# **ACADEMIC REGULATIONS**

# **Academic Year**

Troy University locations operate on the semester system. University College locations (campuses not located in Alabama) operate on an accelerated semester schedule.

# Associate Degrees

#### **Course Requirements**

In order to receive the associate degree, students must complete all course requirements for the degree being taken and declare for the associate degree before declaring for the bachelor's degree.

#### **Credit Hours**

Students seeking an associate degree must meet the following requirements:

- 1. A minimum of 60 semester hours.
- At least 50% of the degree program must be traditional academic credit (excludes credit by correspondence, challenge exams, etc.).
- 3. No more than 25% of the degree may be earned using portfolio-based credit.
- 4. At least 25% of the credit hours required for the degree must be completed with Troy University.
- 5. Nine semester hours must be completed in residence at Troy University in the major area of concentration.

#### **Grade Point Average**

- 1. A candidate for graduation must have an overall C average at Troy University (2.0 on a 4.0 scale).
- A candidate for graduation must have a C average in the concentration. This average includes hours and grade points earned at other universities and colleges as converted to the Troy University scale (2.0 on a 4.0 scale).

# **Credit Hours Earned after Last Term of Residence**

Not more than three semester hours will be accepted from other institutions after the completion of the last term of residence.

### Second and/or Subsequent Associate Degrees

In order to earn a second associate degree, a student must meet the following requirements:

- 1. Complete the first degree as certified by the registrar.
- 2. Apply for admission to the second degree program after the first degree has been certified as completed.
- 3. Earn a minimum of 15 semester hours (beyond each previously earned degree) at Troy University.
- 4. File an Intent to Graduate form with the registrar as prescribed in the class schedule.
- Meet all current requirements for the second and/or subsequent degree.

*Note*: No more than one Associate of General Education degree may be earned. Credit earned in a concentration or major may be used to meet the requirements of only one associate degree. Credit earned in a concentration or major may not be used retroactively to satisfy the requirements of another associate degree. Only one degree will be conferred on a student at any commencement ceremony.

# Attendance Policy

Students receiving financial aid benefits are required to attend classes according to the regulations for financial aid benefits in addition to those regulations required for the course. See the Oracle, Troy University's Student Handbook, for more details on student attendance (available on line).

# **Auditing a Course**

A student may audit any Troy University course by indicating at the time of registration that the course will be audited. No credit will be given, and fees will be assessed based on the audit credit-hour rate. Audit hours are not counted in maximum or minimum load limits. Students are not permitted to change from audit to credit after the last day to add a course, or from credit to audit after the last day for dropping a course without academic penalty.

### **Baccalaureate Degrees**

#### **Course Requirements**

In order to receive the baccalaureate degree, the student must complete all course requirements for the degree being taken.

#### **Credit Hours**

The student seeking a baccalaureate degree must meet the following requirements:

- 1. A minimum of 120 semester hours.
- 2. At least 50% of the degree program must be traditional academic credit.
- 3. No more than 25% of the degree may be earned using portfolio-based credit.
- 4. At least 25% of the credit hours required for the degree must be completed with Troy University.
- 5. Twelve semester hours of work in each major field must be completed in residence at Troy University.
- Students must earn a minimum of 50% of all degree program hours on a senior college (four-year degree) level in order to graduate from Troy University with a bachelor's degree.

# **Grade Point Average**

- 1. A candidate for graduation must have an overall C average at Troy University (2.0 on a 4.0 scale).
- 2. A candidate for graduation must have a C average in the major field. This includes hours and grade points earned at other universities and colleges as converted to the Troy University system scale (2.0 on a 4.0 scale).

Note: Students earning a degree in education should refer to that section of this catalog for special requirements.

### **Residency Requirements**

A candidate for graduation must have attended Troy University in residence for at least two semesters and must have earned at least 25 % of the degree in residence. This may include the semester in which graduation is scheduled. The 25 % minimum residency requirement shall be exclusive of hours or courses for which remedial credit is awarded.

#### Credit Hours Earned after Last Term of Residence

Not more than six semester hours may be completed from other institutions after the completion of the last term of residence.

### **General Education Competency Exam**

Students are required to take the General Education Competency Exam (GECE) upon completion of the general studies program. For specific requirements for this examination, refer to www.troy.edu/irpe.

#### Second Baccalaureate Degree

In order to earn a second baccalaureate degree, a student must meet the following requirements:

- 1. Complete the first degree as certified by the registrar.
- 2. Apply for admission to the second degree program after the first degree has been certified as completed.
- 3. File an Intent to Graduate form with the registrar as prescribed in the class schedule.
- 4. Earn a minimum of 30 semester hours (beyond the first degree).
- Earn a minimum of nine semester hours (beyond the first degree) in the major field.
- 6. Meet all current requirements for the second degree.

# **Changes in Class Schedules**

Students who fail to attend a course for which they are registered without following drop or withdrawal policies will receive an FA in the course. Deadlines for drop/add and withdrawal are printed in the calendar and in the schedule of courses.

### **Class Size**

The institution reserves the right to cancel any course for insufficient enrollment.

### Classification

Hours Earned Classification
Less than 30 Freshman

30-59 Sophomore 60-89 Junior

90 or more Senior

### **College Credit Definitions**

### Regular Credits

College credits are expressed as semester hours or credit hours.

#### **Laboratory Credits**

Two hours of laboratory work is usually accepted as the equivalent of one hour of regular class work. The actual number of hours will be determined in order to satisfy the course objectives.

#### **Residence Credits**

Effective Fall 2005, credit taken through any Troy University location will be counted towards residence credit for graduation. Students enrolled prior to fall 2005 should see their academic adviser concerning residence credit.

### Credit by Examination

Credit is allowed for CLEP, General and Subject Examinations, the Advanced Placement program, and DANTES examinations as approved by the Academic Council and department chairs. The number of credits allowed for satisfactory performance on the general examinations may be reduced by the amount of credit the student has previously earned in the subject matter areas covered by the examinations.

Some departments of the University have developed challenge examinations in areas which, with approval of the Academic Council, can be used in lieu of certain required courses. Consult the respective department chairs for additional information.

#### **Course Sequences**

# **Advanced Courses**

Advanced courses are courses at the sophomore level or above.

#### Upper level courses

Upper level courses are courses at the junior level or above.

#### Numeric course sequencing

- 0090 sequence: Remedial credit courses (Remedial courses do not count toward degree requirements.)
- 1100 sequence: Freshman level (Exceptions are noted in course descriptions)
- 2200 sequence: Sophomore level
- 3300 sequence: Junior level
- 4400 sequence: Senior level
- 5500 sequence: Graduate courses (open to seniors by permission)
- 6600 sequence: Graduate students only

### Credit Load

#### Fall, Spring, and Accelerated Semesters

- Minimum Full-Time Undergraduate Load: 12 semester hours (six semester hours for accelerated semester schedules)
- Maximum: 18 semester hours (10 hours for accelerated semester schedules)
- Overload: 19-21 hours (11-13 semester hours for accelerated semester schedules) Credit overload requires unconditional admission status, a minimum institutional GPA of 3.5, recommendation of the academic adviser, and signature of the department chair.
- Students on academic probation: Limited to 13 semester hours (seven semester hours for accelerated semester schedules)

#### **Summer Semesters**

- Minimum Full Time Undergraduate Load: Nine to twelve semester hours (over the entire summer). Students are advised that full-time status for federal financial aid is 12 semester hours.
- Maximum: 13 semester hours
- Overload: 14-15 semester hours. Credit overload requires unconditional admission status, a minimum institutional GPA of 3.5, recommendation of the academic adviser, and signature of the department chair.
- Students on Academic Probation: Limited to 10 semester hours

### **Experiential Credit**

Troy University recognizes that learning equivalent to the college level can occur outside the formal structure of accredited colleges and universities. Policies and procedures have been established for the assessment of this learning based upon the "Principles of Good Practice in Assessing Experiential Learning" recommended by the Council for the Adult and Experiential Learning (CAEL). In addition, credit as recommended by the American Council on Education may be granted for learning acquired through military, industrial, or regionally accredited technical school training programs where the learning is applicable to the student's degree program. Experiential Credit is considered non-traditional credit and will be posted only after the student has satisfactorily completed 12 semester hours of undergraduate credit with Troy University and has attained unconditional admission status

#### Grade Appeals

Faculty members have the authority to grade student work and to assign grades; these grades are academic judgments based on academic content, course requirements, and student performance, as enumerated on the course syllabus provided by each faculty member. Faculty members render academic judgments when a student's academic performance violates established standards or fails to meet stated expectations. Students may not appeal grades based on allegations concerning the competence of a faculty member, the fairness of examinations, the difficulty of a course, or other matters of a purely academic nature. While it is recognized that faculty hold the right and responsibility to grant a grade, a student who receives a course grade that he or she believes to be unwarranted for reasons other than those listed above may appeal that grade using the university procedure adopted for this purpose. Grades for individual assignments and exams may not be appealed.

Step 1. Within the first four weeks of the start of the following semester in which the grade is received, the student shall have informally appealed the grade to the instructor. If the instructor is not teaching at the University during the term following issuance of the grade, the student should make contact with the department chair for further instructions for whom to contact.

Step 2. If the issue is not resolved at this informal level and the student wishes to pursue the appeal, the student shall request in writing a meeting with the respective department chair. This request shall be addressed to the chair directly and shall be received no later than the end of the fifth week of instruction of the term following issuance of the grade. The request must summarize the student's complaint and the student's informal appeal to the instructor.

Step 3: Within two weeks of receipt of the request, the department chair shall meet personally with the student and with the instructor, separately or at the same time. If the chair upholds the decision, the decision if final.

Step 4: If the chair does not support the decision of the instructor, the matter shall be appealed to the appropriate dean. Within two weeks of the meeting between the instructor and the chair, the dean shall meet with the student, the instructor, and the chair, separately or together. If the dean supports the original grade, the matter is closed. If the dean does not support the original grade, the dean will inform the instructor of the decision and attempt to find a reasonable solution. If this resolution is not possible, the dean will determine the appropriate academic remedy, which may include change of grade, and inform the instructor in writing of this decision. The instructor then will have two weeks to appeal the decision to the Faculty Council, which will convene the Faculty Personnel Advisory subcommittee to hear the issue and determine a ruling. (While this process is an appellate right of faculty, the due process rights of the student will also be observed.) The decision of the Faculty Personnel Advisory subcommittee is final.

Barring unusual circumstances, the matter shall be resolved before the end of the first full semester following issuance of the grade. It is the student's responsibility to initiate the appeals process within the timelines set forth in this procedure.

Note: Students may not use this procedure to appeal grades resulting from violations of academic honesty. Students should refer to the Oracle, the University's official student handbook, for these appeals

#### **Grade Point Average**

The grade point average is computed by dividing the total number of credit hours attempted into the total number of grade points earned.

# **Grading System**

Grade	Description	Credit	Grade points per credit hour
A	Excellent	Yes	4
В	Above Average	Yes	3
С	Average	Yes	2
D	Below Average	Yes	1
F	Failure	No	0
FA	Failure due to excessive absences	No	0
I	Incomplete	No	0
P	Pass	Yes	0
AU	Audit	No	0
W	Withdrawal prior to midterm	No	0
WP	Withdrawal passing	No	0
WF	Withdrawal with academic penalty	No	0
DR	Dropped course prior to midterm	No	0
DP	Dropped course passing	No	0
DF	Dropped course with academic penalty	No	0
NG	No grade reported by faculty at end of term (awarded by registrar)	No	0

# **Honors and Awards**

### **Chancellor's Honor List**

Full-time undergraduate students who are registered for 12 semester hours (six semester hours for accelerated terms) and who earn a grade point average of 4.00 qualify for the Chancellor's List, which is published at the end of each term. A Troy University part-time student who earns a 4.00 grade point average on twelve consecutive semester hours of credit will also be named on the Chancellor's List.

# **Provost's Honor List**

Full-time undergraduate students who are registered for 12 semester hours (six semester hours for accelerated terms) and who have a grade point average of 3.65 or higher qualify for the Provost's List, which is published at the end of each term. A Troy University part-time student who averages 3.65 or higher on twelve consecutive semester hours of credit will also be named on the Provost's List.

# **Graduation with Honors**

To be eligible for graduation honors, students must have earned a minimum of 30 semester hours of non-pass/fail work at Troy University prior to their final registration. Honors will be computed based on the average of all hours attempted at Troy University and transfer credit, excluding any remedial courses. The last term of enrollment is NOT calculated towards graduation honors.

Undergraduate honor students are awarded differentiated diplomas as follows:

• Cum Laude: Grade point average of 3.40

Magna Cum Laude: Grade point average of 3.60

• Summa Cum Laude: Grade point average of 3.80

# **Inclement Weather and Emergency Situations**

Both faculty and students are responsible for meeting all assigned classes. In the event of inclement weather, faculty and students will be expected to attend classes as usual as long as they may do so without risking peril to themselves or to others. During periods of inclement weather, faculty and students will not be penalized for absences dictated by perilous conditions. In severe cases of inclement weather or other emergency conditions, each campus will announce cancellation of classes through local and regional media as well as through the University's web site.

# **Incomplete Grade**

An incomplete grade means that the student has not finished all of the assigned class work or has not taken all class examinations. A grade of incomplete may not be removed by repeating the course.

#### Time Limit for Removal of Incomplete Grade

It is the student's responsibility to contact the instructor regarding the deadline for completing all course requirements. Any student who receives a grade of Incomplete must adhere to the work completion deadline set by the instructor, not to exceed the end of the following term. This deadline applies whether or not the student re-enrolls for the semester following the assignment of the incomplete grade(s). Failure to clear the incomplete within the specified time period will result in the assignment of a grade of F for the course.

# **Learning Contracts**

Troy University Montgomery Campus Division Distance Learning and Extended Academic Services offers courses using public and cable television, print, and the Internet/World Wide Web. This instruction is delivered to students both within the University's local service territory and beyond through the use of a range of traditional and newer communication technologies.

The Division subscribes to the Southern Regional Education Board's Principles of Good Practice as developed by the Educational Technology Cooperative's Electronic Common Market.

A list of resident courses developed as contract learning courses that may be taken in a distance learning environment are available in print from the Learning Contract Office or online at http://montgomery.troy.edu/DL/learningcontracts/.

# **Placement in Academic Courses**

A student may be placed in an advanced section of a given subject area if the student's record indicates a high degree of achievement or if it indicates the student has successfully completed studies that should not be duplicated. Troy University does not accept placement exemptions granted by other institutions. For more information, students should consult their academic advisers and/or the respective academic departments.

### **Repetition of Courses**

#### (Troy University courses only)

Students who were enrolled prior to Fall 2005 need to see their academic adviser before repeating a course.

Effective Fall 2005, a student may repeat a course in which a grade of D, F, FA, DF, NG, NC, or WF is received. However, permission to have the previous grade removed, or "forgiven,"

from the GPA calculation will be granted only one time. Any subsequent attempts will be counted in the GPA.

The last grade received will be the grade counted. This policy does not apply to those seeking a degree in education; all hours attempted in the required program of study must be used in their grade point averages.

A student may repeat a course in which a grade of C is received provided advance permission is obtained from the dean. The option to repeat a prerequisite course must be exercised before any course is taken for which the repeated course is a prerequisite. A student may not repeat a course after graduation in order to alter the GPA at the date of graduation.

Permission may be granted only one time per course to have the previous grade not counted in the GPA calculation. No course can be used more than once towards degree requirements, unless the course is specifically designated by the department as a repeatable credit (e.g. some music courses may be taken more than once for credit).

No student shall receive credit for the same course twice, unless the course description specifically states that the course may be repeated for credit.

#### Readmission

To be readmitted to the University, students who have been out of attendance with the University for one year or more must apply through the Admission's Office. The following categories are available:

- Former Students in Good Standing: Troy University students
  who have been out of college for one year or more must apply for readmission before they will be permitted to register.
  Any student attending the Troy campus who has not filed a
  Student Medical Record with the University Health Center
  within the last six months must submit a new Student Medical Record.
- Students Suspended from Troy University: Students who
  have been suspended from Troy University must apply for
  readmission and may be readmitted under probation after
  serving suspension. However, students may appeal to the
  Provost for readmission under certain mitigating circumstances to avoid suspension. Appeal forms are available in the
  Registrar's Office.
- 3. Troy University Transient Students: Upon receipt of an official transcript, Troy University students who have attended another college as a transient may reenter the University via the readmission process if they had permission from Troy University to attend the other college as a transient and if their records there are clear. If permission is not secured before entering the other college, they will have to re-enter Troy University as transfer students.

# Registration

Students should register during designated registration times. Once students have registered for a course or courses, they have incurred a financial commitment which must be met. Students should contact their local campus Business Office to pay their tuition and fees in order to finalize their registration and insure their enrollment in the classes they have selected. Students have not completed registration until arrangements have been made for the payment of tuition and fees. Students can pay their tuition on line by accessing the Trojan Web Express.

Students who fail to attend a class without following drop/ withdrawal policies will receive a grade of FA, and those students will still be charged full tuition and fees. Students with an outstanding balance will not be permitted to register for future terms.

# **Registration in Special Programs**

#### 1. Contract Program

Entering students who do not find a stated program which meets their specific needs should consult the department chair to discuss the possibility of a contract program, which normally consists of at least 30 hours of a regular academic major and 30 hours of agreed upon electives which contribute to the student's program of study, not to exceed 77 semester hours. All General Studies requirements must be met. See the appropriate department chair.

#### 2. Accelerated Study for Superior Students

This opportunity permits enrollment in an accelerated or broadened program through registration for credit hours above the normal load. For specific credit loads permitted, see Credit Load.

### 3. Independent Study and Research

This program consists of several special study and research courses.

Guided Independent Research, Guided Independent Study, and Honors Independent Study are offered in various departments.

Guided Independent Research (course numbers 4491 and 4492, one to three credit hours per course): Undergraduate research with attention to critical evaluation of research techniques, methods and procedures. Prerequisite: Junior or senior standing with a minimum overall GPA of 3.0, permission of guiding professor, approval of the department chair and dean. A written request must be submitted to the department chair at least two weeks in advance of the term the research is to be undertaken; application forms are available in University Records. Guided Independent Research may be taken only in the applicant's major or minor field.

Guided Independent Study (course numbers 4493 and 4494, one to three credit hours per course): Supervised study through internship, field or laboratory projects, guided readings, creative endeavors, or achievement in specific skills. Prerequisite: Junior or senior standing, permission of guiding professor, approval of the department chair and dean. A written request must be submitted to the department chair at least two weeks in advance of the term in which the study is to be undertaken; application forms are available in the University Records.

Honors Independent Study (course number 4498, one to three credit hours per course).

# 4. Non-traditional Study

See Credit by Examination and Experiential Credit.

#### 5. Off-campus Courses

Courses offered to groups of a minimum of 20 students, prepared on demand with approval of the Provost. Students admitted to a Troy University off-campus course will be admitted on a conditional basis and must earn a minimum of 20 semester hours with a grade point average of 2.0 or better to be admitted as a regular student to the campus.

# **Requirements for Graduation**

All credits used to satisfy degree requirements must be less than eight years old at the time of degree completion. Students not attending Troy University for three consecutive calendar years must meet all degree requirements current at the time of readmission.

Students who were enrolled at the time Troy University merged under one accreditation may remain with their bulletin or elect to change permanently to the 2005-2006 undergraduate catalog. No student will be academically penalized because of the University's decision to consolidate under one accreditation.

### Filing for Graduation

An Intent to Graduate form should be filed with the Record's Office at the beginning of the term prior to the term of graduation.

### Degree Plans / Academic Evaluations

Academic Evaluations are available in the Record's Office.

### Retention

#### **Conditionally Admitted Students**

These students must earn a 2.0 or higher grade point average on the first 24 semester hours attempted or be dropped from program.

#### **Unconditionally Admitted Students**

#### **Probation**

A student must earn or maintain a 2.0 average or higher or be placed on probation. A student on probation is limited to 13 semester hours (seven semester hours for accelerated terms) and must earn a minimum of a 2.0 average each subsequent term until the overall grade point average reaches the 2.0 level.

#### Suspension

A student on probation who fails to earn a term grade point average of 2.0 or higher will be suspended. A student's first academic suspension will be for one semester/term; the second suspension will be for two semesters/terms; and a third suspension will be for an indefinite period.

Suspension Period Regulations

Courses completed at any institution during a suspension period will not be accepted for credit. Students placed on indefinite suspension may petition for readmission following a period of twelve months.

Readmition after Suspension

A student returning after a suspension will be readmitted on probation. A student must earn or maintain a 2.0 average or higher or be placed on probation. A student on probation is limited to 13 semester hours (seven semester hours for accelerated terms) and must earn a minimum of a 2.0 average each subsequent term until the overall grade point average reaches the 2.0 level. Failure to meet the 2.0 term/semester GPA will result in further suspension. Suspension from all other colleges will be honored, including all Troy University locations.

# **Servicemembers' Opportunity College Program**

Troy University is an affiliate member of The Servicemembers' Opportunity College (SOC) network which is designed to permit active duty military service students/spouses/dependents/ Civil Service employees to pursue college level programs without penalty for unusual situations and transfer over which they have no control. Upon request, Troy University will issue a SOC contract for degree completion to any military or civil service student or his/her dependent(s), if he/she is reassigned prior to degree completion. In order to obtain a SOC contract, the student must have completed the residency requirement (30 semester hours with 12 semester hours in each major field of study) and must have at least a 2.0 (4.0 scale) or an overall C average with Troy University. The SOC contract will list all the courses required for graduation with Troy University. All course work must be completed at accredited colleges or universities or from acceptable nontraditional sources, if applicable.

For associate degree candidates, 15 semester hours, nine of which must be in the major area of concentration, are required to meet residency requirements. Students must complete degree requirements within seven calendar years after the SOC contract is approved.

### **Transient Credit**

A currently enrolled student who wishes to study at another institution for a term should consult with the Record's Office concerning procedures and required approvals. Any courses taken by a student after the initial registration with Troy University must have prior approval by the University, and transient hours must be included with the student's semester load for load-limit purposes.

If a student takes coursework at another institution without proper transient authorization, the University reserves the right to deny credit for these courses.

# Withdrawal from the University

A student who leaves the University during a term without following university withdrawal procedures will be assigned the grade of F in each course for which he/she is registered and will be responsible for all financial charges incurred.

### Grade Status at the Time of Withdrawal:

#### Before Mid-term

The symbol W (withdrawal) will be entered on the student record for each course, and the hours will not be charged as attempted. See class schedule for exact date.

#### After Mid-term

With the exception of those who withdraw for documented reasons beyond their control, students who leave the University after the middle of the term will be assigned the symbol WP or WF for each course. Students who receive the WF will be charged with hours attempted in the overall grade point average. See class schedule for exact date.

# DANTES SUBJECT STANDARDIZED TEST SCORES

# Effective Fall 2005

Test Title and Number	Course	Credit Hours	Accepted Score
SE 450 Principles of Statistics	QM 2241	3	48
SE 470 Human Cultural Geography	GEO 2210 or 3300	3	48
SE 473 A History of the Vietnam War	History elective	3	50
SF 474 Ethics in America with Essay	PHI 2204 or PHI elective	3	53
SF 483 Civil War and Reconstruction	HIS 4413 or HIS elective	3	50
SF 490 Lifespan Developmental Psychology	PSY 3300	3	57
SF 494 General Anthropology	SOC 2200 or ANT 2200	3	47
SE 496 Introduction to World Religions	REL 2280	3	50
SF 497 Introduction to Criminal Justice	CJ 2221	3	50
SF 498 Criminal Justice	CJ 1101	3	49
SF 500 Astronomy	SCI 2235	3	48
SE 512 Principles of Physical Science	SCI 2233	3	50
SE 519 Physical Geology	SCI 2234 or free elective	3	54
SE 525 Principles of Finance Accounting	ACT 2291	3	49
SF 530 Personnel/Human Resource Management	MGT 3375	3	48
SF 531 Organizational Behavior	MGT 4472	3	48
SE 543 Introduction to Business	BAN 1101	3	48
SF 548 Money and Banking	ECO 3353	3	48
SF 562 Fundamentals of Counseling	PSY 4402	3	50

## **Test costs**

These tests are free for military personnel. Contact the Base Education Office.

Military dependents, civil service, military retirees, guard and reserve members (with valid DOD identification cards) may take the exams on base for a fee.

# Test availability

Tests on this list may not always be available. The listing changes frequently.

# **Application of DANTES credit**

DANTES credit cannot be awarded for any courses for which credit has already been awarded.

# **CLEP SUBJECT EXAMINATIONS**

# Effective Fall 2005

Clep Exam Title	Course	Credit Hours	Score
French: Level 1 & 2 (TG050)**	FRN 1101 and 1102	6	50
German: Level 1 & 2 (TG051)**	GER 1121 and 1122	6	50
Spanish: Level 1 & 2 (TE052)**	SPN 1141 and 1142	6	50
Freshman College Composition with Essay (TA061)	ENG 1101 and 1102	6	50
Principles of Management (TE018)	MGT 3371	3	50
Principles of Accounting (TG019)	ACT 2291	3	50
Principles of Accounting (TG019)	ACT 2292	3	50
Introductory Macroeconomics (TE036)	ECO 2251	3	50
Introductory Microeconomics (TD037)	ECO 2252	3	50
Principles of Marketing (TF023)*	MKT 3361	3	50
Information Systems and Computer Applications (TA060)	CIS 2240	3	50
Introductory Sociology (TGG034)	SOC 2275	3	50
Introductory Psychology (TG014)*	PSY 2200	3	50
American Government (TG001)	POL 2241	3	50
College Algebra (TG006)	MTH 1112	3	50
College Algebra with Trigonometry (TC007)	MTH 1114	3	50
American Literature (TD003)*	ENG 2211	3	50
American Literature TD003)*	ENG 2212	3	50
Western Civilization I (TD057)	HIS 1101	3	50
Western Civilization II (TE058)	HIS 1102	3	50
American History I (TA055)	HIS 1111	3	50
American History II (TB056)	HIS 1112	3	50
General Chemistry (TG013)	CHM 1142	3	50

<sup>\*</sup> Test/score effective June 24, 1993.

**Note:** Exam titles with duplicate test numbers in parentheses denote one test.

#### Test costs

These tests are free for military personnel. Contact the Base Education Office.

Military dependents, civil service, military retirees, guard and reserve members (with valid DOD identification cards) may take the exams on base for a fee.

# Test availability

Tests on this list may not always be available. The listing changes frequently.

# **Application of DANTES credit**

DANTES credit cannot be awarded for any courses for which credit has already been awarded.

<sup>\*\*</sup> Verbal presentation may also be required