

Minutes
BOARD OF TRUSTEES' MEETING
December 10, 2020 10:00 a.m.
Adams Administration Building, Troy University Campus
Troy, Alabama

The Troy University Board of Trustees convened at 10:00 a.m. on December 10, 2020, on the Troy University Campus Troy, Alabama.

I. Call to Order

Board President Pro Tempore Gibson Vance called the meeting to order and welcomed everyone to the December 2020 meeting of the Board of Trustees. Mr. Vance thanked the members for their participation in the historic first ever Zoom only meeting due to the pandemic.

Mr. Vance asked for a roll call.

II. Roll Call

At the request of Mr. Vance, the following members, comprising a quorum, answered present:

Mr. Gibson Vance, Mrs. Karen Carter, General Ed Crowell, Senator Gerald Dial, Dr. Roy Drinkard, Mr. John Harrison, Mr. Lamar P. Higgins, Dr. Earl Johnson, Mr. Forrest Latta, Mr. Charles Nailen, Mr. Allen Owen, and Ms. Nicole Jayjohn, SGA President (non-voting member).
Absent: Governor Kay Ivey

III. Approval of Minutes

A draft copy of the minutes from the August 26, 2020 meeting was provided to the Board members prior to the meeting. Mr. Vance called for a motion to approve the minutes.

ACTION: TRUSTEE CROWELL MADE A MOTION TO ACCEPT THE MINUTES FOR THE AUGUST 26, 2020, MEETING AS PRESENTED. THERE WERE NO CORRECTIONS OR ADDITIONS BROUGHT FORWARD. FOLLOWING A SECOND BY TRUSTEE CARTER. THE MOTION CARRIED.

IV. Reports

A. Chancellor

The following is an outline of the Chancellor's Report.

- Review of Agenda Items
- Pandemic Impact on Higher Education
- Pandemic Affects Enrollment Nationally
- Best decision? Return to Class!
- Financial position strong/Good stewardship
- Athletics-SBC play fall sports
- Expanded Online Operation
- Covid-19 Moving Forward
 - Resume spring semester operations in class January 4
 - Continue protocols
 - Continue random testing
 - Spring break remains scheduled for March
 - International travel/study abroad to resume fall semester
- Campus News and Points of Pride
 - \$3.5 NIST grant to fund research on recycling PPEs.
 - U.S. News and World Report – TROY among 20 most innovative universities in the South
 - Johns Robert Lewis Hall Dedicated
 - Coleman to Lead Foundation Board
 - Giving Day Raised \$203,845

- Gerald O. Dial Hall Dedication
- Dates to Remember
 - May 6th – noon luncheon/BOT meeting
 - May 7th – Troy Campus Commencement
 - May 16th – Dothan Campus Commencement
 - May 17th – Montgomery Campus Commencement
 - June 6th – Phenix City Campus Commencement
- NPHC project goal is \$160,000; approximately \$70,000 has been raised.

B. Board Committee Reports

- **Executive Committee, Honorable Gibson Vance**

Mr. Vance reported the Executive Committee met to consider three resolutions. The resolutions were approved by the Executive Committee. Mr. Vance reported on the following resolutions recommended to the full board.

Resolution No. 1

Approval to Sell Phenix City Campus Property

ACTION: TRUSTEE DIAL MADE A MOTION TO ADOPT RESOLUTION NO. 1, AS REFLECTED BELOW. TRUSTEE OWEN PROVIDED A SECOND TO THE MOTION. THERE BEING NO DISCUSSION, THE MOTION WAS ADOPTED BY UNANIMOUS VOTE

Resolution No. 1

APPROVAL TO SELL PHENIX CITY CAMPUS PROPERTY

WHEREAS, The Troy University Board of Trustees, upon recommendation of the Chancellor, desires to sell property on the Phenix City Campus of Troy University know as Adams Hall; and

WHEREAS, the legal descriptions of the property are as follows:

Parcel 1

Beginning at the intersection of the south right of way of College Drive and the west right of way of University Place; thence run along the west right of way of said University Place, South 08 degrees 21'-04" East, 425.09 feet to the north right of way of Seale Road; thence along the north right of way of said Seale Road, South 71 degrees 13'-42" West, 140.83 feet; thence North 00 degrees 19'-51" West, 90.62 feet; thence North 73 degrees 06'-41" East, 23.02 feet; thence North 18 degrees 36'-23" West, 192.67 feet; thence South 85 degrees 28'-42" West, 93.46 feet; thence North 50 degrees 17'-05" West, 22.68 feet; thence North 45 degrees 27'-20" West, 27.24 feet; thence North 18 degrees 52'-02" West, 73.06 feet to the south right of way of said College Drive; thence along the south right of way of said College Drive, North 71 degrees 07'-17" East, 280.39 feet to the point of beginning and containing 70,339.54 square feet (1.61 acres), more or less.

SUBJECT TO AN ACCESS EASEMENT being more particularly described as follows:

Commence at the intersection of the south right of way of College Drive and the west right of way of University Place; thence run along the west right of way of said University Place, South 08 degrees 21'-04" East, 172.21 feet to the POINT OF BEGINNING; thence continue along the west right of way of said University Place, South 08 degrees 21'-04" East, 21.00 feet; thence South 81 degrees 50'-45" West, 76.52 feet; thence South 85 degrees 28'-42" West, 57.16 feet; thence North 18 degrees 36'-23" West, 21.65 feet; thence North 85 degrees 28'-42" East, 61.76 feet; thence North 81 degrees 50'-45" East, 75.78 feet to the west right of way of said University Place and the point of beginning.

Parcel 2

Commence at the intersection of the south right of way of College Drive and the west right of way of University Place; thence run along the south right of way of said College Drive, South 71 degrees 07'-17" West, 280.39 feet to the POINT OF BEGINNING; thence South 18 degrees 52'-02" East, 73.06 feet; thence South 45 degrees 43'-20" East, 27.24 feet; thence South 50 degrees 17'-05" East, 22.68 feet; thence South 85 degrees 28'-42" East, 93.46 feet; thence South 18 degrees 36'-23"

East, 32.00 feet; thence South 71 degrees 13'-42" West, 40.09 feet; thence South 08 degrees 44'-05" East, 40.70 feet; thence South 71 degrees 16'-51" West, 201.29 feet; thence North 22 degrees 07'-10" West, 211.66 feet to the south right of way of said College Drive; thence along the south right of way of said College Drive, North 71 degrees 07'-17" East, 177.57 feet to the point of beginning and containing 38,215.17 square feet (0.88 acres), more or less.

TOGETHER WITH AN ACCESS EASEMENT being more particularly described as follows: Commence at the intersection of the south right of way of College Drive and the west right of way of University Place; thence run along the west right of way of said University Place, South 08 degrees 21'-04" East, 172.21 feet to the POINT OF BEGINNING; thence continue along the west right of way of said University Place, South 08 degrees 21'-04" East, 21.00 feet; thence South 81 degrees 50'-45" West, 76.52 feet; thence South 85 degrees 28'-42" West, 57.16 feet; thence North 18 degrees 36'-23" West, 21.65 feet; thence North 85 degrees 28'-42" East, 61.76 feet; thence North 81 degrees 50'-45" East, 75.78 feet to the west right of way of said University Place and the point of beginning.

THEREFORE BE IT RESOLVED, that the Troy University Board of Trustees accepts the Chancellor's recommendation and authorizes the sale of the property on the Phenix City Campus to Alabama Community College System for a consideration of \$1,000,000.00.

Resolution No. 2

Mr. Vance moved to Resolution No. 2 amending the bylaws to allow the Trustees to meet in a virtual manner. Mr. Vance noted this meeting is legal based on Gov. Ivey's ruling due on Covid.

ACTION: TRUSTEE JOHNSON MADE A MOTION TO ADOPT RESOLUTION NO. 2, AS REFLECTED BELOW. TRUSTEE HIGGINS PROVIDED A SECOND TO THE MOTION. THE MOTION WAS ADOPTED BY UNANIMOUS VOTE CARRIED.

Resolution No. 2

Amending the Troy University Board of Trustees Bylaws Article II, Section 5

WHEREAS, The Troy University Board of Trustees is governed by the Bylaws of the Board; and

WHEREAS, the section of the Bylaws governing the Quorum is found in Article II, Section 5; and

WHEREAS, it is recommended, as prudent that the requirement of physical attendance of Board Members, to establish quorum, be removed, as outlined in the proposed wording below;

Section 5. Quorum: Six members of the Board shall constitute a quorum to transact official business of the Board of Trustees. A quorum may be assembled in person or through electronic communications that permit auditory access to the proceedings of the Board. Member of the Board of Trustees of Troy University may participate in a meeting of the board or committee by means of telephone conference, video conference, or similar communications equipment by means of which all persons participating in the meeting may hear each other at the same time. Participation by such means shall constitute presence in person at a meeting for all purposes. ~~However, a majority of a quorum of the members of the board of trustees, or, in the event of a meeting of only the executive committee, a majority of a quorum of the executive committee of the board of trustees must be physically present at the location noticed and called for the meeting in order to conduct any business or deliberation.~~

THEREFORE, BE IT RESOLVED, that the Troy University Board of Trustees adopts the recommendation of the Executive Committee to amend the Bylaws of the Board of Trustees Article II, Section 5.

Additional discussion followed the vote. It was noted that a majority would be required to hold the meeting.

Resolution No. 3

ACTION: TRUSTEE OWEN MADE A MOTION TO ADOPT RESOLUTION NO. 3, AS REFLECTED BELOW. TRUSTEE CARTER PROVIDED A SECOND TO THE MOTION. THERE BEING NO DISCUSSION, THE MOTION WAS ADOPTED BY UNANIMOUS VOTE.

Resolution No. 3

Honoring Retirees

WHEREAS, the following Troy University faculty and staff members retired in 2020:

Pamela S Allen, David K. Amponsah, Vivian Lee Bailey, Lynn Boyd, Cannamela R. Barden, Michael R. Carns, Glenda Anne Clarke, Maryjo Adams Cochran, Colbert Collins Davis, Brenda Dennis, Laurie B. Dorrill, Heather Earles Edgar, Belinda C. Edwards, Toni Lynn Edwards, Kathy Farley, Catherine L. Flynn, Bernita Knight Hamilton, Edward O. Hardy, Cynthia Hicks, Linda Elizabeth Holley, Chris Hoopes, Joseph H. Houghton, Michelle A. Johnson, Tamara G. Jones, Lisa B. Kitto, Noreen E. McDonough Lennen, Andrew D. Lipscomb, Gary M. Manfready, Brenda B. Marcum, Manfred F. Meine, Dominic F. Minadeo, Charles Edward Mitchell, Stacey Tyrone Mixon, Theron E. Montgomery, Carol J. Moore, Jean Qualls Parks-Orendorff, Richard Donald Puckett, Donna Clark Schubert, Thomas Jeffrey Simpson, Mitchell W. Sowell, Shane G. Stonesifer, Lottie Mae Summerville, Annie D. Tolson, Ronald Lee Truman, Brenda D. Walker, Robert Lee Wheatley, David Martin White, Earnestine Lynn White, Pamela T. Wimbish

THEREFORE, BE IT RESOLVED that this Board express to these faculty and staff members sincere appreciation for loyal and conscientious service to the University and wish them health and happiness in their retirement.

• **Academic Affairs Committee, Honorable Karen Carter**

Mr. Vance called on Trustee Carter to report on the Academic Affairs Committee. Mrs. Carter reported the Academic Affairs Committee last month with Dr. Lance Tatum, Senior Vice Chancellor for Academic Affairs. Mrs. Carter thanked Dr. Tatum for providing this information and his leadership. Mrs. Carter turned the report over to Dr. Lance Tatum, to provide the Program Productivity and Faculty Utilization Update.

The following is an outline of Dr. Tatum's report:

- Program Productivity & Faculty Utilization
 - Planning Assumption
 - Manage costs and program viability associated with academic programs at the University, while maintaining and seeking to enhance quality and reputation.
 - Two Part Process
 - Analyze academic program productivity/viability, and;
 - Examine what are the appropriate number of full-time and part-time teaching faculty needed to offer academic programs.
 - Outcomes
 - Recommendations to align academic programs with market demand and Institutional mission, and;
 - Align staffing patters to support remaining programs, as well as create capacity for new program development.
- Academic Program Productivity Review

- The purpose of a Program Viability Review is to ensure that all programs are functioning at a level that effectively uses the College's instructional resources, supports the University's mission, and services the needs of students, the state, region and nation.
 - Our approach to analyzing program viability will be based on the Prioritization Model.
 - Determine the viability and effectiveness of a given institutional unit and its academic programs and public service functions.
 - Provide opportunity to reflect, self-assess and plan for the future.
- Our Approach and Process
 - Our approach will focus on "Big-picture" needs – workforce needs resource management and increased efficiencies, with a strategic eye for long-term planning.
 - We will take a multi-phase approach to the review process.
 - Immediate planning objectives
 - Aligning courses with student demand.
 - Improving course scheduling efficiencies.
 - Beginning first round of proposed program mergers and/or eliminations.
 - Long-term planning objectives:
 - Analyzing the market for new program development.
 - Which program options need to be modified to meet market demands?
 - Continuous review of programs mergers/eliminations.
- Academic Program Productivity Review

Our work has already begun to determine process steps and to organize ourselves for a comprehensive review and analysis of academic programs.

 - The Pandemic has slowed our progress, but not stopped our work.
 - Chance to take a critical look at the how and why of academic program development and viability.
 - If managed properly, academic program review can minimize stress and controversy across the faculty.
- Faculty Utilization – Continued Actions
 - Deliberate and improved course scheduling practices
 - Ad Astra (scheduling software)
 - An improved balance of tenure vs non-tenure track appointments.
 - Trend Data showing improvements (Goal is 60/40 split)
 - Reduction and elimination of the Distal Faculty designation
 - On-going review of implication related to retirement patterns.
 - Implementation of new Workload policy – Fall 2020.
 - Will pilot this spring (1 Department per college)
 - Additional Activity:
 - Retirement activity over the past 8 months through the end of the semester
 - Revised Visiting Professor policy (review stage)
 - Post-Tenure Review policy (Development Stage)

Dr. Tatum added we have made significant progress in trying to balance more effectively our vacancies versus our credit hour production and we are very close the balance we have been seeking.

Mrs. Carter introduced Resolution No. 4

ACTION: TRUSTEE HARRISON MADE A MOTION TO ADOPT RESOLUTION NO. 4, AS REFLECTED BELOW. TRUSTEE DIAL PROVIDED A SECOND TO THE MOTION. THERE BEING NO DISCUSSION, THE MOTION WAS ADOPTED BY UNANIMOUS VOTE.

Resolution No. 4

Awarding the Honorary Doctor of Laws to Mr. Thomas G. Walker, Jr.

WHEREAS, Thomas G. Walker, Jr. is the founder and Chief Executive Officer of the American Village Historic Trust, which opened in 1999 to educate young people about the principles of liberty and self-government that are the cornerstones of the United States of America; and

WHEREAS, Mr. Walker's vision has resulted in the construction of the 188-acre American Village campus in Shelby County, Alabama, complete with almost 20 historically inspired buildings, which enable the early history of our great nation to come to life for the edification of its visitors; and

WHEREAS, almost one million visitors to date have learned the valuable lessons of the founding of the United States, thanks to Mr. Walker's leadership, vision, and diligence; and

WHEREAS, Mr. Walker served in municipal government and higher education before founding the American Village, and has written a textbook on state and local government; and

WHEREAS, Mr. Walker has received the American Bar Association's highest national award for excellence in K-12 law related education, as well as being honored as Citizen of the Year by The Women's Committee of Birmingham; and

WHEREAS, Mr. Walker is one of only 16 leaders appointed by the U.S. Congress to serve on the United State Semiquincentennial Commission, which is responsible for leading the nation's 250th anniversary celebration and commemoration of American Independence in 2026;

THEREFORE, BE IT RESOLVED, that Mr. Tom Walker be awarded the Honorary Doctor of Laws degree as a tribute to his devotion to his home state and nation, his leadership of the American Village, and for his commitment to the highest ideals of citizenship, patriotism, and civics education.

BE IT FURTHER RESOLVED that this degree be awarded on the occasion of Fall Commencement Ceremonies on the Troy Campus on December 11, 2020.

○ **Finance Committee, Honorable John Harrison**

Mr. Vance called on Mr. Harrison to present the Finance Committee report. Mr. Harrison thanked Dr. Bookout and his staff on an outstanding job. Mr. Harrison turned the presentation over the Dr. Bookout, Senior Vice Chancellor for Financial Affairs and Online Education. Dr. Bookout thanked Mr. Harrison for his leadership as chair of the Finance Committee.

○ **Financial Report – Dr. Jim Bookout**

Dr. Bookout presented a detailed financial deep-dive to include:

- YTD Budget to Actual Results – September 30, 2020
 - Position Count and CHP Comparison 2019 to 2020
 - Budget to Actual CHP reflecting we are up 4,590 going into spring
 - Statements of Revenue, Expense & Changes in Net Position – Revenue
 - Dr. Bookout noted the increase in Federal Grants as well as an increase in State Appropriations
 - Statement of Position
 - Core Financial Ratios & Composite Financial Index
 - Primary Reserve Ratio
 - Return on Net Position Ratio
 - Net Operating Revenue Ratio
 - Viability Ratio
 - Composite Financial Index
 - Financial Ratio Summary
 - Funds Held for Investment-Performance Summary
 - Projects in Planning
- Facilities Update
 - Projects in Planning:
 - Center for Material and Manufacturing Sciences
 - Health and Applied Sciences
 - Projects in Progress:
 - Trojan Center Renovation
 - Football Storage Building Service Road Access

Trustee Harrison thanked Dr. Bookout and the Finance Committee.

- **Athletic Policy Committee, Honorable Allen Owen**

Mr. Owen called on Mr. Brent Jones, Director of Athletics, to provide a report on behalf of the Athletic Policy Committee.

Mr. Jones thanked the Hon. Allen Owen for his leadership of the committee. Mr. Jones also noted how important Chancellor Hawkins was in leading the charge with CEOs in the Sun Belt Conference for us to be able to play sports this fall.

Mr. Jones provided a fall sports review for soccer, volleyball, football, men's and women's cross country,

Mr. Jones provided a winter sports preview for men's basketball, women's basketball and the COVID-19 Bowl Season.

Mr. Jones reviewed Development and Revenue Initiatives: Drive to 1887, Diamond Club, FOODraiser, Basketball Fan Cutouts, Ralph Black naming rights campaign for Veterans Memorial Stadium radio booth, Mark Smartt Gold Tournament, Chip Lindsey Gold Tournament, Basketball Tipoff event.

Mr. Jones reported on a partnership with world-renowned branding specialist Jeremy Darlow.

Mr. Jones highlighted Fall COVID-19 Protocols which included weekly testing for soccer, volleyball, cross country and football during the season. All out of season sports were test biweekly at 25% of current roster. Men's and women's basketball will continue to be tested three times a week during the season. 5,153 tests have been administered since June 2, 2020 with a 3.94% positive rate.

Mr. Jones provided an overview of Troy CARES, a comprehensive plan to prioritize communication, action, respect, education and social responsibility amount Troy's student-athletes, coaches and staff.

Mr. Jones discussed the following NCAA items:

- Name, Image and Likeness – student-athletes will be allowed to profit off their image and seek endorsements and sponsorships.
- Transfer waiver for all sports will be implemented this upcoming year – effects football, men's and women's basketball and baseball.
- All Fall student-athletes will receive another year of eligibility. Effects soccer, cross country, volleyball, football, men's and women's basketball.
- Off campus recruiting ban until March 2021.

Mr. Jones reviewed Budget and Revenue items.

V. New Business

Mr. Vance asked the Trustees if there were any other to items to discuss.

VI. Adjournment

With no further business to come before the Board, Trustee Higgins made a motion to adjourn. A second was made by Mr. Owen, and the meeting adjourned.



Jack Hawkins, Jr., Ph.D.
Chancellor, Troy University
and Secretary, Board of Trustees



C. Gibson Vance
President Pro Tempore
Troy University Board of Trustees