELE 6605 Seminar in Social Science Education (3)
 This course will examine relevant research and a variety of instructional strategies appropriate in the field of social science. Emphasis is placed on appropriate instruction and materials including technology for teaching social science to students in grades K-6.

ELE 6622 Parents as Partners in Education (3)
 The purpose of this course is to assist graduate students as they investigate and construct a deeper understanding of and develop techniques to strengthen the school-parent relationship while developing mutual supporters for the total development of the young child. Pertinent topics include: stress and children, parents and families in crisis, and helping children cope with the future.

ELE 6625, 6626, 6627 Specialized Study in Elementary Education (1-3)
 A study of a problem using research techniques. Selection of problem must be approved by the professor under whom the

study is to be made and the Dean of Education. The study should contribute to the student's program. Preparation of a scholarly paper is required and may involve an oral defense. Total credit for any combination of enrollments in these courses may not exceed four semester hours. A specialized study may be substituted for a required course only once in a student's program. See semester hour limits listed under Course Restrictions in General Regulations section.

- ELE 6633 Integrated Thematic Curriculum (3)**
The purpose of this course is to assist graduate students as they construct an operational knowledge of integrated thematic curriculum. The course will focus on theory, planning, implementation, and evaluation of an integrated thematic curriculum. Additionally, issues surrounding the implementation of innovative teaching methodology in traditional settings will be examined.
- ELE 6635 Program Evaluation in Elementary Education (3)**
This course is designed for the education student to examine evaluation in early childhood and elementary education programs. Techniques and procedures concerning the design and implementation of evaluation in the total school program will be investigated.
- ELE 6640 Integrating Children's Literature (3)**
The purpose of this course is to assist graduate students as they investigate and construct a deeper understanding of and develop techniques to incorporate quality children's literature across the curriculum. Pertinent topics include: award winning authors and titles found in children's literature among a variety of genre, along with developmentally appropriate techniques for focusing curriculum delivery through quality children's literature.
- ELE 6674 Elementary Internship Grades K-6 (6)**
The Professional Internship Program is the culminating clinical field-based experience for students seeking certification in a teaching field. The Professional Internship Program provides the student with the opportunity to conduct classes and assume the role of a teacher while receiving supervision from a classroom teacher and a university supervisor for a period of one full semester.
- ELE 7725, 7726, 7727 Specialized Study in Elementary Education (1-3)**
A study of the problem using research techniques. Selection of problem must be approved by the professor under whom the study is to be made, and the Dean of Education. The study should contribute to the student's program. Preparation of a scholarly

paper is required and may involve an oral defense. Total credit for any combination of enrollments in these courses may not exceed four semester hours. A specialized study may be substituted for a required course only once in a student's program. See semester hour limits listed under Course Restrictions in General Regulations section.

- ELE 7736 Mentoring and Supervision in ELE (3)**
This course is designed for the advanced sixth year education student to examine the faculty leadership roles of mentor/supervisor in ELE settings. Techniques and procedures will be investigated.
- ELE 7760 Leading for Learning in the School Environment (3)**
This course is designed to extend the teacher leader from the classroom to the school environment. Students will be provided a study of the processes involved in evaluating school settings and the problems faced by instructional leaders. Major emphasis will be placed on the transition to a teacher leading in the school environment. Characteristics of leading for learning will be explored. Topics that affect today's teacher leaders and positive ways to deal with instructional issues will also be investigated.
- ELE 7761 Effective Schools and Teachers (3)**
This course is designed to examine the knowledge base for effective schools to enable teacher leaders to develop skills in their own practices. There will be emphasis through in-depth study of the research literature on effective school settings. Students will critically examine, analyze, and evaluate the components and characteristics of effective school environments.
- ELE 7762 School Accreditation Process (3)**
The purpose of this course is to examine the local, state, regional, and national standards associated with school accreditation. The accreditation process in these areas will be reviewed and analyzed. Students will compare and contrast the different ways schools are accredited. Topics such as the accreditation process, school self-study procedures, validation/documentation, roles of school personnel, and creating school improvement plans will be investigated.
- ELE 7763 Legal Issues and Ethics in Education (3)**
The purpose of this course is to allow educational leaders to explore the organizational development and maintenance services required for effective operation of the schools within the legal framework established by local, state, and federal legislative and judicial requirements. Major emphasis will be given to studying legal issues and community relations. Legal issues and services

related to exceptional children will be closely examined. The development of ethical standards, informed legal decision making, and emergency procedures for ensuring safety, as well as the political factors which impact schools, society and community relations will be studied.

ELE 7790 Qualitative Research Methodology (3)
 The purpose of this course is to provide graduate students with an introduction to qualitative research methodology. The historical development, rationale, and relationship to quantitative research will be examined. Qualitative research methods will include procedures for selection and sampling and for data collection and analysis. Students will read a variety of qualitative studies and conduct a brief qualitative research project. *Prerequisite: course in research or tests and measurement*

ELE 7793 Problem Analysis in ELE (3)
 A study of processes involved in identifying, framing, evaluating analyzing, and seeking information about problems. Emphasis is given to information collection and processing. Students will select and analyze a problem related to early childhood education or elementary education. Restricted to students enrolled in an Education Specialist program.

**EXECUTIVE MASTER OF BUSINESS
ADMINISTRATION**

EMBA 5501 Survey of Business Concepts (3)
 An overview course of the business management field including the functional areas of accounting, economics marketing, finance, human relations and human resource management. Must be completed as a prerequisite by all students as a condition of entrance in the EMBA program. (Prerequisite course to EMBA program; not for credit in other degree programs) Student must earn a "B" grade or better.

EMBA 6603 Human Resource Management (3)
 An overview of recruitment, selection, training, retention, compensation, and termination of employees and the relationship of an HR strategy to the strategic and operational roles of general managers.

EMBA 6611 Business Strategy (3)
 This course is the capstone course in the EMBA program. It integrates the skills and knowledge developed in earlier courses and emphasizes case analysis. Formulation and implementation of strategies are stressed. The course includes an end-of-course comprehensive examination. A grade of "B" or better is required to complete this course successfully. The course may not be transferred into the EMBA program. *Prerequisite:*

sites: Completion of a minimum of 27 semester hours in the EMBA program, with a "B" average or better, including the following courses: ACT 6691, MBA 6651, MBA 6631, MBA 6661 and MBA 6642; or approval of the department chair. Students should be in the last term of their program when completing this course.

EMBA 6625 Specialized Study in the Area of EMBA Concentration (3)
 A study of problem or problems using research techniques. Selection of the problem must be approved by the student's adviser, the instructor under whom the study is to be made, and the appropriate dean or site director. Preparation of an applied research paper is required and may involve an oral defense. See semester hour limits listed under Course Restrictions in General Regulations section.

EMBA 6631 Managerial Finance (3)
 A comprehensive and advanced study of financial analysis, planning, and control techniques for a business entity with emphasis on corporations.

EMBA 6640 Quantitative Analysis for Managers (3)
 This course provides an in-depth study of the fundamental theories, concepts, and principles of statistics. Coursework will include extensive use and application of statistical tools to analyzing business data using statistics software. Topics covered include descriptive statistics, probability distributions, sampling, estimation, hypothesis testing, ANOVA and regression analysis.

EMBA 6641 Decision Theory (3)
 An analysis of the probabilistic and deterministic quantitative techniques available to the business manager involved in the decision making process of the market place. Included is an evaluation of the models and processes now available for problem-solving purposes.

EMBA 6651 Managerial Economics (3)
 A study of the decision-making process of business firms in the resource allocation process. Both the functioning of markets and the decisions of firms in a variety of market structures are considered. Various theories of the firm are used to study the optimal decision-making rules for business firms under conditions of uncertainty.

EMBA 6661 Strategic Marketing Management (3)
 An application of marketing concepts, principles and procedures for planning, development, implementation and control of marketing programs in profit and non-profit organizations. Emphasis is on the matching of organization resources and strengths with global marketing opportunities, and strategies to overcome environmental threats.

EMBA 6671 Organizational Behavior (3)
A study of contemporary concepts and theories of organization and the behavior of individuals and groups applied to organizations in the global business environment.

EMBA 6673 Operations Management (3)
An analysis of the conditions under which production and management of goods and services take place in business organizations with attention to the delineation of roles played by management and labor in carrying out production and application of selected quantitative techniques used in production.

EMBA 6674 Ethics in Business (3)
The course examines ethical problems and issues faced by managers in the American business and industry with attention to analyzing issues and developing recommended approaches to increase long-term organizational effectiveness.

ENGLISH

ENG 5501 Chaucer (3)
A study of Chaucer's major poetry.

ENG 5502 Studies in Medieval Literature (3)
A study of non-Chaucerian British literature from the Middle Ages, including *Beowulf*, *Piers Plowman*, *Sir Gawain and the Green Knight*, mystery plays, *Le Morte d'Arthur*, and other works.

ENG 5503 English Renaissance Literature (3)
This course covers English prose and poetry of the 16th and early 17th centuries, with emphasis on Sidney, Spenser, Donne, and Jonson.

ENG 5504 Milton (3)
A study of Milton's poetry and major prose.

ENG 5505 History of the English Language (3)
A study of the development of English from the Anglo-Saxon period through the present, with reference to the Indo-European background of English.

ENG 5513 Modern Short Story (3)
An examination of 20th- and 21st-century short stories.

ENG 5515 Modern Drama (3)
A detailed study of selected British and/or American plays written between 1900 and present. Review of production history, subject matter, staging, and dramatic techniques. Several oral and written reports. List of plays may vary with each offering.

ENG 5516 Nineteenth-Century American Novel (3)
A study of representative American novels of the 19th century.

ENG 5526 Modern Poetry (3)
A study of 20th- and 21st-century poetry.

ENG 5527 Contemporary American Literature (3)
An examination of representative American literature from the postmodern period (1960-present), with special emphasis on the diversity of themes, styles, and cultural contexts influencing the literary marketplace. Course readings may vary with each offering.

ENG 5528 The Age of Johnson (3)
A study of the works of Samuel Johnson and his most important contemporaries, from about 1745 to 1798.

ENG 5530 Shakespeare I: The Tragedies (3)
A study of major and minor tragedies, with some attention to non-dramatic poetry. List of plays may vary with each offering.

ENG 5531 Shakespeare II: The Comedies (3)
A study of comedies and romances. List of plays may vary with each offering.

ENG 5532 Shakespeare III: The Histories (3)
A study of history plays, especially those concerning Wars of the Roses. List of plays may vary with each offering.

ENG 5533 Literary Criticism (3)
A study of the major literary critics and their works from classical times to the present.

ENG 5534 Romantic Period in English Literature (3)
A study of Romantic prose and poetry with emphasis on the writings of Blake, Coleridge, Wordsworth, Byron, Keats, and Shelley.

ENG 5542 Advanced Writing (3)
An intensive study of and practice in expository and argumentative prose. Requires writing several essays. Some evaluation of other students' writing.

ENG 5543 Southern Writers (3)
A study of works by writers from the American South from colonial times to the present.

ENG 5552 Medieval and Renaissance English Drama (3)
A survey of drama from the Middle Ages and Renaissance, excluding Shakespeare. Begins with brief study of folk and liturgical origins of drama, includes a few medieval mystery and morality plays, and features Renaissance plays by Heywood, Udall, Kyd, Marlowe, Beaumont, Fletcher, Jonson, and Webster.

ENG 5557 Form and Theory of Nonfiction Literature (3)
This course examines the theories behind various forms of nonfiction literature, whether autobiography, biography, the es-

- say, diaries and/or travel writing, with special emphasis on the historical evolution of a particular form. List of readings will vary with each offering.
- ENG 5560 **Victorian Poetry (3)**
A study of Victorian poetry, with emphasis upon the works of Tennyson, Browning, Arnold, and Hardy.
- ENG 5561 **Victorian Prose (3)**
A survey of the works of major Victorian prose writers, with emphasis upon the works of Carlyle, Newman, Mill, Ruskin, Arnold, and Pater.
- ENG 5562 **The Arthurian Legend Through the Ages (3)**
This course will examine the Arthurian legend not only in literary and historical works from its earliest traces in the Middle Ages to the present, but also in archaeology, the visual and decorative arts (especially painting and sculpture), manuscript decoration, film, music, and opera.
- ENG 5565 **African American Literature (3)**
A study of selected works by significant African American writers from the eighteenth century to the present. Works include poetry, fiction, autobiography, and argumentative and expository prose.
- ENG 5568 **Methods and Approaches in Second Language Teaching (3)**
This course traces the evolution of language teaching from the methods era (e.g., grammar translation method, audiolingual method) to post-methods approaches (e.g., task-based learning, content-based learning, communicative approaches). Students will develop a repertoire of teaching approaches and identify appropriate options for different language teaching scenarios.
- ENG 5569 **Principles, Techniques, and Materials in Second Language Teaching (3)**
This course overviews the teaching principles, techniques, and materials relevant to an interactive approach to second language teaching. Students will expand their teaching repertoire by studying curriculum design, assessment measures, learner variables, techniques for teaching grammar/vocabulary/four skills (listening, speaking, reading, writing), and sociopolitical contexts for teaching ESL/EFL.
- ENG 5570 **Advanced Survey of Speech (3)**
This course provides a survey of speech. Explores the impact, purpose, occasion, and audience on written and spoken discourse, and effective listening techniques. Explains theory and techniques of group discussion, directive communication, storytelling, and argument.
- ENG 5571 **Advanced Survey of Journalism (3)**
This course provides a survey of journalism techniques. Explains the style of writing used in different news media, the types of news stories and how they are written, the editing process, the production of print and non-print journalistic media, and the ethical responsibilities of newsgathering organization and reporters.
- ENG 5572 **Advanced Survey of Drama (3)**
This course provides a survey of theater. Explains the history of the theater and the roles of the playwright, director, actors, and technicians.
- ENG 6601 **Seminar in Chaucer (3)**
A close examination of two major works of Chaucer and critical responses to them. Special consideration given to Chaucer's language and versification and the medieval social background to his writing.
- ENG 6603 **Seminar in Shakespeare (3)**
A study of selected tragedies or comedies. Examination of various critical approaches. Extensive reading in relevant criticism. List of plays, as well as genre, may vary with each offering.
- ENG 6605 **Linguistic Approaches to Grammar (3)**
Study of American English from point of view of modern linguistic theories. Special consideration given to structural grammar and its possibilities in classroom.
- ENG 6606 **Theory and Practice of Analyzing Poetry (3)**
A critical study of representative types of poetry, employing several approaches in analytical process.
- ENG 6607 **The Backgrounds of Victorian Literature (3)**
A study of Victorian literature (1837-1900) as it reflects social, economic, political, educational, aesthetic, and religious concerns.
- ENG 6608 **Shakespeare's History Plays (3)**
A study of eight plays, from *Richard II* to *Richard III*, concerning the Wars of the Roses. Supplemental reading in Shakespeare's sources and in twentieth- and twenty-first-century histories.
- ENG 6609 **The Backgrounds of Nineteenth-Century American Literature (3)**
A study of literature (fiction, nonfiction prose, and poetry) as it reflects key issues, ideas, concerns, problems, and trends of the period. May be taught in conjunction with a course in American history.

- ENG 6610 The Backgrounds of Twentieth-Century American Literature (3)**
A study of literature (fiction, nonfiction prose, poetry, and drama) as it reflects key issues, ideas, concerns, problems, and trends of the period. May be taught in conjunction with a course in American history.
- ENG 6613 Theory and Practice of Analyzing the Short Story (3)**
A critical study of representative types of short stories employing theoretical approaches in the analytical process.
- ENG 6617 Dramaturgy I (3)**
A study of selected classical, period, and contemporary plays (list may vary with each offering). Emphasis on dramatic form, historical perspectives, staging, and production.
- ENG 6618 Dramaturgy II (3)**
Study of additional classical, period, and contemporary plays (list may vary with each offering). Emphasis on dramatic techniques, character development, directing, staging, and production.
- ENG 6620 Seminar in Restoration and 18th Century Literature (3)**
A study of English prose and poetry in the Restoration and early 18th century, with emphasis on Dryden, Behn, Swift, and Pope.
- ENG 6625-6627 Specialized Study in Area of English (1-4)**
A study of problem or problems using research techniques. Selection of problem to be approved by student's adviser, instructor under whom study is to be done, and director of graduate studies. Study should contribute to student's program. Preparation of scholarly paper required and may involve oral defense. Total credit for any combination of enrollments in these courses not to exceed four semester hours. A specialized study may be substituted for a required course only one time in student's program. See semester hour limits listed under Course Restrictions in General Regulations section.
- ENG 6630 Survey of SLA for Second Language Teachers (3)**
SLA is the study of how language, social, and psychological factors influence language learning. A range of SLA topics are addressed from the perspective of language teaching: theories of human learning, theories of language acquisition, learning styles and strategies, communicative competence, cross-linguistic influences, and sociocultural factors.
- ENG 6631 Survey of Sociolinguistics for Second Language Teachers (3)**
Sociolinguistics is the study of how social, political, and educational factors affect language use. A range of Sociolinguistics topics are addressed from the perspective of language teaching: literacy, world Englishes, language standardization, language variation and change, multilingual education, language planning and policy, group identity/morality, and regional/social dialects.
- ENG 6632 American Realism and Naturalism (3)**
A seminar stressing critical approaches to the major works of such writers as James, Howells, Twain, Crane, and Dreiser.
- ENG 6635 The Victorian Novel (3)**
The study of the content and techniques of representative novels of the period with some consideration of these novels in relation to significant social, philosophical, and literary needs.
- ENG 6636 The American Renaissance (3)**
A seminar stressing critical approaches to the major works of Emerson, Thoreau, Hawthorne, Melville, Poe, and Whitman.
- ENG 6638 Major American Writers: WWI to Present (3)**
A study of major American writers who represent the various currents in American literature and thought from 1917 to present.
- ENG 6641 Theory and Practice of Grammar Studies (3)**
Advanced studies in descriptive grammar in conjunction with sentence structure and standards of usage. Special emphasis upon current procedures for presenting the various systems of grammar (particularly structural).
- ENG 6642 Theory and Practice of Written Composition (3)**
Advanced studies in expository and argumentative writing. Special emphasis upon procedures for presenting methods for organizing and developing various types of essays.
- ENG 6643 Trends in Children's and Young Adult Literature (3)**
A study of literature at the elementary, middle, and senior high levels. It includes reading the primary sources and studying the research and theory that support the use of children's and young adult literature in the classroom.
- ENG 6648 Studies in the American Renaissance (3)**
A study of the major works of the American Renaissance.
- ENG 6651 Studies in Modern Novel (3)**
A study of selected American, British, and/or European novels of the modern age.

ENG 6660 Introduction to Applied Linguistics (3)
 This course introduces the main content areas and research practices of Linguistics and Applied Linguistics. Linguistics involves the systems of a language (phonology, morphology, syntax, semantics). Applied Linguistics requires familiarity with these systems for the purpose of researching and teaching the way language is used (e.g., Sociolinguistics, Second Language Acquisition).

ENG 6665 Studies in African American Literature (3)
 A study of major works by African American writers.

ENG 6670, 6671, 6672 Seminar in Selected Topics (3)
 Maximum of two semesters. Study of topic of special interest and importance which is not covered in regularly offered courses for advanced graduate students. See semester hour limits listed under Course Restrictions in General Regulations section.

ENG 6680 Thesis Option in Literature (3)
 An advanced study of a problem or issue in literary studies. Selection of topic must be approved by the student's thesis director, who will oversee the project. Final project must demonstrate knowledge of extant criticism on the topic and should contribute to the student's program. Oral defense of the thesis required before final approval. Recommended for students interested in pursuing doctoral work in literature.

ENG 6691 Research in Education (3)
 Research strategies for English educators and procedures for evaluating the language arts. ENG 6691 is a prerequisite for ENG 6696 Practicum.

ENG 6696 Practicum in Area of Specialization, English (3)
 Supervised experiences related to instruction in area of specialization. The application of skills, concepts, and principles acquired in previous courses will be emphasized. *Prerequisite: All courses in Teaching Field Component and ENG 6691 must be completed.*

FINANCE

FIN 6632 Investments (3)
 An introductory investments course which identifies and analyzes various forms of investments (such as corporate bonds, common stock, preferred stock) and government securities (such as bonds, notes and bills). The course also includes discussion of the securities market, brokerage functions, and stock exchanges. Particular emphasis is placed on the selection of securities based on

the degree of risk and expected rate of return. *Prerequisite: MBA 6631*

FIN 6633 International Finance (3)
 An examination of the foreign exchange market, exchange rate determination, international financial institutions, and the management of the risks associated with international business. *Prerequisite: MBA 6631*

FIN 6634 Derivative Securities (3)
 A study of options and futures markets, with emphasis on the nature of speculative transactions, pricing, and method of trading. *Prerequisite: MBA 6631*

FIN 6651 Financial Institutions (3)
 A comprehensive graduate study of financial markets and institutions. *Prerequisite: MBA 6631*

FIN 6652 Problems in Financial Management (3)
 Case discussions used to examine a broad range corporate finance issues and decisions. Topics include forecasting financial statements, capital budgeting, risk and return, estimation of capital costs, working capital analysis and business valuation. *Prerequisite: MBA 6631*

FIN 6653 Finance Research (3)
 A comprehensive graduate study of practical research in Finance. *Prerequisite: MBA 6631*

FIN 6656 Analysis of Financial Data (3)
 This course provides a study of the basic methods and techniques of data analysis in finance. It covers tolls such as regression and time series, including non-stationary models, multivariate concepts such as co-integration, and models of conditional volatility. *Prerequisite: MBA 6631*

FIN 6657 Corporate Risk Management (3)
 This course is a study of the analysis and treatment of the pure risks faced by corporations. The course includes development of the risk management process, analysis and uses of various techniques for managing identified exposures. *Prerequisite: MBA 6631*

FIN 6658 Special Topics in Finance (3)
 A study in unique topics in Finance. *Prerequisite: MBA 6631*

GEOGRAPHY

GEO 5503 Conservation (3)
 A study of the conservation of natural and human resources with emphasis on population expansion as the major element in a changing ecology.

- GEO 5504 Economic Geography (3)**
A study of the spatial patterns of economic activities including production, distribution, consumption and the environmental consequences of these activities.
- GEO 5506 Urbanism (3)**
A study of the historical, physical, economic, and social evolutions of urbanized areas. Emphasis on contemporary urban problems with implications for policy and planning.
- GEO 5508 Rural America: Past and Present (3)**
A study of rural society, its organizations, agencies, institutions, population trends and composition, patterns of settlement, social processes, and change in character.
- GEO 5511 Demography (3)**
An analysis of past and present population changes, population characteristics and the interrelationship of population and other social, economic, environmental, and political factors.
- GEO 5512 Geography of Latin America (3)**
This course covers Latin American countries and colonies and their strategic and economic importance to the U. S. *NOTE: Not open to education majors.*
- GEO 5526 Geography of the Russian Realm (3)**
An analysis of the physical and cultural elements of Russia and the other former republics of the Soviet Union.
- GEO 5535 Historical Geography of North America (3)**
An analysis of the physical and cultural factors in the development of North America from early European settlement to the present.
- GEO 5595 Selected Topics in Geography (3)**
This course focuses on a topic of a timely nature and/or special interest. Course may be taken twice for a maximum of six hours toward degree requirements. See semester hour limits listed under Course Restrictions in General Regulations section.
- GEO 6624 Geographic Characteristics of the Developing Realm (3)**
This course focuses on the identification and analysis of the social, economic, demographic, environmental, and political characteristics of the developing realm.
- GEO 6625, 6626, 6627 Specialized Study in Area of Geography (1-6 hours)**
A study of a problem or problems using research techniques. Selection of problem must be approved by the professor under whom the study is to be made, and the Dean of Arts and Sciences. The study should

contribute to the student's program. Preparation of a scholarly paper is required and may involve oral defense. Total credit for any combination of enrollments in these courses may not exceed four semester hours. A specialized study may be substituted for a required course only once in a student's program. See semester hour limits listed under Course Restrictions in General Regulations section.

- GEO 6650 Geography of the Global Economy (3)**
An examination of the global economy from colonialism to the present. Social, political, and environmental factors associated with the diffusion and intensification of world trade are examined.

HIGHER EDUCATION ADMINISTRATION

- HEA 6611 Organization and Administration of Higher Education (3)**
This course is designed to acquaint education leaders in higher education with the control, organization, financial and business aspects, academic and student personnel administration of the instructional program, and community and government relationship.
- HEA 6612 Community Junior College (3)**
This course covers the rise and development of the community or junior college in American education, its philosophy and functions with specific attention to the transfer, terminal, and community-service functions. Problems of organization, curriculum construction, staffing and instructional procedures are stressed.
- HEA 6614 School Law (3)**
A study of school law as set forth in the common law, state, and federal constitutions, statutes, judicial decisions, and in the rules and regulations of state. Major emphasis will be on state and federal law and its impact on education today.
- HEA 6635 Seminar on the American College Student (3)**
An examination of contemporary college students, focusing on the environment pressures, psychological needs, and values. Emphasis will be placed on student, faculty and administration relationships and interactions. Recent research and literature on the college student will be examined.
- HEA 6660 Contemporary Issues in Higher Education (3)**
This course is an intensive examination of the major issues currently confronting higher education with emphasis on issues of major concern to individual students.

- HEA 6690 Financing of Higher Education (3)**
 An analysis of private, state, and federal revenue sources; student aid, program budgets, financial methods and practices through the combination of theory with problems and issues facing the financing of higher education.
- HEA 6696 Practicum in Higher Education (1-3)**
 The Practicum is a supervised application of the concepts, principles, and skills acquired by the students in previous course work. Students will explore and identify alternative solutions to the problems through group interaction.

HISTORY

- HIS 5501 French Revolution and Napoleon (3)**
 A study of the absolutist-aristocratic France challenged by democratic-egalitarian ideals and revolution. The role of Napoleon as conqueror of Europe and as propagator and destroyer of the French Revolution is also studied.
- HIS 5502 Europe from 1815-1900 (3)**
 A study of Europe from the Congress of Vienna to 1900, including political, social, and economic developments in various countries, the rise of nationalism and unification movements, and imperialism.
- HIS 5503 Contemporary Europe (3)**
 Traces European developments in the 20th century, including domestic developments, World War I, Great Depression, rise of totalitarianism, World War II, European integration, the Cold War, and the post-Cold War era.
- HIS 5504 Military History of the United States (3)**
 A study of war in U.S. history from the Colonial era through the Vietnam war, with emphasis on the role of warfare in American history and the military-civilian relationship.
- HIS 5505 Old South (3)**
 An examination of the cultural, political, religious, and economic trends that shaped the colonial and antebellum south and the Civil War which ended that era.
- HIS 5506 New South (3)**
 An examination of the political, social, racial and religious trends and policies that defined the New South. Topics include reconstruction, redemption, agrarian unrest, Jim Crow, industrialization, Progressive Movement, World War I, the Great Depression, World War II, and the Civil Rights Movement.

- HIS 5509 England To 1688 (3)**
 A survey of English history from the Anglo-Saxons to the Glorious Revolution, emphasizing the interaction of the geographical, political, economic, and cultural forces which shaped England as a monarchy.
- HIS 5510 England Since 1688 (3)**
 The final evolution of the English political system from the reign of William and Mary to the contemporary era, including social and economic transformations, the British Empire, the two world wars, the welfare state, and current issues.
- HIS 5511 Colonial America (3)**
 Study of the colonial period from European discovery to the end of the French and Indian War, with emphasis on the political, economic, and social developments that set the stage for the American Revolution.
- HIS 5512 The American Revolution and The New Nation, 1763-1815 (3)**
 Ideas and institutions which led to American independence, the creation of the American union, and the development of a distinctive American culture in the early national period.
- HIS 5513 Antebellum, Civil War and Reconstruction (3)**
 Nationalism, Jacksonian democracy, territorial expansion, slavery and sectional strife, and the resulting Civil War and Reconstruction are included.
- HIS 5514 Emergence of Modern America, 1877-1919 (3)**
 Agricultural decline and crisis, industrialization and urbanization, Progressive reform era, World War I, and America as a world power are discussed.
- HIS 5515 Contemporary America (3)**
 Examines America in the Great Depression, World War II and the Cold War, Civil Rights Movement, Johnson's Great Society, and America as a super power.
- HIS 5516 History of Alabama (3)**
 A study of the demographic, political, social, economic, and religious aspects of Alabama's history, emphasizing the role of the state within the nation.
- HIS 5520 The Vietnam War (3)**
 A study of the period 1946 to 1975 in Indochina with emphasis on the American involvement during and after the French colonial period, the escalating involvement of the Kennedy and Johnson administrations, and Vietnamization and withdrawal under

- President Nixon. Note: May be used for political science credit.
- HIS 5523 U.S. Foreign Policy To 1920 (3)**
A study of the factors, forces, and functions in the making of American foreign policy from the 1760's to 1920. Note: May be used for political science credit.
- HIS 5530 Civil Rights Movement (3)**
Study of the origins of the Civil Rights Movement in the late nineteenth and twentieth centuries, beginnings of change in the 1930s and the World War II era, and the movement itself as defined by legal, political, and social conflict and change from the latter 1940s to the present.
- HIS 5532 Russia to 1861 (3)**
A study of the history of the Eastern Slavic people from the prehistoric period, through the Kievan, Appanage, Muscovite, and Imperial periods from Peter the Great to the emancipation of the serfs in 1861.
- HIS 5533 Russia since 1861 (3)**
The development of the revolutionary movements and tsarist reform attempts, World War I, revolutions of 1917 and Bolshevik victory, establishment of the Stalinist state, World War II, the Cold War, Soviet domestic problems, and the disintegration of the USSR.
- HIS 5534 Major Personalities in the Development of Civil Rights in America (3)**
Study of important civil rights personages and their writings from Fredrick Douglass and other pre-Civil War activists and thinkers to the present.
- HIS 5535 Historical Geography of North America (3)**
An analysis of the physical and cultural factors in the development of North America from early European settlement to the present. Note: May be used as geography credit.
- HIS 5536 Civil Rights in Alabama (3)**
Study of the history of civil rights in Alabama beginning with the Reconstruction period and progressing through significant events and developments to the present. Course emphasis also will include legal developments and important personalities.
- HIS 5541 American Constitutional Development (3)**
American constitutional system with emphasis upon its origin and evolution via amendments and Supreme Court decisions. Note: May be used for political science credit.
- HIS 5542 Renaissance and Reformation (3)**
Historical review of the transitional centuries bridging the medieval and the modern eras, including the rebirth of art and literature, the Protestant and Catholic reform movements, and the role of kings and states.
- HIS 5543 Age of Absolutism (3)**
Survey of political and religious controversies that shaped affairs in Europe during the 16th and 17th centuries, emphasizing the flowering of monarchy and aristocracy.
- HIS 5544 Age of Reason (3)**
Survey of European history in the 18th century, emphasizing the cataclysmic developments in scientific, political, humanitarian, and economic thought that prepared the way for the rise of democracy in both the old and the new world.
- HIS 5545 Modern Germany (3)**
Survey of Germanic peoples from the Revolutions of 1848 to the present, emphasizing unification, two world wars, postwar division, and reunification.
- HIS 5548 Westward Movement (3)**
Study of the history of American expansionism and westward movement and its impact on political, economic, and social institutions.
- HIS 5550 Environmental History (3)**
An introduction to environmental history of the United States from the 18th century to the late 20th century, emphasizing the post World War II period. The course will focus on the historical development of the science of ecology, the origins of environmental problems and solutions attempted by government and experts, and responses by grassroots activists over time.
- HIS 5551 The Far East (3)**
Study of the development and interaction of Chinese, Japanese, and Korean civilizations; the impact of Western cultures, twentieth century conflicts, resolutions and accommodations.
- HIS 5554 Western Thought since the 17TH Century (3)**
Principal ideas and political thinking from the Age of the Enlightenment to the present.
- HIS 5560 Historiography (3)**
Study of methods and techniques of historical research. Use of bibliographies, journals, interpretive works, and critical evaluation of sources. Offered at Montgomery, on demand.
- HIS 5582 Hispanic American Beginnings (3)**
Colonial systems of Spain and Portugal in the Americas from the 16th to 19th centuries,

- with emphasis on revolt and the establishment of the Latin American republics and religious and economic institutions.
- HIS 5583 Latin American States (3)**
Cultural, social, political, and economic development in 19th and 20th centuries and international and U.S. relations.
- HIS 5595 Selected Topics in History (3)**
Historical examination of a designed topic of special and/or current interest and importance, which is generally not covered in regularly offered courses by the department. See semester hour limits listed under Course Restrictions in General Regulations section.
- HIS 6600 Problems in 19TH Century American Thought (3)**
Concentrated study of the history of ideas in the United States from 1800 to 1900. On demand.
- HIS 6602 Problems in 20TH Century American Thought (3)**
Concentrated study of the history of ideas in the United States, 1900 to present. On demand.
- HIS 6603 Seminar in 18TH Century American Thought (3)**
An exploration of major historical works and historiographical controversies in 18th century United States. On demand.
- HIS 6604 Seminar in Modern France (3)**
The evolution of France from the formation of the Third Republic to the present.
- HIS 6607 Issues in International Affairs (3)**
With directed reading and periodic discussion sessions, this course serves to expand the student's knowledge of current issues in the global setting. Formerly called *Colloquium in World History*, the course will emphasize recent scholarship and interpretations.
- HIS 6608 Colloquium in American History (3)**
A course for advanced graduate students that surveys recent trends in the interpretation, writing, and teaching of American history. Emphasis on reading and discussion of selected recent works in the field with the aim of updating professional competence.
- HIS 6609 Seminar in Early Modern Europe (3)**
An analysis of the historical developments and controversies of early modern Europe. On demand.
- HIS 6610 Seminar in Comparative Revolutions (3)**
An examination of background, outbreak, development, and conclusion of the American, French, Russia, and other revolutions. On demand.
- HIS 6611 Seminar in Modern Europe (3)**
An analysis of the major historical developments and controversies in 19th century Europe. On demand.
- HIS 6612 Seminar in Contemporary Europe (3)**
An analysis of major historical developments and controversies in 20th century Europe. On demand.
- HIS 6613 Seminar in Modern Britain (3)**
A topical analysis of political and social issues in modern British history. On demand.
- HIS 6614 Contemporary Japan (3)**
Study and analysis of Japan from the Meiji reforms to the present; Japan's impact on Asia and the rest of the globe; two world wars, the occupation and U.S. administration; internal changes and resurgence as a world power; the impact of Japan's domestic and foreign policies on other countries; Japan in international activities and as a regional model.
- HIS 6615 Seminar in Latin American History (3)**
Concentrated study in specialized areas with emphasis on 20th century history. *Prerequisite: HIS 5583 or permission of instructor.*
- HIS 6619 History of Victorian Britain (3)**
Examination of constitutional, political, economic, and intellectual foundations of 19th century Britain. On demand.
- HIS 6620 Research in International Studies (3)**
A course designed for the preparation of an original research paper using primary and secondary sources. Required in Dothan's International Studies Program.
- HIS 6621 History of England in Later Middle Ages (3)**
Study of England during the 14th and 15th centuries, with emphasis on cultural and political growth. On demand.
- HIS 6625, 6626, 6627 Specialized Study in Area of History (1-4)**
Study of problem or problems using research techniques. Selection of problem must be approved by the professor under whom the study is to be made and the Dean of Arts and Sciences. The study should contribute to the student's program. Preparation of a scholarly paper is required and may involve oral defense. Total credit for any combination of enrollments in these courses may not exceed four semester hours. A specialized study may be substituted for a required course only once in a student's program. On demand. See semester hour limits listed under Course Restrictions in General Regulations section.

HIS 6651, 6652 Readings in History (3)
 This course of readings in history is designed to immerse a graduate student deeply into historical readings through a combination of classroom lectures, directed individual readings, and oral reports in class. The student will be guided in the use of historical criticism, and will review and discuss changing viewpoints with class and in office meetings with the professor. Qualified library personnel would resent the class with the latest electronic technology dealing with history. On demand. See semester hour limits listed under Course Restrictions in General Regulations section.

HIS 6696, 6697 Selected Topics in History (3)
 Investigation into current trends in the discipline of history that are not generally offered in regular graduate courses in the Department of History. A student would be permitted to take either HIS 6696 or HIS 6697 only once in his/her graduate program. On demand.

quirements for effective recruitment, selection, and promotion in organizational settings. The course provides an in-depth analysis of tools, techniques and statistical concepts applied to the fundamental HR function.

HRM 6623 Training and Development of Human Resources (3)
 A study of concepts and practices critical to identifying human resources training and developmental needs critical to ensuring organizational effectiveness.

HRM 6625, 6626, 6627 Specialized Study in the Area of Human Resource Management (1-6)
 Study of a problem or problems using research techniques. The study topic requires approval of the student's adviser, the instructor under whom study is to be made, the college dean and the graduate dean. The course requires preparation of a scholarly paper or project and may involve an oral defense. Total credit for any combination of enrollments in these courses is not to exceed six semester hours. A specialized study, with prior approval, may be substituted for only one required course in a student's program. See semester hour limits listed under Course Restrictions in General Regulations section.

HUMAN RESOURCE MANAGEMENT

HRM 6601 Legal Environment of Employment Decisions (3)
 This course is designed to help the student understand the law as it applies to the management of human resources. It addresses such topics as the judicial system, methods for resolving disputes, the constitution and the Bill of Rights as they apply to people and law involving administrative agencies. Its coverage is aimed at preparing the managers of human resources to recognize legal problems, to know the legal impact of decisions on personnel matters and to be knowledgeable of the law as it might impact individuals in organizations.

HRM 6632 Compensation Management (3)
 Designed to provide the student with both the theoretical and practical knowledge to design, administer, and evaluate compensation and benefits systems.

HRM 6645 International Human Resource Management (3)
 A survey of theory and practice of human resource management in global firms and issues of cross cultural communication and behavior affecting organizational effectiveness in culturally diverse organizations.

HRM 6603 Human Resource Management (3)
 The study of the management of people at work with emphasis on recruiting, selecting, training and evaluating personnel.

HRM 6689 Human Resource Management Internship (3)
 Must be unconditionally admitted to the Master of Science in Human Resources Management program, must have less than one year's work experience in the Human Resources Management field, must not be currently employed in any capacity by a firm or organization sponsoring the internship, must have completed at least four required courses by the start of the semester in which the internship begins (i.e., courses should include HRM 6603 and at least one of the following courses: HRM 6622, HRM 6623, or HRM 6632, as approved by the student's academic adviser). At least one semester prior to registration for the internship, students must submit a written request to the faculty adviser who will supervise the internship. The request should include the

HRM 6604 Labor Law (3)
 A broad overview of relevant laws, court decisions and administrative agency rulings relating to union/management relations. An introduction to the techniques, strategies and objectives of contract negotiation and collective bargaining in union/management relations.

HRM 6619 Seminar in Human Resource Administration (3)
 Analysis and discussion of current problems and issues in HRM.

HRM 6622 Human Resource Staffing (3)
 Study of theory, principles, and legal re-

student's reasons for wanting to participate in the internship program as well as the goals the student hopes to achieve. The internship request must be approved prior to registration for credit.

- HRM 6698 Strategic Human Resource Management (3)**
 This course focuses on an integration of theories and concepts related to the formulation and implementation of human resource strategies to support business strategies. Students analyze case studies, identify problems and their causes, and propose solutions both orally and in writing. The course is also designed to broaden the student's exposure to the classical and contemporary literature of human resource management. This is the HRM capstone course. HRM students must have successfully completed no fewer than five HRM courses, to include HRM 6601, 6603, 6622, 6623, and 6632.

HEALTH SERVICES ADMINISTRATION

- HSA 6680 Health Services Administration and Policy (3)**
 The course focuses on the unique characteristics of the U.S. healthcare delivery system; acquaints students with increased understanding of the context of health services administration and healthcare policy; and examines key factors and forces impacting total health system performance in the United States.
- HSA 6681 Legal and Social Issues in Health Administration (3)**
 This course includes an examination of legal and ethical aspects of contemporary issues associated with the health services administration process.
- HSA 6682 Healthcare Planning and Management (3)**
 This course stresses application of traditional management concepts to a variety of health service operational issues, analyzes similarities and differences in management of health service organization (HSO) and other organizational models, formulates new organizational designs and management practices appropriate to current HSO environments, and evaluates adequacy of new models.
- HSA 6683 Healthcare Economics (3)**
 This course stresses economic analysis applied to the health services sector.
- HSA 6684 Managed Care: Origins, Organizations, and Operations (3)**
 Covers managed care programs, structures, practice models, role of physicians and other clinicians, capitation, cost-accounting and forms of reimbursement.

INTERDISCIPLINARY EDUCATION

- IED 5544 Internship Seminar (3)**
 This course provides interns an opportunity to develop analytical thinking skills through examining broad educational issues and concerns, topics on the state and local levels, and those of personal interest. The scope of the course ranges from juvenile law, classroom management, professionalism, professional development for teachers, and other course topics. This course must be taken concurrently with internship.
- IED 6655 Interdisciplinary Internship in Grades P-12 (6)**
 The Professional Internship Program is the culminating clinical field-based experience for students seeking certification in a teaching field. The Professional Internship Program provides the student with the opportunity to conduct classes and assume the role of a teacher while receiving supervision from a classroom teacher and a university supervisor for a period of one full semester.

INTERNATIONAL HOSPITALITY MANAGEMENT

- IHM 6680 Global Marketing Strategy for Hospitality Executives (3)**
 Application of marketing concepts, principles and procedures for planning, developing, implementing and controlling marketing programs in multinational hospitality organizations. Emphasis is on the matching of organization resources and strengths with global marketing opportunities, and strategies to overcome environmental threats. Examination of marketing and service industries within the context of the hospitality of marketing mix and the implementation of service strategies within hospitality. Strategy applied to planning, analysis and control within the international and multinational hospitality setting; emphasis on situation analysis of customer needs, market position, and competition.
- IHM 6681 Managing Financial Systems in the Hospitality Industry (3)**
 The examination of international of financial theories that will assist management policies relative to the objective of maximizing shareholder wealth and to familiarize the student with analytical tools that assist in financial decision making. It includes elements of the foreign exchange market, exchange rate determination, international financial institutions, and the management of the risks associated with international business. *Prerequisite: MGT 6696*
- IHM 6682 International Hospitality Legal Issues (3)**
 The examination of international and domestic legal theories and issues relevant to man-

agers in the hospitality industry. It includes the legal issues that will encourage students to think critically about legal concepts related to hospitality. It includes areas of the general legal environment, hospitality contracts, operating structures, managing property, regulatory and administrative concerns in the hospitality industry, managing insurance, legally hiring and managing employees, legal responsibilities to guests, legal responsibilities in food services, safety and security issues.

IHM 6683 International Hospitality Operations (3)
 The course examines the foundational concepts of leadership and management, reviews theories of quality and continuous improvement within organizations, and investigates critical issues in leadership, communication, coaching, teams, diversity, change, and goal-setting as they apply in the contemporary hospitality workplace. Applications develop critical thinking skills about the concepts. The purpose of the course is to present concepts of leadership and to develop an understanding of diversity, high-performance teams, employee empowerment and motivation, and cultural change for the enrichment of theoretical background to support effective participation in positions of senior management in the hospitality industry.

IHM 6689 International Hospitality Management Internship (3)
 For the International Hospitality Management concentration only, a consulting-type internship of at least 120 hours will be completed in place of the core MGT 6627 requirement, and will be accomplished with a hospitality industry firm (hotel, lodging, or restaurant chain or tourism board) after completing no fewer than 21 semester hours in the program, including nine semester hours in the IHM concentration. (Required in the IHM concentration.)

INFORMATION SYSTEMS

IS 6672 Information Systems and Business Strategy (3)
 Considers the role of operations and information systems in defining competitive business strategies. Structural decisions (product design, marketing, and finance) as well as issues that cross corporate boundaries (strategies for distribution, supply management and global operations) are addressed. Examines emerging issues such as global manufacturing, e-commerce, sourcing strategies, manufacturing automation and environmental issues. *Prerequisite for MBA students: MBA 5505 or equivalent*

IS 6674 Information Systems Management (3)
 Theoretical and practical applications for managing computerized information systems; planning and control functions of the firm; emphasis on case studies of design projects; the application of human and organizational issues of Management Information Systems (MIS); current academic research into the analysis, design, and implementation of computer information systems. *Prerequisite for MBA students: MBA 5505 or equivalent*

IS 6676 E-Commerce for Global Business (3)
 Introduces state-of-the-art concepts and applications which are emerging in the field of electronic commerce. *Prerequisite for MBA students: MBA 5505 or equivalent*

IS 6679 Management Information Systems (3)
 Conceptual and practical foundations of information systems to include support of management and decision-making functions, computer system project management, economic and legal considerations of management information systems, and system implementation/evaluation. *Prerequisite for MBA students: MBA 5505 or equivalent*

INTERNATIONAL RELATIONS

IR 5502 International Political Geography (3)
 An analysis of the reciprocal effects of geography and political organization on the behavior of states including boundaries and frontiers, national resources, spatial strategy and maritime power.

IR 5524 Contemporary American Foreign Policy (3)
 This course examines the foreign policies processes of the United States: historical traditions, political institutions, economic and military capabilities, the Congress, the Presidency, interest groups, the media, and public opinion.

IR 5533 Comparative Government (3)
 A comparative analysis of state governments in the world with an emphasis on political cultures, governmental institutions and political processes that lead to differences and international tensions.

IR 5551 Survey of International Relations (3)
 An introduction of the discipline of International Relations for graduate students; states, power, national interests, the security dilemma, instruments of foreign policy, challenges to sovereignty, international organizations, and globalization.

IR 5552 International Law (3)
 An examination of the sources and develop-

- ment of international law from historical, political, legal, and philosophical standpoints, with emphasis on substantive areas of law.
- IR 5570 Politics of Southeast Asia (3)**
This course involves the study of politics in the Philippines, Indonesia, Vietnam, Laos, Kampuchea, Malaysia, Singapore, Brunei, Myanmar, and Thailand. It investigates the historical and cultural factors contributing to their political relationships within the region and internationally.
- IR 6600 Selected Topics in International Relations (3)**
An examination of a specifically defined topic of special and/or current interest and importance, which is not covered in regular course offerings in the International Relations program. A selected topic in International Relations course can only be used as an elective in the program. See semester hour limits listed under Course Restrictions in General Regulations section.
- IR 6601 Research Methods in International Relations (3)**
An investigation of the research methodologies employed in the study of International Relations including research design, variables and hypotheses, citations and reference, qualitative analysis and quantitative techniques. A substantial research paper is required in the course. **Note: MSIR candidates must achieve a grade of “B” or better in IR 6601 to complete degree program requirements.**
- IR 6602 Geostrategic Studies (3)**
This course examines the political, military, economic and cultural effects of geography in historical and contemporary terms. Specific emphasis is placed on the role of geography in the formulation of military-political policy in land power, sea power, airpower, and outer space. Comprehensive geopolitical theories will be employed as analytical tools in the course.
- IR 6610 International Organizations (3)**
This course examines the evolution and functions of international organizations; political structures and international systems for the collective use of power and cooperative action among states; and the impact of international Non-Governmental Organizations (NGO) and other types of transnational relations and organizations on global affairs.
- IR 6612 Comparative Public Policy (3)**
This course examines the process of policy making in a cross-comparative framework that illustrates how different nation states, both in the developed and the developing
- worlds, formulate and implement public policy.
- IR 6620 International Political Economy (3)**
An examination of the interrelationships between international politics and economics: states and markets, theories of IPE, trade, foreign investment, international monetary affairs, foreign aid, state development strategies, and globalization.
- IR 6625, 6626, 6627 Specialized Study in International Relations (3)**
A study of a problem or problems using research techniques. Selection of the problem must be approved by the student’s adviser, the instructor under whom the study is to be made, and the department chair. The study should contribute to the student’s program. Preparation of a scholarly paper is required and may involve an oral defense. A specialized study may be substituted for a required course only once in a student’s program. It may, however, be substituted for one or two electives. *Prerequisite: IR 6601.* See semester hour limits listed under Course Restrictions in General Regulations section.
- IR 6629, 6630 Seminar in International Relations (3)**
An analysis of specified topics at the international level. (For example: “Armaments, Disarmament, and Proliferation,” “Nationalism and World Order,” “Peacekeeping,” or “Organized Use of Force”) All selected topics courses must be approved by the department chair. The course can be used to substitute for a required course only once in a student’s degree program. The substitution must also be approved by the department chair.
- IR 6631 Intercultural Relations (3)**
An analysis of the influence of culture on interstate relations including theories, concepts, and applications.
- IR 6633 Developed and Developing Nations (3)**
An analysis of the systemic linkages between advanced, emerging and weak states; focus will be on the political, economic, and cultural issues relevant to the international relations of those states within both a regional and global context.
- IR 6634 Tradition, Revolution, and Change (3)**
This course represents an interdisciplinary, cross cultural approach to the study of comparative cultural change and its impact on the international system. It examines the origins, processes, and outcomes of socio-political change within various nations and states.
- IR 6635 National Security Policy (3)**
An examination of the structures, motiva-

tions, and major objectives of national security policymaking from a comparative perspective with particular emphasis on the politics of national defense in the United States.

- IR 6640 Government and Politics of Developing Nations (3)**
An analysis of the modernization of developing states from a political, economic, social, and cultural perspective. Major strategies pursued by developing states for their growth and development will be discussed, including those shared by developing states which have a significant effect on the political and economic interaction between the developing and developed worlds.
- IR 6641 Latin America in World Affairs (3)**
An examination of Latin American politics, legal systems, economics, culture, military power, geography, and their impact on Latin American regional relations and linkages to the world system.
- IR 6642 Russia and Eastern Europe in World Affairs (3)**
An examination of Russia and Eastern Europe's politics, legal systems, economics, culture, military power, geography, and their impact on regional relations and linkages to the world system.
- IR 6644 Middle East in World Affairs (3)**
An examination of Middle East politics, legal systems, economics, culture, military power, geography, and their impact on regional relations and linkages to the world system.
- IR 6645 Asia in World Affairs (3)**
An examination of Asian politics, legal systems, economics, culture, military power, geography, and their impact on regional relations and linkages to the world system.
- IR 6647 Western Europe in World Affairs (3)**
An examination of Western European politics, legal systems, economics, culture, military power, geography, and their impact on regional relations and linkages to the world system.
- IR 6648 Sub-Saharan Africa in World Affairs (3)**
An examination of Sub-Saharan politics, legal systems, economics, culture, military power, geography, and their impact on regional relations and linkages to the world system.
- IR 6652 Theory and Ideology in International Relations (3)**
An examination of historical and contemporary theories in international relations; the

role of political, economic, ethnic, religious and other belief systems or philosophical approaches within the global system.

- IR 6653 Political Psychology (3)**
An examination of the impact of individual and collective human behavior on the political process. An introduction to the methods of inquiry into a society's belief system, social cognition, socialization, and political behavior. Special attention is placed on the behavioral sources of political violence, the relationship between culture and political behavior, and collective alienation.
- IR 6654 Media, Technology, and International Politics (3)**
This course focuses on the role of media in international politics with particular emphasis on the impact of technological change. This includes the reportage and representation of world events through the broadcast, print, and entertainment media. The course explores issues related to cultural change through media communication, elite empowerment and ownership of media assets, the changing nature of foreign and domestic influences in politics and the role of media technology in affecting approaches to public policy issues.
- IR 6655 International Conflict Management (3)**
This course analyzes responses to international conflict and approaches to establishing peace and peacekeeping at the local, national, and global levels to include theoretical constructs about conflict management techniques (mediation, negotiation, escalation, de-escalation, termination, and outcomes).
- IR 6656 International Power and Influence (3)**
A theoretical and empirical examination of how nations use political, military, and economic resources to influence the behavior of other nations. The course will consider the effectiveness of political communications, public relations, foreign aid, economic sanctions, threats of force, and limited uses of force. Special emphasis will be placed on the effects of foreign influences on domestic politics.
- IR 6660 Military Strategy and International Relations (3)**
An assessment of military leaders and armed forces in the development of national security and foreign policies; classical methods of maintaining peace; civil-military relations in the developed and the less developed states; the impact of rapid technological change and weaponry in international politics; the role of the military in the shaping of war and peace since 1947.

IR 6665	Readings in International Relations (3) A guided program of readings and study in international relations which are related to the needs of the student. Enrollment must be approved by the department chair. See semester hour limits listed under Course Restrictions in General Regulations section.	involve the student in the political, cultural, and social aspects of these two phenomena. The content of the course will include an investigation of the politics that govern tribalism and colonialism, the sociological influences it has induced, and how the two concepts impact upon the people of Africa today.
IR 6668, 6669	Thesis (3) Directed research in selected areas of international relations, based on a student's proposal, related to the student's needs, and with the advice and approval of a faculty thesis adviser, and culminating in a research paper of appropriate depth and scholarship. The final, bound product must be approved by a faculty committee composed of the thesis adviser and a faculty reader. The first course will cover the paper design and supporting research, while the second course will be undertaken to support the actual writing of the thesis. <i>Prerequisites: IR 6601 and the satisfactory completion of 24 semester hours in the MSIR program.</i> A grade of "pass" or "fail" will be assigned to both courses.	IR 6685 Terrorism and Political Violence (3) An examination of the origins and significance of contemporary political violence with an emphasis on the phenomenon of terrorism. The course employs an interdisciplinary, case-study approach.
IR 6670	United Kingdom in World Affairs (3) An examination of the United Kingdom and its relations with the global community. The course will involve the student in the political, cultural, and social aspects of the state and its relations with other states.	IR 6686 Drug Politics in the Americas (3) This course investigates the issues surrounding the trafficking of illicit narcotics in the western hemisphere, with special attention to the Andean region and those states which act as conduits to the vast market in the United States. The course examines both the political and security problems arising from the drug trade, as well as the basic debate concerning the formulation and implementation of U.S. drug policy.
IR 6672	Germany in World Affairs (3) An examination of Germany and its relations with the global community. The course will involve the student in the political, cultural, and social aspects of the state and its relations with other states.	IR 6687 Free Trade and Economic Integration in the Western Hemisphere (3) A critical analysis of the origins, development, consolidation and limitations of free trade and economic integration in the Western Hemisphere. Special attention will be given to the complex political, economic and social forces that support, hinder and otherwise shape such international economic agreements.
IR 6675	Central America in World Affairs (3) An examination of the Central American region and its relations with the global community. The course will involve the student in the political, cultural, and social aspects of regional states and their relations with other states.	IR 6688 Islamic Fundamentalism (3) An advanced seminar dealing with the theology and practice of Islam and its impact on international, legal, political, security, and social issues.
KINESIOLOGY AND HEALTH PROMOTIONS		
IR 6676	Japan in World Affairs (3) An examination of Japan and its relations with the global community. The course will involve the student in the political, cultural, and social aspects of the state and its relations with other states.	KHP 6601 Philosophy and Principles of Health and Physical Education (3) This course will introduce the sociological-psychological, educational-motor learning, mechanical-kinesiological, and physiological aspects of health and physical education.
IR 6677	China in World Affairs (3) An examination of China and its relations with the global community. The course will involve the student in the political, cultural, and social aspects of the state and its relations with other states.	KHP 6602 Motor Skills and Human Performance (3) In an interdisciplinary approach, students will be exposed to a systematic analysis of motor skills and human performance. Students will learn how to observe, evaluate and diagnose, and apply interventions to improve motor skill performance.
IR 6681	Tribalism and Colonialism in Africa (3) An examination of the impact of African tribalism and colonialism in detail. It will	KHP 6604 Measurement and Evaluation in Health and Physical Education (3) The course discusses the proper selection

and application of tests and measurements in health and physical education. Practical and economical tests in the various performance areas which can be used by the health and physical education teacher in the school situation will be examined.

KHP 6610 Physical Education, Sport and the Law (3)

The course is designed to provide students an awareness and understanding of basic legal responsibilities of educators and coaches.

KHP 6615 Sport Administration (3)

The study of the basic concepts, theories and organization of administration including financial management as applied to sport, physical education, recreation, and intramurals.

KHP 6616 Sport Finance (3)

This course is designed to provide students with information concerning advanced theory in finance, accounting, and managerial control of budgets.

KHP 6617 Readings in Health and Physical Education (3)

An independent exploration of the literature and current research in the fields of Health Education and Physical Education.

KHP 6620 Physical Fitness: A Critical Analysis (3)

The course involves an examination of the effects of physical activity on various fitness and health parameters by reviewing current research studies. Students will be introduced to methods of evaluating one's fitness level and the proper prescription guidelines.

KHP 6621 Supervision of Instruction in Health and Physical Education (3)

Consideration is given to the broader viewpoint of supervision as it relates to the improvement of health and physical education through in-service training of personnel, association with the teaching and administrative-supervisory staff, and general school and community relationships. Techniques of supervision and their application in improving the teacher-pupil learning situations will be examined.

KHP 6623 The Biomechanics of Sports Techniques (3)

The course explores the basic biomechanical concepts and their application in the analysis of sport technique.

KHP 6625, 6626, 6627 Specialized Study in KHP (1-3)

A study of the problem or problems using research technique. Selection of problem must be approved by student's adviser, instructor under whom the study is to be made, and the appropriate Director of Graduate

Studies. The study should contribute to the student's program. Preparation of a scholarly paper is required and may involve an oral defense. Total credit for any combination of enrollments in these courses may not exceed six semester hours. A specialized study may be substituted for a required course only once in a student's program.

See semester hour limits listed under Course Restrictions in General Regulations section.

KHP 6630 Programs in Health and Physical Education (3)

The course is designed for prospective classroom teachers and health and physical educators who assume the responsibility of providing meaningful learning experiences for children in the area of health and physical education.

KHP 6631 Programs in Health and Physical Education (3)

The course reviews appropriate curriculum for children of various age levels. Particular attention is devoted to a study of the capacities, attitudes, and needs of pupils as they are related to health and physical education. The principles, problems and procedures in the development of a health and physical education curriculum are thoroughly examined.

KHP 6632 Critical Issues in Sport and Fitness Management and Health and Physical Education (3)

Recognition, discussion, and systematic analysis of controversial issues and problems encountered in the conduct of professional activities in health and physical education.

KHP 6640 Sport Marketing: Physical Education, Athletics, Recreation and Intramurals (3)

The purpose of this course is to teach educators how to create a marketing plan. The emphasis is on following a ten-step procedure designed primarily for the non-profit sector and learning the theoretical base required to complete the process accurately and proficiently.

KHP 6650 Nutrition and Physical Performance (3)

The course will examine the special dietary requirements of athletes, the importance of pre- and post-event nutrition, potential nutritional problems encountered by athletes and possible ergogenic foods and drugs.

KHP 6662 Diagnostic and Prescriptive Physical Education for Exceptional Children (3)

The course is designed to present assessment procedures, exercise prescription techniques, physical education program development, and IEP programming for the child with special needs.

- KHP 6670 Exercise and Disease Prevention (3)**
 This course examines the scientific evidence in support of the beneficial effect of regular physical activity on reduced mortality from all causes: from diseases such as cardiovascular diseases, non-insulin-dependent diabetes mellitus and colon cancer, and from conditions such as obesity and high blood pressure.
- KHP 6671 Exercise through the Lifespan (3)**
 This course will survey the effects of exercise and training programs on the growth and development of children and adolescents. It will also explore the effects of exercise on the physiological and psychological aspects of aging.
- KHP 6672 Sport Psychology (3)**
 The course is designed for the student with a vocational interest in athletic coaching within the educational environment. Psychological theories will be applied to the teaching of sports skills and the development of individuals into efficient team units.
- KHP 6673 Ethics in Sport (3)**
 The course is examines ethical matters and issues relating to sport and physical activity.
- KHP 6674 Entrepreneurship in Sport (3)**
 The course provides the student with an awareness and understanding of basic concepts and problems in starting a business.
- KHP 6691 Research Methods in Health and Physical Education (3)**
 This course examines the variety of research methods and reporting methods used in health & physical education research.

LAW

- LAW 6600 Business Law for Accountants (3)**
 This course focuses on the legal implications of business transactions, particularly as they relate to accounting and auditing. It includes, but is not limited to, such topics as contracts, commercial paper, secured transactions, business organizations, and real and personal property. This course is designed to give a review of basic legal principles and to enable a student to recognize and understand their legal significance in business transactions.

MARINE BIOLOGY (MB)

Offered at Dauphin Island Sea Lab (DISL) only

Courses are offered during the summer semester only.

Since course offerings change, check the current DISL summer bulletin for specific course offerings and descriptions and contact the Marine Biology Adviser at Troy or Dothan.

The courses listed below are taught at Dauphin Island Sea Lab in the summer only. The faculty members are recruited from many colleges and universities within and outside Alabama. The courses are identified by an MB prefix.

- MB 5502 Marine Invertebrate Zoology (4)**
 A study of the natural history, systematics, and morphology of marine invertebrates from a variety of habitats in the Gulf of Mexico. Participation in extended field trips is part of the course. *Prerequisites: BIO 1101, L101, 2229, L229, CHM 1143, L143*
- MB 5503 Marine Vertebrate Zoology (4)**
 A study of the biology of marine vertebrates emphasizing systematics, behavior, physiology, and ecology of local forms. *Prerequisites: BIO 1101, L101, 2229, L229, CHM 1143, CHM L143*
- MB 5504 Marine Botany (4)**
 A general survey of algae and vascular plants associated with the marine and estuarine environment. *Prerequisites: BIO 1101, L101, 2229, L229, CHM 1143, L143*
- MB 5506 Marsh Ecology (4)**
 A study of the floral and faunal elements of various marine marsh communities. *Prerequisites: BIO 1101, L101, 2229, L229, CHM 1143, L143*
- MB 5521 Marine Technical Methods (2)**
 An introduction to the hardware of marine science, sampling procedures, processing, station location, and field equipment maintenance/operation.
- MB 5523 Marine Ecology (4)**
 Lecture and laboratory studies of bioenergetics, community structure, population dynamics, predation, competition, and speciation in marine ecosystems. *Prerequisites: BIO 2229, L229, CHM 1143, L143*
- MB 5525 Coastal Ornithology (4)**
 A study of coastal and pelagic birds with emphasis on ecology, taxonomy, and distribution. *Prerequisites: BIO 1101, L101, 2229, L229, CHM 1143, L143*
- MB 5526 Coastal Zone Management (2)**
 An examination of specific laws and regulations which govern the coastal zone and how coastal processes affect management issues. *Prerequisites: BIO 1101, L101, 2229, CHM 1143, L143*

MASTER OF BUSINESS ADMINISTRATION

MBA 5502	Fundamentals of Accounting and Finance (3)	A survey of fundamental theories, concepts, principles, and practices in finance, financial accounting, and managerial accounting that provides a foundation for further study in graduate accounting and business courses. Students must earn a grade of "B" or better in the course.			
MBA 5503	Fundamentals of Economic Analysis and Business Law (3)	A survey of key concepts in economics and business law that provides a foundation for further study in graduate economics and the MBA curriculum. Students must earn a grade of "B" or better in the course.			
MBA 5504	Fundamentals of Management and Marketing (3)	A survey of key concepts in marketing and management that provides a foundation for further study in graduate marketing and management courses. Students must earn a grade of "B" or better in the course.			
MBA 5505	Fundamentals of Information Systems and Quantitative Methods (3)	A survey of key concepts in statistics and information systems that provides a foundation for further study in graduate quantitative methods and management information systems. Students must earn a grade of "B" or better in the course.			
MBA 6605	Business and Professional Communication (3)	Development of skills to assist managers to communicate to both internal and external audiences, to conduct meetings, to negotiate, and to resolve conflict. Emphasis is placed on oral and written presentation skills using state-of-the-art technologies and presentation software.			
MBA 6608, 6609	Thesis (3)	Information regarding the thesis program can be obtained from the dean of the College of Business or branch director.			
MBA 6610	Business Research Design (3)	Designed for the student to develop and demonstrate competency in business research methodology and techniques. This course teaches the MBA student proper research techniques and includes a research proposal. A grade of "B" or better is required. <i>Prerequisite: MBA 5505 or equivalent.</i>			
MBA 6611	Business Strategy (3)	This course is the capstone course in the MBA program. It integrates the skills and			knowledge developed in earlier courses and emphasizes case analysis. Formulation and implementation of strategies are stressed. The course includes an end-of-course comprehensive examination. A grade of "B" or better is required to complete this course successfully. The course may not be transferred into the MBA program. <i>Prerequisites: Completion of a minimum of 24 semester hours in the MBA program, with a "B" average or better, including the following courses: ACT 6691, MBA 6651, MBA 6631, MBA 6661 and MBA 6642; or approval of the department chair.</i> Students should be in the last term of their program when completing this course.
MBA 6613	Seminar in Business (3)				Study and analysis of current topics on the leading edge of business. A combination of core material, readings, and research reports on contemporary aspects of business.
MBA 6625, 6626, 6627	Specialized Study in the Area of Business Administration (1-3)				Study of problem or problems using research techniques. Selection of the problem must be approved by the student's adviser, the instructor under whom the study is to be made, and the appropriate dean or branch director. The study should contribute to the student's program. Preparation of a scholarly paper is required and may involve an oral defense. Total credit for any combination of enrollments in these courses may not exceed six semester hours. A specialized study may be substituted for a required course only once in a student's program. See semester hour limits listed under Course Restrictions in General Regulations section.
MBA 6631	Managerial Finance (3)				A comprehensive and advanced study of financial analysis, planning, and control techniques for a business entity with emphasis on corporations. <i>Prerequisite: MBA 5502 or equivalent.</i>
MBA 6640	Quantitative Analysis for Managers (3)				This course provides an in-depth study of the fundamental theories, concepts, and principles of statistics. Coursework will include extensive use and application of statistical tools to analyzing business data using statistics software. Topics covered include descriptive statistics, probability distributions, sampling, estimation, hypothesis testing, ANOVA and regression analysis.
MBA 6641	Decision Theory (3)				An analysis of the probabilistic and deterministic quantitative techniques available to the business manager involved in the decision making process of the market place. In-

cluded is an evaluation of the models and processes now available for problem-solving purposes.

MBA 6651 Managerial Economics (3)
 A study of the decision-making process of business firms in the resource allocation process. Both the functioning of markets and the decisions of firms in a variety of market structures are considered. Various theories of the firm are used to study the optimal decision-making rules for business firms under conditions of uncertainty. *Prerequisite: MBA 5503, 5505 or equivalents.*

MBA 6652 Macroeconomics and Forecasting (3)
 An analysis of the causes of business cycles with the applications of macroeconomic theory and economic forecasting techniques available to the business manager. *Prerequisite: MBA 5503, 5505 or equivalents.*

MBA 6661 Strategic Marketing Management (3)
 Application of marketing concepts, principles and procedures for planning, development, implementation and control of marketing programs in profit and non-profit organizations. Emphasis is on the matching of organization resources and strengths with global marketing opportunities, and strategies to overcome environmental threats. *Prerequisite: MBA 5504 or equivalent.*

MBA 6671 Organizational Behavior (3)
 Contemporary concepts and theories of organization and the behavior of individuals and groups applied to organizations in the global business environment. *Prerequisite: MBA 5504 or equivalent.*

MBA 6673 Operations Management (3)
 An analysis of the conditions under which production and management of goods and services take place in business organizations with attention to the delineation of roles played by management and labor in carrying out production and application of selected quantitative techniques used in production. *Prerequisite: MBA 5504, 5505 or equivalents.*

MANAGEMENT

MGT 6600 Advanced Concepts and Topics in Management (3)
 Provides an introduction to the fundamental theories, concepts, principles and practices in private, public, and not-for-profit management.

MGT 6625, 6626, 6627 Specialized Study in Management (1-6)
 Study of a problem or problems using re-

search techniques. Selection of the problem must be approved by the student's adviser, the instructor under whom the study is to be made, and the appropriate branch director. The study should contribute to the student's program. Preparation of a scholarly paper is required and may involve an oral defense. Total credit for any combination of enrollments in these courses may not exceed six semester hours. No more than three semester hours credit of this course may be transferred in from another institution. See semester hour limits listed under Course Restrictions in General Regulations section.

MGT 6645 Quantitative Methods in Management (3)
 An introduction to statistics as applied to business problems. The course is designed to develop students' ability to apply inferential statistical methods to decision making in business.

MGT 6670 Seminar in International Management (3)
 A survey of theories and issues related to managing the internationalization of business firms and multinational management.

MGT 6671 Organizational Behavior (3)
 The evolution of theories of human behavior in organizations with emphasis on modern concepts of organization and behavior of individuals, groups and the organization in the global business environment.

MGT 6673 Operations Management (3)
 Description and analysis of the conditions under which production of goods and services takes place. Delineation of the roles played by management and labor in affecting production. Quantitative techniques used in production.

MGT 6674 Ethics in Business (3)
 Examination of ethical problems and conflicts encountered by managers attempting to fit their organizations to the larger social environment. Addresses ethics, codes of ethics, social responsibility of organizations in domestic and global environments.

MGT 6675 Theory of Organizations (3)
 The study of general business management from a structural standpoint: planning, organizing, staffing, directing, and controlling.

MGT 6677 Systems Management (3)
 The study, design, implementation and operation of a system within the organization.

MGT 6681 Organization Development and Change (3)
 A study of management concepts and practices useful in improving organizational performance. Theories and concepts applicable to making organizations more hospita-

ble to people and more productive in accomplishing their goals and objectives are identified and discussed. Special attention is paid to strategic interventions and change in both private and public sector organizations and in the global arena.

- MGT 6682 Leadership and Motivation (3)**
The course examines the foundational concepts of leadership, reviews traditional theories of leadership, and investigates critical issues in leadership and motivation as they apply in the contemporary workplace. Applications develop critical thinking skills about the concepts.
- MGT 6685 Management Strategy (3)**
Study of the integrative functions of senior management in long-range strategic planning and decision making to support implementation. This is a capstone course which utilizes all the skills and knowledge developed earlier in the program. It focuses on policy problems and planning beyond the boundaries of the firm. It emphasizes advanced case analysis and computer simulation. *Prerequisite: Must have completed 18 semester hours with a grade of "C" or higher in required or elective courses, not to include guided research or independent study courses.*
- MGT 6689 Management Internship (3)**
Independent study of a practical problem or project, pertinent to a management concentration, taken in a field setting. A formal written paper or report on the problem or project will be submitted according to the guidelines set forth by the instructor. A verbal presentation and/or oral examination covering problem or project research and findings/results is required. No more than one internship may be used as the MSM "select one" elective. The course may not be substituted for a required course.
- MGT 6695 Accounting Analysis (3)**
The development of an understanding of how accounting information can be interpreted and used by management to aid in the planning and controlling functions of business.
- MGT 6696 Financial Analysis (3)**
The development of an understanding of financial theory that will assist management's evaluation of the firm's investment, financing, and dividend policies relative to the objective of maximizing shareholder wealth and to familiarize the student with analytical tools that assist in financial decision making.

MATHEMATICS

Note: Multivariable calculus and a course in proof techniques or its equivalent or permission of the mathematics adviser are required prerequisites for all graduate mathematics courses.

- MTH 5512 Discrete Mathematics (3)**
This course covers sets, relations, functions, counting, algorithms, Boolean algebra, and graphs.
- MTH 5520 Introduction to Graph Theory (3)**
The elements of the theory and algorithms of graphs and hypergraphs with motivating examples from computer science, networking, scheduling, biology etc.: algorithms, complexity, data structures, shortest paths, spanning trees, depth-first search, planar graphs, colorings of graphs and hypergraphs. *Prerequisites: Linear Algebra, computer programming course, or permission of instructor.*
- MTH 5522 Numerical Analysis (3)**
This course covers topics including finite differences, interpolation, numerical integration and differentiation, solutions of equations of one variable, linear systems, and numerical solutions of ordinary differential equations.
- MTH 5524 Real Analysis I (3)**
A study of the real number system, completeness, limits, continuity, sequences, differentiation, and the Riemann integral.
- MTH 5525 Real Analysis II (3)**
A study of sequences and series of functions, series, and a continuation of the integral to include the Fundamental Theorem of Calculus. *Prerequisite: MTH 4424 or MTH 5524.*
- MTH 5526 Complex Analysis (3)**
A study of complex numbers, elementary functions and their mappings, complex limits and power series, analytic functions, integrals, contour integral, and Cauchy integral formula.
- MTH 5536 Number Theory (3)**
This course covers divisibility, congruences, prime numbers, Fermat's theorem, Diophantine equations, number theoretic functions, quadratic reciprocity.
- MTH 5541 Abstract Algebra I (3)**
A study of properties of the integers, modular arithmetic. Elementary theory of groups, finite groups, subgroups, cyclic groups, permutation groups. Group isomorphisms and homomorphisms.
- MTH 5542 Abstract Algebra II (3)**
This course covers the elementary theory of

- rings, polynomial rings, divisibility, unique factorization domains. Integral domains, ideals, factor rings, divisibility in integral domains. Elementary theory of fields. Extension fields. *Prerequisite: MTH 4441 or MTH 5541.*
- MTH 5551 Mathematical Statistics I (3)**
A study of probability theory, sample spaces, random variables, mutual exclusion, independence, conditional probability, permutations and combinations, common discrete and continuous distributions, expected value, mean, variance, multivariate distributions, covariance, Central Limit Theorem.
- MTH 5552 Mathematical Statistics II (3)**
A study of the fundamentals of the theory of statistics, the Central Limit Theorem, point estimation, sufficiency, consistency, hypothesis testing, sampling distributions, confidence intervals, linear regression models, interpretation of experimental results, Bayesian Estimation. *Prerequisite: MTH 4451 or MTH 5551.*
- MTH 5560 Topology (3)**
An introduction to metric and topological spaces and associated topics, separation axioms, compactness, and connectedness.
- MTH 6600 Modern Topics in Mathematics (3)**
An investigation of current topics in mathematics that are generally not covered in regularly offered graduate courses in the mathematics graduate curriculum. *Prerequisites will be determined by the topic under investigation.*
- MTH 6601 Metric Education for Elementary Teachers (3)**
A study of the materials and methods program of instruction with workshops in selected school systems. *Prerequisite: Admission by permission of instructor.*
- MTH 6610 History of Mathematics (3)**
The course is designed to acquaint the secondary mathematics teacher with the historical development of mathematics with particular attention given to the techniques of the period studied.
- MTH 6612 Advanced Discrete Mathematics (3)**
This course covers trees, network models and Petri nets, Boolean algebra and combinatorial circuits, automata, grammars, and languages. *Prerequisite: MTH 4412, MTH 5512 or permission of instructor.*
- MTH 6615 Advanced Topology (3)**
Generalization of such topics as functions,
- continuous functions, open, closed, compact and connected sets, arbitrary topological spaces. *Prerequisites: MTH 4424 or 5524, MTH 4426 or 5526 or permission of instructor*
- MTH 6616 Mathematical Models (3)**
An introduction to the modeling process. Students will practice creative and empirical model constructions, analyze models and do independent model research. Application using paired data will be included.
- MTH 6620 Advanced Concepts of Algebra (3)**
This course covers topics including rings and fields, polynomial rings and factorization, and Galois theory. *Prerequisite: MTH 4442 or 5542 or permission of instructor*
- MTH 6621 Foundations of Mathematics (3)**
A study of the axiomatic nature of mathematics, theory of sets, cardinal and ordinal numbers, continuum hypothesis and axiom of choice.
- MTH 6624 Applied Combinatorics (3)**
A study of generating functions, Inclusion-Exclusion, Burnside's Theorem and Polya's Enumeration Formula.
- MTH 6625, 6626, 6627 Specialized Study in Area of Mathematics (3)**
A study of a problem or problems using research techniques. Selection of problem must be approved by student's adviser, instructor under whom the study is to be made, and the appropriate director of the Graduate School or Dean of Arts and Sciences. *Note: Total credit for any combination of enrollments in these courses may not exceed six semester hours. See semester hour limits listed under Course Restrictions in General Regulations section.*
- MTH 6632 Non-Euclidean Geometry (3)**
A study of non-Euclidean geometries with emphasis given to their logical development.
- MTH 6633 Advanced Linear Algebra (3)**
A study of linear and orthogonal transformations, orthogonal and unitary matrices, numerical linear algebra, and applications. Spectral theory and duality. *Prerequisite: MTH 3331 or permission of instructor*
- MTH 6640 Advanced Concepts of Analysis (3)**
A study from the classical theory of point sets in Euclidean space and the theory of functions of one or more real variables to topology, continuous functions, and Lebesgue integral and the Henstock integral. *Prerequisites: MTH 4425 or MTH 5525*

MTH 6650 Trends in Technology and Problem Solving in Secondary Mathematics Instruction (3)
 A comprehensive study of contemporary teaching strategies that incorporate current technologies and effective problem solving approaches for use by the mathematics educator in the modern secondary school mathematics program. Emphasis will be placed upon the effective use of calculators, writing, and computer software in the mathematics curriculum.

MTH 6691 Research in Education (3)
 A study of a variety of research and evaluations methods in the teaching of mathematics.

MUSIC

NOTE: Graduate students may not enroll in a 5500-numbered course if it duplicates the same course listed on an undergraduate transcript.

MUS 5500, 5501, 5502 Selected Topics (1-3 credit hours per course)
 A detailed investigation of a specialized topic of interest and importance. The area of investigation should be a topic not covered in regularly offered courses in the School of Music or an advanced section for intensive study. See semester hour limits listed under Course Restrictions in General Regulations section.

MUS 5510-6647 Private Instruction in Performance (1)
 Individual studies in performance are a vital part of any music curriculum. The graduate student in music education or conducting should, upon consultation with his/her adviser, elect to study in the areas most consistent with his/her personal needs and career goals. For the secondary school teacher, this may involve deeper exploration of instruments he/she does not play well. For the prospective junior college or college teacher, it will involve further study of his/her principal performing area. Graduate study in performance is through private instruction only.

MUS 5510 - 6647 Private Instruction (1 credit hour per semester)

- 5510 Violin
- 5511 Viola
- 5512 Cello
- 5513 String Bass
- 5514/6614 Piano
- 5515/6615 Organ
- 5516/6616 Voice
- 5517/6617 Clarinet
- 5518/6618 Oboe

- 5519/6619 Flute
- 5520/6620 Bassoon
- 5521/6621 Saxophone
- 5522/6622 Trumpet
- 5523/6623 Horn
- 5524/6624 Trombone
- 5525/6645 Euphonium
- 5526/6646 Tuba
- 5527/6647 Percussion
- 5528 Guitar

MUS 5543 History of the Band in the United States (3)

The history of the band in this country from the early military bands through town, industrial, church, professional, circus, fraternal, school, and college bands.

MUS 5553 Techniques and Literature of Brass Instruments (3)

A study of the techniques of all the brass instruments, the use of extant methods and literature for developing these techniques, and their applicability in individual and group public school teaching situations.

MUS 5554 Literature and Techniques of Sacred Music (3)

A comprehensive survey of materials and methods for use in sacred choral music programs.

MUS 5562 Arranging for Band and Chorus (3)

This course covers arranging for football shows, concert work, special vocal and instrumental groups. Study of ranges, voicing, and balance. Short-cuts and techniques in reproducing parts.

MUS 5571 Music for ECE and Elementary School (3)

A study of the materials and planning techniques for music in grades P-6. Singing, listening, movement, instrument playing, and creative activities will be explored. Multicultural elements, observation, teaching experiences, and practical application of ideas will be included.

MUS 5582 Choral Techniques (3)

This course focuses on organizational and rehearsal procedures, choral tone, diction, and choral literature.

MUS 5584 Band Techniques (3)

A study of rehearsal techniques, band pageantry, jazz band, instrument repair and music literature for band.

MUS 6600 Instrumental Seminar (1)

This course covers rehearsal, evaluation and performance of band literature. Two semesters required of all instrumental music majors.

- MUS 6601 Choral Performance Seminar (1)**
A study of the rehearsal, evaluation and performance of choral literature. Two semesters required of all choral music majors.
- MUS 6605 Advanced Music Technologies (3)**
An advanced study of the applications of microcomputers for the music educator in the modern school music program.
- MUS 6606 The Repertoire of the Band (3)**
An intensive study of music for the band, including an historical overview and intensive score study of representative works.
- MUS 6607 Literature and Techniques for the Beginning Band (3)**
A selective survey of materials for beginning instrumental music programs. Techniques will be presented for recruiting and retaining students. Performance, listening, and analysis will be included.
- MUS 6608 Literature and Techniques for Volunteer School and Community Choruses (3)**
A study of music and methods for working with school, church, and community choral groups. Emphasis on materials suitable for performers with little previous training or experience.
- MUS 6609 Choral Literature (3)**
A comprehensive survey of music for the choral medium.
- MUS 6610 Woodwind Instruments and Their Literature (3)**
A study of teaching techniques and materials for the bassoon, clarinet, flute, oboe, and saxophone.
- MUS 6611 Materials and Techniques for the Intermediate Band (3)**
A comprehensive survey of the literature for the intermediate band program. Criteria for selecting and evaluating methods will be developed and new approaches to instruction presented.
- MUS 6612 Techniques for Modern School Band (3)**
An intensive study of the administration, materials, organization, and teaching techniques of school instrumental music programs.
- MUS 6613 Strategies for Performance Preparation (3)**
The investigation and diagnosis of the five elements that constitute an outstanding musical performance: tone, intonation, rhythm, technique, and interpretation. Emphasis will be placed upon teaching and achieving the style, phrasing, balance, dynamics, nuance,agogics, note leading, and interpretative articulation.
- MUS 6614-6647 Private Instruction in Performance (1)**
Private instruction in performance. Students in the conducting program will be required to take two hours of performance instruction.
- 6614 Piano**
- 6615 Organ**
- 6616 Voice**
- 6617 Clarinet**
- 6618 Oboe**
- 6619 Flute**
- 6620 Bassoon**
- 6621 Saxophone**
- 6622 Trumpet**
- 6623 Horn**
- 6624 Trombone**
- 6645 Euphonium**
- 6646 Tuba**
- 6647 Percussion**
- MUS 6625, 6626, 6627 Specialized Study in Area of Music (1- 3 credit hours per course)**
A study of a problem or problems using research techniques. Selection of problems must be approved by the student's adviser, instructor under whom the study is to be made, and the appropriate Director of the Graduate School. Study should contribute to student's program. Preparation of a scholarly paper is required and may involve an oral defense. Total credit for any combination of enrollments in these courses may not exceed six semester hours. A specialized study may be substituted for a required course only once in a student's program. See semester hour limits listed under Course Restrictions in General Regulations section.
- MUS 6631 Advanced Conducting I (3)**
A study and conducting of a sequence of music which provides opportunities for appropriate skill development. Students will be evaluated and assigned materials suitable for their area of specialization. Choral students will work individually with the Director of Choral Activities, and instrumental students will work individually with the Director of Bands in addition to regular class lectures.
- MUS 6632 Advanced Conducting II (3)**
Selection, study, and conducting of specific repertoire in preparation for an individual conducting recital (MUS 6633). Individualized study and research of a coherent group of compositions appropriate for a performance. Choral students will work individually with the Director of Choral Activities, and instrumental students will work individually with the Director of Bands in addition to regular class lectures.
- MUS 6633 Conducting Recital (1)**
Graduate students in conducting, upon com-

- pleting MUS 6631 and 6632, with the approval of their adviser and conducting mentor, will present and conduct a 30-minute recital with an appropriate vocal or instrumental ensemble. The performance will be videotaped for post-recital evaluation and final approval by the graduate conducting faculty.
- MUS 6635 Pedagogy of Music History, Theory and Musicianship (3)**
A study relating musical historical and theoretical concepts to the secondary school performance and general music class. Consideration of separate music theory and appreciation classes as secondary level subjects. Study of the concept of comprehensive musicianship as a point of departure for the modern music education curriculum.
- MUS 6636 Conducting and Score Analysis Techniques (3)**
A concentrated study of conducting patterns, gestures, and techniques. Score study through the coordinated application of music theory and history. Special emphasis will be placed on interpretation and the development of aural analysis skills.
- MUS 6637 The Heritage of the March (3)**
A historical and analytical survey of marches for the concert band. Marches for groups of all ability levels will be presented and discussed. Performance, listening and historical background will be included.
- MUS 6650 Band Adjudication (3)**
An intensive study of concert, marching, jazz band, and solo-ensemble adjudication and the requirements leading to certification.
- MUS 6662 Advanced Instrumental Arranging (3)**
A study of advanced arranging and scoring concepts for instrumental ensembles. Study of contemporary harmony, voicing, scoring methods, and their applications to various ensemble groupings.
- MUS 6670 Practical Band Instrument Repair (3)**
This course covers the maintenance, repair and supervision of equipment used by modern music educators. Exploration of industry guidelines and evaluation of financial restraints on music programs. System and rationale for evaluating equipment will be developed.
- MUS 6691 Research and Evaluation in Music Education (3)**
A study and evaluation of a variety of research methods, types of reporting, analysis of standardized tests and construction of teacher-made tests. Required of all graduate music majors.

- MUS 6695 Thesis (3)**
Three hours may be applied toward fulfilling degree requirements when approved by the student's adviser and the Dean of Graduate Studies and Research.

- MUS 6696 Practicum (1-3 credit hours)**
Supervised experiences related to instruction in music education. Application of skills, concepts and principles acquired in previous courses will be emphasized.

MASTER OF SCIENCE IN NURSING

[Course credit hours/contact hours (if different) per week are noted in parentheses]

- NSG 5504 Theories in Nursing (2)**
Explores the evolution and importance of knowledge and theory in nursing, mechanisms for developing and critiquing theory, and the analysis and application of theories in nursing practice. F
- NSG 5505 Healthcare Economics (2)**
An introductory course in health economics, designed to provide the student with the elements of economic analysis as applied to the area of healthcare. F
- NSG 5506 Curriculum Development in Nursing Education (2)**
Provides content and learning experiences that enable students to understand all phases of the curriculum development process. Explores principles of curriculum development and major historical influences on nursing curricula. Includes in-depth analysis of the basic components and determinants of curriculum development as well as the concepts of balance, continuity, and sequence. Su
- NSG 5507 Issues in Women's Health (2)**
Focuses on issues and trends in women's health including both consumer and provider issues. Emphasizes the current status of women in the healthcare system. Su
- NSG 5510 Power, Politics, and Policy Formulation in Nursing (2)**
Analysis of the relationship of power, politics, and policy formulation to nursing and healthcare. Su
- NSG 5512 Advanced Health Assessment (3)**
Designed to prepare the nurse student as an expert clinician in health assessment of patients across the lifespan. Advanced content in history and interviewing processes, physical examination, and documentation of assessment findings are included. The clinical diagnostic process is emphasized. *Corequisite: NSG 5513.* F, Sp

<p>NSG 5513</p>	<p>Advanced Health Assessment Preceptorship (3/9) Preceptorship course designed for clinical application of skills in advanced health assessment, clinical diagnosis and management, and health promotion, maintenance/disease prevention role of the primary care family nurse practitioner. <i>Prerequisites: NSG 6671 and 6649. Corequisite: NSG 5512.</i> Sp</p>	<p><i>sites: NSG 5504, 6660, 6691, 6692 and clinical specialty courses. Corequisite: NSG 6616.</i> Sp</p>
<p>NSG 5515</p>	<p>CNS Advanced Health Assessment Practicum (1/2) The clinical laboratory course is designed to review and expand skills and expertise in health assessment. Successful completion requires validation of knowledge and skills needed to perform complete health assessment of individuals. <i>Corequisite: NSG 5512.</i> F</p>	<p>NSG 6620</p> <p>Advanced Acute Care Nursing of Adults (2) The adult health nursing specialist's role in the acute care setting. Theories, concepts, issues and trends relative to nursing care of the adult in the acute care setting. <i>Prerequisites: NSG 5504, 5512, 5515, 6671, 6692. Corequisites: NSG 6621, 6660 and 6691.</i> Sp</p>
<p>NSG 5520</p>	<p>Foundations of Information and Communication Technologies (2) This course prepares students with fundamental skills for effective electronic communication; and finding, evaluating and using scholarship information in the academic and nurse practice settings and life-long learning.</p>	<p>NSG 6621</p> <p>Advanced Acute Care Nursing Preceptorship (3/9) Clinical preceptorship in adult health nursing in acute care. <i>Corequisite: NSG 6620, 6660 and 6691.</i> Sp</p>
<p>NSG 6614</p>	<p>Role of the Nurse Educator (2) Provides a forum for the analysis and synthesis of role behaviors specific to the nurse educator. Emphasis is on the role of the nurse educator, patterns of nursing education, nursing curricula, instructional design, and professional, social, and political issues influencing nursing education. <i>Prerequisite: NSG 5504, 6660, 6691, 6692 and clinical specialty courses. Corequisite: NSG 6615.</i> Sp</p>	<p>NSG 6622</p> <p>Advanced Long-Term Nursing Care of Adults (2) The nursing specialist's role in long-term care. Theories concepts, issues, and trends relative to nursing care of the adult with long-term healthcare needs. <i>Prerequisites: NSG 6620, 6621. Corequisite: NSG 6623, 6649.</i> F</p>
<p>NSG 6615</p>	<p>Nursing Education Internship (3/12) The course provides the student opportunities to apply the theory of curriculum and learning theory basic to instructional design to nursing education. Involves supervised experience in the role of the nurse educator. <i>Prerequisite: NSG 5504, 6660, 6691, 6692 and clinical specialty courses. Corequisite: NSG 6614.</i> Sp</p>	<p>NSG 6623</p> <p>Advanced Long-term Nursing Care of Adults Preceptorship (3/9) Clinical preceptorship in adult health nursing in long-term care. <i>Prerequisites: NSG 6620, 6621. Corequisites: NSG 6622 and 6649.</i> F</p>
<p>NSG 6616</p>	<p>Role of the Nursing Administrator (2) Culminating course which assists students to evaluate the role of the nurse administrator, analyze issues and trends in nursing administration, and design strategies for resolution of issues and conflicts within the functional role. <i>Prerequisites: NSG 5504, 6660, 6691, 6692 and clinical specialty courses. Corequisite: NSG 6617.</i> Sp</p>	<p>NSG 6625, 6626, 6627</p> <p>Specialized Study in Advanced Nursing (1/4) Under supervision of a faculty member, student may pursue study in selected area applicable to the practice of nursing which fits his/her academic needs but is not available in the regular curriculum. Total credit for any combination of enrollments in these courses may not exceed four semester hours. F, Sp See semester hour limits listed under Course Restrictions in General Regulations section.</p>
<p>NSG 6617</p>	<p>Nursing Administration Internship (3/12) A culminating course which provides the student an opportunity to study and practice in the nursing administration role. <i>Prerequisite:</i></p>	<p>NSG 6631</p> <p>Computer Based Communication (3) An examination of communication technologies in the context of the healthcare delivery environment. Issues and applications addressed include hardware and software basics, file management, the Internet and the World Wide Web, electronic communication, and security. F</p>
		<p>NSG 6632</p> <p>Theoretical Foundations of Nursing Informatics (2) Explores the foundations of nursing informatics, related theories and sciences. Identifies nursing and healthcare data sets, classification systems, and nomenclatures utilized in practice. <i>Corequisite or Prerequisite: NSG 5504.</i> F</p>

NSG	6633	<p>Systems Analysis and Design (3) Explores the planning, analysis, design, implementation, and evaluation of clinical information systems. Includes strategies for developing a strategic plan and issues in project management along with major design and implementation issues. Various methods for the evaluation of outcomes of clinical information systems are critiqued. <i>Prerequisites: NSG 6631, 6632.</i> Sp</p>	<p>physiological and psychosocial concepts and theories which form the basis of nursing management are identified and evaluated. <i>Prerequisites: NSG 6640, 6641. Corequisites: NSG 6643, 6649.</i> F</p>
NSG	6634	<p>Role of the Nursing Informatics Specialist (1) Focuses on the nursing informatics specialist's role in the healthcare environment. Emphasizes concepts, research, issues, and trends relative to the practice of the nursing informatics specialist. <i>Prerequisites: Completion of nursing specialty courses for Nursing Informatics Specialist. Corequisite: NSG 6636.</i> Sp</p>	<p>NSG 6643 High-Risk Maternal/Infant Health Nursing Preceptorship (3/9) Provides the student the opportunity to apply advanced knowledge and theories to the care of mothers and infants experiencing deviations from normal processes. <i>Prerequisites: NSG 6640, 6641. Corequisites: NSG 6642, 6649.</i> F</p>
NSG	6635	<p>Integration of Technology in Information Exchange (3) Prepares students with knowledge and skills to generate and distribute information through computer-based applications. Proficiencies with electronic presentations, Web-based documents, and multiple file formats for information exchange are incorporated in learning activities. <i>Prerequisite: NSG 6631.</i> F</p>	<p>NSG 6645 Family and Cultural Theory in Advanced Nursing Practice (3) The purpose of this course is to provide the student with in-depth knowledge of family and cultural assessment. Further analysis of diverse cultures and multi family structures will enhance the student's application of advanced nursing interventions. Su</p>
NSG	6636	<p>Nursing Informatics Internship (4/16) Facilitates the application of nursing and information systems theory to practice environments. Students participate in relevant clinical practice with a health or nursing information technology expert. <i>Prerequisites: Completion of nursing specialty courses for Nursing Informatics Specialist. Corequisite: NSG 6634.</i> Sp</p>	<p>NSG 6649 Advanced Pharmacology (3) Presents knowledge and theory critical to management of the pharmacological needs of a variety of populations. Discusses major classification of drugs and protocols for administration. F</p>
NSG	6640	<p>Advanced Maternal/Infant Health Nursing (2) Focus is on the knowledge and theory base critical to advanced practice in maternal/infant health nursing. The primary emphasis is the normal processes of childbearing and neonatal health. <i>Corequisite or Prerequisite: NSG 5504, 5512, 5515, 6671, 6692. Corequisites: NSG 6641, 6660 and 6691.</i> Sp</p>	<p>NSG 6655 Synthesis and Evaluation of Advanced Nursing Practice (1) Presents students with information concerning structure and format of the comprehensive examination. Focuses on the critical thinking and communication skills integrated throughout the curriculum which are the functional base of the professional role. <i>Prerequisites: NSG 5504, 6660, 6691, 6692 and clinical specialty courses.</i> Sp</p>
NSG	6641	<p>Advanced Maternal/Infant Nursing Preceptorship (3/9) The purpose of this course is to provide the student the opportunity to incorporate advanced knowledge and theories into the nursing care of childbearing families. <i>Corequisites: NSG 6640, 6660, 6691.</i> Sp.</p>	<p>NSG 6659 Adaptation of FNP Role (1) Presents the conceptual and theoretical base of the advanced practice role of the family nurse practitioners. Sp</p>
NSG	6642	<p>High-Risk Maternal/Infant Health Nursing (2) Focuses on the nursing management of the high-risk client and family. The advanced</p>	<p>NSG 6660 Foundations of Advanced Practice (2) Focuses on the advanced practice nurse's role in healthcare. Emphasizes the theoretical bases critical to leadership in the advanced practice role. Sp.</p>
			<p>NSG 6665 Primary Care I (3) Focuses on advanced knowledge and theory base in the assessment and care of children and women of child-bearing age. Health promotion is emphasized, but the practitioner is also prepared to deliver complex multifaceted care to clients in home, acute, and rehabilitative settings. <i>Prerequisite: NSG 5512 and 5513. Corequisite: NSG 6666.</i> Su</p>
			<p>NSG 6666 Primary Care I Preceptorship (3/9) Clinical course in the advanced practice role</p>

of the family nurse practitioner with pediatric clients and women of childbearing age in primary care settings. *Prerequisites:* NSG 5512, 5513, 6649, and 6671. *Corequisite:* NSG 6665. Su

NSG 6667 Primary Care II (3)
Focuses on advanced knowledge and theory base in the assessment and management of care of adult and gerontologic clients in primary care settings. *Prerequisites:* NSG 6665, 6666. *Corequisite:* NSG 6668. F

NSG 6668 Primary Care II Preceptorship (3/9)
Clinical preceptorship course in the advanced practice role of the family nurse practitioner with adult and gerontological clients in the primary care settings. *Prerequisites:* NSG 6665, 6666. *Corequisite:* NSG 6667. F

NSG 6670 Role Synthesis Seminar (1)
Provides a forum for the analysis and synthesis of role behaviors specific to the family nurse practitioner. Emphasis is on the role, patterns of health promotion, primary care, and professional, social, and political issues related to the role. *Prerequisite:* All core and clinical courses. *Corequisite:* NSG 6680. Sp

NSG 6671 Advanced Pathophysiology (3)
Provides an in-depth study of pathophysiologic processes to correlate changes that occur at the cellular and system level with the development, clinical manifestations, and management of various disease states. F

NSG 6680 Family Nurse Practitioner Internship (5/20)
Internship course designed to provide extensive clinical experience with a broad spectrum of clients to allow students opportunities to strengthen clinical skills in specific areas. *Prerequisite:* All core and clinical courses. *Corequisite:* NSG 6670. Sp

NSG 6691 Research Methodology (3)
Evaluates the principles of the research process for both quantitative and qualitative research. Emphasis is on the utilization and generation of research relevant to advanced nursing. (A grade of "B" or better is required.) Sp

NSG 6692 Data Analysis Techniques in Research (2)
Examines basic statistical methods for analyzing, interpreting, and evaluating data. The focus is on developing knowledge necessary to critically evaluate research reports and selected data. F

NSG 6695 Thesis (4 minimum)
Prerequisites: NSG 6691, 6692. Pass/Fail. F, Sp, Su

NSG 6696 Scholarly Inquiry Practicum I (1-2)
Faculty-guided experience to further develop the student's knowledge of a special area of interest utilizing research-based inquiry. *Prerequisites:* NSG 6691, 6692. F

NSG 6697 Scholarly Inquiry Practicum II (1-2)
Faculty-guided experience for implementation and evaluation of student's scholarly inquiry. *Prerequisite:* NSG 6696. Sp

Thesis Option

Students who plan to progress to doctoral education will be encouraged to pursue the thesis option in preparation for the doctoral dissertation. Students should discuss with their adviser the option prior to filing their degree plan.

PUBLIC ADMINISTRATION

PA 6601 Research Methods in Public Administration (3)
An introduction to basic, applied, and evaluative research methodologies and data analysis techniques. Students apply these methodologies to issues, programs, and research problems in the field of public administration. A grade of "B" or better is required.

PA 6602 Quantitative Methods in Public Management (3)
An introduction to the fundamental concepts of descriptive and inferential statistics including bivariate analyses and parametric and nonparametric statistical techniques.

PA 6603 Economics for Public Management (3)
An introduction to economic theory emphasizing the application of selected microeconomic and macroeconomic theories to issues in public administration.

PA 6610 Foundations of Public Administration (3)
An overview of the history and intellectual foundation of public administration including the major ideas, developments, theories, concepts, and contributors to the growth of public administration and its practice in the United States. The student is introduced to the case analysis method.

PA 6620 Theory of Organizations (3)
An introduction to the major theoretical approaches and debates in organization theory including core concepts and key issues arising from the classical and contemporary influences. Emphasis is on the evolution of organization theory in the United States and the elements that distinguish public from private organization.

PA 6622 Public Policy (3)
The study of the theoretical orientations underlying the public policy process and the

- conceptual framework for differentiating types of public policies. Students examine current issues and policies from various theoretical and practical perspectives.
- PA 6624 Public Human Resource Management (3)**
A survey of the basic principles and functions that include planning, work analysis, position classification, job specifications, recruitment, staffing, performance management and appraisal, labor-management relations, training, and other personnel functions. Topics include statutory and regulatory constraints and outsourcing and privatization.
- PA 6625 Specialized Study in Public Administration (3)**
Study of problem(s) in a public or nonprofit organization using research design and methodologies and producing a scholarly paper that contributes directly to the student's curriculum. The student's faculty adviser or the Director of the MPA Program must approve the topic. The specialized study may substitute for a required core course only once in a student's program and only if taken for three credit hours. See semester hour limits listed under Course Restrictions in General Regulations section.
- PA 6630 Strategic Planning (3)**
The study and application of decision making models with emphasis on understanding the role and importance of strategic planning in public and nonprofit organizations.
- PA 6631 Program Evaluation (3)**
An overview of the theoretical foundations and techniques of program evaluation including need assessments, outcome evaluations, surveys, and program outcome(s) and impact evaluation (s).
- PA 6640 Intergovernmental Relations (3)**
The administrative, fiscal, and legal issues that govern relations among the various governmental entities in the United States.
- PA 6644 Administrative Law (3)**
An overview of the legal environment of public administration. The focus is on the powers and procedures of administrative agencies including administrative discretion, rule-making, investigations, prosecuting, negotiating and settlement based on Constitutional law, statutory law, common law, and agency-made law and the liability of governments and their officers.
- PA 6645 Managing Government Contracts (3)**
An overview of the principles, legal aspects, processes, and strategies of contract management in public and nonprofit organizations.
- PA 6646 Organizational Behavior (3)**
The study of the various theoretical perspectives that help to explain complex organizational behavior in public and nonprofit organizations in the global environment including motivation, diversity, group dynamics, communications, power, conflict, culture, and change.
- PA 6647 Advanced Contract Administration (3)**
Examination of the current processes, procedures, standards, issues and problems in planning, managing, auditing, and evaluating contract performance.
- PA 6648 Contract Negotiation (3)**
This course focuses on management of the overall contract negotiation process and examines the basics of negotiation, including the procedures, processes, psychology, and skills. These contract negotiation processes are applied to the defense contracting framework. Perspectives of both government and commercial interests are explored.
- PA 6649 Government Contract Law (3)**
This course focuses on legal aspects of government contracting. Procurement laws and federal acquisition regulations are examined to serve as a basis for development of case methods. The case methods are used in this course to emphasize legal procedures and logic. The course highlights the significance of the legal process for practicing public administrators.
- PA 6650 Governmental Budgeting and Financial Management (3)**
A survey of concepts, principles, processes, and practices in governmental budgeting at national, state, and local levels and the interrelationships of planning, programming, and budgeting strategies.
- PA 6660 Readings in Public Administration (1-3)**
Readings and studies in public administration related to the student's unique needs with the approval and guidance of the adviser. This course may not be substituted for a required core course. See semester hour limits listed under Course Restrictions in General Regulations section.
- PA 6665 Leadership in Public Administration (3)**
A survey of leadership theories, styles, and strategies in the contemporary public and nonprofit workplace.
- PA 6666 Foundations of Nonprofit Organizations (3)**
A survey of the history, theory, and political, organizational, legal, financial, personnel, and service contexts unique to nonprofit management.

- PA 6667 Executive Leadership in Nonprofit Organizations (3)**
 Managerial tools and professional practices for developing the internal and external capacity of nonprofits. Topics include working with boards, volunteers, and communities; developing partnerships with public, private and other nonprofit organizations; marketing the program; planning special events; and influencing policy directions through lobbying.
- PA 6668 Grant Management for Public and Nonprofit Organizations (3)**
 An overview of strategies and techniques integral to identifying potential funding resources and planning, developing, and writing grant proposals. Topics include program development and grant opportunities, the funding acquisition processes, stewardship of funds, and project management strategies including evaluation, dissemination, and continuation plans.
- PA 6669 Nonprofit Financial Management (3)**
 The study of cash management and investment strategies for nonprofit managers. Topics include traditional banking and cash flow functions and financial strategies managing excess cash, endowment, long-term gifts, borrowing, risk management, benchmarking, and long term planning.
- PA 6674 Ethics in Public Administration (3)**
 A study of the philosophical and practical issues related to ethical decision making in the public sector. Emphasis is on the analysis of ethical problems and the development of analytical skills and values framework to act ethically in public service roles.
- PA 6679 Computers and Government Management Information Systems (3)**
 Conceptual and practical foundations of information processing systems, support for management, and decision-making functions in government. Topics include computer systems, project management, the economic and legal consideration of managing, implementing, and evaluating information systems.
- PA 6694 Internship (3)**
 A practical learning experience in a public or nonprofit organization that includes a written paper analyzing a problem pertinent to the student's concentration. The Internship cannot be used to satisfy an elective or core course requirement. Pass/Fail grade.
- PA 6699 Capstone in Public Administration (3)**
 The required outcome assessment course using case analyses, papers, and/or computer simulations that emphasize the application of analytical skills and knowledge gained from curriculum courses to administrative,

organizational, and policy problems. Students take the Capstone course as the final core course or, with the approval of the instructor, in conjunction with the final core course in the MPA program. To successfully complete this course, the student must achieve a grade of "A" or "B."

NOTE: Courses from disciplines other than Public Administration (CJ, HRM, MAN, IR, PSY, EBSEBS, and EDU) used as PA concentration selections are described in the bulletin sections pertaining to those programs.

PHYSICS

- PHY 5500 Topics in Physics (3)**
 This course focuses on selected topics in the field of physics. These may include geophysics, biophysics, nuclear power and waste, relativity, health physics, astrophysics, mathematical methods in physics, particle physics.
- PHY 5510 Modern Physics (3)** Special relativity, quantum mechanics, and many electron systems. *Prerequisites: MTH 1125 and PHY 2253, L253 or PHY 2263, L263. Corequisite: PHY L510*
- PHY L510 Modern Physics Laboratory (1)** Selected experiments in modern physics. *Corequisite: PHY 5510*
- PHY 5511 Advanced Modern Physics (3)** Foundations of statistical physics, solid state physics, nuclear physics, elementary particles, astrophysics, and cosmology. *Prerequisites: PHY 5510*
- PHY 5520 Mechanics (3)**
 A study of the kinematics and dynamics of particles and systems of particles.
- PHY 5530 Electromagnetic Fields (3)**
 A study of vector fields, dielectric and magnetic media, fields in conductors, electric and magnetic circuit elements. Maxwell's equations and boundary condition problems in one, two and three dimensions.
- PHY 5559 Optics (3)**
 The principles of geometrical and physical optics. Image formation, refraction, diffraction, origin of spectra, polarized light, and optical activity. *Prerequisite: PHY 2253 and L253 OR PHY 2263 and L263; Corequisite: PHY L459*
- PHY L559 Optics Laboratory (1)**
 Selected experiments in geometric and physical optics. Laboratory work emphasizes the basic principles of optics, the use of measuring instruments, and the interpretation of data. *Corequisite: PHY 4459*

- PHY 5591 Guided Independent Research (1)**
A laboratory based physics research project under the direction of a faculty member. The project must culminate in a written report with the results presented at a department seminar.
- PHY 5593 Guided Independent Study (3)**
An independent study for advanced students under the direction of a faculty member.
- PHY 6600 Advanced General Physics (3)**
This course explores the scientific view of the world as it has developed from the earliest theories of Aristotle, Euclid and Newton to modern theories such as Einstein's relativity and quantum mechanics. *Prerequisite: Eleven hours of college physics or permission of instructor.*
- PHY 6625, 6626, 6627 Specialized Study in Area of Physics (1-3)**
A study of a problem or problems using research techniques. Selection of a problem must be approved by the professor under whom the study is to be made and the Dean of Arts and Sciences. The study should contribute to the student's program. Preparation of a scholarly paper is required and may involve an oral defense. Total credit for any combination of enrollments in these courses may not exceed four semester hours. A specialized study may be substituted for a required course only once in a student's program. See semester hour limits listed under Course Restrictions in General Regulations section.

- POL 5533 Comparative Government (3)**
Comparative analysis of major world power governments with emphasis upon comprehension of differences which lead to international tensions.
- POL 5551 International Relations (3)**
Analysis of contemporary world politics, including structures and processes through which states interact, power politics, geopolitics, regional alliances, and psychological warfare.
- POL 6625, 6626 Specialized Study in Area of Political Science (1-4)**
Study of problem or problems using research techniques. Selection of problem must be approved by student's adviser, professor under whom study is to be made, and Dean of the Graduate School. Study should contribute to student's program. Preparation of scholarly paper required and may involve oral defense. Total credit for any combination of enrollments in these courses is not to exceed four semester hours. A specialized study may be substituted for a required course only once in a student's program. See semester hour limits listed under Course Restrictions in General Regulations section.
- POL 6665 Reading in International Relations (3)**
Guided program of reading and study of international relations. Should be related to student's needs and have approval of adviser. See semester hour limits listed under Course Restrictions in General Regulations section.

POLITICAL SCIENCE

- POL 5520 The Vietnam War (3)**
Study of the period 1946 to 1975 in Indochina with emphasis on American involvement during and after the French colonial period, escalating involvement of the Kennedy and Johnson administration, and Vietnamization and withdrawal under President Nixon.
- POL 5523 U.S. Diplomatic History (3)**
Study of factors, forces, and functions in making of American foreign policy. Includes description and analysis of principal developments in U.S. and interactions with other countries from 1760s to 1941.
- POL 5524 Contemporary American Foreign Policy (3)**
Analysis of American role in the world since Pearl Harbor, nature and significance of current American foreign policy, rationales and suggested alternatives, and policy-making process.

POST SECONDARY EDUCATION

- PSE 6606 Current and Emerging Instructional Technologies (3)**
This course focuses on current and emerging instructional technologies. The emphasis of this class is on the instructional use of production software, desktop publishing, graphics, hypermedia, on-line services, optical technology, and telecommunications. *Prerequisite: PSE 6605 or permission of instructor.*
- PSE 6608 Curriculum Integration of Technology (3)**
The purpose of this course is to prepare students to apply knowledge and competency in instructional technologies in relation to curriculum design, diverse models, and teaching situations at all developmental levels. Included is evaluation of software, audio/visual production, and instructional design using technology as a basis for instruction.
- PSE 6612 Community Junior College (3)**
This course covers the rise and development of the community or junior college in

American education, its philosophy and functions with specific attention to the transfer, terminal, and community service functions. Problems of organization, curriculum construction, staffing and instructional procedures are stressed.

PSE 6615 Social and Philosophical Foundations of Education (3)

This course provides an exploration of societal structures and problems and their interrelationship with education. It also provides an overview of philosophies and educational theories.

PSE 6642 History of Education (3)

A consideration of the development of educational ideas and institutions from ancient times to the present. Emphasis placed on Western Europe and the United States.

PSE 6651 Comparative Education (3)

This course is a comparative in-depth study of representative school systems in the world. Particular attention is given to comparison of merits and issues of the systems in terms of governance and structure of education as well as an exploration of the best educational practice that can be learned from each.

PSE 6653 Educational Evaluation (3)

The course presents basic procedures used in evaluation. A major focus is on planning and constructing teacher-made tests and non-test evaluation techniques. Also includes study of a variety of standardized tests.

PSE 6658 Understanding Cultural Diversity (3)

The focus of this course is on understanding culturally different students, the psychological and sociological factors that influence the teaching or training.

PSE 6660 Trends and Issues in Adult Education (3)

This course focuses on current trends in adult education. It includes a comprehensive investigation of current issues in adult education and an examination of how historical events and ideas have influenced those issues and trends. Special emphasis will be given to the analysis of trends and issues and formation of judgments based on supportable information.

PSE 6665 Field Project in Post Secondary Education (3)

This course helps students make connections between theoretical knowledge and practical situations. The content of this course is variable, depending on the individual student's interests, present situation, and future plans. The determination of the content for each student will be made through collaboration between the student, the student's adviser,

and the instructor of the course. Students may focus on supervised teaching, action research, or a project with a major field agency. *Prerequisites: This course is open only to students enrolled in the Masters of Science in Post Secondary Education program who have completed 18 hours of coursework including the research class.*

PSE 6670 Psychological Foundations of the Adult Learner (3)

An in-depth study of research findings and psychological concepts related to the nature of adult learners and learning processes; principles of motivation, effective instructional design geared toward adult learners; and social and cultural influences on adult learning. Emphasis will be given to the understanding of critical and variable attributes of adult learners.

PSE 6680 Curriculum Development for Adult Education (3)

A study of concepts, learning theories, materials, and media related to curriculum and program development in adult education.

PSE 6691 Research Methodology (3)

The study and evaluation of research methods commonly used in the social sciences. The course will provide information necessary to understand and apply research processes, synthesize knowledge and writing, and plan and organize research problems for interpretation and application of research results. Application of these skills in the form of a written project using the Publication Manual of the American Psychological Association (APA) is required. A grade of "B" or better is required.

PSE 6694 Special Problems in Adult Education (1-3)

The study of problem or problems using research techniques. Selection of problem to be approved by student's adviser and instructor under whom study is to be made. Study should contribute to student's program. Preparation of scholarly paper or project required and may involve oral defense.

PSE 6695 Thesis (3-6)

The thesis must be related to both the students' concentration area and post secondary education. Information regarding thesis guidelines and requirements may be obtained from the Graduate School office.

PSE 6696, 6697, 6698 Practicum in Area Post Secondary Education (1-3)

Supervised experiences related to instruction in post secondary education. Emphasis on application of skills, concepts, and principles acquired in previous courses. *Prerequisite: Completion of coursework and approval of adviser is required.*

PSE 6699 Capstone in Post Secondary Education (3)
 This course is a culminating experience that helps students integrate and apply the knowledge they have gained through their previous coursework. Emphasis is placed on challenging students to view the post secondary educational process from many perspectives. Students complete field experiences appropriate to their concentration areas and analyze case studies drawn from real-life situations. Students also create a personal philosophy of post secondary instruction. *Prerequisites: This course is open only to students enrolled in the Master of Science in Post Secondary Education program. Students may take this class only during their last two semesters of coursework*

PSYCHOLOGY

PSY 5501 Psychological Tests and Measurements (3)
 The selection, evaluation, administration, scoring, interpretation and use of tests of intelligence, proficiency, interests, personality, aptitude and social adjustment. *Prerequisite: graduate standing*

PSY 5520 Physiological Dynamics of Alcohol and Other Drugs (3)
 A study of physiological and psychological dynamics and resultant behavioral implications in use of alcohol and other drugs. Based on assessment of dynamics and behavior and application of diagnostic procedures using appropriate manuals and materials.

PSY 5556 Gerontology (3)
 The study of aging. Emphasis on biomedical, psychological, and social aspects of middle and late adulthood.

PSY 5559 Applied Behavior Analysis (3)
 Training and experience in design, execution, and evaluation of behavior modification programs for professionals in fields of counseling, education, rehabilitation and psychology. Provides study of key concepts of classical and operant conditioning, as well as discussion and application of specific strategies building on conditioning principles.

PSY 6606 Interventions for Children and Adolescents (3)
 This course examines the behavioral characteristics of children and adolescents including their emotional, social, and cognitive behaviors. Emphasizes intervention, assessment, diagnoses, teaching, and prevention.

PSY 6613 Objective Personality Assessment (3)
 An introduction to objective personality

assessment. The student will learn basic administration, scoring procedures, and utilization of assessment results in clinical practice for various objective personality and temperament measures. Application of objective personality instruments and computer scoring will be explored. *Prerequisites: PSY 6645 or similar graduate course and PSY 6669 or similar graduate course*

PSY 6625, 6626, 6627 Specialized Study in Psychology (1-3)

A study of a problem or topic using research techniques or a guided program of readings. Preparation of a scholarly paper is required and may involve an oral defense. A specialized study may be substituted for only one required course or elective in a student's program. Approval by the student's adviser, the course instructor, and department chair is required. See semester hour limits listed under Course Restrictions in General Regulations section.

PSY 6631 Psychological Foundations of Education (3)

An overview of educational psychology, including research findings and philosophical concepts related to nature of learner and learning process; principles of motivation and educational evaluation; and educational concepts representing different schools of psychological theory. (Must make a "B" or better to apply toward any teacher certification program.)

PSY 6633 Advanced Psychology of Learning (3)

A study of the historical roots and contemporary principles and theories of human learning and their applications to educational practices. Emphasis of this course is on contemporary perspectives and developments; field and cultural influences on learning; and the relation of individual and group adjustment to school learning.

PSY 6635 Vocational Psychology and Career Development (3)

This course covers the procedures used in obtaining, organizing, integrating, and utilizing educational and occupational information including electronic media. Career development theories, scope of the world of work, decision making strategies and counseling for career development including information on the relationship between career choice and life style. Attention is given to the appraisal of interest, aptitude and personality measurements.

PSY 6636 Wechsler Scales (3)

An exploration of the theory, nature, and measurement of human intelligence. Techniques of administering the Wechsler scales are taught include but are not limited to the following: WAIS-III, WISC-III, WPPSI-R,

- WIAT, and WMS. The student administers, scores, and interprets test batteries and writes satisfactory reports. *Prerequisites: PSY 6645 and adviser approval.*
- PSY 6637 Stanford Binet and Others (3)**
This course requires the administration, scoring, interpretation and reporting of psycho-educational batteries, including Binet IV, Woodcock Johnson, PIAT, and Kaufman. This course will include measures of intelligence, academic achievement, adaptive behavior, behavior rating, and perceptual-motor skills. The primary focus will be upon those instruments commonly used in schools excluding the Wechsler scales. *Prerequisites: PSY 6645, PSY 6636, and adviser approval*
- PSY 6638 Philosophy of Cognitive Development (3)**
An investigation of educational philosophies and human development as they relate to cognitive development and teaching of thinking skills.
- PSY 6644 Bio-Psychology (3)**
A study of the physiological correlates of behavior focusing on the cells of the nervous system, the structure and functions of the nervous system, psychopharmacology, drug abuse, and research techniques.
- PSY 6645 Evaluation and Assessment of the Individual (3)**
The study of knowledge, understanding and skills necessary to obtain records, appraise information and write reports regarding individuals. Involves integration and use of data from interviews, standardized tests, scales, inventories, other procedures, including individual and group methods of assessment. *Prerequisites: PSY/EDU 6653, PSY 5501, or permission of instructor*
- PSY 6648 Theories of Personality (3)**
A critical analysis of major theories and systems of personality.
- PSY 6650 Practicum: Psychometry (3)**
This course provides field supervised experiences preparatory to the Internship in School Psychometry/School Psychology. At least 100 hours of prescribed experiences in school psychometry/psychology must be completed at approved schools (K-12) and must be supervised by an approved school psychometrist or school psychologist. *Prerequisites: PSY 6636 and PSY 6637*
- PSY 6653 Measurement and Evaluation (3)**
A study of basic statistical processes and measures used in education, counseling, and psychology. Analysis of a variety of standardized tests and measurement procedures including construction, use, and interpretation. Construction of teacher/counselor-made tests and measuring devices.
- PSY 6655 Internship: Psychology Assessment (6)**
This course will provide a clinical internship appropriate to the specialty and practice of psychological technician. Training will be six months in duration and consist of at least 500 hours, 250 of which hours must be in direct contact with patients/clients. The student will be supervised for at least one hour per each five hours of client contact. At least 60% of supervision will be provided by a licensed psychologist.
- PSY 6659 Cognitive and Behavioral Interventions (3)**
This is a study of the basic principles and techniques of cognitive and behavioral systems of intervention. Applications of these techniques are applied to the problems of children and adults in school, home, and clinic settings are presented.
- PSY 6662 Internship: Psychometry (3)**
This course includes at least 300 hours of prescribed experiences in school Psychometry, completed at approved schools (K-12), and supervised by an approved school psychometrist or school psychologist. *Prerequisites: PSY 6650 and approval of instructor*
- PSY 6664 Assessment of Disabling Conditions (3)**
This course covers client assessment in the rehabilitation process and knowledge and skills required by the counselor in order to provide quality services to the individual. *Prerequisite: PSY 6653 or permission of instructor*
- PSY 6668 Human Lifespan and Development (3)**
A study of the nature and needs of individuals at all developmental levels. Problems of human adjustment faced at all stages of development from conception through retirement, including adjustment issues in the home, school, work place, social groups, and retirement. An understanding of developmental crises in human behavior is also a goal of this course.
- PSY 6669 Behavior Pathology (3)**
A study of psychopathological disorders with emphasis on the psychological, social, and biological origins. The current classification system used by the American Psychiatric Association is used as a foundation. Diagnosis and treatment planning are emphasized.
- PSY 6670 Diagnosis and Treatment Planning (3)**
A course designed to assist mental health professionals in the understanding and appli-

cation of a multi-axial system (current edition of the Diagnostic and Statistical Manual). Also included is a comprehensive treatment planning strategy for development statements of behavioral symptoms, short-term objective, long term goals and therapeutic interventions. Psychopharmacology treatment interventions are covered. *Prerequisite: PSY 6669*

PSY 6688 Medical/Psychosocial Aspects of Disability (3)

A study of medical and psychological information related to the disabled persons and to their families. Aspects of personal and social adjustment will be emphasized.

PSY 6693 Psychological and Educational Statistics (3)

A study of variety of descriptive and inferential statistics commonly used in psychology and education. Emphasizes application of statistical methods to research design. *Prerequisite: ADE/CP/EDU 6691*

PSY 7700 Professional School Psychology (3)

This course provides a knowledge base specific to the professional practice of school psychology and includes legal and ethical issues, professional standards, models of service delivery, roles of the school psychologist, modern technology, and assessment. *Enrollment limited to Ed.S. students.*

PSY 7725, 7726, 7727 Specialized Study in Psychology (1-6)

Under supervision of faculty member selected by student and approved by adviser and faculty supervisor, student may pursue extensive study of particular area which fits his/her academic needs but is not available in regular curriculum. Department will establish guidelines for supervision and pursuance of study. See semester hour limits listed under Course Restrictions in General Regulations section.

PSY 7753 Internship: School Psychology (3-6)

At least 300 hours per three-semester-hour course of prescribed experiences in school psychology, completed at approved schools (K-12), and supervised by an approved school psychologist. The student is advised to check national and multi-state requirements for internship experiences. *Prerequisites: PSY 6650 and approval of instructor*

PSY 7754 Internship: School Psychology (3)

At least 300 hours per three-semester-hour course of prescribed experiences in school psychology, completed at approved schools (K-12), and supervised by an approved school psychologist. The student is advised

to check national and multi-state requirements for internship experiences. *Prerequisites: PSY 6650 and approval of instructor*

PSY 7755 Internship: School Psychology (3)

At least 300 hours per three-semester-hour course of prescribed experiences in school psychology, completed at approved schools (K-12), and supervised by an approved school psychologist. The student is advised to check national and multi-state requirements for internship experiences. *Prerequisites: PSY 6650 and approval of instructor*

PSY 7794 Field Project (3)

An independent study of a problem of a practical nature that is encountered in a field setting. A proposal for the study and a written report of findings must be approved by the student's advisory committee. The advisory committee may administer an oral examination covering the research findings.

PSY 7795, 7796 Thesis (3)

Independent research for and preparation of a scholarly paper related to a school psychology problem under the supervision of the student's advisory committee. A research proposal and the written paper must be approved by the student's advisory committee. The advisory committee will administer an oral examination covering the research findings.

READING

RED 5583 Language and Literacy III (3)

A study of the principles of assessment and evaluation for improving language and literacy learning for all learners at all levels (P-6). This course requires substantial field experiences in a P-6 setting.

RED 6603 Special Topics in Literacy (3)

An in-depth investigation of an approved topic designated by the instructor and the student for further research and exploration of a particular topic in literacy education.

RED 6625 Specialized Study in Area of Literacy (1-3)

A study of a problem or problems using research techniques. Selection of the problem must be approved by the student's adviser, the instructor under whom the study is to be made, the appropriate college dean, and the Dean of the Graduate School. The study should contribute to the student's program. Preparation of a scholarly paper is required and may involve an oral defense. Total credit for any combination of enrollments in these courses may not exceed four semester hours. A specialized study may be

substituted for a required course only once in a student's program. See semester hour limits listed under Course Restrictions in General Regulations section.

- RED 6630 Directed Reading Practicum (3)**
This course is designed to provide the future teacher with directed practice in providing reading interventions to individual students or small groups of students in school settings. Experiences in the planning and preparation of lessons, modification of lesson procedures, and materials to fit student needs and the ongoing evaluation of student progress are included.
- RED 6643 Trends in Children's and Young Adult Literature (3)**
A study of literature at the elementary, middle, and senior high levels. It includes reading the primary sources and studying the research and theory that support the use of children's and young adult literature in the classroom.
- RED 6660 Assessment for Teaching and Learning (3)**
A comprehensive study of the assessment process used in the P-12 classroom. Selection, administration, and analysis of norm-referenced, criterion-referenced, curriculum-based assessments instruments, and teacher-developed assessments used to determine the instructional needs of students and to plan intervention programs. Field experiences required.
- RED 6664 Literacy in the Content Area Grades K-6 (3)**
The examination of research-based methods and materials for teaching reading and writing in grades K-6. Field experiences required.
- RED 6670 Advanced Study of Literacy (3)**
This course prepares the student to examine the variables related to difficulties in learning to read printed material. Emphasis is placed on designing appropriate programs of improvement.
- RED 6671 Internship: Applying Research-Based Literacy Assessment and Instruction (2)**
Directed practice in administering assessments to guide instruction in the essential components of reading and writing. A minimum of 100 clock hours of clinical experiences. *Prerequisite: RED 6686 and formal admission to the Reading Specialist Program.*
- RED 6673 Literacy II (3)**
This course is designed as a survey in teaching reading applicable to nontraditional majors in Elementary/K-6 Collaborative pro-
- gram. Emphasis is placed on phonemic awareness, phonetic word attack, vocabulary, and reading comprehension. Field experience is required. Methods and materials are analyzed for potential use in the classroom. *(Alternative Fifth-year only.)*
- RED 6674 Literacy in the Content Areas Grades 6-12 (3)**
The examination of research-based methods and materials for teaching reading and writing in grades 6-12. Field experiences required.
- RED 6675 Literacy Instruction for Diverse Populations (3)**
A study of English language learners and culturally and academically diverse learners and an examination of appropriate instructional strategies for those learners. Field experiences required.
- RED 6678 Literacy and Multicultural Diversity (3)**
A course designed to help teachers explore the cultural values, language structures, and belief systems of the major racial, ethnic, and national groups found in today's classrooms. Specifically, methods, materials, and evaluation instruments and techniques which would maximize learning efficiency for these culturally diverse groups will be introduced. Children's literature and instructional activities that would increase self esteem and understanding of cultural diverse groups and their contributions to society will be explored.
- RED 6680 Organization of School Literacy Programs (3)**
This course covers the program, organization, and development of basic and supplementary materials for guiding teachers, faculties, and school systems in the continuous evaluation and improvement of curriculum and teaching practices. An in-depth examination of the varied roles of the reading specialist in literacy programs. *Prerequisite: Formal admission to the Reading Specialist Program*
- RED 6682 Internship: Developing Literacy Programs and Coaching Teachers (2)**
Supervised practice in modeling and managing effective literacy instruction and coaching teachers. Evaluating and designing school-wide needs assessments, literacy programs and environments, and professional development. A minimum of 100 clock hours of clinical experiences. *Prerequisite: Formal admission to the Reading Specialist Program. Corequisite: RED 6680*

RED 6683 Internship: Literacy Intervention (2)
 Supervised administration and interpretation of instructional assessments to include screening, diagnosis, and progress monitoring with purposes of prevention, identification, and remediation of reading and writing difficulties. A minimum of 100 clock hours of clinical experiences. *Prerequisite: Formal admission to the Reading Specialist Program. Corequisite: RED 6660*

RED 6684 Curriculum Trends in Teaching Reading (3)
 This course provides a study of theories and practices contributing to the knowledge base needed to improve reading achievement in grades K-12. The course examines how the writing process, writing across the curriculum and the use of media can be instrumental to student learning. This course is restricted to students enrolled in the Master's Degree in Reading Specialist.

RED 6686 Research-Based Literacy Assessment and Instruction (3)
 An examination of research related to the essential components of the reading and writing processes and literacy assessment. Instructional practices, approaches, methods, and curriculum materials that support reading and writing. Field experiences required.

RED 7778 Teaching Reading to Culturally Diverse Groups Through Literature (3)
 A course designed to help teachers explore the cultural values, language structure and belief systems of the major racial, ethnic, and national groups found in today's classrooms. Specifically methods, materials and evaluation instruments and techniques which would maximize learning efficiency for these culturally diverse groups will be introduced.

GENERAL SCIENCE

SCI 5503 Conservation (3)
 The conservation of natural and human resources with emphasis on population expansion as the major element in a changing ecology.

SCI 5560 Science and Society (3)
 A study of the social, political and economic implications of scientific discovery, innovation, and implementation. *Prerequisite: Twelve hours of coursework in science or permission of instructor*

SCI 5595 Selected Topics in Science (3)
 Specialized topics not generally included in course offerings. Course may be taken

twice for a maximum of six hours toward degree requirements. *Prerequisite: Eight hours of coursework in science or permission of instructor.* See semester hour limits listed under Course Restrictions in General Regulations section.

SCI 6625, 6626, 6627 Specialized Study in Area of Science (1-4)
 A study of a problem or problems using research techniques. Selection of a problem must be approved by the professor under whom the study is to be made and the Dean of Arts and Sciences. The study should contribute to the student's program. Preparation of a scholarly paper is required and may involve an oral defense. Total credit for any combination of enrollments in these courses may not exceed four semester hours. A specialized study may be substituted for a required course only once in a student's program. See semester hour limits listed under Course Restrictions in General Regulations section.

SECONDARY EDUCATION

SED 5544 Internship Seminar (3)
 This course provides interns an opportunity to develop analytical thinking skills through examining broad educational issues and concerns, topics on the state and local levels, and those of personal interest. The scope of the course ranges from juvenile law, classroom management, professionalism, professional development for teachers, and other course topics. This course must be taken concurrently with internship.

SED 6695 Secondary Internship Grades 6-12 (6)
 The Professional Internship Program is the culminating clinical field-based experience for students seeking certification in a teaching field. The Professional Internship Program provides the student with the opportunity to conduct classes and assume the role of a teacher while receiving supervision from a classroom teacher and a university supervisor for a period of one full semester.

SOCIOLOGY

SOC 5517 Minorities in the U. S. Social Structure (3)
 An analysis of the role of racial and cultural minorities in American society. Contributions of anthropology, sociology, and psychology to theories of minority/majority group relations.

SOC 5520 Sociological Theory (3)
 An introduction to the area of sociological theory with emphasis on theorists, their works and contributions to modern socio-

<p>SOC 5530</p>	<p>logical theory. Social Problems in Contemporary Society (3) A study of the changing social structure, urban and rural problems, self-help and citizen participation, indigenous leadership and urban-rural fringe problems.</p>	<p>The course discusses the proper selection and application of tests and measurements in sport and fitness management. Practical and economical tests used by the sport and fitness managers will be examined.</p>
<p>SOC 6625/6626/6627</p>	<p>Specialized Study in Area of Sociology (3) A study of a problem or problems using research techniques. Selection of problem must be approved by the professor under whom the study is to be made and the Dean of the Graduate School. The study should contribute to the student's program. Preparation of a scholarly paper is required and may involve oral defense. Total credit for any combination of enrollments in these courses may not exceed six semester hours. A specialized study may be substituted for a required course only once in a student's program. See semester hour limits listed under Course Restrictions in General Regulations section.</p>	<p>SFM 6610 Physical Education, Sport and the Law (3) The course is designed to provide students an awareness and understanding of basic legal responsibilities of sport managers and coaches.</p> <p>SFM 6615 Sport Administration (3) The study of the basic concepts, theories and organization of administration including financial management as applied to sport, physical education, recreation, and intramurals.</p> <p>SFM 6616 Sport Finance (3) This course is designed to provide students with information concerning advanced theory in finance, accounting, and managerial control of budgets.</p>
<p>SOC 6630</p>	<p>Advanced Gerontology (3) A graduate seminar on practical and methodological aspects of modern gerontology. Special emphasis is placed upon interdisciplinary, agency, and social intervention techniques for administrative and service workers with aged populations. The practical orientation of the seminar is designed to promote the development of professional skills in applied gerontology. <i>Prerequisite: SOC 3350.</i></p>	<p>SFM 6617 Readings in Sport and Fitness Management (3) An independent exploration of the literature and current research in sport and fitness management.</p> <p>SFM 6620 Physical Fitness: A Critical Analysis (3) The course involves an examination of the effects of physical activity on various fitness and health parameters by reviewing current research studies. Students will be introduced to methods of evaluating one's fitness level and the proper prescription guidelines.</p>
<p>SOC 6631</p>	<p>Social Deviation (3) A graduate seminar which focuses upon the social and cultural factors as they apply to deviance. The work of other disciplines in the study of deviation is reviewed and evaluated. Special emphasis is given to the different sociological approaches in the area of deviance; selected types of social deviation are examined and analyzed through these different sociological perspectives. The course is structured as a service course that has a pragmatic and interdisciplinary appeal to people in education, business, counseling, criminal justice and agency work, as well as to those who wish to further their training in sociology.</p>	<p>SFM 6623 The Biomechanics of Sports Techniques (3) The course explores the basic biomechanical concepts and their application in the analysis of sport technique.</p> <p>SFM 6625, 6626, 6627 Specialized Study in SFM (1-3) Study of problem or problems using research technique. Selection of problem must be approved by student's adviser, instructor under whom the study is to be made, and the appropriate Director of Graduate Studies. The study should contribute to the student's program. Preparation of a scholarly paper is required and may involve an oral defense. Total credit for any combination of enrollments in these courses may not exceed six semester hours. A specialized study may be substituted for a required course only once in a student's program. See semester hour limits listed under Course Restrictions in General Regulations section.</p>
<p>SOC 6650</p>	<p>Educational Sociology (3) The school is one of the chief agencies of socialization and a requisite of social order in complex societies. Special consideration is given to the works of anthropologists.</p>	

SPORT AND FITNESS MANAGEMENT

<p>SFM 6604</p>	<p>Measurement and Evaluation in Sport & Fitness Management (3)</p>	<p>SFM 6632 Critical Issues in Sport and Fitness Management (3) This course focuses on the recognition, dis-</p>
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		cussion, and systematic analysis of controversial issues and problems encountered in the conduct of professional activities in sport, fitness, health and physical education.			through group interactions.
SFM	6640	Sport Marketing (3) The purpose of this course is to teach the sports manager how to create a marketing plan. The emphasis is on following a ten-step procedure designed primarily for the non-profit sector and learning the theoretical base required to complete the process accurately and proficiently.	SFM	6690	Internship (3) A 400-hour supervised experience in planning, staging and evaluating a formal practicum in related field.
SFM	6650	Nutrition and Physical Performance (3) The course will examine the special dietary requirements of athletes, the importance of pre- and post-event nutrition, potential nutritional problems encountered by athletes and possible ergogenic foods and drugs.	SFM	6691	Research Methods in Sport and Fitness Management (3) This course examines the variety of research methods and reporting methods used in sport & fitness management research.
SFM	6670	Exercise and Disease Prevention (3) This course examines the scientific evidence in support of the beneficial effect of regular physical activity on reduced mortality from all causes - from diseases such as cardiovascular diseases, non insulin dependent diabetes mellitus and colon cancer, and from conditions such as obesity and high blood pressure.	SFM	6695	Thesis (3) The thesis must be related to an educational problem or situation within sport and fitness management. Information regarding the thesis program may be obtained from the Dean of the Graduate School.
SFM	6671	Exercise Through the Lifespan (3) This course will survey the effects of exercise and training programs on the growth and development of children and adolescents. It will also explore the effects of exercise on the physiological and psychological aspects of aging.	<hr/> SPECIAL EDUCATION <hr/>		
SFM	6672	Sport Psychology (3) The course is designed for the student with a vocational interest in athletic coaching within the educational environment. Psychological theories will be applied to the teaching of sports skills and the development of individuals into efficient team units.	SPE	6610	Research Trends and Issues in Special Education (3) This course is designed to provide advanced students with an in-depth study of significant research in special education. Specifically, this course focuses on (a) methodological issues that relate to descriptive research, intervention, research, case study, qualitative and longitudinal research, (b) issues in assessment and instrumentation and (c) ethical issues related to research in special education. The course is premised on the trend of recent changes in the discipline from a service orientation to one that is becoming more scientific.
SFM	6673	Ethics in Sport (3) The course examines ethical matters and issues relating to sport and physical activity.	SPE	6614	Adaptive Teaching Strategies for Students with Mild Disabilities K-6 (3) This course focuses on the characteristics of students with learning disabilities and attention deficit/hyperactivity as well as classroom-tested and research-based instructional strategies. Specifically this course provides strategies for adapting curriculum materials, teacher instruction, and student practice activities for both basic-skills and content area instruction. <i>Prerequisite: SPE 3340 or SPE 6640 (or equivalent)</i>
SFM	6674	Entrepreneurship in Sport (3) The course provides students with an awareness and understanding of basic concepts and problems in starting a business.	SPE	6615	Adaptive Teaching Strategies for Students with Moderate/Severe Disabilities K-6 (3) A comprehensive study of research, theoretical issues, diagnosis, and educational planning for those students with moderate/severe disabilities. Curriculum adjustment and differentiated instruction will be emphasized. <i>Prerequisite: SPE 3340 or SPE 6640 (or equivalent)</i>
SFM	6680, 6681, 6682	Practicum in Sport and Fitness Mgt. (1-9) A supervised application of the concepts, principles, and skills acquired by the students in previous course work. Problems in the area of financial management, personnel supervision, fitness management, sport management, and curriculum development will be identified. Students will explore and identify alternative solutions to problems	SPE	6616	Teaching Students with Emotional and Social Needs (3) This course will emphasize the behavioral, psychological, and social needs of the

learner who demonstrates emotional and behavioral disabilities that significantly impact their progress in the general education curriculum and in building and maintaining appropriate social relations with peers and adults. Appropriate intervention strategies used to increase appropriate social behavior and decrease inappropriate social behavior will be studied. *Prerequisite: SPE 3340 or SPE 6640 (or equivalent)*

SPE 6630 Collaboration for Inclusion (3)
This course is designed to provide advanced students with an in-depth study of current literature and research on collaboration and consultation as a service delivery model to meet the challenge of educating students with disabilities in the regular classroom. Specifically, this course focuses on collaborative-related issues for teachers who work with students with disabilities. The course is premised on the federal mandate that requires educators to employ the interactive framework established by PL 94-142 (now IDEA) to assure that all students are educated in the least restrictive environment. *Prerequisite: SPE 3340 or SPE 6640*

SPE 6631 Legal Issues in Special Education (3)
This course provides the special educator with relevant back-ground on the legal issues impacting students with disabilities. Advocacy issues and collaborative roles of administrators, parents, teachers, and significant others in implementing federal legislation will be addressed. The text will be supplemented by more recent case law and policy developments in special education. *Prerequisite: SPE 3340 or SPE 6640 (or equivalent)*

SPE 6632 Assessment and Individual Programming (3)
A comprehensive study of the assessment process used in the field of Special Education will be examined to include both standardized assessment measures and curriculum based measures. Emphasis will be on the selection, administration, and analysis of standardized assessment instruments along with the development, administration, and analysis of curriculum based instruments in determining eligibility for placement and instructional planning. *Prerequisite: Undergraduate special education assessment course*

SPE 6635 Meeting Instructional Needs Through Technology (3)
This is an advanced survey course in the

classroom-adaptable and assistive technologies that are associated with the personal computer and other technologies that assist the learner with disabilities in accessing the teaching and learning environments. This course includes information on the assessment of assistive technology needs as a means of considering assistive technology and matching adaptations with individual-needs in various settings. The student will explore ways to make instruction more meaningful for learning. Study will also focus on familiarity with keyboarding, disk operating systems, and tool software. Proficiency with word processing, database and spreadsheet use in an integrated program is developed. *Prerequisite: an undergraduate course in the integration of technology into the curriculum*

SPE 6640 Teaching Diverse Learners (3)
The purpose of this course is oriented toward identifying exceptional students and providing appropriate learning experiences in the classroom setting. This course is a survey of the nature and needs of exceptional children and an introduction to their educational programs.

SPE 6694 Collaborative Teacher K-6 Practicum (3)
The practicum is designed to provide a supervised experience related to instruction in the area(s) of specialization (K-6). The application of skills, concepts, and principles acquired in previous coursework as well as current research will be emphasized.

SPE 6697 Field Based Research Project (3)
The purpose of this course is to provide graduate students with an opportunity to design, implement, and write about quantitative or qualitative research related to their own teaching. This course will be taken at the end of the graduate program of study. *Prerequisite: SPE 6610*

SPE 6699 Collaborative Teacher K-6 Initial Practicum (3)
The practicum is for those candidates that do not currently hold an undergraduate teaching certificate for Collaborative Teacher, K-6. This is a supervised experience in the inclusive K-6 classroom and for students with disabilities in a resource and/or self-contained setting. The prospective Collaborative Teacher will spend 100 clock hours in designing instructional programs that emphasize the adaptation and/or modification of the curriculum content and teaching methods that will allow the student with a

disability to access the general education curriculum as outlined by the Alabama Course of Study. The prospective Collaborative Teacher will work collaboratively with the general education teacher, special education teacher, IEP committee, and other professionals to design and deliver an appropriate education for students with disabilities. *Prerequisite: completion of all course work in the core and teaching field areas for persons who do not currently hold an undergraduate teaching certificate in Collaborative Teacher, K-6*

SPEECH

- SPH 5531 Interpersonal Communication (3)**
A study of theories of communication behavior in relatively unstructured face-to-face situations, including small-group discussion.
- SPH 5541 Oral Interpretation (3)**
A study and application of the principles and practices of oral interpretation (reading) of literature, including individual and ensemble performance.
- SPH 5542 Rhetoric (3)**
A study of the historical development of rhetorical theory in Western thought from the Classical to the Contemporary periods and its relationship to practice and criticism. The course includes opportunities for advanced public speaking and small group discussion.
- SPH 6625, 6626, 6627 Specialized Study in Area of Speech Communication (1-3)**
(Total specialized study hours may not exceed nine semester hours)
Under the supervision of the faculty course supervisor, the student may pursue an extensive study of a particular area which fits his/her academic needs but is not available in the regular curriculum. Each proposal must be approved the preceding term by adviser, course supervisor, and department chair. Total credit for any combination of enrollments in these courses may not exceed six hours. See semester hour limits listed under Course Restrictions in General Regulations section.

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Director, Dining Services	Kareta Purnell, B.S.
Director, Financial Aid	Carol P. Supri, M.S.
Director, Student Involvement and Leadership	Barbara E. Patterson, M.S.Ed.
Director, Development/Counseling	Susan Pierce, M.S.
Director, Student Services (eCampus)	Barbara Echord, Ph.D.
Associate Registrar/Director Student Services (University College)	Robert Allen, M.A.T.
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The Adams-Bibby Chair of Free Enterprise was made possible by a gift from Mr. and Mrs. Walter Berry Bibby and a bequest from the estate of Mrs. Anise J. Sorrell. The chair is named in honor of the Bibbys and Mrs. Bibby's father, Mr. Eason Young Adams.

As an incentive to encourage private donations to the state's public universities, the 1985 Alabama Legislature established the Alabama Endowment Trust Fund for Eminent Scholars. This trust provides \$400,000 to the Troy University Foundation for each \$600,000 donated to the foundation for the Eminent Scholar Endowment.

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Alexander, W. Nathan, 2005, *Assistant Professor*, B.A., 1990, University of Washington; M.A., 1994, Harvard University; Ph.D., 2001, Harvard University.

Allard, Catherine, 1989, *Associate Professor*, B.M., 1977, State University College, N.Y.; M.S., 1978, State University College, N.Y.; D.M.A., 1991, Peabody Conservatory of Johns Hopkins University.

Allen, Geraldine W., 1993, *Director MSN Program, Associate Professor*, B.S.N., 1985, Troy State University; M.S.N., 1987, Troy State University; Family Nurse Practitioner Post-Graduate Certificate, 2000, Troy State University; D.S.N., 1998, University of Alabama at Birmingham.

Allen, Pamela S., 1990, *Associate Professor*, B.A.E., 1977, University of Florida; B.F.A., 1987, Ringling School; M.F.A., 1989, University of Mississippi.

Amponsah, David, 2000, *Associate Professor*, B.S., 1972, Andrews University; M.B.S., 1973, Andrews University; Ph.D., 1987, Michigan State University.

Andrews, Carolyn, 2001, *Assistant Professor*, M.S.N., 1990, Troy State University; F.N.P., 1996, University of Alabama in Huntsville.

Argenti, Rudolph Martin, 1962, *Professor Emeritus*, B.S., 1960, Austin Peay State College; M.S., 1961, University of Tennessee; Ed.D., 1968, University of Tennessee.

Astone, Mary K., 1994, *Assistant Professor*, B.A., 1973, Southern Illinois University; B.S., 1978, Louisiana State University; M.S., 1982, Troy State University at Montgomery; Ph.D., 1995, Auburn University.

Barron, Dianne L., 1991, *Associate Provost and Dean of the Graduate School, Professor*, B.S., 1974, University of Texas; M.Ed., 1977, University of Hawaii; Ed.D., 1999, George Washington University.

Bateman, Benjamin J. Jr., 1970, *Professor*, B.S., 1965, Florida State University; M.S., 1967, Texas A & M University; Ph.D., 1970, Texas A & M University.

Bedsole, Donna, 1978, *ASN Program Director, Professor*, B.S.N., 1977, Troy State University; M.S.N., 1978, University of Alabama at Birmingham; Ed.D., 1985, Auburn University.

Belyi, Sergey V., 1996, *Associate Professor*, B.S., 1990, Donetsk State University; M.S., 1992, Donetsk State University; M.A., 1994, University of South Florida; Ph.D., 1996, University of South Florida.

Bibbins, W. Jerome, 1990, *Professor*, B.S., 1974, Auburn University at Montgomery; M.A., 1975, Southern Illinois University; Ph.D., 1980, University of Arkansas.

Billington, Neil, 2000, *Professor*, B.Sc., 1978, Loughborough University, U.K.; Ph.D., 1985, Loughborough University, U.K.

Blocher, Larry R., 2005, *Director, School of Music, Professor*, B.M.E., 1975, Morehead State University; M.M., 1977, Morehead State University; Ph.D., 1986, Florida State University.

Blum, Elizabeth D., 2000, *Associate Professor*, B.A., 1991, University of Texas; M.A., 1997, University of Houston; Ph.D., 2000, University of Houston.

Bowron, Rhonda, 1999, *Assistant Professor*, B.S., 1974, Troy State University; M.S., 1976, Troy State University; Ed.S., 1997, Troy State University; Ph.D., 2001, Auburn University.

Buckner, Timothy R., 2005, *Assistant Professor*, B.A., Georgia State University; M.A., 1998, Florida State University; Ph.D., 2005, University of Texas Austin.

Bush, Gayle, 2002, *Assistant Professor*, B.S., 1985, Baylor University; M.S., 1986, Baylor University; Ph.D., 2002, Middle Tennessee State University.

Bynum, Robin S., 2003, *Chair, Department of Curriculum and Teaching, Associate Professor*, B.S., 1978, Tuskegee Institute; M.S., 1982, Tuskegee University; Ed.D., 1999, University of Sarasota.

Clark, John W., 2007, *Associate Professor*, B.S., 1996, University of Alabama; M.S., 1998, University of Alabama; Ph.D., 2002, University of Alabama.

Cochran, Maryjo, 2005, *Dean, College of Communication and Fine Arts, Professor*, B.F.A., 1974, Southern Methodist University; M.A., 1976, University of Michigan; Ph.D., 1980, University of Michigan

Cohen, Glenn, 1998, *Chair, Department of Biological and Environmental Sciences, Professor*, B.A., 1965, Rutgers University; Ph.D., 1970, Florida State University.

Cooper, Stephen, 1985, *Professor*, B.A., 1977, University of Delaware; M.A., 1979, University of North Carolina at Chapel Hill; Ph.D., 1985, University of North Carolina at Chapel Hill.

D'Andrea, Nicholas, 1969, *Professor*, B.S., 1964, Troy State University; M.A., 1967, University of Southern Mississippi; Ph.D., 1970, University of Southern Mississippi.

Davidson, Barry S., 2002, *Assistant Professor*, B.S., 1971, Pittsburgh State University, M.S., 1973, Pittsburgh State University, Ed.S., 1974, Vanderbilt University; Ed.D., 1977, University of Arkansas.

Day, James F. R., 1988, *Professor*, B.A., 1972, Stetson; M.A., 1974, University of Florida; B.A., 1977, Oxford; M.A., 1982, Oxford; Ph.D., 1985, Duke University.

Denison, William Rae, 1967, *Professor Emeritus*, B.Mus., 1958, University of Michigan; M.Mus., 1959, University of Michigan; Ph.D., 1969, Florida State University.

Dennis, Frank Allen, 1998, *Professor*, B.A., 1965, Tennessee Wesleyan College; M.A., 1966, Mississippi State University; Ph.D., 1970, Mississippi State University.

Diamond, Alvin R., 1988, *Director, Arboretum; Assistant Professor*, B.S., 1984, Troy State University; M.S., 1987, Auburn University.

Dodd-Walker, Eva D., 2006, *Assistant Professor*, B.B.A., 1984, University of Texas at Austin; M.B.A., 1991, University of Texas at Arlington, Ph.D., 2005, University of Texas at Arlington.

Douglass, Merrian E., 1983, *Associate Professor Emeritus*, B.S.N., 1961, Tuskegee Institute; M.N., 1967, Emory University; D.S.N., 1991, University of Alabama at Birmingham.

Dwyer, James E., Jr. 1973, *Professor Emeritus*, B.S., 1961, Auburn University; M.A., 1971, George Peabody; Ph.D., 1975, George Peabody.

Dye, Judith F., 1991, *Associate Professor*, B.A., 1966, Millsaps College; M.S., 1983, Troy State University; Ph.D., 1990, University of Mississippi.

Dye, O. David, 1970, *Professor*, B.S., 1965, Mississippi State University; M.F.A., 1967, Florida State University; Ph.D., 1970, Florida State University.

Elrod, Janelle A., 1979, *Professor Emeritus*, B.S., 1967, University of Alabama; M.A., 1970, University of Alabama; Ed.D., 1979, Auburn University.

Findley, Henry M., Jr., 1992, *Interim Chair of Business Programs, Professor*, B.A., 1976, Auburn University; M.B.A., 1980, Auburn University; Ph.D., 1995, Auburn University.

Fogelberg, Lawrence, 1999, *Assistant Professor*, B.B.A., 1975, Cleveland State University; Ph.D. 1996, University of Alabama

Ford, Ralph, 1986, *Director of Bands, Associate Professor*, B.M.E., 1986, Troy State University; M.S., 1987, Troy State University.

Fulmer, Hal W., 2002, *Associate Provost, Professor*, A.A., 1979, Darton College; B.S., 1981, Georgia Southern College; M.A., 1982, University of Georgia; Ph.D., 1985, Louisiana State University.

Garrott, Stephen C., 1971, *Professor*, B.S., 1965, Murray State College; M.B.A., 1968, Murray State College; Ph.D., 1979, University of Arkansas.

Glover, Albert D., 1984, *Assistant Professor*, B.A., 1973, Southwest Baptist; M. Div., 1977, Midwestern Baptist Seminary; Th.M., 1980, Harvard; M.A., 1984, Southwest Missouri State; Ph.D., 2003, Florida State University.

Gossett, Dianne, 1993, *Associate Dean, College of Education, Professor*, B.S., 1974, Judson College; M.S., 1979, Jacksonville State University; Ed.D., 1992, University of Alabama.

Green, Fred, 2004, *Associate Professor*, B.S., 1988, University of Kentucky at Lexington; M.S., 1989, Frostburg State University; Ph.D., 1995, Florida State University.

Greipsson, Sigurdur, 2001, *Associate Professor*, B.S., 1986, University of Iceland; M.S., 1989, Queen's University at Kingston, Canada; Ph.D., 1992, University of East Anglia, U.K.

Hamilton, Bernita K., 2000, *Director, School of Nursing; Professor*, B.S.N., 1976, University of Alabama at Birmingham; M.S.N., 1979, University of Alabama at Birmingham; Ph.D., 1997, Medical College of Georgia.

Hammonds, Frank, 2002, *Assistant Professor*, B.A., 1992, Auburn University; M.S., 1999, Auburn University; Ph.D., 2002, Auburn University.

Hardin, Patricia, 1979, *Associate Professor*, B.A., 1968, University of Alabama; M.A., 1972, University of Alabama; Ed.D., 1979, University of Alabama.

Hatcher, Nolan C., 1974, *Professor Emeritus*, B.A., 1939, Abilene Christian University; M.Ed., 1954, University of Oklahoma; Ed.D., 1970, Auburn University.

Hicks, William E., 1974, *Associate Professor*, B.S., 1960, Carson-Newman; M.A., 1970, University of Georgia.

Holmes, Mac R., 1985, *Research Professor of Business and Economics*, B.S., 1964, Hendrix College; M.S., 1967, Louisiana State University; Ph.D., 1970, Mississippi State University.

Hooten, Mary Ann, 2002, *Assistant Professor*, B.S., 1990, University of Alabama at Birmingham; M.S., 1993, Clemson University; Ph.D., 1999, Clemson University.

Hoyt, James L., 1997, *Associate Professor*, B.A., 1965, Sacramento State; M.B.A., 1973, Northeastern University; Ph.D., 1996, University of Texas at Arlington.

Howard, Candice, 2003, *Assistant Professor*, B.S., 1996, Troy State University; M.S., 1997, Troy State University; Ph.D., 2003, Auburn University.

Ingram, Earl, 1987, *Dean, Sorrell College of Business, Professor*, B.S., 1973, Auburn University; M.S., 1974, Auburn University; Ph.D., 1976, Auburn University.

Jeffrey, Don, 1977, *Interim Dean, College of Arts and Sciences, Professor*, B.S., 1974, Troy State University; M.S., 1975, University of Tennessee; Ed.S., 1978, Troy State University; Ph.D., 1986, Florida State University.

Johnson, Sallie J., 2001, A.S., 1989, University of the State of New York; B.S., 1990, University of the State of New York; M.A., 1991, Webster University; Ph.D., 2001, Nova Southeastern University.

Jones, Allen E., Jr., 1998, *Associate Professor*, B.S., 1987, Francis Marion University; M.A., 1992, University of South Carolina; Ph.D., 1998, University of South Carolina.

Kaylor, Noel Harold, Jr., 2000, *Administrative Assistant for Specified University Programs, Professor*, B.S., 1968, University of Tennessee-Knoxville; M.A., 1969, University of Tennessee Knoxville; M.A., 1975, The Monterey Institute of International Studies; M.A., 1981, Vanderbilt University; M.A., 1984, Vanderbilt University; Ph.D., 1985, Vanderbilt University.

Kelley, Philip, 1971, *Professor Emeritus*, B.S., 1965, Appalachian State University; M.M., 1969, Florida State University; D.M., 1985, Florida State University.

Kimbrough, James D., 1972, *Professor Emeritus*, B.S., 1959, Jacksonville State University; M.S., 1964, Jacksonville State University; Ed.D., 1972, University of Alabama.

King, Christopher, 1999, *Chair, Chemistry Department, Associate Professor*, B.A., 1974, Coe College; Ph.D., 1987, Tulane University.

Kirkland, Jack J., 1995, *Professor*, B.S., 1970, Troy State University; M.S.A.E., 1977, Auburn University; Ph.D., 1983, Washington State University.

Laliberte, Jean, 1991, *Associate Vice Chancellor for Development, Professor*, B.A., 1972, University of North Carolina; M.B.A., 1974, Emory University; Sc.D., 1990, University of New Haven.

Landers, Stephen C., 1993, *Professor*, B.S., 1983, Iowa State University; M.S., 1985, North Carolina State University; Ph.D., 1990, North Carolina State University.

Lee, Jeffrey, 2003, *Associate Professor*, B.S., 1987, Florida State University; M.S., 1993, University of Alabama; Ph.D., 2003, University of Southern Mississippi.

Li, Yingjie, 2005, *Assistant Professor*, B.S., 1995, Qingdao University; M.S., 2000, Ohio State University; Ph.D., 2005, Ohio State University.

Long, John M., 1965, *Distinguished Professor Emeritus*, B.S., 1949, Jacksonville State University; M.A., 1956, University of Alabama; LL.D., 1971, Jacksonville State University.

Lovik, Lawrence W., 1985, *Professor Emeritus*, A.B., 1967, Mercer University; M.A., 1970, University of Georgia; Ph.D., 1981, Georgia State University.

Magrath, Christi, 1999, *Associate Professor*, B.S., 1993, University of Southern Mississippi; Ph.D., 1999, Tulane University.

Magrath, Lorraine, 1999, *E. H. Sherman Professorship in Accounting, Associate Professor*, B.S., 1984, University of Southern Mississippi; M.B.A., 1990, University of Southern Mississippi; Ph.D., 1999, University of Alabama.

Manners, Pamela, 1985, *Associate Professor*, B.S., 1971, University of Oklahoma; M.Ed., 1979, University of Oklahoma; Ph.D., 1985, University of Oklahoma.

Marsicano, Hazel E., 1983, *Professor Emeritus*, B.S., 1966, SUNY at Buffalo; M.S., 1970, SUNY at Buffalo; Ed.D., 1978, SUNY at Buffalo.

Mathew, Saramma T., 1988, *Professor*, B.S., 1958, Kerala; B.T., 1959, Jabalpur; M.A., 1968, Howard; Ph.D., 1981, University of Florida.

McCoy, Cynthia, 1997, *Associate Professor*, B.S.N., 1994, Troy State University; M.S.N., 1995, Troy State University; Ph.D., 2001, University of Alabama.

McGahie, Paul D., 2001, *Director of Choral Activities, Assistant Professor*, B.M., 1980, Westminster Choir College; M.M., 1984, University of Oklahoma.

McNellis, Janet, 1999, *Associate Professor*, B.A., 1990, University of Florida; M.Ed., 1995, University of Florida; Ph.D., 1999, University of Florida.

Menon, Govind, 1996, *Associate Professor*, B.S., 1991, Troy State University; M.S., 1994, University of Alabama at Birmingham; Ph.D., 1997, University of Alabama at Birmingham.

Merkel, Edward T., 1978, *Professor*, B.A., 1968, Illinois Benedictine; M.A., 1970, Northern Illinois University; Ph.D., 1974, Northern Illinois University.

Minnick, Charlotte, 2006, *Associate Professor*, B. A., 1969, St. Mary's University; M.Ed., 1978, University of Florida; Ph.D., 1983, Florida State University.

Mitchell, Norma Taylor, 1970, *Professor Emeritus*, B.A., 1958, William and Mary; M.A., 1962, Duke University; Ph.D., 1967, Duke University.

Montgomery, Theron, III, 1982, *Professor*, B.A., 1975, Birmingham Southern College; M.A., 1977, Jacksonville State University; Ph.D., 1982, University of Southern Mississippi.

Moree, Adena H., 1998, *Director of Theatre, Associate Professor*, B.S., 1976, Troy State University; M.F.A., 1981, University of Southern Mississippi.

Moten, Sebrena R., 1994, *Assistant Professor*, B.A., 1985, University of Alabama; J.D., 1989, University of Alabama School of Law.

Muller, John Hendrix, 1962, *Professor Emeritus*, B.A., 1960, Oklahoma City; M.S., 1963, Oklahoma State University; Ph.D., 1971, Louisiana State University.

Nelson, Janice I., 1997, *Associate Professor*, B.S.N., 1974, University of Alabama at Birmingham; M.S.N., 1976, University of Alabama at Birmingham; D.S.N., 1996, University of Alabama at Birmingham.

Nokes, Richard Scott, 2003, *Assistant Professor*, B.S., 1992, Butler University; Ph.D., 2002, Wayne State University.

Norman, Billy Ray, 1966, *Professor Emeritus*, B.S., 1957, Troy State University; M.Ed., 1962, University of Georgia; Ed.D., 1965, University of Georgia.

Oliver, Susan Jan, 1999, *Assistant Professor*, B.S., 1987, Troy State University; M.S., 1995, Troy State University; Ed.S., 1997, Troy State University; Ph.D., 2001, Auburn University.

Omasta, Eugene, 1968, *Professor Emeritus*, B.S., 1962, Auburn University; M.S., 1965, Auburn University; Ph.D., 1984, University of Iowa.

Orlofsky, Diane DeNicola, 1986, *Professor*, B.M.E., 1978, Cedarville College; M.M. 1982, Wright State University; Ph.D., 1986, Florida State University.

Pappanastos, Edward A., 1997, *Associate Professor*, B.S., 1985, Auburn University Montgomery; M.B.A., 1988, Auburn University Montgomery; M.S., 1993, University of Alabama; Ph.D., 1994, University of Alabama.

Parker, Marian J., 2002, *Associate Professor*, B.A., 1973, Georgia Southwestern; M.Ed., 1978, Auburn University at Montgomery; Ph.D., 2000, Auburn University.

Pearson, Darrell R., 1987, *Associate Professor*, B.S., 1967, Florida State University; M.Ed., 1974, Valdosta; Ed.S., 1977, Georgia Southern; Ph.D., 1985, Georgia State University.

Petry, Forrest Hart, 1982, *Associate Professor*, B.A., 1967, University of Alabama; M.A., 1970, University of Alabama; Ed.D., 1977, University of Alabama.

Porter, Curtis H., 1971, *Professor*, A.B., 1963, Vanderbilt University; A.M., 1966, Washington; Ph.D., 1973, Vanderbilt University.

Porter, Diane Daniel, 1982, *Associate Professor*, B.S., 1981, Troy State University; M.S., 1984, Troy State University; Ed.S., 1990, Troy State University.

Pullen, Robert L., Jr., 1978, *Professor*, B.A., 1974, Valdosta State University; M.S., 1975, Valdosta State University; Ph.D., 1979, Florida State University.

Reynolds, Philip, 2003, *Assistant Professor*, B.S., 1992, Troy State University; Ph.D., 1998, University of South Alabama College of Medicine.

Riley, Brenda J., 1980, *Professor Emeritus*, B.S.N., 1963, Southern College; M.S., 1966, Ohio State; D.S.N., 1993, University of Alabama-Birmingham.

Riley, Carol, 2000, *Associate Professor*, B.S.N., 1974, University of Alabama at Birmingham; M.S.N., 1977, University of Alabama at Birmingham; D.S.N., 1988, University of Alabama at Birmingham.

Rinehart, James F., 1995, *Chair, Department of Political Science; Director, Master of Science in International Relations Program; Professor*, B.A., 1972, University of Florida; M.S., 1991, Syracuse University; Ph.D., 1993, Syracuse University.

Roark, Victoria, 1996, *Assistant Professor*, B.S., 1974, Louisiana State University; M.Ed., 1976, University of North Texas; Ph.D., 1983, University of Alabama.

Roblee, Kenneth J., 2002, *Associate Professor*, B.S., 1994, University of Alabama; M.S., 1997, Auburn University; Ph. D., 2000, Auburn University.

Rosell, Ellen, 2003, *Director of Master of Public Administration Program, Associate Professor*, B.A., 1977, Columbus University; M.S.W., 1981, University of Georgia; D.P.A., 1986, University of Georgia.

Rossi, Patrick A., 1993, *Associate Professor*, A.S., 1976, Thames Valley State Technical College; B.S., 1982, University of Rhode Island; M.S., 1984, University of Rhode Island; Ph.D., 1993, Auburn University.

Russell, Cathy, 2004, *Associate Professor*, B.S.N., 1982, Auburn University at Montgomery; M.S.N., 1989, Troy State University; Ph.D., 2002, Georgia State University.

Schwab, Charlene H., 1983, *Professor Emeritus*, B.S.N., 1963, Indiana University; M.S.N., 1965, Indiana University; Ph.D., 1983, Texas A&M University.

Shaw, Bryant P., 2001, *Chair, Department of History, Professor*, B.A., 1966, St. John's Seminary College; M.A., 1975, Duquesne University; Ph.D., 1984, University of Wisconsin at Madison.

Shelton, Samuel T., 2002, *Assistant Professor*, B.A., 1970, Emory University; M.P.A., 1971, American University; Ed.D., 1978, University of Tennessee; Ph.D., 2002, North Carolina State University.

Sikabwe, C. Emmanuel, 2005, *Assistant Professor*, B.A., 1981, Spring Arbor College; Ph.D., 1997, University Oklahoma.

Smith, Anna M., 1976, *Professor Emeritus*, B.A., 1972, Kansas State University; M.S., 1974, Kansas State University; Ph.D., 1981, Auburn University.

Smith, Catherine, 2003, *Assistant Professor*, B.A., 1991, University of Northern Iowa; B.A., 1995, University of Northern Iowa; M.A., 1995, University of Northern Iowa; M.A. 1998, Colorado State University; Ph.D., 2004, Northern Arizona University.

Smith, Edith W., 1994, *Professor*, B.S., 1979, Troy State University; M.Ed., 1980, Auburn University; Ph.D., 1994, Auburn University.

Smith, James W., Jr., 1988, *Associate Professor*, B.M.E., 1971, Troy State University; M.S., 1973, Jacksonville State University; Ed.S., 1993, Troy State University.

Smith, Raymond, 1990, *Associate Professor*, B.M.E., 1971, Troy State University; M.M., 1984, University of South Florida.

Smith, William H., 1974, *Professor Emeritus*, B.A., 1970, Black Hills State University; Ph.D., 1974, Kansas State University.

Spurlock, Amy, 2003, *Associate Professor*, B.S.N., 1992, James Madison University; M.S.N., 1992, University of Michigan; Ph.D., 2003, University of Kentucky.

Stevens, Edward H., 1992, *Associate Professor*, B. A., 1972, Rhodes College; J.D., 1975, Cumberland School of Law; M.S., 1982, University of Alabama; M.A., 1985, University of Alabama; Ph.D., 1991, University of Alabama.

Stewart, Paul M., 2000, *ALFA Chair of Environmental Management and Agriculture, Professor*, B.S., 1975, Ohio University; M.S., 1983, University of Cincinnati; Ph.D., 1985, Virginia Polytechnic Institute and State University.

Stokes, Suzanne P., 1990, *Professor Emeritus*, B.S., 1971, University of Alabama; M.S., 1972, University of Alabama; M.S., 1997, Troy State University; Ph.D., 2001, University of Alabama.

Strickland, Catherine, 1992, *Assistant Professor*, B.S., 1986, Troy State University; M.Ed., 1988, Troy State University; Ph.D., 1999, University of Alabama.

Sundberg, Kenneth R., 2003, *Assistant Professor*, B.S., 1968, University of Utah; Ph.D., 1975, Iowa State University.

GRADUATE FACULTY PHENIX CITY CAMPUS

Tatum, Lance, 1998, *Chair, Department of Kinesiology and Health Promotion, Associate Professor*, B.S., 1988, Troy State University; M.S., 1989, Troy State University; Ph.D., 1993, Florida State University.

Taylor, Steven L., 1998, *Associate Professor*, B.A., 1990, University of California at Irvine; Ph.D., 1996, University of Texas at Austin.

Templeton, Mary Anne, 2006, *Assistant Professor*, B.A., 1998, University of Alabama; M.A., 2000, University of Alabama; Ph.D., 2005, University of Alabama.

Tobin, Casey T., 2003, *Assistant Professor*, B.S., 1994, Stephen F. Austin State University; M.S., 1995, Stephen F. Austin State University; M.A., 1997, Stephen F. Austin State University; Ph.D., 2001, University of Northern Colorado.

Thompson, William, 2003, *Chair, Department of English, Associate Professor*, B.A., 1984, Millsaps College; M.A., 1986, University of Virginia; Ph.D., 1994, University of Virginia.

Vaughn, Leila A., 2004, *Associate Professor*, B.A., 1975, University of the West Indies; M.Ed., 1981, Tuskegee University; Ed.D., 1990, Auburn University.

Vickrey, James F., Jr., 1991, *Chair, Department of Speech and Theater, Professor*, A.B., 1964, Auburn University; M.A., 1965, Auburn University; Ph.D., 1972, Florida State University; J.D., 1990, Thomas Goode Jones School of Law.

Viohl, Frederick A., 1979, *Professor Emeritus*, B.S., 1966, New York University; M.B.A., 1968, New York University; Ed.D., 1979, University of Georgia.

Voloshin, Vitaly, 2003, *Professor*, M. Sc., 1976, Kishinev State University; Ph.D., 1983, Cybernetics Institute of Ukrainian Academy of Science.

Walker, Mark, 2002, *Assistant Professor*, B.S., 1993, Tennessee Technological University; M.S., 1995, University of Illinois at Urbana at Champaign.

Weed, L. Diane, 2004, *Associate Professor*, BSN, 1994, Troy State University; MSN, 1995, University of Alabama at Huntsville; FNP, 1998, University of Alabama at Birmingham; PhD, 2004, University of Tennessee.

Welch, William M., 1979, *Professor*, A.B., 1973, University of Alabama; M.A., 1975, University of Alabama; Diploma, 1974, Institute of Mediterranean Studies; D. Phil., 1978, Oxford.

Whatley, Alicia, 1992, *Assistant Professor*, B.S., 1972, Tuskegee University; M.S., 1975, Chicago State University; Ph.D., 1981, Union Institute.

Wheatley, Robert, 1986, *Professor*, B.S., 1970, Elizabethtown College; M.A., 1972, University of Kentucky; Ph.D., 1981, Ohio State University.

Wise, Lillian, 1983, *Associate Professor*, B.S.N., 1973, Florida State University; M.S.N., 1977, University of Florida; D.S.N., 1999, University of Alabama at Birmingham.

Wojciechowska, Magdalena E., 1981, *Professor*, B.S., 1967, University of Wroclaw, Poland; Ph.D., 1977, Southern Illinois University.

Woods, Michael, 1989, *Professor*, B.S., 1980, Cumberland College; M.S., 1983, Murray State University; Ph.D., 1988, Southern Illinois University.

Wright, Jeanne, 1999, *Associate Professor*, B.S., 1974, University of Montevallo; M.Ed., 1980, University of Montevallo; Ph.D., 1987, University of Georgia.

Zingara, James, 1998, *Associate Professor*, B.S., 1983, University of Wisconsin at La Crosse; M.M., 1995, East Carolina University; D.M.A., 2001, University of Illinois.

Zhu, Wenge, 2005, *Assistant Professor*, B. S., 1989, Wuhan University of Technology; 1992, M.S.M., Wuhan University of Technology; 2005, Ph.D., University of Texas at Austin.

Avery, Glenda, 2003, *Associate Professor*, B.S.N., 1989, Mississippi University for Women; M.S.N., 1990, Mississippi University for Women; Ph.D., 2000, Georgia State University.

Bonner, Frances W., 1979, *Professor Emeritus*, B.S., 1965, Maryland; M.Ed., 1969, Auburn University; Ed.D., 1972, Auburn University; M.S.P.M., 1986, Troy State University.

Bradley, Randy V., 2002, *Assistant Professor*, B.S., 1997, Auburn University; M.S., 2001, Auburn University.

Burgan, W. Michael, 2005, *Assistant Professor*, B.S., 1971, University of Montevallo; M.A., 1973, University of Alabama; Ed.S., 1977, University of Alabama in Birmingham; Ph.D., 1984, University of Alabama.

Carlson, Robert F., 2005, *Assistant Professor*, B.A., 1971, Georgia Southwestern College; M.A., 1973, Georgia Southern University; M.S., 1998, Columbus State University; Ph.D., 1992, Emory University

Chappell, Harriet E., 1997, *Assistant Professor*, B.S.N., 1992, Auburn University; M.S.N., 1993, University of Alabama at Birmingham; M.S.N. Family Nurse Practitioner, 1995, University of Alabama at Birmingham.

Cox, Andrew A., 1979, *Professor*, B.A., 1970, LaGrange College; M.Ed., 1972, West Georgia College; Ed.D., 1978, Mississippi State University; M.S.W., 1994, University of Alabama.

Dell, Mary Ann, 1988, *Professor Emeritus*, B.S., 1960, Auburn University; M.N., 1964, Emory University; Ed.D., 1987, Auburn University.

Douglass, Merrian E., 1983, *Associate Professor Emeritus*, B.S.N., 1961, Tuskegee Institute; M.N., 1967, Emory University; D.S.N., 1991, University of Alabama at Birmingham.

Fretwell, Cherie E., 1986, *Chair, Department of Business, Professor*, B.S, 1979, Auburn University; M.Ed., 1981, Auburn University; Ph.D., 1989, University of Southern Mississippi.

Heck, Anita K., 2004, *Assistant Professor*, B.S., 1987, Nicholls State University; M.B.A., 1994, Nicholls State University; Ph.D., 2000, Louisiana State University

Irwin, John G., 1995, *Academic Dean, Phenix City Campus, Associate Professor*, B.S, 1979, Michigan State University; M.B.A., 1982, Saginaw Valley State University; Ph.D., 1994, Florida State University.

Martinez, Kimberly J., 2003, *Assistant Professor*, B.A., 1987, University of Wisconsin; M.Ed., 1990, Auburn University; Ph.D., 1999, Auburn University.

Moore, Carol J., 1991, *Assistant Professor*, B.A., 1970, Auburn University; M.A., 1974, University of South Alabama; Ed.D., 1981, University of Alabama.

Ness, Kathryn, 1987, *Chair, Counseling and Psychology, Professor*, B.S., 1969, Moorhead State University; M.Ed., 1977, Auburn University; Ed.D., 1981, Auburn University.

Paleologos, Timon M., 2005, *Assistant Professor*, B.S., 1990, Auburn University; M.Ed., 1997, Auburn University; Ph.D., 2005, Auburn University.

Pitts, H. Curtis, Jr., 1975, *Vice Chancellor, Phenix City Campus*, B.S., 1976, Troy State University; M.B.A., 1978, Georgia State University; Ed.D., 1982, Auburn University.

Roberts, Elizabeth J., 1988, *Associate Professor*, B.B.A., 1982, Columbus College; M. Acc., 1988, Auburn University.

Russell, Carolyn, 2003, *Chair, Department of Education, Assistant Professor*, B.S., 1969, Auburn University, M.S., 1975, Auburn University; Ed.D., 1983, Auburn University.

Saltiel, Iris, 1998, *Associate Professor*, B.S., 1979, Trenton State College; M.Ed., 1986, Rutgers University; Ed.D., 1994, Fordham University.

Thacker, Larry, 2003, *Associate Professor*, B.S., 1964, Murray State University; M.S., 1967, Southern Illinois University; Ed.D., 1973, Oklahoma State University.

Tucker, John P., 1988, *Associate Professor Emeritus*, B.S., 1961, Troy State University; M.Ed., 1963, Auburn University; Ed.D., 1972, Auburn University.

Woolbright, Carol, 1998, *Associate Professor*, B.S., 1964, Mary Hardin Baylor College; M.S., 1975, Auburn University; Ed.S., 1984, Georgia State University; Ed.D., 1994, Auburn University.

GRADUATE FACULTY UNIVERSITY COLLEGE

Dunn Thomas P., 1997, *Interim Academic Dean, Assistant Professor, A.B.*, Western Kentucky University; M.A., 1968, University of Kentucky; Ph.D., 1969, University of Kentucky

Labach, Elaine J., 2004, *Assistant Professor*, B.S., 1981, Wayne State University; M.B.A., 1985, University of Michigan; Ph.D., 1989, Indiana University.

Lyon, Philip E., 2001, *Director, International Region, Professor, A.B.*, 1967, Stonehill College; M.Ed., 1967, Boston College; Ph.D., 1975, Ohio State University.

GRADUATE FACULTY ATLANTIC REGION

Abbey, Robert F., 2001, *Associate Professor*, B.S., 1969, University of Oregon; B.A., 1969, University of Oregon; M.A., 1973, University of Oregon; M.S., 1972, Colorado State University; Ph.D., 1973, Colorado State University; M.P.A., 1983, University of Southern California; D.P.A., 1985, University of Southern California.

Cowles, C. Bill, 2004, *Associate Professor*, B.A., 1966, Virginia Military Institute; M.S., 1980, Troy State University; Ph.D., 1994, Virginia Commonwealth University.

Dunning, John E., 1999, *Assistant Professor*, B.A., 1961, Lawrence University; M.P.A., 1976, Auburn University; Ph.D., 1995, Virginia Commonwealth University.

Eppler, Dianne B., 1998, *Assistant Professor*, B.S., 1971, College of William and Mary; M.B.A., 1988, Old Dominion University; D.B.A., 1995, Old Dominion University.

Esteves, Tammy B., 2002, *Assistant Professor*, B.A., 1986, University of Virginia; M.P.A., 1993, James Madison University; Ph.D., 1998, Virginia Tech University.

Heisler, William J., 2003, *Associate Professor*, B.M.E., 1964, Union College; M.B.A., 1970, Syracuse University; Ph.D., 1972, Syracuse University.

Krishnamoorthy, Anand, 2001, *Associate Professor*, B.S., 1992, Purdue University; M.S., 1995, Purdue University; Ph.D., 1999, Florida Atlantic University.

Shetterly, David R., 1998, *Associate Professor*, B.A., 1969, University of South Florida; M.B.A., 1981, Mount St. Mary's College; Ph.D., 1998, University of Maryland.

Watson, Charles A., 1984, *Associate Professor*, B.A., 1966, University of North Carolina; M.A., 1975, University of Georgia; M.P.A., 1994, Troy State University; Ph.D., 1979, University of Georgia.

GRADUATE FACULTY FLORIDA REGION

Anderson, Terry A., 1998, *Regional Chair, Department of Arts and Sciences, Associate Professor*, B.A., 1972, Stetson University; B.A., 1975, University of Central Florida; M.S.M., 1989, St. Thomas University; Ph.D., 1997, Florida Atlantic University.

Caillouet, Aaron, 2002, *Assistant Professor*, B.S., 1964, Nicholls State University; MBA, 1970, Nicholls State University; M.S., 1983, Louisiana State University; DBA, 1987, Nova University.

Carlton, Cecil G., 2000, *Regional Chair, Department of Education, Lecturer* B.S., 1955, Florida State University; M.S., 1961, Florida State University; Ph.D., 1970, Florida State University.

Chekzw, Charles, 2002, *Professor*, B.S., 1978, Mississippi State University; MBA, 1979, Jackson State University; DBA, 1982, Nova University.

Craig, Kern W., 2005, *Assistant Professor*, B.S. 1987, California State University; M.B.A., 1989, Fairleigh Dickinson University; Ph.D., 1995, University of Mississippi.

Creamer, David A., 2001, *Assistant Professor*, B.A., 1972, University of Central Florida; M.Ed., 1975, Wayne State University; Ph.D., 1982, University of Florida.

Dawson, Gregory, 2005, *Assistant Professor*, B.A., 1973, Bowling Green State University; M.A., 1977, Wright State University; Ph.D., 1982, The Ohio University

Gaillard, Regina, 1998, *Associate Professor*, B.A., 1962, Hunter College; M.A., 1966, Fairleigh Dickenson University; Ph.D., 1984, University of Miami.

Grubb, Todd C., 1993, *Professor*, B.A., 1957, University of California; M.P.A., 1971, Syracuse University; Ph.D., 1988, University of Louisville.

Hannay, Maureen D., 1998, *Associate Professor*, B. A., 1986, University of British Columbia; M. of International Relations, 1988, University of Toronto; Ph.D., 1993, University of Toronto.

Horvat, George L., 1996, *Lecturer*, B.S., 1960, Southern Illinois University; M.S., 1965, Southern Illinois University; Ph.D., 1969, St. Louis University.

Johnson, Sarah E., 1987, *Associate Professor*, B.S., 1962, University of Southern Mississippi; M.S., 1971, University of Southern Mississippi; Ph.D., 1976, University of Southern Mississippi.

Kim, Hae Shik, 1989, *Associate Professor*, B.A., 1968, Kyungpook University; M.A., 1972, University of Illinois; Ph.D., 1978, Florida State University.

Kitahara, Robert, 2004, *Assistant Professor*, B.S. E.E., 1968, University of Santa Clara; M.B.A., 1981, Florida Institute of Technology; M.S., 1981, Florida Institute of Technology; M.S.-E.E., 1967, Purdue University; Ph.D., 1972, Purdue University.

Kuzmicki, Jana, 2001, *Assistant Professor*, B.S., 1972, University of Alabama at Birmingham; M.A., 1976, University of Alabama; Ph.D., 1993, University of Alabama.

Lewis, Carol, 2004, *Assistant Professor*, B.A.E., 1964, University of Mississippi; M.A.E., 1969, University of Mississippi; Ph.D., 1983, University of Mississippi.

Mankelwicz, John M., 1994, *Associate Professor*, B.A., 1967, University of Pennsylvania; M.S., 1968, Bucknell University; M.B.A., 1983, Temple University; Ph.D., 1992, Temple University.

Mason, Bennie F., 1998, *Assistant Professor*, B.S.B.A., 1969, Auburn University; M.B.A., 1986, University of Alabama; Ph.D., 1996, Florida State University.

McDaniel, Dayna M., 2002, *Assistant Professor*, B.A., 1983, University of California; M.S.M., 1988, Troy State University; D.P.A., 1997, University of Alabama.

McDaniel, William, 2002, *Assistant Professor*, B.A., 1965, Omaha University; M.S., 1971, Troy State University; D.P.A., 1997, University of Alabama.

Meine, Manfred F., 1994, *Director, Florida Region, Professor*, B.S., 1976, University of Nebraska; M.A., 1980, John Jay College, City University of New York; Ph.D., 1990, Golden Gate University.

Northam, Melissa, 1995, *Associate Professor*, B.A., 1975, Baylor University; M.A., 1977, University of Alabama; Ph.D., 1984, University of South Carolina.

Nowlin, David V., 2004, Assistant Professor, B.S. 1967, United States Air Force Academy; M.S., 1974, University of Southern California; D.P.A. 1994, University of Southern California.

Philpot, Vincent D., 2001, Assistant Professor, B.S., 1982, Florida State University; M.S., 1998, Northwestern State University; Ph.D., 1999, University of Southern Mississippi.

Robison, Daniel E., 1996, Lecturer, A.B., 1968, Mercer University; L.L.B., 1968, Mercer University; Ph.D., 2000, Auburn University.

Shoemaker, Harold, 2005, Assistant Professor, B.S., 1990, W. Carolina University; M.S., 1994, W. Carolina University; Ph.D., 1998, University of Tennessee.

Small, Lamon H., 1990, Associate Professor, B.A., 1978, University of West Florida; M.S., 1980, Troy State University; Ph.D., 1984, Mississippi State University.

Sunich, Michael F., 2006, Assistant Professor, B.A., 1983, Eckerd College; M.S., 1986, Nova Southeastern University; Ed.D., 1992, Western Michigan University

Westfall, Frederick W., 2001, Regional Chair, Department of Business, Associate Professor, B.A., 1967, Texas Christian University; M.S., 1976, University of Southern California; Ph.D., 1987, Ohio State University.

GRADUATE FACULTY PACIFIC REGION

Hefron, Peter O., 1977, Associate Professor, B.A., 1967, Middlebury College; M.A., 1968, Fletcher School of Law and Diplomacy; M.A.L.D., 1972, Fletcher School of Law and Diplomacy; Ph.D., 1976, Fletcher School of Law and Diplomacy.

GRADUATE FACULTY SOUTHEAST REGION

Aisami, Riad, 2003, Assistant Professor, B.A., 1980, Baghdad University/Iraq; M.Ed., 1983, Tuskegee University; Ph.D., 1988, Wayne State University.

Bailey, Steven, 2004, Associate Professor, B.S., 1970, USMA; MPA, 1975, University of Colorado; MS, 1981, University of Colorado; Ph.D., 1989, Colorado School of Mines.

Bailey, Wendy, 2005, Assistant Professor, B.S., 1982, Pennsylvania State University; Ph.D., 1989, Colorado School of Mines.

Bandow, Diane F., 2002, Associate Professor, B.S., 1973, Iowa State University; M.S., 1992, National Louis University; M.A., 1996, The Fielding Institute; Ph.D., 1998, The Fielding Graduate Institute.

Beazley, Debra, 2003, Associate Professor, B.A., 1978, Medical College of Georgia; M.B.A., 1989, Kennesaw State University; Ph.D., 2002, Walden University.

Blackwell, Rob, 2005, Assistant Professor, Assistant Professor, BBA. 1979, University of Houston-Clear Lake; 1987, MS, Finance, University of Houston-Clear Lake; 1997, Ph.D. Organization Theory & Policy, University of North Texas.

Browning, Frank, 2002, Assistant Professor, B.A., 1972, Wake Forest University; M.Ed., 1976, Boston University; M.H.A., 1981, Georgia State University; Ph.D., 1996, University of North Carolina at Greensboro.

Caldarola, Richard, 2003, Assistant Professor, B.A., 1972, La Salle University; M.B.A., 1992, Friends University; D.B.A., 1998, Nova Southeastern University.

Craig, Ronald C., 2006, Assistant Professor, B.A., 1988, Political Science, Rust College; M.A., 1994, Law Enforcement & Justice Administration, Western Illinois University; Ph.D., 2004, Criminal Justice, Michigan State University.

Figiel, Victoria L., 2007, Assistant Professor, B.S., 1978, Biology, Christian Brothers University; M.B.A., 1987, Business, Nova Southeastern

University; M.S., 1993, Psychology, Nova Southeastern University; D.B.A., 2005, Business Management, Nova Southeastern University.

Ford-Lawton, Dianne, 2005, Assistant Professor, BA, English 1972, University of Tennessee; MA, Religious Education, 1975, Southwestern Baptist Seminar, Ed.S, Language Arts, 1997, Georgia Southwestern University; Ph.D., 2001, Curriculum Instruction, Valdosta State University.

Gandy, Dorothy, 2005, Assistant Professor, B.A., 1972, Johnson C. Smith University; M.Ed., 1988, South Carolina State University; Ed.S., 1991, South Carolina State University; Ed.D., 2002, Argosy University.

Hardy, R. Donald, 2006, Lecturer, B.A., 1962, College of William and Mary; M.T.S., 1980, Candler School of Theology, Emory University; M.S., 1990, Georgia State University; Ph.D., 1995, Georgia State University.

Hayes, David R., 1995, Assistant Professor, B.A., 1986, Drew University; M.A., 1994, University of Rochester; Ph.D., 1998, University of Rochester.

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GRADUATE FACULTY DOTHAN CAMPUS

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MONTGOMERY CAMPUS

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